



Florida Small Cities Community Development Block Grant Coronavirus Relief Funding (CDBG-CV)

Application for Funding

Applicant: **City of Lake City**

(Name of Local Government)

- | | |
|--|---|
| <input type="checkbox"/> Commercial Revitalization | <input type="checkbox"/> Housing |
| <input type="checkbox"/> Neighborhood Revitalization | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Public Services | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Other (Specify) _____ | |

Mailing Address: Department of Economic Opportunity
Bureau of Small Cities and Rural Communities
107 East Madison Street – MSC 400
Tallahassee, Florida 32399-6508

Telephone: (850) 717-8405

Fax: (850) 922-5609

Web: <http://www.floridajobs.org/SmallCitiesCDBG>

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Supporting Documentation will be uploaded separately, per appendix online through our Qualtrics application. For a supporting documentation checklist and more information on submitting your application through Qualtrics go to www.floridajobs.org/CDBG-CV.

Throughout the application try to keep responses limited to the space provided, but if more space is needed include a supplementary document in the supporting documentation upload.

Part I – Applicant Information

Local Government Name: Clty of Lake City		
Street Address: 205 N Marion Avenue		
Mailing Address (if different):		
City: Lake City	Zip Code: 32055	County: Columbia
Main Telephone: 386-719-5756	Main Facsimile: 386-752-4896	Federal ID Number: 59-6000352
DUNS Number: 020983110	Local Government's Name in DUNS: City of Lake City	

Chief Elected Official: Stephen Witt	Title: Mayor
Telephone: 386-719-5756	Facsimile: 386-752-4896
E-mail Address: williamsm@lcfla.com	

Local Government Financial Officer: Audrey E. Sikes	Title: City Clerk
Telephone: 386-719-5756	Facsimile: 386-752-4896
E-mail Address: sikesa@lcfla.com	

Local Government Project Contact: Mike Williams	Title: Interim Clty Manager
Street Address: 205 N Marion Avenue	
City: Lake City	Zip Code: 32055
Direct Telephone: 386-719-5756	Facsimile: 386-752-4896
E-mail Address:	

Part I - Applicant Information (Continued)

Application Preparer Information		
Preparer's Name: James Corbett Alday	Organization Preparing Application: <input type="checkbox"/> Local Government <input type="checkbox"/> Private Company <input type="checkbox"/> RPC	
Street Address: 15000 Citrus Country Drive, Suite 331		
City: Dade City	State: FL	Zip Code: 33523
Telephone: 813-943-2627	Facsimile: 863-583-0357	
E-mail Address: corbett.alday@guardiancrm.com		

Grant Consultant Information		
Consultant's Name: Guardian Community Resource Management, Inc	<input type="checkbox"/> Private Company <input type="checkbox"/> RPC	
Street Address: 15000 Citrus Country Drive, Suite 331		
City: Dade City	State: FL	Zip Code: 33523
Telephone: 352-437-3902	E-mail Address: corbett.alday@guardiancrm.com	

Demographics		
U.S. Congressional District Number: 10	Florida Senate District Number: 5	Florida House District Number: 5
Service Area Census Tract(s) and Block Group(s): City of Lake City CDP		

Part I - Applicant Information (Continued)

Answer the following questions by clicking on the correct check box.		
Interlocal Agreement Will project activities require an interlocal agreement? If yes , the interlocal agreement(s) must be uploaded in Part I: Applicant Information Supporting Documentation. (See instructions.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
State of Financial Emergency Is the local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50 – 218.504, Florida Statutes? Check at http://www.leg.state.fl.us/cgi-bin/View_Page.pl?File=financialemergencies.cfm&Directory=committees/joint/Jcla/&Tab=committees	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Consultant Procurement Does the applicant intend to hire a grant consultant to administer the grant award? If yes, has a consultant been procured? If yes, documentation must be uploaded in Part III: Budget Information Supporting Documentation. (See instructions.) Does the applicant intend to hire an architect/engineer to implement the project? If yes, documentation must be uploaded in Part III: Budget Information Supporting Documentation. (See instructions.)	<input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No

Subrecipient Information			
Subrecipient Name: Not Applicable			
Street Address:			
Mailing Address (if different):			
City:		Zip Code:	County:
Telephone:	E-mail Address:		Federal ID Number:
DUNS Number:	Subrecipient Name in DUNS:		
Recipient Project Contact:		Title:	
Direct Telephone:		E-mail Address:	

Part II – Citizen Participation

Citizen Participation – Public Hearings Documentation of the citizen participation activities must be uploaded in Part II: Citizen Participation Supporting Documentation. (See instructions.)	
List the date that the public notice for the first public hearing was published: 2-23-21	List the date when the first public hearing was held: 3-1-21
List the date that the public notice for the second public hearing was published: 10-8-21	List the date when the second public hearing was held: 10-18-21

Recipients are required to take reasonable steps to ensure meaningful access to LEP persons. This "reasonableness" standard is intended to be flexible and fact dependent. It is also intended to balance the need to ensure meaningful access by LEP persons to critical services while not imposing undue financial burdens on small businesses, small local governments, or small nonprofit organizations. As a starting point, a recipient may conduct an individualized assessment that balances the following four factors:

- The number or proportion of LEP persons served or encountered in the eligible service population ("served or encountered" includes those persons who would be served or encountered by the recipient if the persons received adequate education and outreach and the recipient provided sufficient language services);
- The frequency with which LEP persons come into contact with the program;
- The nature and importance of the program, activity, or service provided by the program; and
- The resources available and costs to the recipient.

Examples of applying the four-factor analysis to HUD-specific programs are located in [Appendix A of the LEP Final Guidance](#).

Describe the outcomes of the 4-Factor Analysis for Limited English Proficiency:

Based on the four factor analysis the City of Lake City is not required to complete a LAP. The City will make oral interpretation available when needed for non english speakers.

Part II – Citizen Participation (Continued)

Describe the methods used to solicit participation of low-and moderate-income persons:

Two hearings were advertised in a paper of local circulation. Agendas of both meetings were posted at City Hall. The ads were run in english, spanish and creole. The public was invited to both meetings.

Denote any adverse comments/complaints received and describe resolution:

None

If no comments were made by the residents during the public hearing, describe the efforts to obtain input from residents on the project:

The public was invited to comment at each public hearing before actions were taken by the Clty Commission.

Part III – Budget Information

Summary Budget

ACTIVITY	CDBG	LOCAL	IN-KIND	TOTAL
Administration (1)	50,000			50,000
Engineering (2)	200,000			200,000
Additional Engineering (3)	50,000			50,000
Construction (4)*	1,600,000			1,600,000
Acquisition(5)*	0			
Public Services(6)*	0			
Public Assistance(7)*	0			
Project Delivery	50,000			50,000
Project Inspection	50,000			50,000
TOTAL	2,000,000			2,000,000

(1) Administration: 8% of total award not to exceed \$50,000. May include professional services and/or salaries and benefits for positions delivering grant administration services; general expenses including supplies, postage, advertising, costs related to environmental record review; etc.

(2) Engineering: May include professional services for construction planning and design, construction engineering, and inspections.

(3) Additional engineering services subject to review and approval by DEO.

(4) Construction: Includes the cost of construction services for allowable construction activities.

(5) Acquisition: Cost of acquisition of real property in support of a CDBG-CV funded activity.

(6) Public Services: May include cost of nursing assistance, viral testing for infection, meals on wheels, community outreach services, etc.

(7) Public Assistance: May include cost of rental assistance, payroll assistance, etc.

(8) Business Assistance: Includes both microenterprise and assistance to businesses. May include the cost of technical assistance, direct financial assistance or physical improvements.

(9) Planning: Includes planning-only activities and may be limited by the total available CDBG-CV planning and administration funds per 24 CF 570.489. This category does not include planning that is associated with another activity. This planning-only activity must meet a National Objective per 24 CFR 570.483.

* May also include cost of professional services and/or salaries and benefits for activity delivery costs (i.e., Davis Bacon compliance, client screening, case management, etc.).

Detailed Budget Assumptions

Explain the proposed project budget, including how you derived costs for each activity cost of the budget form. Your assumptions should include:

- How this budget is reasonable and appropriate considering the scope, substance, and duration of the proposed project.
- The basis and the assumptions behind the activity cost calculations. Be detailed and specific.
- Detail on any equipment purchases using CDBG funds over \$300.
- Source documentation of the costs, such as an engineer's preliminary cost estimate. Supporting documentation can be uploaded in Part III: Budget Information Supporting Documentation. (See instructions.)

Budget prices were based on staff experience with similar projects and prevailing prices from other jobs.

Sources of Funds (not including CDBG-CV)

SOURCE	AMOUNT	COMMITTED
Not Applicable		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
TOTAL		<input type="checkbox"/> Yes <input type="checkbox"/> No

*Attach documentation of commitment of all other fund sources in Part III: Budget Information Supporting Documentation. (See instructions.)

Part IV – Activity Description

Describe the proposed project in no more than three sentences using the guidelines in the instructions.

The project will rehabilitate the existing Richardson Community Center which is located in a very low income neighborhood where residents walk to the center for COVID testing/vaccinations. The Center needs touchless bathrooms, replacement of HVAC, parking rehabilitation, and sidewalk improvements to meet ADA & CDC requirements for safe and social distancing of pedestrians using the facility for COVID testing/vaccinations. The community center is located in a census tract that is predominantly LMI. There are multiple community centers throughout the City and this community center serves the surrounding area due to walkability to the center.

Applicants must also clearly summarize the proposed project and intended outcomes in no more than 500 words. The information below must be included in the project summary:

- Activity description
- Justification of need for CDBG-CV funding (tie to COVID-19)
- Description of the service area
- Identification of all project partners
- Information on leveraged funds included in project
- Beneficiaries (Total, VLI and LMI) of the activities.

*@ 500 word supporting documentation, if applicable, in Appendix IV: Activity Description Supporting Documentation. (See instructions.)

Part V – CARES Act Justification

Describe how this activity will prevent, respond to, or assist in the recovery from the coronavirus pandemic. Maximum one page. Supporting documentation may be included in Appendix V: CARES Act Justification Supporting Documentation (See instructions.)

Part VI – National Objective Information

Complete the following questions. Census data must be provided even if an Income Survey will be used. Documentation supporting the National Objective must be uploaded in Part VII: National Objective Supporting Documentation. (See Instructions.)

Select the CDBG National Objective the project/program is intended to meet. Choose one of the three National Objectives and the Sub-Objective:

Benefit to Low- to Moderate-Income Persons

Area Benefit

Limited Clientele

Jobs

Housing

Prevention or Elimination of Slums or Blight

Area Basis

Spot Basis

Urgent Need

For ALL projects:

List the census tract number(s) that are included in the project area: Lake City CDP, Tract 1103, Block 5.

List the census tract block group(s) that are included in each of the census tracts listed in the previous question:

Explain why the National Objective was selected and how this project meets the criteria of that objective. **Refer to the instructions on pages 6-8 for further guidance on the criteria and information that must be included.** Specifically, make sure to address the questions listed for the chosen national objective.

Because the community center will likely be assumed City Wide benefit we used the Lake City Census Designated Place (CDP) to determine LMI benefit. The City is 51% LMI. However, the immediate census tract and block is 82% LMI. We wanted to describe the immediate area to show the need for walkability to the community center. Also, the City does have other community centers.

For LMI Area projects:

If an Income Survey was used, please complete the following items:

Low/Moderate percentage from that survey: Not applicable

Date the Income Survey was started:

Date the Income Survey was completed:

If Census Data was used to establish the percentage of low-to-moderate income, report the percentage and Census data as follows:

- If the Service Area covers all of the Block Groups in a Census Tract, list only the Census Tract number (do **not** list the Block Group numbers). Provide data for all persons who reside in the Census Tract; or

- If the Service Area covers **only some** of the Block Groups in a Census Tract, list each of the Block Group numbers on a separate line with the Census Tract number. Provide data **only** for the persons who reside in each of the Block Groups.

Census Tract Number	Block Group Number	Total Persons in Census Tract or Block Group (A)	Total Low- and Moderate-Income Persons (B)
Lake City CDP		11,270	5735
1103	Block 5	645	530
TOTAL			

Column (B) divided by Column (A): 51 (82%) %

Proposed Accomplishments

Enter the proposed accomplishments for this activity according to only one (1) of the following unit types.

Unit Type	Number of Units	Unit Type	Number of Units	Unit Type	Number of Units
People	11,270	Jobs		Household	

Part VII – Environmental Review Information

Is the project Exempt or Categorically Excluded? ☐ Yes ☐ No

If no, has the environmental review process been completed? ☐ Yes ☐ No

Describe the project activities, level of environmental review required, and the status of review:

The activities include major rehabilitation of the community center and improvements to sidewalks and streets around the center to improve walkability and access to the community center which will act as a testing site for COVID. The surrounding community is very low income. The level of review due to paving and sidewalks would be an Environmental Assessment. The ENVRR has not begun.

Applicants must attach Certificate of Exempt/CENST and/or documentation that the applicable level of review has been completed up to, but not including, publication in Part VII: Environmental Review Supporting Documentation. (See instructions.)

Does the applicant participate in the National Flood Insurance Program: ☐ Yes ☐ No

Part VIII – Applicant Capacity and Experience

Describe the applicants and/or the subrecipients experience and qualifications for performing the proposed activity.

The City has a City Manager form of government with a City Clerk, an Assistant City Manager and Public Works Supervisor with many years of experience. The City has initiated many construction projects. The City has applied for and successfully been awarded numerous grants over the past 5 years. The City has been successful in obtaining grant funding from the U.S Department of Justice Edward Byrne JAG, Florida Department of Transportation (FDOT) Transportation, Federal Aviation Administration, Florida Department of Economic Opportunity, and Florida Department of Environmental Protection. Grant awards for these programs have ranged from \$40,000 to \$6.9 million. Through administration of these grants, the City has become knowledgeable with managing compliance documents, submitting status reports, and monitoring grant revenue. Similar project experience includes 1. SR47/I-75 Septic to Sewer, Project No. LP12030, Awarded Amount: \$2,697,456.00 2. Rehabilitation of Runway 10/28, Project # 3-12-0039-023-2018, Awarded Amount: \$6,944,432.00 3. Rehabilitation of Runway 10/28, Project No. 436773-1-94-18, Awarded Amount: \$625,000.00 4. Resurfacing McFarlane, Project No. 441428-1-54-01, Awarded Amount: \$875,493.65 and expenditures.

Identify the four (4) most recent projects similar to the one proposed that the grantee and/or subrecipient has either completed or assisted in completing.

1. SR47/I-75 Septic to Sewer, Project No. LP12030, Awarded Amount: \$2,697,456.00 2. Rehabilitation of Runway 10/28, Project # 3-12-0039-023-2018, Awarded Amount: \$6,944,432.00 3. Rehabilitation of Runway 10/28, Project No. 436773-1-94-18, Awarded Amount: \$625,000.00 4. Resurfacing McFarlane, Project No. 441428-1-54-01, Awarded Amount: \$875,493.65

Fiscal and Grants Management. Describe the applicant's fiscal management structure, financial controls, and process for managing grant funds, including the process and protocol for preparing and managing the quality and accuracy of reporting on grant outcomes and related grant expense requests prior to their submittal for reimbursement to grant funders.

The City has applied for and successfully been awarded numerous grants over the past 5 years. The City has been successful in obtaining grant funding from the U.S Department of Justice Edward Byrne JAG, Florida Department of Transportation (FDOT) Transportation, Federal Aviation Administration, Florida Department of Economic Opportunity, and Florida Department of Environmental Protection. Grant awards for these programs have ranged from \$40,000 to \$6.9 million. Through administration of these grants, the City has become knowledgeable with managing compliance documents, submitting status reports, and monitoring grant revenue and expenditures.

Part IX – Duplication of Benefits

CDBG-CV funds cannot be used to pay for eligible costs that have already been paid for, or will be paid for, by another federal program, insurance, or other sources. If this occurs, the grantee must repay its CDBG-CV grant. Grantees must prepare a Duplication of Benefits Worksheet to determine the level of CDBG-CV assistance that is considered non-duplicative.

Grantees must ensure that subrecipients, assisted individuals or families, businesses, and other entities that receive CDBG-CV assistance have not previously received, or will not receive, duplicative assistance from another source before CDBG-CV assistance is provided.

Will the activity provide a direct benefit to individuals, households, or businesses? ☐ Yes ☐ No

If yes, describe how the applicant will ensure that duplication of benefits requirements have been met and documented.

Part XIV – Application Authorization

The CDBG-CV Entitlement application must be signed by an authorized representative of the Unit of Local Government Applicant.

I, the undersigned chief elected official or authorized representative of the Applicant, certify that, to the best of my knowledge, this Florida Community Development Block Grant-Coronavirus Small Cities Application for Funding was prepared in accordance with state and federal rules and regulations, contains information that is true and correct, and has been approved by the local governing body.

Signature of Chief Elected Official or Designee
Signature: _____
Typed Name and Title:
Date:
If signed by a person other than the chief elected official, a copy of the resolution authorizing the person to sign the application must be included in Appendix I.

Signature of Application Preparer if not an employee of the Local Government
Signature: _____
Typed Name and Title:
Name of Firm or Agency:



SITE CONTROL CERTIFICATION

The City of Lake City hereinafter referred to as "Applicant", submits this certification to the Florida Department of Economic Opportunity, hereinafter referred to as "DEO", respective to the Applicant's application to DEO for federal Community Development Block Grant – Coronavirus (CDBG-CV) Relief Funding. This certification is submitted to DEO to assure that the following activities have been completed respective to all interests in real property, which are related or involved with the commencement and completion of CDBG-assisted activities in accordance with the federal Uniform Relocation and Acquisitions Policies Act of 1970, as amended, hereinafter referred to as "URA":

STATUS OF SITE CONTROL

YES **NO**

- ☐ ☒ The proposed project/activity includes the acquisition of real property (including the acquisition of temporary or permanent easements).

If yes, complete below:

YES **N/A**

- ☐ ☐ All project-related sites, parcels, easements, and other real property interests have been identified.
- ☐ ☐ All title searches and title opinions have been completed.
- ☐ ☐ All subject parcels, easements, or interests are unencumbered to the extent that the same may be dedicated to the project by the owner(s) of title.
- ☐ ☐ The owner(s) of record for each parcel, easement or other interest has been furnished, and the HUD-1041-CPD brochure entitled "When a Public Agency Acquires Your Property" and receipts are on file with Applicant.
- ☐ ☐ Written notifications to owners of right to accompany the appraiser for all parcels or easements have been completed and are on file.
- ☐ ☐ Completion of all fee and review appraisals for all parcels or a market value estimate if below \$10,000.
- ☐ ☐ Where applicable, written waiver of rights in accordance with the URA has been obtained from all applicable owner(s) of record.
- ☐ ☐ All options and easement agreements completed and fully executed by owner(s) of record.

(List any comments regarding this section here)

Signature

Date

Name: (typed or printed)

Title:



STATUS OF ENVIRONMENTAL REVIEW CERTIFICATION

The City _____ of Lake City _____, hereinafter referred to as “Applicant”, submits this certification to the Florida Department of Economic Opportunity, hereinafter referred to as “DEO”, respective to the Applicant’s application to DEO for federal Community Development Block Grant – Coronavirus (CDBG-CV) Relief Funding. This certification is submitted to DEO to assure that the subject project activity will require the following type of environmental review respective to 24 CFR Part 58:
Fill in the type of activity: Environmental Assessment (EA)

Except for an exempt/CENST activity, I further certify that all applicable local, state, and federal agencies have been contacted in writing and the present status of the environmental review process for this project is as follows (you must check one box for every line):

YES N/A

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | All agencies have been contacted; all responses by these agencies have been received with no negative environmental comments received. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | All agencies have been contacted; response pending from the following: (list all agencies on the following page). |
| <input type="checkbox"/> | <input type="checkbox"/> | All agencies contacted; all responses and comments received. Mitigation is necessary; actions necessary are as follows: (list actions on the following page). |
| <input type="checkbox"/> | <input type="checkbox"/> | All agencies contacted; all responses and comments received; mitigation is not necessary. |
| <input type="checkbox"/> | <input type="checkbox"/> | Additional environmental studies are pending: (list all that apply on the following page: e.g. Cultural Resource Survey, Phase I/II ESA, Biological Assessment). |
| <input type="checkbox"/> | <input type="checkbox"/> | Categorically Excluded Subject To review complete; ready to publish the Notice of Intent to request Release of Funds public notice. |
| <input type="checkbox"/> | <input type="checkbox"/> | Environmental assessment review complete; Finding of No Significant Impact (FONSI) determined; ready to publish the combined public notice. |

As Certifying Officer of the Applicant, I hereby certify that the environmental review of the subject project activity will meet the requirements of 24 CFR Part 58. If signing as a Designee, please attach the Delegation of Authority.

Certifying Officer (or Designee) Signature

Date

Name:

Title:

List any comments regarding this certification below:



READINESS TO PROCEED CERTIFICATION

The City of Lake City, hereinafter referred to as "Applicant", submits this certification to the Florida Department of Economic Opportunity, hereinafter referred to as "DEO", respective to the Applicant's application to DEO for federal Community Development Block Grant - Coronavirus (CDBG-CV) Relief Funding. This certification is submitted to DEO to assure that the Applicant has attained sufficient readiness in order to complete the subject project within eighteen (18) months after the CDBG-CV award by DEO. The Applicant warrants that the project will be completed within eighteen (18) months following the CDBG-CV grant award and herein indicates the level of readiness-to-proceed respective to the following areas:

- Project financing.
- Project engineering and/or architectural services.
- Obtaining necessary local, state, and federal permits to complete the project.

PROJECT FINANCING

As Chief Elected Official (CEO) of the Applicant, I hereby certify that all non-CDBG-CV sources of funding necessary to carry out the project, as listed in the project application, have been secured and are available for expenditure immediately upon full execution of the CDBG-CV grant agreement between Applicant and DEO, and subsequent release of funds by DEO.

(List any comments regarding this section here)

PROJECT ENGINEERING SERVICES

As Engineer/Architect of the Applicant, I hereby certify that all architectural and/or engineering planning and design services necessary to complete the environmental review process have been completed and the Applicant is prepared to submit a complete set of plans and specifications to DEO for review and acceptance following award of the CDBG-CV grant by DEO.

I hereby certify that all local, state, and federal permits necessary to complete the project have been identified.

☒ Yes

☐ No

☐ N/A (project does not require architectural or engineering services)

(List any comments regarding this section here)

If yes, Affirmation by Applicant's Professional Engineer or Architect

Signature

Date

Name: (typed or printed)

Title:

As Chief Elected Official (CEO), I hereby certify to the above declarations and that the Applicant is ready to proceed.

Signature

Date

Name: (typed or printed)

Title:



CITY OF LAKE CITY

FOUR-FACTOR ANALYSIS FOR LIMITED ENGLISH PROFICIENCY PERSONS

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CITY OF LAKE CITY

Purpose: In compliance with Executive Order 13166, the City of Lake City has developed the following Four Factor Analysis for Limited English Proficiency (LEP) persons.

History: Title VI of the Civil Rights Act of 1964 is the federal law that protects individuals from discrimination on the basis of their race, color, or national origin in programs that receive federal financial assistance. In certain situations, failure to ensure that persons who have limited English proficiency can effectively participate in, or benefit from, federally assisted programs may violate Title VI's prohibition against national origin discrimination.

Persons who, as a result of national origin, do not speak English as their primary language and who have limited ability to speak, read, write, or understand English may be entitled to language assistance under Title VI in order to receive a particular service, benefit, or encounter.

City of Lake City Four-Factor Analysis: The following Four-Factor Analysis will serve as the guide for determining which language assistance measures that the City of Lake City will undertake to guarantee access to the City of Lake City Community Development Block Grant (CDBG) programs by LEP persons.

1. Number or proportion of LEP persons served or encountered in the eligible service population (served or encountered includes those persons who would be served by the recipient if the person received education and outreach and the recipient provided sufficient language services).

The City of Lake City utilized American Community Survey data (<https://www.lep.gov/maps/lma2015/Final>) Table# 2013 ACS LEP. Based on this data, the City of Lake City does not meet the 1,000 or 5% LEP persons threshold for any languages or Language(s) identified.

The City of Lake City will make all reasonable attempts to accommodate language access needs of residents requesting oral translation during citizen participation activities.

2. The frequency with which the LEP persons come into contact with the program.

The City of Lake City is unable to determine or anticipate the LEP representation of any project. However, all citizen participation activities are open to the general public.

3. The nature and importance of the program, activity, or service provided by the program.

The City of Lake City states that the importance of any proposed program, activity or service will be open to the general public and that access to public notices will be provided in English and Spanish. Further should a translator for such programs, activities, or services be requested one will be provided upon such request.

4. The resources available and costs to the recipient.

Currently, The City provides Notices of Public Comment in English. Additionally, translators will be made available upon request to provide oral translation services at public meetings. Furthermore, many of the common forms used in the implementation of a CDBG project are available in multiple languages on the HUD and DOL websites, and there are free websites that can be utilized to translate some written materials. Additionally, translation activities are an eligible CDBG administrative expense. Therefore, limited LAP measures are reasonable given the resources available to the City of Lake City

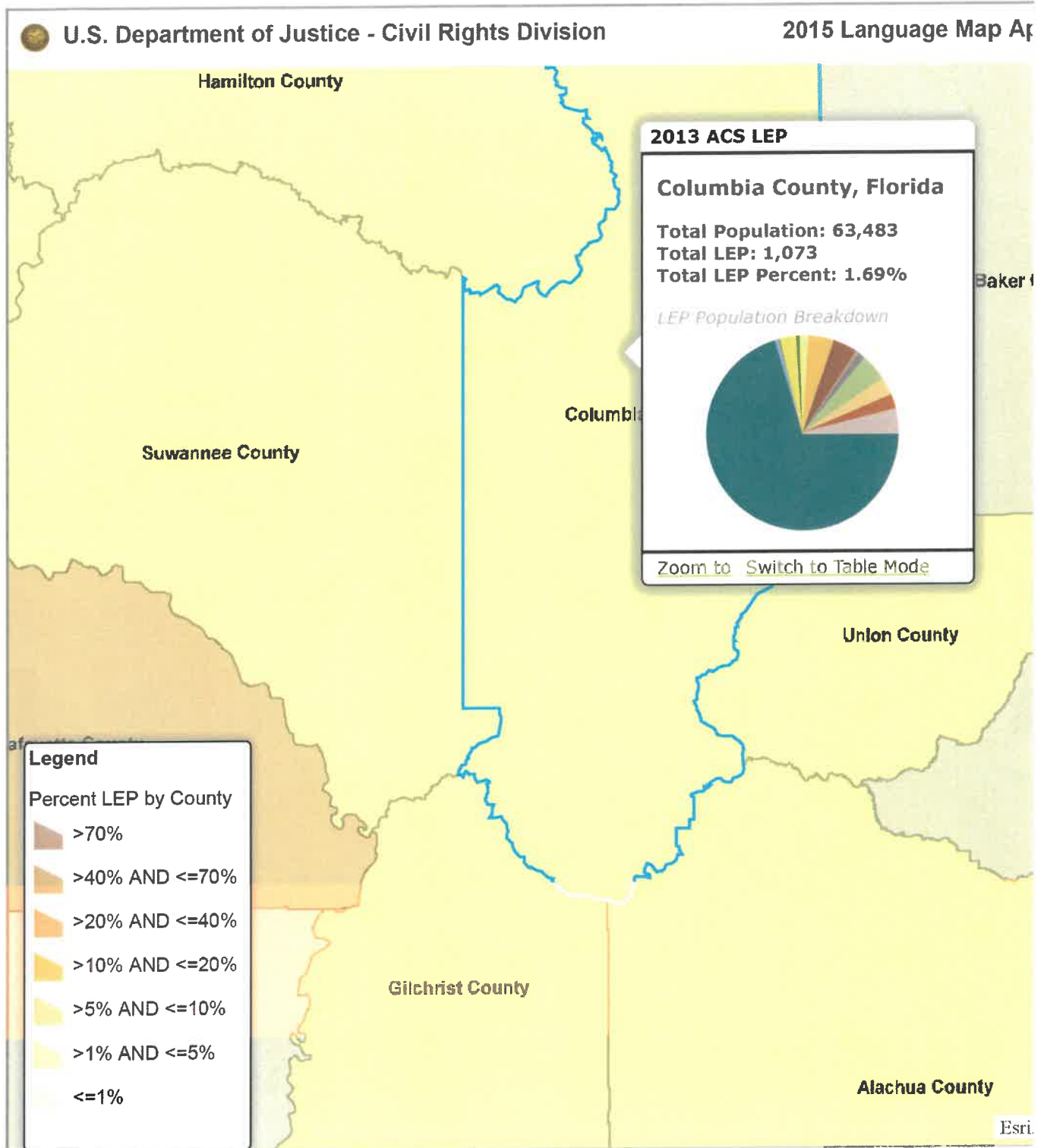
Certification: Based on the above Four-Factor Analysis, the City of Lake City is not required to develop a LAP. However, the City of Lake City will make all reasonable attempts to accommodate language access needs of residents requesting oral translation during citizen participation activities.



Chief Elected Official

3/11/21

Date



Note: These maps are for informational purposes only. Although demographic language data may be useful in considering setting, federal and recipient agencies are required to provide meaningful access to all LEP individuals in delivering services. 13166 Recipients of federal financial assistance must comply with Title VI of the Civil Rights Act of 1964 and its implementation.

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PART IV

Project Description:

The project will rehabilitate the existing Richardson Community Center which is located in a very low-income neighborhood where residents walk to the center for COVID testing/vaccinations. The Center needs touchless bathrooms, replacement of HVAC, parking rehabilitation, and sidewalk improvements to meet ADA & CDC requirements for safe and social distancing of pedestrians using the facility for COVID testing/vaccinations. The community center is located in a census tract that is predominantly LMI. There are multiple community centers throughout the City and this community center serves the surrounding area due to walkability to the center.

COVID Funding Tie:

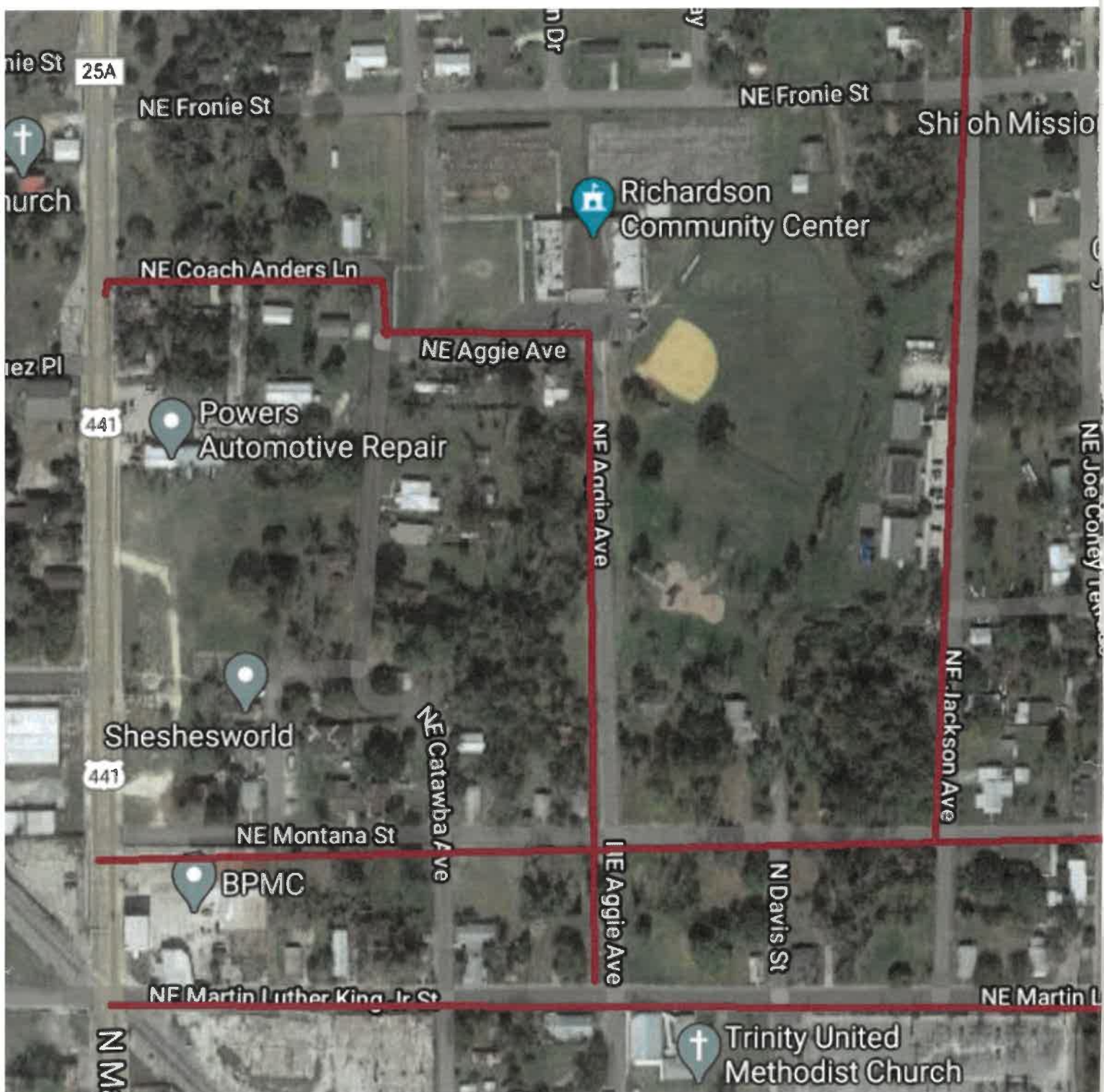
The project helps respond to COVID-19 (coronavirus) and CDC guidelines by providing a safe and sanitary location for COVID testing/vaccinations, including sidewalk improvements to meet ADA & CDC requirements for social distancing of pedestrians using the facility. The Community Center is located in a very low-income neighborhood where LMI residents can walk to the center to get testing/vaccinations done. The LMI census tract is over 80% LMI and many residents walk for the lack of transportation, creating the need for ADA compliant sidewalks leading to the Community Center. Access to COVID testing/vaccinations at the Center will serve a very low- population.

Service Area and Beneficiaries:

The Richardson Community Center is located in a very low-income neighborhood withing the City of Lake City limits. Tract 1103, Block 5 is the immediate census area of the project. The LOWMOD population is 530 and the total universe is 645, or 82% LMI. The entire City is 51% LMI has LOWMOD population of 5,735 and the total universe is 11,279.

There are no project partners.

There are no leverage funds.



Red Lines are major streets leading to Test site.



- * Pink lines are new Sidewalks
- * Black lines are Street Paving.