

MEETING DATE
June 16th, 2025

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: RFP-017-2025 Emergency Debris Monitoring Services

DEPT / OFFICE: Procurement

Originator: Angel Bryant		
City Manager Don Rosenthal	Department Director Brenda Karr	Date 5/28/2025
Recommended Action: Establish a contract with the top ranked contractor for Emergency Debris Monitoring Services		
Summary Explanation & Background: RFP-017-2025 Emergency Debris Monitoring Services solicitation was from March 21, 2025 to April 21, 2025. The evaluation committee meeting was held on May 28, 2025 in which they reviewed all proposals and ranked them based on the criteria. The committee members agreed with the final rankings and to move forward with the top firm. The top firm was DebrisTech, LLC.		
Alternatives: Not have a Emergency Debris Monitoring Contractor.		
Source of Funds:		
Financial Impact:		
Exhibits Attached: RFP-016-2025 Emergency Debris Monitoring Solicitation, Evaluation Committee Consensus Scorecard, DebrisTech, LLC. Response.		

REQUEST FOR PROPOSAL
017-2025
EMERGENCY DEBRIS MONITORING SERVICES

City of Lake City
205 N. Marion Ave.
Lake City, FL 32055

RELEASE DATE: March 21, 2025

DEADLINE FOR QUESTIONS: April 4, 2025

PROPOSAL SUBMISSION DEADLINE: April 21, 2025, 2:00 pm

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://procurement.opengov.com/portal/lcfla>

City of Lake City
REQUEST FOR PROPOSAL
Emergency Debris Monitoring Services

I.	The City of Lake City Florida
II.	Introduction
III.	Instruction to Proposers
IV.	Scope of Work
V.	Format and Content.....
VI.	Evaluation Criteria
VII.	Pricing Proposal
VIII.	Terms and Conditions
IX.	Vendor Questionnaire.....

1. The City of Lake City Florida

1.1. Request for Proposal

017-2025

Emergency Debris Monitoring Services

The City of Lake City, Florida (City) will receive sealed proposals via the City's e-Procurement Portal, OpenGov, until 2:00 pm, local time, on Monday, April 21, 2025. Proposals delivered by any other means will not be considered by the Procurement Department. Any proposals received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time will be resolved against the Proposer.

At the time of the proposal opening, only the names of the respondents will be read aloud.

Request for additional information or clarifications shall be submitted in writing via the OpenGov Question/Answer Tab via the City's e-Procurement portal, on or before the Friday, April 4, 2025 by 4:00 pm. All questions submitted and answers provided shall be electronically distributed via email to proposers following this solicitation on the City's e-Procurement Portal.

It will be the sole responsibility of the Proposer to contact the Procurement Department prior to submitting a response to determine if any addenda has been issued, obtain such addenda, and acknowledge that addenda must be accessed through OpenGov.

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and city holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the Procurement Department or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

The City of Lake City reserves the right to reject any or all proposals, to waive any informalities or irregularities in any proposals received, to re-advertise for proposals, or take any similar actions that may be deemed to be in the best interest of the City.

CITY OF LAKE CITY, FLORIDA

Don Rosenthal
City Manager

2. Introduction

2.1. Summary

The City of Lake City (hereinafter, "City") has issued this Request for Proposals (hereinafter, "RFP") with the sole purpose and intent of obtaining responses from qualified and experienced contractors for Emergency Debris Monitoring on an "as needed" basis, as specified in the Detailed Scope of Services and Requirements of this RFP document. The successful contractor shall prove by their qualifications, experience, and plan for the work that they will meet the needs of the City. If you are interested in preparing a response to this RFP, please complete all the solicitation requirements.

2.2. Background

The City of Lake City is approximately 12.4 square miles in size and serves a population of approximately 12,000. The City of Lake City is an urban city located in Columbia County, Florida, a rural community.

The legislative branch of the City is composed of an elected five-member City Council consisting of the Mayor and four council members. The City Council is governed by the City Charter and by state and local laws and regulations.

The City of Lake City operates under a City Council-City Manager form of government and provides a full range of municipal services including: general government administration, law enforcement and fire protection, community redevelopment, stormwater management, sanitation and solid waste, as well as construction and maintenance of infrastructure, recreational, and other cultural facilities. The City also operates a municipal airport.

2.3. Contact Information

Project Contact:

Brown Steve

Executive Director of Utilities

590 SW Arlington

Lake City, FL 32055

Email: browns@lcfla.com

Phone: [\(386\) 758-5405](tel:(386)758-5405)

Procurement Contact:

Brenda Karr

Procurement Director

205 North Marion Avenue

Lake City, FL 32055

Email: karrb@lcfla.com

Phone: [\(386\) 758-5407](tel:(386)758-5407)

Department:

Procurement

2.4. Timeline

The following projected timetable should be used as a working guide for planning purposes only. The City reserves the right to adjust this timetable as required during the course of the RFP process.

Note: Dates are subject to change. TBD = to be determined. NLT = no later than.

Issue RFP Notice	March 21, 2025
Question Submission Deadline	April 4, 2025, 4:00pm
Question Response Deadline	April 11, 2025, 4:00pm
Proposal Due Date	April 21, 2025, 2:00pm

3. Instruction to Proposers

3.1. Proposal Response

The City of Lake City, Florida (City) will receive sealed proposals via the City's e-Procurement Portal, OpenGov, until 2:00 pm, local time, on Monday, April 21, 2025. Proposals delivered by any other means will not be considered by the Procurement Department. Any proposals received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time will be resolved against the Proposer.

3.2. Questions

All questions related to this RFP shall be submitted in writing via the OpenGov Question/Answer Tab via the City's e-Procurement portal, on or before, Friday, April 4, 2025 by 4:00 pm. All questions submitted and answers provided shall be electronically distributed via email to proposers following this solicitation on the City's e-Procurement Portal. Please include section referenced for each question in order to ensure that questions asked are responded to correctly.

3.3. Method of Source Selection

Each proposal will be reviewed to determine if the proposal is responsive to the RFP. Proposals deemed to be non-responsive will be rejected without being evaluated. A responsive proposal is one which has been signed and submitted by the specified Proposal deadline, and has provided the information required to be submitted with the Proposal. While poor formatting, poor documentation and/or incomplete or unclear information may not be cause to reject a proposal without evaluation, such substandard submissions may adversely impact the evaluation of a Proposal. Respondents who fail to comply with the required and/or desired elements of this RFP do so at their own risk.

The Evaluation Committee shall review all proposals for compliance with the specifications and select a vendor(s) for recommendation.

The City may, as it deems necessary, conduct discussions with responsible proposers determined to be in contention for being selected for award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements. Contingent upon successful ranking of proposals and negotiation of contracts, nothing shall preclude the City from selecting a single, qualified firm to provide both services.

3.4. Pre-Proposal Conference

A pre-proposal conference is not applicable for this solicitation.

3.5. Proposal Due Date

Sealed Proposals must be received via the City's e-Procurement Portal, OpenGov , no later than 2:00 pm, Local Time, Monday, April 21, 2025. Proposals received after this date and time will not be considered.

3.6. [Public Opening](#)

There is no public opening of the proposals. Only the names of the respondents will be publicly read aloud.

3.7. [Public Record](#)

Pursuant to Chapter 119, Florida Statutes, proposals received in response to this Request for Proposal are exempt from disclosure under the provisions of the Public Records Law until such time as an award decision has been made known or within thirty (30) days after the Proposal opening, whichever is earlier.

4. Scope of Work

4.1. SPECIFICATIONS / SCOPE OF SERVICE

The City of Lake City, Florida (hereinafter referred to as “CITY”) is requesting proposals from qualified contractors to enter into a pre-event contract for Emergency Debris Monitoring Services, meeting the Scope of Services of this Request for Proposal (RFP). This statement of work describes and defines the services required to perform monitoring and oversight services of other CITY-selected emergency debris management and removal contractors in a debris-generating event that requires the CITY to use an emergency debris management and removal contractor.

The contractor shall provide professional technical services, be responsible for performing all the requirements of this scope of services, and act as the CITY directs. Services shall include, but not be limited to, coordinating daily briefing for debris operations, work progress, staffing, debris estimating, schedule work with all debris staff and debris removal contractors on a daily basis, monitor debris removal contractor operations and ensuring they are in their assigned areas, identifying and correcting ineligible debris operations, ensuring debris removal contractor(s) are performing tasked operations within the scope of services, provide input for collecting strategies, tracking of capacity certifications, daily debris collection reporting, Geographical Information System (GIS) mapping, validate hazardous trees, including “hangers”, “leaners”, and stumps, ensure that hazardous wastes are not mixed in the non-hazardous debris loads, ensure that all debris is removed from trucks at the debris management sites, report improper use or mobilization of equipment, ensure that only specified debris is collected, monitor site development and restoration of the debris management sites, report debris removal work that does not comply with all local ordinances and state and federal regulations on a daily basis, coordinate all logistics and permitting required for routing when major transportation routes are impassable, provide insurance evaluation, documentation adjusting, and settlement service, ensure safety practices are in compliance with local, state, and federal guidelines, and report any violation of personnel safety standards that are not followed as soon as possible, comprehensive review, reconciliation, and validation of debris removal contractor(s) invoices prior to submission to the CITY, selection and permitting of Debris Management Sites (DMS) locations and any other permitting/regulatory issues as necessary, technical support and assistance in developing public information, and other services as needed and requested by the City. Additional services may include, but are not limited to, facilitating communication with the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), State of Florida, and other state and federal agencies; pre-event planning and post event review; reimbursement services; and coordination with state insurance representatives.

The CITY, at its sole discretion, may award one or more contracts based on the proposals received and the impact of natural disasters encountered. If more than one award is made, such award will be to the highest-ranked proposer, and then to the next highest-ranked proposer(s) based on availability of the proposers and the proposer’s ability to satisfy the needs of the CITY at the time contacted.

4.2. SERVICES TO BE PROVIDED BY THE CONTRACTOR

- A. The CONTRACTOR shall supply all labor, materials, equipment, permits, services, supplies and accessories to perform monitoring and oversight services of other CITY selected debris recovery contractors in the event of a debris generating event that requires the CITY to use a debris removal contractor.
- B. The CONTRACTOR shall provide assistance in preparation for disasters through participation in meetings, workshops, annual Emergency Operations Center Hurricane Exercise and the establishment of data management and other integrated systems, and to establish/review applicable policies and procedures.
- C. Provide CITY personnel with an eight (8) hour debris management training session. Training program must, at a minimum, meet the training requirement for debris monitors as outlined by FEMA Public Assistance (PA) Program and Policy Guide or current FEMA debris management guidance.
- D. Meet with CITY Solid Waste, Emergency Management, and Information Technology to provide guidance on minimum requirements of type and kind of hardware/software and storage needs (server space) when transferring electronic data from the Automated Debris Management System from CONTRACTOR to the CITY.
- E. Provide a list of key personnel and subcontractors that may be involved in the disaster debris monitoring activities to include facsimile, cell phone numbers, and e-mail addresses, on or before May 31 of each year.
- F. Survey and maintain list(s) of areas with special hazardous conditions, including but not limited to: hazardous stumps, hazardous trees, leaners and hangers, etc., as requested. Document with photos, GPS coordinates and other data as required.
- G. Provide photo documentation to support debris cleanup effort.
 - a. Photos shall be labeled and indexed so as to provide a trackable and usable means of supporting documentation.
 - b. Examples of required photos include, but are not limited to: loads Delivered to DMS(s), property damage, unusual situations, stumps, leaners and hangers, etc.
- H. The CONTRACTOR shall manage and operate all debris management sites, including the collection of environmental baseline data, per local, state, and federal requirements, from the designated emergency debris management sites prior to opening of these sites.
- I. The CONTRACTOR shall certify all trucks prior to allowing operation to ensure compliance with FEMA Public Assistance (PA) Program and Policy Guide and FHWA eligibility guidelines. The CONTRACTOR shall accurately measure and certify the capacities of all debris contractor trucks that are added into service and recertify same on a regular basis.

- J. The CONTRACTOR shall ensure debris contractor's trucks are accurately credited for their loads and trucks are not artificially loaded in accordance with FEMA Public Assistance (PA) Program and Policy Guide.
- K. The CONTRACTOR shall ensure FEMA Ineligible Debris remains separate from FEMA Eligible Debris from cradle to grave to include, but not limited to: removal, hauling, sorting, reduction and final disposal. The CONTRACTOR shall ensure invoices for FEMA Ineligible Debris remain completely separate from FEMA Eligible Debris and mark all FEMA Ineligible Debris invoice with FEMA INELIGIBLE on front top of each invoice. The CONTRACTOR shall indicate FEMA INELIGIBLE in the Automated Debris Management System for all FEMA Ineligible Debris and indicate FEMA INELIGIBLE on front top of each paper load ticket for all FEMA Ineligible Debris. The CONTRACTOR shall keep separate FEMA Eligible Load Tickets from FEMA Ineligible Load Tickets. The unit price for use of the Automated Debris Management System (ADMS) shall be included in the unit price per monitor. There will be no separate billing for use of the ADMS.
- L. The CITY may elect to remove debris from private property even when FEMA reimbursement is deemed ineligible. Only the CITY, or CONTRACTOR, shall direct the debris removal contractor(s) to remove debris from private property.
- M. The CITY, CONTRACTOR and debris removal contractor(s) shall wait for receipt of letter from FEMA acknowledging approval for private property debris removal when the City seeks FEMA reimbursement.
- N. The CITY, or CONTRACTOR, shall obtain a signed ROE (Right of Entry) agreement from property owner(s) prior to entry by the CITY, CONTRACTOR, or debris removal contractor(s).
- O. CONTRACTOR shall monitor site restoration of DMS(s) to original conditions. Coordinate with CITY representative(s) to ensure all debris, mulch, etc. is removed adequately; fill dirt and/or other base material (if required) meets standards for intended use; new sod or seeding meets standards for intended use and address other issues as needed.
- P. The CONTRACTOR shall, at no cost to the CITY, assist in an appeal process due to errors generated by the CONTRACTOR.

4.3. Automated Debris Management System

The CONTRACTOR shall use an ADMS (Automated Debris Management System) and system features must include at a minimum:

- A. Paperless electronic data collection handheld device.
- B. Secure database with read-only access of all the data elements for the CITY, CITY selected debris removal contractors, and state using web-based technology.

- C. Minimal manual entry of traditional debris paper load ticket data fields.
- D. Automation of debris pickup location through use of GPS/GIS technologies.
- E. Provide real-time and same day transmission of ticket data by project, contractor, subcontractor, and independent haulers.
- F. Evaluation of daily event status using web-based reporting and GIS tools.
- G. Coordination of debris contractor invoices, FEMA and FHWA documentation and applicant payment process enabled through an integrated database management system.
- H. Record all projects assets including, but not limited to, project personnel and equipment. These records shall include the project name, the subcontractor, contact information, and photo identification as well as any other information deemed necessary for the execution of the project and its reporting requirements. Truck certification data will include detailed dimensions, capacity and weights of hauling units.
- I. Collected information must be transferrable to a central database and made available to DMS site locations in real-time or a daily batch update.
- J. Be fully consistent with the documentation requirements prescribed in the FEMA Public Assistance (PA) Program and Policy Guide.
- K. Loading site/origin information shall be performed by collection/roving monitors without any handwritten information and shall be electronically generated. The system must be capable of capturing the following data elements:
 - 1. Unique Load Ticket Number
 - 2. CITY/Applicant
 - 3. Task/Project Code, if applicable
 - 4. Truck Number
 - 5. Volume Capacity
 - 6. Material type
 - 7. % Full and/or Actual Cubic Yards or Weight
 - 8. Load Date/Time
 - 9. Collection Monitor ID Number
 - 10. DMS Site Monitor ID Number
 - 11. Unloading Date/Time
 - 12. Unloading Inspector/ QA Monitor

13. DMS Name/Identifier
14. Load Location Address or Latitude/Longitude
15. Additional Notes, if applicable

System will provide electronic collection of data elements generated by collection monitors above. System shall provide verification of truck certification data and be capable of providing photo documentation of each hauling unit. The ADMS shall be capable of producing an electronically generated printed ticket at the Debris Management Site and require minimal hand-written ticket elements.

System shall be required to transmit data at timed intervals by operator to central database via secure Internet connection (SSL, Secure FTP, etc.) and post the above records, at minimum, every hour if cellular service is available. In the event cellular service is unavailable the system will be required to post records at end of day before processing of next day's loads.

System shall be capable of recording leaners, hangers, and stumps with GPS locations. The system shall be capable of capturing the stump diameter in addition to recording the same elements recorded by cubic yard load collection monitor. Also, each handheld unit must be capable of capturing a picture ID of the leaners, hangers, or stumps and associating that picture with each measured leaners, hanger, or stump. The DMS site must be capable of recording the stump ticket recording similar data elements and differentiating those loads from normal cubic yard tickets. The system must be capable of converting stump CY quantities based on the published FEMA conversion table. The system must be capable of tagging each leaner to assist with the validation process. The system must be capable of tagging every tree with hanger cuts and associate the quantity and diameter of each hanger to associated tree to assist with the validation process.

4.4. Paper Load Tickets

The CONTRACTOR shall only use paper load tickets as a supplement to the ADMS by written approval from the CITY, or Authorized Representative. Paper load tickets shall consist of multi-copy pages. All tickets shall be retained including tickets needing VOID. The CONTRACTOR shall retain original completed tickets on behalf of the CITY and copies provided to the debris removal contractor, vehicle driver, etc., as appropriate. Tickets shall be filed in ticket number order and scanned. Scanned tickets shall be cataloged by ticket number order, easily retrievable, printable and cataloged/indexed with accompanying photos. Original tickets retained by the CONTRACTOR on behalf of the CITY shall be cataloged / indexed with any accompanying photos. The hardcopy and electronic versions of the tickets shall be turned over to the CITY upon completion of the project. Paper load tickets will include the following minimum information:

1. Date
2. Loading Site Departure Time
3. Disposal Site Arrival Time
4. Complete street address of closest property
5. Type of debris

6. Vehicle certification number
7. Vehicle measured cubic yard capacity
8. Percent of volume (PV)
9. Driver name (printed)
10. Field monitor's name (printed) and signature
11. Name of subcontractor
12. DMS monitor's name (printed) and signature

4.5. Personnel Requirement and Responsibilities

- A. The CONTRACTOR'S representative shall be physically present at the CITY'S Emergency Operations Center within twelve (12) hours after notification of need. The CONTRACTOR'S representative shall be experienced having performed similar type and kind of debris monitoring and oversight services.
- B. The CONTRACTOR's representative shall deploy monitoring staff to the affected area within twenty-four (24) hours of notification, with subsequent deployments every twenty-four (24) hours, as required by the magnitude of the event and upon start of the Services, the CONTRACTOR shall recruit, employ, and train as many local personnel as possible.
- C. The CONTRACTOR shall, at a minimum, provide an adequate number of professionals and qualified personnel to monitor up to approximately 10 debris-loading sites and 1 to 4 debris management sites within 48 hours after notification from the CITY. The CONTRACTOR shall increase its staffing from this point depending on the severity of the debris generating event and in coordination with the CITY, or Authorized Representative.
- D. All CONTRACTOR personnel shall be prepared to operate minimum of 12 to 14 hour days, 7 days per week.
- E. CONTRACTOR shall provide or ensure all its personnel have appropriate personal protective equipment to include, but not be limited to, eye protection, hearing protection, safety shoes, safety vests, hard hats, and wet and cold weather clothing, to comply with all federal, state and local requirements.
- F. CONTRACTOR shall provide or ensure all its personnel have the means to communicate (cell phone, satellite phones, radio, etc.) with their direct supervisor or CITY, or Authorized Representative.
- G. All CONTRACTOR personnel shall be a minimum of 18 years of age and have a valid driver's license issued in the United States. All CONTRACTOR personnel shall have experience in at least one of the following:
 1. Debris Management
 2. FEMA Debris Management (Certificate)
 3. Entry level engineer

4. Solid waste site operations
 5. Construction inspector
 6. Construction experience
 7. Land clearing operations
 8. Entry level surveyor
 9. Solid waste collections
 10. Fire Inspector
 11. Firefighter/EMT
 12. Arborist
 13. Forester
 14. Grant Management
 15. Emergency Management
 16. Property Control
 17. Law Enforcement
 18. Security
- H. All CONTRACTOR personnel shall attend a ½ day debris monitor training session to be conducted at a location specified by the CONTRACTOR Project Manager before the start of the first shift. Training session instructor(s) shall have a minimum of three years debris management experience. Training will be the responsibility of the CONTRACTOR and must be approved by the CITY or Authorized Representative. Training shall include, but not limited to:
1. CITY specific geographical information
 2. FEMA and/or FHWA eligibility criteria
 3. FEMA Public Assistance (PA) Program and Policy Guide
 4. Incident/Disaster impact information
 5. Roles and responsibilities
 6. Safety policies and procedures
 7. Chain of Command
 8. Contact information

- I. The CONTRACTOR shall replace any debris monitor at the discretion of the CITY, or Authorized Representative.

4.6. Project Manager

CONTRACTOR shall provide only one (1) onsite Project Manager that coordinates directly with the CITY, or Authorized Representative. CONTRACTOR Project Manager shall have a minimum of three years experience in disaster debris management. Replacing or releasing the CONTRACTOR'S Project Manager from the project shall be at the sole discretion of the CITY, or Authorized Representative.

Project Manager shall be responsible for, but not limited to:

- A. Available twenty-four (24) hours per day, 7 days a week, or as required by the CITY, or Authorized Representative
- B. Coordinating daily briefings, work progress, volumes of each debris category collected, staffing, and other key items with the CITY, or Authorized Representative, and debris removal contractor(s)
- C. Projected debris remaining
- D. Completion schedule
- E. Cost information
- F. Projected cost-to-complete
- G. Cost analysis (Cost per yard/ton, proportion administrative vs. field, etc.)
- H. Submit report detailing geographic areas where debris has been removed and the "pass" associated with work on a daily basis.
- I. Scheduling work with all team members and contractors on a daily basis.
- J. Hiring, scheduling, and managing field staff.
- K. Monitoring debris removal contractor operations and making/implementing recommendations to improve debris removal and monitoring efficiency to expedite recovery work.
- L. Assisting the CITY with responding to public concerns and comments.
- M. Certifying contractor hauling units for debris removal and final disposal using methodology and documentation practices as provided in current FEMA Public Assistance (PA) Program and Policy Guide.
- N. Debris collection and DMS(s) Site Hazard Analysis/Inspection Report issues and concerns
- O. Damage Claims Report and confirmation of CONTRACTOR'S progress in closing out claims
- P. Truck Certification

- Q. Randomly spot check debris contractor trucks to verify truck measurements match truck placard and truck certification form. A report of random spot checks shall be provided to the CITY or Authorized Representative every evening.

4.7. Field Supervisor

The CONTRACTOR shall provide one (1) debris monitoring field supervisor for no more than seven (7) debris loading site debris monitors. CONTRACTOR'S field supervisor shall have a minimum of one year experience in disaster debris management.

The field supervisor(s) shall be responsible, but not limited to:

- A. Overseeing and supervising loading site and disposal site debris monitoring activities
- B. Scheduling debris monitoring resources and deployment timing
- C. Communicating and coordinating with CITY personnel
- D. Providing suggestions to improve the efficiency of collection and removal of debris
- E. Coordinating daily activities and future planning
- F. Remaining in contact with CITY, or Authorized Representative
- G. Identifying, addressing, and troubleshooting any questions or problems that could affect work area safety and eligibility
- H. Supervising the accurate measurement of load hauling compartments and accurately computing volume capacity in cubic yards (CY)
- I. Documenting and recording measurements and computations
- J. Documenting truck hauling compartment condition using digital photographs
- K. Preparing a master log book of all hauling equipment used by the CITY debris removal contractor
- L. Compiling, reconciling, and documenting daily, in an electronic spreadsheet format, all eligible debris hauled by the debris removal contractor(s)
- M. Truck Certification

Field Supervisor shall complete and submit Incident Command System (ICS) form 214 (Activity Log) to the CITY, or Authorized Representative, through the Project Manager, every evening that highlights activities for the day.

4.8. Debris Monitors

The CONTRACTOR shall provide trained debris monitoring personnel to oversee the loading of eligible debris at collection sites and verification of load capacity and documentation at designated debris management sites or final disposal sites.

Debris monitors shall be responsible for reporting any damage to public and private property to their direct supervisor immediately.

Debris Monitors shall complete and submit Incident Command System (ICS) form 214 (Activity Log) to the CITY, or Authorized Representative, through their direct supervisor, every evening that highlight activities for the day.

4.9. Debris Loading Site Monitors

The CONTRACTOR shall provide debris loading site monitors to perform on-site, street-level debris monitoring at all contractor loading sites to verify debris eligibility based on the monitoring contract's requirements and initiate debris removal documentation using ADMS or supplemental paper load tickets with the approval by the CITY, or Authorized Representative.

Debris Loading Site Monitor services shall include, but are not limited to:

- A. Monitor collection activity of trucks
- B. Issue load tickets at loading site for each load
- C. Check work area for safety considerations such as downed power lines and children playing in area, and ensuring that traffic control needs are met and trucks and equipment are operated safely
- D. Notifying Field Supervisor immediately of unsafe work conditions
- E. Notifying Filed Supervisor immediately of ADMS malfunction
- F. Notifying Field Supervisor immediately of paper load ticket issues
- G. Ensuring that Freon-containing appliances are sorted and ready for Freon removal onsite or separating transport for Freon removal before final disposal
- H. Performing a pre-work inspection of areas to identify potential problems such as covered utility meters, transformers, fire hydrants, mailboxes, etc. to mitigate damage from loading equipment
- I. Documenting damage to utility components, driveways, road surfaces, private property, vehicles, etc., should it occur, with photographs (if possible, collect information about owner, circumstances of the damage [who, what, when, where] and report to field supervisor)
- J. Ensuring the work area is clear of debris to the specified level before equipment is moved to a new loading area
- K. Properly monitoring and recording performance and productivity of debris removal crew
- L. Remaining in regular contact with Field Supervisor
- M. Ensuring that loads are contained properly before leaving the loading area
- N. Ensuring that only eligible debris is collected for loading and hauling

- O. Ensuring that only debris from approved public areas is loaded for removal
- P. Performing other duties from time to time as directed by the debris management project manager or designated debris management personnel

4.10. Clerical/Data Entry Supervisor

The CONTRATOR shall provide a clerical/data entry supervisor to coordinate data entry and information management systems. Services include, but are not limited to:

- A. Supervising the preparation of detailed estimates and submitting them to the CITY, or Authorized Representative.
- B. Implementing and maintaining a disaster debris management system linking the load ticket and debris management site information, including reconciliation and photographic documentation processes
- C. Providing daily, weekly, or other periodic reports for the CITY, or Authorized Representative, noting work progress and efficiency, current/revised estimates, project completion, and other schedule forecasts/updates

Clerical/Data Entry Supervisor shall complete and submit Incident Command System (ICS) form 214 (Activity Log) to the CITY, or Authorized Representative, through the Project Manager, every evening that highlight activities for the day.

4.11. Clerical/Data Entry Clerk

The CONTRACTOR shall provide clerical staff/data entry clerk(s) as required to enter or verify load ticket information into the ADMS and to respond to specific directions from the data entry supervisor.

Clerical Staff/Data Entry Clerk shall complete and submit Incident Command System (ICS) form 214 (Activity Log) to the CITY, or Authorized Representative, through the Project Manager, every evening that highlight activities for the day.

4.12. GIS Technician

The CONTRACTOR shall provide GIS mapping services in support of data entry and documenting the debris removal contractors' progress in completing the project, location origin of hazardous trees, limbs and stumps, and document off-loading locations of debris by category within DMS(s), and other mapping and geocoding as may be requested by the CITY, or Authorized Representative.

GIS Technician shall complete and submit Incident Command System (ICS) form 214 (Activity Log) to the CITY, or Authorized Representative, through the Project Manager, every evening that highlight activities for the day.

5. Format and Content

5.1. Preparation

Prepare your Proposal in a clear and concise manner. Ensure that the content of your Proposal submittal is complete. Special attention should be given to the specific information, instructions and requirements of the Request for Proposal document to ensure responsiveness. Proposals that are incomplete or lack key information may be rejected.

5.2. Incurred Expenses

The City is not responsible for any expenses which Proposers may incur in preparing or submitting proposals including presentations and any other expenses called for in this Request for Proposal.

5.3. Proprietary Information

- A. In accordance with Chapter 119 of the Florida Statutes (Public Records Law), and except as may be provided by other applicable State and Federal Law, all Proposers should be aware the Request for Proposal and the responses thereto are in the public domain. Proposers are requested to identify specifically any information contained in their Proposals which they consider confidential and/or proprietary and which they believe to be exempt from disclosure, citing specifically the applicable exempting law.
A generic notation that information is "confidential" is not sufficient. Failure to provide the Procurement department with a detailed explanation and justification including statutory cites and specific reference to your Proposal detailing what provisions, if any, you believe are exempt from disclosure, may result in your entire Proposal being subject to disclosure in accordance with Chapter 119 of the Florida Statutes
- B. All Proposals received from Proposers in response to this Request for Proposal will become the property of the City of Lake City and will not be returned to the Proposers. In the event of Contract award, all documentation produced as part of the Contract will become the exclusive property of the City.

5.4. Requirements

- A. Proposals will be evaluated based on the information provided in the response. All documents should be 8 1/2 x 11 format and must not be more than 25 pages.
- B. A letter of interest or executive summary, not to exceed three (3) additional pages, may also be included in the proposal. Qualification documents that exceed this length will be considered non responsive and will not be evaluated.
- C. During this process, any intentional omissions, alterations, or false representations will be grounds for rejection of any proposal. Proposals must include a Table of Contents which provides clear identification of the material by section.

5.5. [Delivery of Proposals](#)

Proposals shall be submitted via the City's e-Procurement Portal. All Proposals submitted must be received in the Procurement Department by the time specified in this solicitation. It is the sole responsibility of the Proposer to ensure that Proposals are received by the due date and time. The City shall not be responsible for delays caused by any occurrence. Proposals received following the Proposal Due Date will not be considered.

5.6. [Evaluation Criteria](#)

An Evaluation Committee will be established to review all responsive Proposals. Proposers submitting Proposals deemed to be reasonably acceptable to be selected will be evaluated using the evaluation criteria set forth herein. The information that will be considered and relative scoring for each criterion is identified in the "[Evaluation Criteria](#)" section of the solicitation.

The scoring mechanism will be used by individual Evaluation Committee members to rank firms. Ranks from all Evaluation Committee members will then be summed for each Proposer in order to establish the overall rank order.

5.7. [Proposal Evaluation Committee and Evaluation Process](#)

A. Evaluation Committee

An Evaluation Committee (hereinafter referred to as "the Committee") consisting of at least three (3) members will be established to review, discuss, and evaluate all responsive Proposals submitted in response to this Request for Proposals (RFP). The Committee shall conduct a preliminary evaluation of all Proposals on the basis of the information provided and evaluation criteria as set forth in this Request for Proposal.

B. Presentations

The Committee reserves the right to require oral presentations from any or all responsive and responsible Proposers who submit Proposals determined to be reasonably acceptable of being selected for award. Discussions may be conducted for the purpose of clarification and to assure full understanding of, and responsiveness to, the solicitation requirements. The City will not be liable for any costs incurred by the Proposer in connection with such interviews, presentations, or negotiations (i.e., travel, accommodations, etc.).

C. Award without Presentations

The City may evaluate and award a Contract based on responses to this Request for Proposal without discussions or oral presentations. Therefore, each response to this RFP should contain the Proposer's best terms and conditions for consideration.

D. Ranking

The Committee will evaluate and rank the Proposers as set forth in the preceding section

entitled "Evaluation Criteria" and submit the proposed rank order to the Director of Procurement.

E. Authority to Award

Contracts negotiated as a result of this RFP will be presented to City Council for final award.

F. Reserved Rights

1. The City, at its sole and absolute discretion, reserves the right to reject any and all, or parts of any and all proposals, to re-advertise this solicitation, postpone or cancel, at any time, this solicitation process, or to waive minor irregularities and informalities in this RFP or in the proposals received as a result of this RFP.
2. The City does not guarantee the award of any Contract as a result of this solicitation process.

6. Evaluation Criteria

No.	Evaluation Criteria	Scoring Method	Weight (Points)
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1.	Qualifications and Experience	Points Based	40 (40% of Total)
	<p>A. Provide an overview of the firm’s history, capability, and business ability relative to the City’s requirements, demonstrating expertise in emergency debris monitoring.</p> <p>B. Describe your firm’s qualifications in providing emergency debris monitoring services relative to the scope of services offered.</p> <p>C. Provide a comprehensive list of contracts (current and prior three years) represented by the type of event, contract value, duration of the contract, and interaction with FEMA and /or FHWA (list on a separate sheet and include with RFP submittal).</p> <p>D. Provide a minimum of three (3) references within the State of Florida of current and ongoing contracts similar in size and scope to the Scope of Work indicated in this RFP, including, but not limited to, any experience providing the requested services to a public agency, for a minimum of twelve consecutive months (submit on “References” sheet provided in RFP).</p> <p>E. Specifically, indicate the personnel who will have primary responsibility for the City’s contract. Also, indicate all key individuals and their tasks and/or areas of expertise. Provide Team Organizational Chart.</p> <p>F. Indicate and explain how your firm plans to supply adequate personnel to support this scope of work and describe how your firm would hire additional personnel to meet the needs of the CITY.</p>		

	<p>G. Identify any subcontractors and the percentage of work to be completed by sub-contractors who participate in providing services. This must include the respective tasks or disciplines they are to perform and evidence of their qualifications. The primary contractor is required to perform at least 30% of the work with its forces. If subcontracts are to be let, the Contractor will take "Five Affirmative Steps" per 2 CFR 200.321. The contractor agrees to ensure that DBEs can participate in the performance of the resulting agreement. The contractor shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that DBEs have the opportunity to compete for and perform contracts. The Contractor shall not discriminate based on race, color, national origin, or sex in the award and performance of contracts entered pursuant to this resulting agreement. Furthermore, the Contractor agrees that each contract signed with a recipient subcontractor must include the following assurance: "Subcontractor shall not discriminate based on race, color, national origin, or sex in the performance of this contract. The Subcontractor shall carry out the applicable requirements of 49 CFR Part 26 in awarding and administering DOT-assisted contracts. Failure by the Subcontractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the City deems appropriate.</p> <p>H. Proposers are required to submit a statement from a qualified Surety</p>		
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	<p>company indicating the Contractor's bonding capacity to demonstrate their current financial condition and stability.</p> <p>I. Provide a copy of your current insurance certificate. During the entire period of performance of any contract resulting from this solicitation, the successful Proposer shall procure and maintain the minimum insurance coverage required by the City of St. Cloud as stipulated in the insurance attachment. Policies other than Workers' Compensation shall be issued only by companies authorized by subsisting certificates of authority issued to the company by the Department of Insurance of the State of Florida to conduct business in the State of Florida, with a minimum A.M. Best rating of VII/A-. Proof of such insurance must be provided to the City prior to beginning contract performance.</p> <p>J. State that the business is licensed, permitted, and/or certified to do business in the State of Florida. All required federal, state, and local licenses and permits shall be kept in force during the term(s) of the contract. Copies of all required licenses are to be provided with the Consultant's submittal.</p> <p>K. Provide a statement as to whether the proposer has, in the last five years, been a party to a lawsuit of any kind related to, in any manner, the type of services requested in this RFP. If any such litigation exists, provide a statement as to the legal style of the matter, the jurisdiction in which it was filed, and the status.</p>		
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2.	Project Understanding and Proposed Approach <p>A. Provide a description of the firm’s general approach to the proposed scope of services to include team organization, staff assignments, schedules, quality assurance and accountability.</p> <p>B. Describe the firm’s response and service if multiple cities and counties were in need.</p>	Points Based	40 <i>(40% of Total)</i>
3.	Proposed Cost (Proposal Pricing) <p>The Proposer shall complete the price proposal on the Proposal Pricing provided. The Contractor’s price proposal shall include all costs that the Contractor may anticipate incurring during the performance of the disaster recovery work as described in this Request for Proposal for Emergency Debris Monitoring Services. Costs for lodging, mileage, meals, permits, license(s), insurance, fees, or any other costs are the responsibility of the Contractor.</p>	Points Based	20 <i>(20% of Total)</i>

7. Pricing Proposal

RFP: 017-2025 EMERGENCY DEBRIS MONITORING

Submittal prices shall include all direct costs for performing the work and all indirect costs, including, but not limited to, administrative costs and all overhead and profit (excluding lodging, meals, and transportation). *Estimated Hours are for evaluation purposes only. Due to the nature of the services provided, it is understood that hours will differ from any given event.

Line Item	Description	Quantity	Unit of Measure	Hourly Rate	Total
1	Project Manager	75	Hour		
2	Operations Manager	90	Hour		
3	FEMA Coordinator	20	Hour		
4	Scheduler/Expeditors	90	Hour		
5	GIS Analysis	20	Hour		
6	Computer Analysis	20	Hour		
7	Field Supervisor	100	Hour		
8	Debris Site/Tower Monitors	800	Hour		
9	Environmental Specialist	30	Hour		
10	Project Inspectors (Citizen Site Monitors)	1,800	Hour		
11	Load Ticket Data Entry Clerks (QA/QC)	1,000	Hour		
12	Billing/Invoice Analysts	50	Hour		
13	Administrative Assistants	130	Hour		
14	Field Coordinators (Crew Monitors)	3,600	Hour		
TOTAL					

8. Terms and Conditions

8.1. CDBG Guidelines

Procurement and contracting for all services shall conform to CDBG guidelines as well as the state and federal regulation including 2 CFR, Part 200. All records shall be maintained in accordance with state and federal CDBG requirements.

8.2. Contract Award

An award, if made, will be made to the best overall proposer(s) whose proposal is most advantageous to the City, taking into consideration the evaluation factors set forth in this RFP.

8.3. Questions Regarding the Solicitation or Proposal Process

To ensure fair consideration for all Proposers, the City prohibits communication to or with any officer, elected official (including the Mayor and City Council), department, division, office or employee of the City, and any Evaluation Committee members during the solicitation process from the date of issuance of the RFP through award, except as provided below.

All communications relating to this RFP between Proposer (or anyone on Proposer's behalf) and the City must be made through the Procurement Department. Any communications in violation of this provision may be grounds for disqualifying the offending Proposer from consideration for award of the Proposal and/or any future Proposal.

Any questions relative to interpretation of the solicitation or the Proposal process shall be submitted via the City's e-Procurement Portal. Questions must be received by the Procurement Department on or before the cut-off date for questions as specified in the Proposal Schedule. Questions received after the cut-off date as specified in the Proposal Schedule will not be considered.

Any interpretation made to prospective Proposers will be answered through the City's e-Procurement Portal or expressed in the form of an addendum to the solicitation which, if issued, will be conveyed in writing to all persons on record as following this RFP, no later than five (5) days prior to the date set for receipt of Proposals. Oral answers will not be authoritative.

It will be the responsibility of the Proposer to acknowledge and confirm receipt of all addenda in the City's e-Procurement Portal.

8.4. Additional Information

The City reserves the right to request that the Proposer provide additional information it deems necessary to evaluate, clarify, or substantiate any area contained in each submitted Proposal and to more fully meet the needs of the City.

8.5. Addendum to Request for Proposals

If it becomes necessary to revise or amend any part of this Request for Proposal before the Proposal due date, the Procurement Department will furnish the revision by written Addendum.

8.6. Execution of Contract

Unless such time is extended by the City, the successful Proposer shall, within ten (10) calendar days after Notice of Award is issued by the City of Lake City, Procurement Department, sign and enter into a Contract with the City, and shall simultaneously provide any required bonds, indemnities and insurance certificates.

Failure to comply with the established deadline for submittal of required documents may be grounds for cancellation of the award.

8.7. Proposer's Guarantee

By submitting a Proposal, a Proposer warrants that no one was paid a fee, commission, gift, or other consideration contingent upon receipt of an award for the services and/or supplies specified herein.

8.8. Indemnification

The Respondent agrees to indemnify and hold the City harmless for any and all claims, liability, losses and causes of action which may arise out of its fulfillment of the contract awarded pursuant to this RFP. It agrees to pay all claims and losses, including related court costs and reasonable attorneys' fees, and shall defend all suits filed due to the negligent acts, error or omissions or Respondent employees and/or agents. In the event the completion of a project awarded pursuant to this RFP (to include the work of others) is delayed or suspended as a result of the Respondent's failure to purchase or maintain the required insurance, the Respondent shall indemnify the City from any and all increased expenses resulting from such delay.

8.9. Insurance Requirements

The Proposer will be required to furnish evidence of the following insurance coverage by a licensed Florida Company.

- A. Without limiting Proposer's indemnification, it is agreed that the successful Proposer will purchase at their expense and maintain in force at all times during the performance of services under this agreement the following insurance. Where specific limits are shown, it is understood that they must be the minimum acceptable limits. If successful Proposer's policy contains higher limits, the City of Lake City will be entitled to coverage to the extent of such higher limits. Certificates of Insurance must be furnished to the City naming the City of Lake City as additional insured. These certificates must provide a ten (10) calendar day notice to the City in the event of cancellation, non-renewal or a material change in the policy.
 - 1. Professional liability insurance to provide coverage of not less than one million dollars (\$1,000,000).

2. Workers' compensation insurance to apply for all employees of the contractor, sub-contractors and the contractor's architect and/or engineer meeting the "Workers' Compensation Law" of the State of Florida and all applicable federal laws.
 3. Commercial General Liability insurance to provide coverage of not less than one million dollars (\$1,000,000) combined single limit per occurrence and annual aggregates where generally applicable and must include premises-operations, independent contractors, products/completed operations, broad form property damage, blanket contractual and personal injury endorsements.
 4. Comprehensive Automobile Liability Insurance covering all owned, hired and non- owned vehicles with coverage limits not less than one hundred thousand dollars (\$100,000) per person, three hundred thousand dollars (\$300,000) per occurrence and one hundred thousand dollars (\$100,000) property damage.
- B. The official title of the owner is "City of Lake City". This official title will be used in all insurance documentation.

8.10. Proof of Insurance

The Proposer will furnish to the Procurement Department Certificates of Insurance or endorsements evidencing the insurance coverage specified above within seven (7) days after notification of an award. The required Certificates of Insurance or endorsements will not only name the types of policies continued, but will also refer specifically to this contract and will state that such insurance is as required by this contract. If the initial insurance expires before the completion of the work, renewal Certificates of Insurance will be furnished thirty (30) days before the date of their expiration. Notice of cancellation and/or restriction Policy(s) must be endorsed to give the City thirty (30) days' notice of cancellation and / or restriction.

8.11. Federal Requirements

8.11.1. CFR. Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

The Contractor shall comply with the Federal requirements per 2 Code of Federal Regulations (CFR) Part 200 Super Circular, titled "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", effective December 26, 2014, and any subsequent revisions and updates to 2 CFR. Part 200 "Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards".

8.11.2. Federal Equal Opportunity Employer Requirement

- A. The Contractor is an Equal Opportunity Employer and will comply with all equal opportunity employment laws. The Contractor will further ensure that all subcontractors it utilizes in providing the services required hereunder will comply with all equal opportunity employment laws.

B. During the performance of this contract, the Contractor agrees as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.
3. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, as amended by Executive Order 11375, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, as amended by Executive Order 11375, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, as amended by Executive Order 11375, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, as amended by Executive Order 11375, and by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

7. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs a) through f) in every subcontract or Purchase Order (PO) unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, as amended by Executive Order 11375, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or PO as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

8.11.3. Compliance of Reporting Requirements

The Contractor hereby acknowledges that the City has the responsibility for providing required reporting, including financial information, program progress, and real property status, in accordance with 2 CFR. § 200.327, 2 CFR. § 200.328, and 2 CFR. § 200.329 on frequencies established by the Federal awarding agency.

8.11.4. Access to Records

The following access to records requirements apply to this contract in respect to federal financial assistance awards:

- A. The CONTRACTOR agrees to provide the City, the State of Florida, the Federal grantor agency, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the CONTRACTOR which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- B. The CONTRACTOR agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- C. The CONTRACTOR agrees to provide the Federal grantor agency administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

8.11.5. Retention of Records

- A. The City shall retain all records related to this project for three (3) years from the date of final expenditure report for projects funded by the FEMA PA program.
- B. The Contractor shall retain all records related to this Agreement for three (3) years after termination of this contract.

8.11.6. Compliance with the Contract Work Hours and Safety Standards Act

- A. Overtime requirements. No Contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty (40) hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- B. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth under 2 CFR. Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth under 2 CFR. Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, in the sum of \$10 for each Day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth under 2 CFR. Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- C. Withholding for unpaid wages and liquidated damages. The City shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Contractor or subcontractor under any such contract or any other Federal contract with the same prime Contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Contractor, such sums as may be determined to be necessary to satisfy any liabilities of such Contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth under Federal Equal Opportunity Employer Requirement.
- D. Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 3 of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs A through C of this section.

8.11.7. Rights to Inventions Made Under a Contract Agreement (If Applicable)

Standard. If the FEMA award meets the definition of “funding agreement” under 37C.F.R. § 401.2(a) and the non-Federal entity wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the non Federal entity must comply

with the requirements of 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements), and any implementing regulations issued by FEMA. See 2 C.F.R. Part 200, Appendix II(F).

8.11.8. Clean Air Act and The Federal Water Pollution Control Act

1. The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387).
2. The Contractor agrees to report each violation to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the City, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
3. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

8.11.9. Suspension and Debarment

- A. This contract is a covered transaction for purposes of 2 CFR. Part 180 and 2 CFR. Part 3000. As such the Contractor is required to verify that none of the Contractor, its principals (defined at 2 CFR. § 180.995), or its affiliates (defined at 2 CFR. § 180.905) are excluded (defined at 2 CFR. § 180.940) or disqualified (defined at 2 CFR. § 180.935).
- B. The Contractor must comply with 2 CFR. Part 180, subpart C and 2 CFR. Part 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- C. This certification is a material representation of fact relied upon by the City of St. Cloud. If it is later determined that the Contractor did not comply with 2 CFR. Part 180, subpart C and 2 CFR. Part 3000, subpart C, in addition to remedies available to the Florida Department of Emergency Management (recipient) and the City of St. Cloud (sub-recipient), the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- D. The Proposer agrees to comply with the requirements of 2 CFR. Part 180, subpart C and 2 CFR. Part 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

8.11.10. Byrd Anti-Lobbying Amendment, 31 U.S. C. § 1352 (As Amended)

- A. Contractors who apply or propose for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress,

or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

- B. Federal Form 'C.1' titled "44 CFR. Part 18 – Certification Regarding Lobbying" is hereby attached and made a binding part hereof.

8.11.11. Procurement of Recovered Materials

- A. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA- designated items unless the product cannot be acquired:
1. Competitively within a timeframe providing for compliance with the contract performance schedule;
 2. Meeting contract performance requirements; or
 3. At a reasonable price.
- B. Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site, <http://www.epa.gov/cpg/>. The list of EPA-designate items is available at <http://www.epa.gov/cpg/products.htm>.

8.11.12. Prohibition on Contracting for Covered Telecommunications Equipment or Services.

(a) Definitions. As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—

(b) Prohibitions.

(1) Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.

(2) Unless an exception in paragraph (c) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:

(i) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

(ii) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

(iii) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or

(iv) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) Exceptions.

(1) This clause does not prohibit contractors from providing—

(i) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) By necessary implication and regulation, the prohibitions also do not apply to: (i) Covered telecommunications equipment or services that:

i. Are not used as a substantial or essential component of any system; and ii. Are not used as critical technology of any system.

(ii) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

(d) Reporting requirement.

(1) In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph (d)(2) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.

(2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause:

(i) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier

Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) Subcontracts. The Contractor shall insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments."

8.11.13. Domestic Preferences for Procurements

As appropriate, and to the extent consistent with law, the contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products. For purposes of this clause: Produced in the United States means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. Manufactured products mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber."

8.11.14. Department of Homeland Security (DHS) Seal, Logo and Flags

The Contractor shall not use the Department of Homeland Security (DHS) seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific pre-approval from the appropriate Federal agency.

8.11.15. Compliance with Federal Law, Regulations and Executive Orders

This is an acknowledgement that Federal and state financial assistance may be used to fund payment for services provided under this contract. The Contractor will comply with all applicable federal law, regulations, executive orders, as well as policies, procedures and directives of the respective funding Federal grantor agency.

8.11.16. No Obligation by the Federal Government

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the City, Contractor, or any other party pertaining to any matter resulting from the contract.

8.11.17. Fraud and False or Fraudulent or Related Acts

The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

8.11.18. Affirmative Socioeconomic Steps

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

8.11.19. Copyright and Data Rights

The Contractor grants to the City of St. Cloud a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Contractor will identify 75 See 17 U.S.C. § 102. Contract Provisions Guide 35 such data and grant to the City of St. Cloud or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Contractor will deliver to the City of St. Cloud data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the City of St. Cloud.

8.11.20. Compliance with the "Davis-Bacon Act"

- A. In accordance with the requirements of the Davis-Bacon Act (40 U.S.C. §§ 3141-3144 and 3146-3148) as supplemented by Department of Labor regulations at 29 C.F.R. Part 5 (Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction) as amended), all prime construction contracts in excess of \$2,000 must comply with the Davis-Bacon Act. CONTRACTORS are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, CONTRACTORS must pay wages not less than once a week.
- B. The CITY shall report all suspected or reported violations to the appropriate Federal agency in accordance with 2 C.F.R. Part 200, Appendix II, ¶ D

8.11.21. Compliance with the Copeland "Anti-Kickback Act"

- A. The CONTRACTOR hereby agrees to comply with the Copeland "Anti-Kickback" Act (40 U.S. C. 3145), as supplemented by the Department of Labor regulations (29 C.F.R. Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States").
- B. Each CONTRACTOR or SUBCONTRACTOR are hereby prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.
- C. The CONTRACTOR or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring

the subcontractors to include these clauses in any lower tier subcontracts. The prime CONTRACTOR shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

- D. Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a CONTRACTOR and subcontractor as provided in 29 C.F.R. § 5.12.
- E. The CITY shall report all suspected or reported violations to the appropriate Federal agency in accordance with 2 C.F.R. Part 200, Appendix II, ¶ D

8.11.22. Hatch Act

The CONTRACTOR shall comply with the Hatch Act, 5 USC 1501 – 1508, and shall ensure that no funds provided, nor personnel employed under this agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

8.11.23. W. SMALL AND MINORITY BUSINESS ENTERPRISE (MBE), WOMEN BUSINESS ENTERPRISES (WBE), AND LABOR SURPLUS AREA FIRMS

A. Columbia County may be receiving federal funding through Federal Emergency Management Agency (FEMA) for the services solicited in the Request for Proposals (RFP). Accordingly, Columbia County's M/WBE ordinance and program do not apply to this solicitation.

B. Among the many federal funding requirements, 2 CFR §200.321 (or 45 C.F.R. §75.330 for Health and Human Services funds) mandates that the Prime Contractor partakes in five "affirmative steps" designed to ensure that small and minority- owned, women-owned business enterprises, and labor surplus area firms have been, and for the duration of the project continue to be, afforded subcontracting opportunities. These affirmative steps are:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration (SBA) and the Minority Business Development Agency of the Department of Commerce.

C. In order to adequately document that the proposer has fulfilled this requirement, the proposer shall complete the provided "Affidavit of Compliance with 2 CFR §200.321 (or 45 C.F.R. §75.330 for Health and Human Services funds) Requirements". The affidavit shall be notarized for this bid to be responsive.

D. The proposer shall also attach to the affidavit documentation evidencing that affirmative steps 1 – 3 above were taken in the preparation and submission of this bid. Such evidence shall include:

1. Copies of announcements/postings in newspapers, emails, web-postings, or other media for specific contracting/subcontracting opportunities that target small and minority businesses and women's business enterprises;
 2. Copies of announcements/postings of contracting/subcontracting opportunities in trade publications, minority, or women's media that target small and minority businesses and women's business enterprises.
 3. Documentation of sources used to identify potential small and minority businesses and women's business enterprises. A suggestion would be searching through the SBA's Dynamic Small Business directory at the following internet address: <http://dsbs.sba.gov> to search for registered minority and small businesses.
- E. Failure to submit an executed and notarized "Affidavit of Compliance with 2 CFR §200.321 (or 45 C.F.R. §75.330 for Health and Human Services funds) Requirements" and to attach the documents requested in subsection 3.D. to that affidavit may necessitate the bid being rejected as nonresponsive.
- F. The awarded contractor will be monitored by the County for continued compliance with 2 CFR §200.321 (or 45 C.F.R. §75.330 for Health and Human Services funds). The ability for that awarded contractor to be awarded federally funded contracts in the future may be jeopardized should that awarded contractor fail to comply with the intent and spirit of 2 CFR §200.321 (or 45 C.F.R. §75.330 for Health and Human Services funds).

9. Vendor Questionnaire

9.1. DBA*

Enter response

*Response required

9.2. Authorized Representative Name/Title*

Enter response

*Response required

9.3. Federal Employer Identification Number (FEIN)*

Enter information

*Response required

9.4. Acknowledgement*

By checking yes, the Respondent acknowledges the following:

The information provided in the response is true and correct, and the response submission is final. I certify that I am duly authorize to provide this submittal on behalf of the firm as its act and deed and that the firm is ready, willing, and able to perform if awarded the contract. Respondent agrees to all terms and conditions contained in the Solicitation.

☐ Yes

☐ No

*Response required

9.5. PROPOSAL*

A. **TITLE PAGE**

1. The title page shall list the subject "RFP: 017-025 EmergencyEmergency Debris Monitoring Services" It shall also contain the proposing firm's full legal name, physical address, mailing address (if different than physical address), telephone number and e-mail address, as well as the name, address, telephone and/or cell phone number, and e-mail address of a contact person.

B. **TABLE OF CONTENTS**

1. The table of contents shall list all major topics with their corresponding section title or heading and beginning page number.

C. **INTRODUCTORY LETTER**

1. Describe information about your Firm and explain why your Firm is best suited to meet the services for this RFP.

D. QUALIFICATIONS AND EXPERIENCE

1. All firms that submit a proposal shall meet, but not be limited to, the following minimum qualifications:
 - a. Provide an overview of the firm's history, capability and business ability relative to the City's requirements demonstrating expertise in emergency debris monitoring services.
 - b. Describe your firm's qualifications in providing emergency debris monitoring services relative to the scope of services provided.
 - c. Provide a comprehensive list of contracts (current and prior three years) represented by type of event, contract value, duration of contract, and interaction with FEMA and or FHWA (list on separate sheet and include with RFP submittal).
 - d. Provide a minimum of three (3) references within the State of Florida of current and ongoing contracts similar in size and scope to the Scope of Work indicated in this RFP including, but not limited to, any experience providing the requested services to a public agency, for a minimum of twelve consecutive months (submit on "References" sheet provided in RFP).
 - e. Indicate specifically the personnel who will have primary responsibility for the City's contract. Also indicate all key individuals and their tasks and/or areas of expertise. Provide Team Organizational Chart.
 - f. Indicate and explain how your firm plans to supply adequate personnel to support this scope of work and describe how your firm would hire additional personnel to meet the needs of the City.
 - g. Identify any subcontractors and the percentage of work to be completed by subcontractors who are to participate in providing services. This must include the respective tasks or disciplines they are to perform and evidence of their qualifications. The primary contractor is required to perform at least 30% of the work with its own forces. If subcontracts are to be let, Contractor will take "Five Affirmative Steps" per 2 CFR 200.321. Contractor agrees to ensure that DBE's have the opportunity to participate in the performance of the resulting agreement. Contractor shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that DBE's have the opportunity to compete for and perform contracts. The Contractor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts entered pursuant to this resulting agreement. Furthermore, Contractor agrees that each contract signed with a recipient subcontractor must include the following assurance: "Subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Subcontractor shall carry out applicable requirements of 49 CFR Part 26 in

the award and administration of DOT-assisted contracts. Failure by the Subcontractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the City deems appropriate.

- h. Proposers are required to submit a statement from a qualified Surety company indicating the bonding capacity of the Contractor to demonstrate their current financial condition and stability.
- i. Provide a copy of your current certificate of insurance. During the entire period of performance of any contract resulting from this solicitation, the successful Proposer shall procure and maintain the minimum insurance coverage required by the City of St. Cloud as stipulated in the insurance attachment. Policies other than Workers' Compensation shall be issued only by companies authorized by subsisting certificates of authority issued to the company by the Department of Insurance of the State of Florida to conduct business in the State of Florida, with a minimum A.M. Best rating of VII/A-. Proof of such insurance must be provided to the City prior to beginning contract performance.
- j. State that the business is licensed, permitted, and/or certified to do business in the State of Florida. All required federal, state, and local licenses and permits shall be kept in force during the term(s) of the contract. Copies of all required licenses are to be provided with Consultant's submittal.
- k. Provide a statement as to whether the proposer has, in the last five years, been a party to a lawsuit of any kind related to, in any manner, the type of services requested in this RFP. If any such litigation exists, provide a statement as to legal style of the matter, the jurisdiction in which it was filed and the status.

E. PROJECT UNDERSTANDING AND PROPOSED APPROACH

- 1. Proposer a description of the firm's general approach to the proposed scope of services to include team organization, staff assignments, schedules, quality assurance and accountability.
- 2. Describe the firm's response and service if multiple cities and counties were in need.

*Response required

9.6. ADDITIONAL DATA TO SUPPORT PROPOSAL*

Provide a copy of your current certificate of insurance. During the entire period of performance of any contract resulting from this solicitation, the successful Proposer shall procure and maintain the minimum insurance coverage required by the City of Lake City as stipulated in the Insurance Requirements Section. Policies other than Workers' Compensation shall be issued only by companies

authorized by subsisting certificates of authority issued to the company by the Department of Insurance of the State of Florida to conduct business in the State of Florida, with a minimum A.M. Best rating of VII/A-. Proof of such insurance must be provided to the City prior to beginning contract performance.

*Response required

9.7. [Price Proposal](#) *

☐ Please confirm

*Response required

9.8. [Documents Requiring Notorization](#)*

Please download the below documents, complete and have notarized. An online notarization option will be provided for you when responding.

- [Public Entity Crimes Statem...](#)
- [Drug Free Workplace Certifi...](#)
- [Non-Collusion Affidavit.pdf](#)
- [Conflict of Interest Statem...](#)
- [Human Trafficking Affidavit...](#)

*Response required

9.9. [Americans with Disabilities Act \(ADA\) Disability Nondiscrimination Statement](#)*

I, being duly first sworn state: That the named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any subcontractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provision pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction. The Americans with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat327,42USC1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions. The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes: The Rehabilitation Act of 1973, 229 USC Section 794; The Federal Transit Act, as amended 49 USC Section 1612; The Fair Housing Act as amended 42USC Section 3601-3631.

☐ Please confirm

*Response required

9.10. Disputes Disclosure Form*

Answer the following by selecting which, if any, pertain to your organization. . If you answer "YES", please explain in the Disputes Disclosure Explanation question. If you answer None of the Above, please type "N/A" in the Disputes Disclosure Explanation question.

Select all that apply

- ☐ Has your firm or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulations or any other regulatory agency or professional association within the last five (5) years?
- ☐ Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years?
- ☐ Has your firm had against it or filed any request for equitable adjustment, contract claims, bid protest, or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business?
- ☐ None of the Above

*Response required

9.11. No Lobbying Affidavit*

I confirm that I am an authorized representative, maker of the attached submittal made in response to a request for bid, proposals, qualifications and/or any other solicitation released by the City of Lake City, and swear that the bidder and any of its agents agrees to abide by the City of Lake City no lobbying restrictions in regard to this solicitation.

- ☐ Please confirm

*Response required

9.12. Certification for Contracts, Grants, Loans, and Cooperative Agreements*

The undersigned certifies, to the best of his or her knowledge, that: 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. 3. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this

certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. The undersigned Contractor hereby certifies and attests to the accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

☐ Please confirm

*Response required

9.13. Scrutinized Companies Certification*

Per State of Florida Statute s. 287.135(5) Suppliers (companies) must acknowledge and agree to the 'Certification Regarding Prohibition Against Contracting with Scrutinized Companies' paragraph listed below. Respondents shall agree by marking the option below. Respondents neglecting to respond may be disqualified from consideration of award and deemed non-responsive.

I hereby certify that neither the responding entity, nor any of its wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit have been placed on the Scrutinized Companies That Boycott Israel List created pursuant to s. 215.4725 of the Florida Statutes, or are engaged in a boycott of Israel.

In addition, if this Solicitation is for a contract for goods or services where the total contract value is one million dollars (\$1,000,000) or more, I hereby certify that neither the responding entity, nor any of its wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit are on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473 of the Florida Statutes, or are engaged in business operations in Cuba or Syria as defined in said statute.

I understand and agree that the County may immediately terminate any contract resulting from this Solicitation upon written notice if the responding entity (or any of those related entities of respondent as defined above by Florida law) are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any contract for goods or services of one million dollars (\$1,000,000) or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria.

By selecting "Yes", the respondent acknowledges and agrees to the 'Certification Regarding Prohibition Against Contracting with Scrutinized Companies'.

☐ Yes

☐ No

*Response required

9.14. Certification Regarding Debarment, Suspension, and Other Responsibility Matters*

This certification is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 93, Government-wide Debarment and Suspension, for the Department of Agriculture (7CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85,668,682), Department of Health and Human Services (45 CFR Part 76).

I, the prospective bidder certify to the best of its knowledge and belief that it and its principals:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- B. Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements , or receiving stolen property;
- C. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any offenses enumerated in paragraph (B) of this certification; and
- D. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. Any exceptions provided will not necessarily result in denial of award, but will be considered in determining bidder responsibility and whether or not the City will enter into contract with the party. For any exception noted, indicate on an attached sheet to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions.

☐ Please confirm

*Response required

9.15. E-Verify Affirmation Statement*

Please download the below documents, complete, and upload.

- [E-VERIFY AFFIRMATION STATEM...](#)

*Response required

9.16. System for Award Management (SAM)*

To participate in FEMA disaster bids in Florida, businesses must be registered in the System for Award Management (SAM) and have a valid registration. I confirm that the business is registered in SAM.

☐ Please confirm

*Response required

9.17. Federal Requirements under Terms & Conditions (If Applicable)*

Please review and confirm the acceptance of the Federal Requirements.

☐ Please confirm

*Response required

9.18. General Terms and Conditions*

Please review and confirm the acceptance of the General Terms and Conditions.

☐ Please confirm

*Response required



[DEBRISTECH, LLC] RESPONSE DOCUMENT REPORT

RFP No. 017-2025

Emergency Debris Monitoring Services

RESPONSE DEADLINE: April 21, 2025 at 2:00 pm

Report Generated: Wednesday, May 28, 2025

DebrisTech, LLC Response

CONTACT INFORMATION

Company:

DebrisTech, LLC

Email:

jdaffern@debristech.com

Contact:

Josh Daffern

Address:

923 Goodyear Blvd
Picayune, MS 39466

Phone:

N/A

Website:

debristech.com

Submission Date:

Apr 20, 2025 8:52 PM (Eastern Time)

ADDENDA CONFIRMATION

No addenda issued

QUESTIONNAIRE

1. DBA*

Enter response

DebrisTech, LLC

2. Authorized Representative Name/Title*

Enter response

Debra McCormick, Chief Administrative Officer

3. Federal Employer Identification Number (FEIN)*

Enter information

27-3362906

4. Acknowledgement*

By checking yes, the Respondent acknowledges the following:

The information provided in the response is true and correct, and the response submission is final. I certify that I am duly authorize to provide this submittal on behalf of the firm as its act and deed and that the firm is ready, willing, and able to perform if awarded the contract. Respondent agrees to all terms and conditions contained in the Solicitation.

Yes

5. PROPOSAL*

A. TITLE PAGE

1. The title page shall list the subject “RFP: 017-025 EmergencyEmergency Debris Monitoring Services” It shall also contain the proposing firm’s full legal name, physical address, mailing address (if different than physical address), telephone number and e-mail address, as well as the name, address, telephone and/or cell phone number, and e-mail address of a contact person.

B. TABLE OF CONTENTS

1. The table of contents shall list all major topics with their corresponding section title or heading and beginning page number.

C. INTRODUCTORY LETTER

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1. All firms that submit a proposal shall meet, but not be limited to, the following minimum qualifications:
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 - b. Describe your firm’s qualifications in providing emergency debris monitoring services relative to the scope of services provided.
 - c. Provide a comprehensive list of contracts (current and prior three years) represented by type of event, contract value, duration of contract, and interaction with FEMA and or FHWA (list on separate sheet and include with RFP submittal).
 - d. Provide a minimum of three (3) references within the State of Florida of current and ongoing contracts similar in size and scope to the Scope of Work indicated in this RFP including, but not limited to, any experience providing the requested services to a public agency, for a minimum of twelve consecutive months (submit on “References” sheet provided in RFP).

- e. Indicate specifically the personnel who will have primary responsibility for the City's contract. Also indicate all key individuals and their tasks and/or areas of expertise. Provide Team Organizational Chart.
- f. Indicate and explain how your firm plans to supply adequate personnel to support this scope of work and describe how your firm would hire additional personnel to meet the needs of the City.
- g. Identify any subcontractors and the percentage of work to be completed by sub-contractors who are to participate in providing services. This must include the respective tasks or disciplines they are to perform and evidence of their qualifications. The primary contractor is required to perform at least 30% of the work with its own forces. If subcontracts are to be let, Contractor will take "Five Affirmative Steps" per 2 CFR 200.321. Contractor agrees to ensure that DBE's have the opportunity to participate in the performance of the resulting agreement. Contractor shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that DBE's have the opportunity to compete for and perform contracts. The Contractor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts entered pursuant to this resulting agreement. Furthermore, Contractor agrees that each contract signed with a recipient subcontractor must include the following assurance: "Subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Subcontractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the Subcontractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the City deems appropriate.
- h. Proposers are required to submit a statement from a qualified Surety company indicating the bonding capacity of the Contractor to demonstrate their current financial condition and stability.
- i. Provide a copy of your current certificate of insurance. During the entire period of performance of any contract resulting from this solicitation, the successful Proposer shall procure and maintain the minimum insurance coverage required by the City of St. Cloud as stipulated in the insurance attachment. Policies other than Workers' Compensation shall be issued only by companies authorized by subsisting certificates of authority issued to the company by the Department of Insurance of the State of Florida to conduct business in the State of Florida, with a minimum A.M. Best rating of VII/A-. Proof of such insurance must be provided to the City prior to beginning contract performance.

- j. State that the business is licensed, permitted, and/or certified to do business in the State of Florida. All required federal, state, and local licenses and permits shall be kept in force during the term(s) of the contract. Copies of all required licenses are to be provided with Consultant's submittal.
- k. Provide a statement as to whether the proposer has, in the last five years, been a party to a lawsuit of any kind related to, in any manner, the type of services requested in this RFP. If any such litigation exists, provide a statement as to legal style of the matter, the jurisdiction in which it was filed and the status.

E. PROJECT UNDERSTANDING AND PROPOSED APPROACH

- 1. Proposer a description of the firm's general approach to the proposed scope of services to include team organization, staff assignments, schedules, quality assurance and accountability.
- 2. Describe the firm's response and service if multiple cities and counties were in need.

DebrisTech_Proposal_-_Lake_City,_FL.pdf

6. ADDITIONAL DATA TO SUPPORT PROPOSAL*

Provide a copy of your current certificate of insurance. During the entire period of performance of any contract resulting from this solicitation, the successful Proposer shall procure and maintain the minimum insurance coverage required by the City of Lake City as stipulated in the Insurance Requirements Section. Policies other than Workers' Compensation shall be issued only by companies authorized by subsisting certificates of authority issued to the company by the Department of Insurance of the State of Florida to conduct business in the State of Florida, with a minimum A.M. Best rating of VII/A-. Proof of such insurance must be provided to the City prior to beginning contract performance.

Certificate.pdf

7. Price Proposal *

Confirmed

8. Documents Requiring Notorization*

Please download the below documents, complete and have notarized. An online notarization option will be provided for you when responding.

- [Public Entity Crimes Statem...](#)
- [Drug Free Workplace Certifi...](#)
- [Non-Collusion Affidavit.pdf](#)
- [Conflict of Interest Statem...](#)
- [Human Trafficking Affidavit...](#)

0683_001.pdf

9. Americans with Disabilities Act (ADA) Disability Nondiscrimination Statement*

I, being duly first sworn state: That the named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any subcontractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provision pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction. The Americans with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat327,42USC1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions. The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes: The Rehabilitation Act of 1973, 229 USC Section 794; The Federal Transit Act, as amended 49 USC Section 1612; The Fair Housing Act as amended 42USC Section 3601-3631.

Confirmed

10. Disputes Disclosure Form*

Answer the following by selecting which, if any, pertain to your organization. . If you answer "YES", please explain in the Disputes Disclosure Explanation question. If you answer None of the Above, please type "N/A" in the Disputes Disclosure Explanation question.

None of the Above

11. No Lobbying Affidavit*

I confirm that I am an authorized representative, maker of the attached submittal made in response to a request for bid, proposals, qualifications and/or any other solicitation released by the City of Lake City, and swear that the bidder and any of its agents agrees to abide by the City of Lake City no lobbying restrictions in regard to this solicitation.

Confirmed

12. Certification for Contracts, Grants, Loans, and Cooperative Agreements*

The undersigned certifies, to the best of his or her knowledge, that: 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. 3. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. The undersigned Contractor hereby certifies and attests to the accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Confirmed

13. Scrutinized Companies Certification*

Per State of Florida Statute s. 287.135(5) Suppliers (companies) must acknowledge and agree to the 'Certification Regarding Prohibition Against Contracting with Scrutinized Companies' paragraph listed below. Respondents shall agree by marking the option below. Respondents neglecting to respond may be disqualified from consideration of award and deemed non-responsive.

I hereby certify that neither the responding entity, nor any of its wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit have been placed on the Scrutinized Companies That Boycott Israel List created pursuant to s. 215.4725 of the Florida Statutes, or are engaged in a boycott of Israel.

In addition, if this Solicitation is for a contract for goods or services where the total contract value is one million dollars (\$1,000,000) or more, I hereby certify that neither the responding entity, nor any of its wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit are on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473 of the Florida Statutes, or are engaged in business operations in Cuba or Syria as defined in said statute.

I understand and agree that the County may immediately terminate any contract resulting from this Solicitation upon written notice if the responding entity (or any of those related entities of respondent as defined above by Florida law) are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any contract for goods or services of one million dollars (\$1,000,000) or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria.

By selecting "Yes", the respondent acknowledges and agrees to the 'Certification Regarding Prohibition Against Contracting with Scrutinized Companies'.

Yes

14. Certification Regarding Debarment, Suspension, and Other Responsibility Matters*

This certification is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 93, Government-wide Debarment and Suspension, for the Department of Agriculture (7CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85,668,682), Department of Health and Human Services (45 CFR Part 76).

I, the prospective bidder certify to the best of its knowledge and belief that it and its principals:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- B. Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements , or receiving stolen property;
- C. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any offenses enumerated in paragraph (B) of this certification; and
- D. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. Any exceptions provided will not necessarily result in denial of award, but will be considered in determining bidder responsibility and whether or not the City will enter into contract with the party. For any exception noted, indicate on an attached sheet to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions.

Confirmed

15. E-Verify Affirmation Statement*

Please download the below documents, complete, and upload.

- [E-VERIFY AFFIRMATION STATEM...](#)

E-VERIFY_AFFIRMATION_STATEMENT_(1)_(4)_(1)_-_signed.pdf

16. System for Award Management (SAM)*

To participate in FEMA disaster bids in Florida, businesses must be registered in the System for Award Management (SAM) and have a valid registration. I confirm that the business is registered in SAM.

Confirmed

17. Federal Requirements under Terms & Conditions (If Applicable)*

Please review and confirm the acceptance of the Federal Requirements.

Confirmed

18. General Terms and Conditions*

Please review and confirm the acceptance of the General Terms and Conditions.

Confirmed

PRICE TABLES

RFP: 017-2025 EMERGENCY DEBRIS MONITORING

Submittal prices shall include all direct costs for performing the work and all indirect costs, including, but not limited to, administrative costs and all overhead and profit (excluding lodging, meals, and transportation). *Estimated Hours are for evaluation purposes only.

Due to the nature of the services provided, it is understood that hours will differ from any given event.

Line Item	Description	Quantity	Unit of Measure	Hourly Rate	Total
1	Project Manager	75	Hour	\$85.00	\$6,375.00

Line Item	Description	Quantity	Unit of Measure	Hourly Rate	Total
2	Operations Manager	90	Hour	\$75.00	\$6,750.00
3	FEMA Coordinator	20	Hour	\$125.00	\$2,500.00
4	Scheduler/Expeditors	90	Hour	\$55.00	\$4,950.00
5	GIS Analysis	20	Hour	\$75.00	\$1,500.00
6	Computer Analysis	20	Hour	\$75.00	\$1,500.00
7	Field Supervisor	100	Hour	\$55.00	\$5,500.00
8	Debris Site/Tower Monitors	800	Hour	\$40.00	\$32,000.00
9	Environmental Specialist	30	Hour	\$95.00	\$2,850.00
10	Project Inspectors (Citizen Site Monitors)	1,800	Hour	\$40.00	\$72,000.00
11	Load Ticket Data Entry Clerks (QA/QC)	1,000	Hour	\$0.00	\$0.00
12	Billing/Invoice Analysts	50	Hour	\$55.00	\$2,750.00
13	Administrative Assistants	130	Hour	\$0.00	\$0.00
14	Field Coordinators (Crew Monitors)	3,600	Hour	\$40.00	\$144,000.00
TOTAL					\$282,675.00



REQUEST FOR PROPOSAL 017-2025 EMERGENCY DEBRIS MONITORING SERVICES

Due: Monday, April 21, 2025 at 2:00 PM



Prepared by:
DebrisTech, LLC
335 N. Monroe Street
Tallahassee, FL 32301

Contact:
Brooks Wallace, P.E.
601-658-9598
brooks@debristech.com

Real-Time Data. Real-Time Recovery.
www.DebrisTech.com





TABLE OF CONTENTS

A. TITLE PAGE.....	1
B. TABLE OF CONTENTS.....	2
C. INTRODUCTORY LETTER.....	3
D. QUALIFICATIONS AND EXPERIENCE	
a. Overview of Firm’s History and Capability	5
b. Firm’s Qualifications in Providing Emergency Debris Monitoring Services	6
c. Comprehensive List of Contracts	8
d. List of References.....	9
e. Key Personnel	
Key Personnel and Qualifications	10
Organizational Chart.....	11
f. Adequate Personnel and Ability to Mobilize	
Management Team and Nearby Monitors.....	12
Mobile Capacity	13
g. M/WBE Participation	14
h. Surety Letter	15
i. Certificate of Insurance	16
j. Florida Registration.....	18
k. Litigation Summary.....	19
E. PROJECT UNDERSTANDING AND PROPOSED APPROACH	
a. General Approach to the Scope of Services	
Disaster Response for the City of Lake City.....	20
Project Phases with QA/QC.....	21
Automated Debris Management System	26
Industry-Leading Reports	27
b. DebrisTech Mobilization for FL Hurricane Helene/Milton (DR-4828/34-FL)	29

April 21, 2025

City of Lake City, Florida
Attn: Don Rosenthal, City Manager
205 N. Marion Ave.
Lake City, FL 32055

**RE: Request for Proposal 017-2025
Emergency Debris Monitoring Services**

To the Selection Committee Members of the City
of Lake City,

DebrisTech, LLC, is a full-service debris monitoring firm built upon a foundation of experience, knowledge, and technology. DebrisTech's team possesses proven experience in aiding clients in receiving their **maximum reimbursement from FEMA**. Our management team comes to the table with a combined experience of over half a century of working with FEMA, disasters, and debris removal monitoring. We believe that DebrisTech is the best debris monitoring choice for the following reasons:

PROVEN, SCALABLE EXPERIENCE: DebrisTech has provided debris monitoring services in response to over 300 contract activations across the United States and Puerto Rico. These range from smaller projects following localized storms to massive multi-state projects such as Hurricane Helene (2024). In response to Helene, DebrisTech mobilized simultaneously in 4 states, leading 65 projects, and onboarding over 4,000 new employees. Since our inception, DebrisTech has consistently met every contract activation, responding within 24 hours without exception.

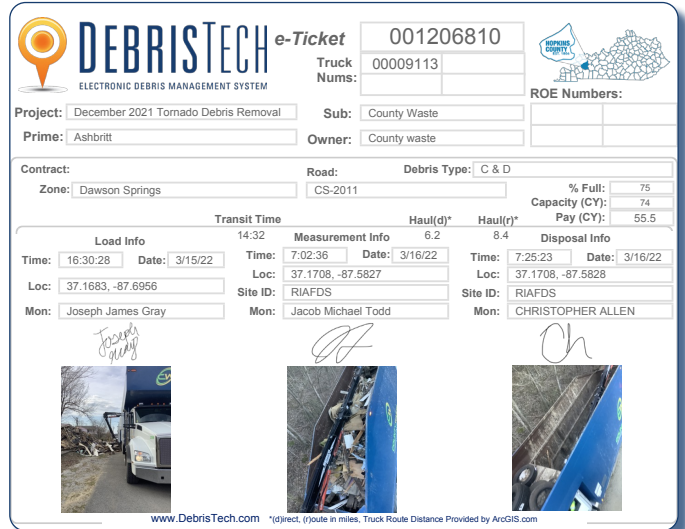
INDUSTRY-LEADING, COST-SAVING TECHNOLOGY: DebrisTech has the most innovative, advanced, and user-friendly Automated Debris Management System (ADMS) in the industry. ADMS reduces human error and restricts potentially fraudulent activities which are associated with paper ticket systems. DebrisTech continues to set the standard with upgraded features that lead to significant client savings. This technology results in **faster** project obligation from FEMA and **faster** reimbursement from recipients of federal funds while helping our clients impact the fraud, waste and abuse initiatives across federal, state and local governments.

DebrisTech's ADMS features allow our Supervisors and Managers to oversee debris operations in real-time and provide immediate feedback to debris monitors. Transparency is an integral feature of any monitoring process having multiple components and large-scale debris operations can have thousands of components daily. FEMA requires the Applicant to monitor all contracted debris

COLUMBIA COUNTY



operations to ensure the quantities and work claimed are accurate and eligible. DebrisTech's ADMS is structured so that data is entered once and auto-populates all required documentation needed from project obligation to closeout. Supplemental documentation is captured and available as needed to support claimed costs. For instance, in response to changes in FEMA guidance that now requires a single photograph or video that documents the threat to the public right-of-way or improved property, DebrisTech has invested in **DT360** technology that exceeds FEMA documentation standards. Other unique features are highlighted in our **Industry-Leading Reports**.



DEBRISTECH e-Ticket 001206810

Truck Num: 00009113

Project: December 2021 Tornado Debris Removal Sub: County Waste

Prime: Ashbritt Owner: County waste

Contract: Zone: Dawson Springs Road: CS-2011 Debris Type: C & D

Transit Time: 14:32 Measurement Info: 6.2 Haul(d)*: 8.4 Haul(r)*: 8.4

Load Info: Time: 16:30:28 Date: 3/15/22 Loc: 37.1683, -87.6956 Site ID: RIAFDS Mon: Joseph James Gray

Measurement Info: Time: 7:02:36 Date: 3/16/22 Loc: 37.1708, -87.5827 Site ID: RIAFDS Mon: Jacob Michael Todd

Disposal Info: Time: 7:25:23 Date: 3/16/22 Loc: 37.1708, -87.5828 Site ID: RIAFDS Mon: CHRISTOPHER ALLEN

Capacity (CY): 75 Pay (CY): 55.5

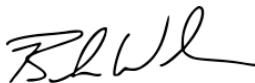
www.DebrisTech.com *Gpsrec, yroute in miles, Truck Route Distance Provided by ArcGIS.com

SIMPLE, COMPETITIVE PRICING: DebrisTech offers a simple and transparent pricing structure. Because our ADMS seamlessly integrates data entry and documentation, we focus our bids solely on essential field positions involved in debris monitoring operations. Unlike other systems that rely on additional personnel for data entry and administrative tasks, DebrisTech's fully automated ADMS eliminates the need for non-operational roles such as Data Entry Clerks and Administrative Assistants. These functions are inherently built into our technology, ensuring that all administrative support is absorbed by DebrisTech—not passed along to clients. This efficiency translates to lower costs, reduced overhead, and a more streamlined debris management process. By prioritizing automation and operational efficiency, DebrisTech continues to set the industry standard for cost-savings through technology-driven solutions.

REAL-TIME DATA, FIRST-CLASS SERVICE: All of our data is accessible via our real-time Project Dashboard, giving you essential and timely information as you oversee this contract. By building a company solely focused on debris removal monitoring, we are able to provide you with our full and undivided attention. DebrisTech acknowledges all addendums released for this solicitation. Please don't hesitate to contact me directly as the main point of contact and authorized negotiator for this proposal either by phone: **601-916-1113**, or by email: **brooks@debristech.com**.



Thank you for your consideration,

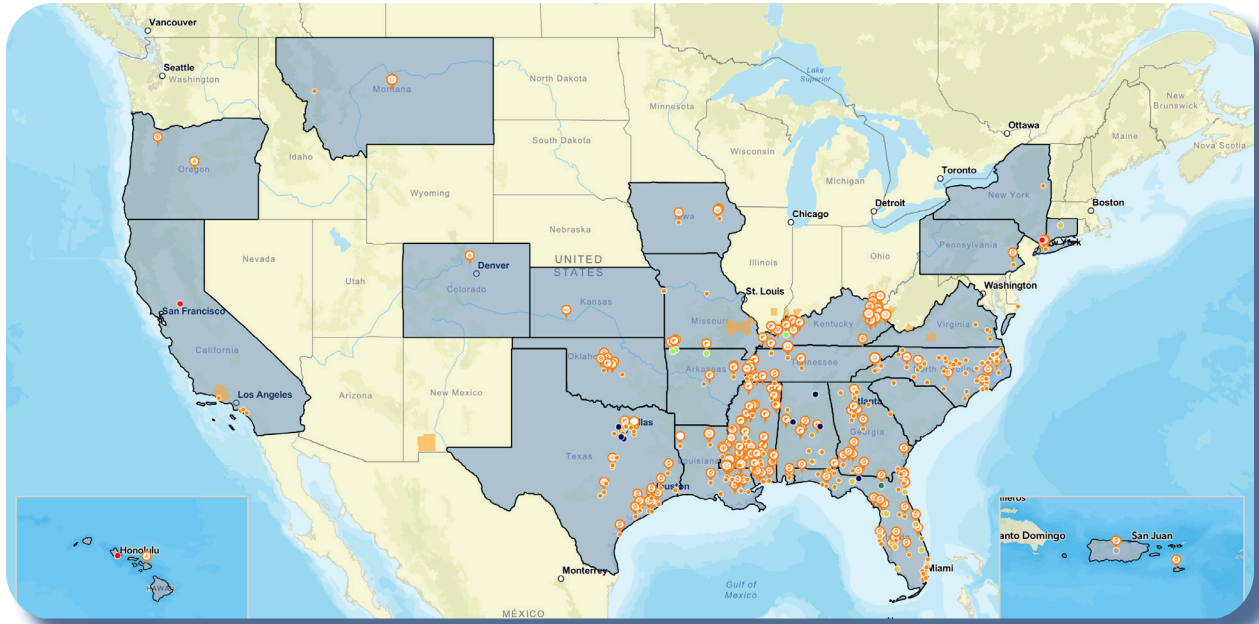


Brooks R. Wallace, P.E.
Founder and Managing Principal



DISASTER EXPERIENCE

Since 2010, DebrisTech has served every level of government, with over 300 project activations in response to more than 80 federally declared disasters. Below is a map showing our project locations:



Through our decades of experience and hundreds of project activations, DebrisTech has demonstrated a wide-range of special disaster recovery program documentation in addition to right-of-way debris removal:



HAZARDOUS LIMBS/TREE REMOVAL

Memphis, TN (2022) *DR-4645-TN*
Documented 54,063 hazardous limbs



SIGNIFICANT CULTURAL CONSIDERATIONS

Puerto Rico (2017) *DR-4339-PR*, 1 million CY debris with significant culture protected



PRIVATE PROPERTY/ROE WORK

Kentucky Transportation Cabinet (2022) *DR-4663-KY*, 158 ROE packets



WATERWAYS CLEAN-UP

Montana Dis. & Em. Services *DR-4655-MT*
143,773 CY of waterway debris documented



FIRE DEBRIS REMOVAL MONITORING

Oregon Department of Transportation (2020) *DR-4562-OR*, 69,278 tons of debris



BEACH RECOVERY/REMEDIATION

Jacksonville Beach, FL (2017) *DR-4337-FL*
Hurricane Irma beach recovery/remediation



HOUSEHOLD HAZARDOUS WASTE

Maui County, HI (2023) *DR-4724-HI*
Assessed 1625 properties for HHW



VESSEL AND VEHICLE RECOVERY

Bay County, FL (2018) *DR-4399-FL*
10 million+ CY for Hurricane Michael



FLORIDA EXPERIENCE

Since Hurricane Matthew devastated the state of Florida in 2016, the DebrisTech team has been working in Florida to assist cities and counties by monitoring debris removal for maximum FEMA reimbursement. Since 2016, DebrisTech has responded to 7 federally declared disasters in Florida and has assisted 24 entities, including including the Florida Division of Emergency Management. Below is a list of our experience throughout Florida:



DebrisTech Cities Served:

City of Arcadia
City of Atlantic Beach
City of Bradenton Beach
City of Cedar Key
City of Crystal River
City of Holmes Beach
City of Jacksonville Beach
City of Longwood
City of Mount Dora
City of Neptune Beach
City of Panama City
City of Punta Gorda
City of Rockledge
City of St. Augustine
City of Temple Terrace
Town of Longboat Key
Town of Yankeetown

DebrisTech Counties Served:

Bay County
Citrus County
Clay County
Columbia County
Franklin County
Glades County
Hardee County
Indian River County
Jackson County
Jefferson County
Martin County
Santa Rosa County



Other Entities Served:

Division of Emergency Management

Federal Disasters in FL:

DR-4283-FL	2016 Hurricane Matthew
DR-4337-FL	2017 Hurricane Irma
DR-4399-FL	2018 Hurricane Michael
DR-4564-FL	2020 Hurricane Sally
DR-4673-FL	2022 Hurricane Ian
DR-4680-FL	2022 Hurricane Nicole
DR-4734-FL	2023 Hurricane Idalia
DR-4806-FL	2024 Hurricane Debby
DR-4828-FL	2024 Hurricane Helene
DR-4834-FL	2024 Hurricane Milton



LARGE SCALE PROJECTS

DebrisTech has the capacity and experience to handle large-scale disaster events as necessary. Below are the DebrisTech projects where the total amount of debris monitored exceeded 1 million cubic yards.

EVENT	CLIENT	TOTAL CUBIC YARDS	YEAR
<i>HURRICANE HELENE (DR-4830-GA)</i>	Columbia County, GA	5,161,448	2024
<i>HURRICANE HELENE (DR-4830-GA)</i>	Coffee County, GA	3,913,998	2024
<i>HURRICANE HELENE (DR-4830-GA)</i>	Toombs County, GA	3,509,759	2024
<i>HURRICANE HELENE (DR-4830-GA)</i>	Jeff Davis County, GA	2,475,220	2024
<i>HURRICANE HELENE (DR-4830-GA)</i>	Spartanburg County, SC	1,433,000	2024
<i>HURRICANE HELENE (DR-4830-GA)</i>	Appling County, GA	1,076,614	2024
<i>TORNADO (DR-4788-AR)</i>	City of Rogers, AR	1,130,313	2024
<i>HURRICANE IDA (DR-4611-LA)</i>	St. Charles Parish, LA	1,679,829	2021
<i>DERECHO (DR-4557-IA)</i>	City of Cedar Rapids, IA	4,618,442	2020
<i>DERECHO (DR-4557-IA)</i>	City of Marion, IA	1,114,546	2020
<i>HURRICANE MICHAEL (DR-4399-FL)</i>	City of Panama City, FL	5,843,262	2018
<i>HURRICANE MICHAEL (DR-4399-FL)</i>	Bay County, FL	10,442,409	2017
<i>HURRICANE MARIA (DR-4339-PR)</i>	Dept of Transportation and Public Works, Puerto Rico	1,475,332	2017

In addition to large scale projects, DebrisTech has demonstrated experience with state-level clients:



**Mississippi Emergency
Management Agency**



**Montana Disaster and
Emergency Services**



**North Carolina Department
of Public Safety**



**Florida Division of
Emergency Management**



**Puerto Rico Department of
Transportation and Public Works**

Client Name	Contract Length	Contract End (Extension Date)		
AL - Central Alabama Electric Co-Op	1 year	3/14/24	MS - Amory, City of	1 year + 1 year + 1 year + 1 year
AL - Covington Electric Cooperative	1 year	3/14/24	MS - Covington County	
AL - DOT Fayette (West Central Region)	1 year + 1 year + 1 year + 1 year	5/31/28	MS - Forrest County	
AL - DOT Troy (Southeast Region)	1 year + 1 year + 1 year + 1 year	5/31/28	MS - Hattiesburg, City of	1 year + 1 year + 1 year + 1 year
AL - Gulf Coast Electric Cooperative	1 year	3/14/24	MS - Jones County	6 months + 1 year + 1 year + 1 year
AL - Pioneer Electric Cooperative	1 year	3/14/24	MS - Long Beach, City of	2 years + 1 year
AL - PowerSouth Energy Cooperative	1 year	3/13/24	MS - Mississippi Emergency Management	1 year
AL - Robertsedale, City of	2 years + 1 year	7/31/26	MS - Natchez, City of	2 years + 1 year + 1 year
AL - South Alabama Electric Cooperative	1 year	3/14/24	MS - Ocean Springs, City of	2 years + 1 year
AL - Tallapoosa River Electric Cooperative	1 year	3/14/24	MS - Rankin County	
AL - Wiregrass Electric Cooperative		3/13/24	MS - Ridgeland, City of	4 years
AR - Department of Transportation			MS - Tupelo, City of	1 year
AR - Wynne, City of	3 years + 1 year + 1 year	5/17/28	MS - Winona, City of	6 months + 1 year + 1 year + 1 year
CA - Huntington Beach, City of	3 years + 2 years	9/14/26	MT - Missoula County	
CA - Mission Viejo, City of	3 years + 2 years	11/15/26	NC - Burlington, City of	2 years + 2 years + 2 years
CA - Orange County	3 years + 2 years	9/14/26	NC - Cape Carteret, Town of	3 years + 1 year + 1 year
CA - Ventura County	3 years + 2 years	9/14/26	NC - Department of Public Safety	3 years + 1 year + 1 year
FL - Atlantic Beach, City of	3 years	8/17/25	NC - Greenville, City of	3 years + 2 years
FL - Aventura, City of	3 years + 1 year + 1 year	5/19/26	NC - Martin County	3 years + 1 year + 1 year
FL - Bay County	5 years	6/1/26	NC - Wayne County	5 years
FL - Bay Harbor Islands, Town of	3 years + 1 year + 1 year	8/10/27	NY - Nassau County	3 years + 1 year + 1 year
FL - Bradenton Beach, City of	2 years + 2 years + 1 year	1/25/29	NY - Warren County	6 months + 1 year + 1 year + 1 year
FL - Brevard County School Board	3 years + 1 year + 1 year	7/1/29	OK - Oklahoma Environmental Management	3 years + 1 year + 1 year
FL - Broward County	3 years + 1 year + 1 year	6/29/26	OK - Shawnee, City of	
FL - Cedar Key, City of	5 years	12/31/28	PA - Montgomery County	1 year + 1 year + 1 year + 1 year
FL - Choctawhatchee Electric Co-Op	1 year	3/14/24	SC - Spartanburg County	1 year + 1 year + 1 year + 1 year
FL - Clay County	5 years + 1 year + 1 year	8/11/27	TN - Bartlett, City of	1 year + 1 year + 1 year + 1 year
FL - Dania Beach	3 years + 3 years + 3 years	3/15/30	TN - Dresden, City of	2 years + 1 year
FL - Department of Transportation Dist. 5			TN - Germantown, City of	5 years + 5 years
FL - Fernandina Beach, City of	5 years + 1 year + 1 year	6/1/31	TN - Hendersonville, City of	
FL - Florida Division of Emergency Management	3 years + 1 year + 1 year + 1 year	12/31/27	TN - Maury County	
FL - Franklin County			TN - Memphis, City of	5 years + 5 years
FL - Glades County	5 years	8/22/24	TN - Waverly, City of	1 year + 1 year + 1 year + 1 year
FL - Hardee County	3 years + 1 year + 1 year	11/1/28	TN - Weakley County	2 years + 1 year
FL - Hillsboro Beach, Town of	3 years + 1 year + 1 year	12/1/28	TX - Bay City, City of	
FL - Holmes Beach, City of	5 years	6/4/25	TX - Bell County	3 years + 1 year + 1 year
FL - Indian River County	2 years + 2 years + 2 years	5/18/26	TX - Brookside Village, City of	2 years + 1 year + 1 year
FL - Jackson County	3 years	9/12/25	TX - Carrollton, City of	1 year + 1 year + 1 year + 1 year
FL - Jacksonville Beach	5 years	8/17/25	TX - Cedar Hill, City of	1 year + 1 year + 1 year + 1 year
FL - Key Biscayne, Village of			TX - Coppell, City of	1 year + 1 year + 1 year + 1 year
FL - Lake Worth Beach, City of	3 years + 1 year + 1 year	11/28/28	TX - Duncanville, City of	3 years + 1 year + 1 year
FL - Lauderdale, City of	3 years + 1 year + 1 year	9/20/26	TX - Fort Worth, City of	4 years + 1 year + 1 year + 1 year
FL - Lee County Electric Cooperative			TX - Garland, City of	1 year + 1 year + 1 year + 1 year
FL - Liberty County	2 years + 1 year + 1 year	8/4/26	TX - Groves, City of	
FL - Lighthouse Point, City of			TX - Jones Creek, Village of	1 year + 1 year + 1 year + 1 year
FL - Longboat Key, Town of	5 years	6/30/24	TX - Kaufman County	
FL - Longwood	3 years + 1 year + 1 year	9/30/24	TX - La Marque, City of	3 years + 1 year + 1 year
FL - Miami Gardens, City of	3 years + 1 year + 1 year	7/1/26	TX - Liberty, City of	5 years
FL - Miami Shores Village	3 years + 1 year + 1 year	11/4/25	TX - Marvel, City of	2 years + 1 year + 1 year + 1 year
FL - Miami Springs, City of	3 years + 1 year + 1 year	9/11/25	TX - Matagorda County	2 years + 1 year + 1 year + 1 year
FL - Mount Dora, City of	5 years + 1 year + 1 year	7/9/30	TX - Morgan's Point Resort, City of	
FL - Nassau County	3 years + 1 year + 1 year	7/1/28	TX - Nederland, City of	
FL - Palmetto Bay, Village of	3 years + 1 year + 1 year	6/1/29	TX - Palacios, City of	
FL - Panama City Beach, City of	3 years + 1 year + 1 year	11/8/28	TX - Plano, City of	5 years + 5 years + 5 years
FL - Pompano Beach, City of	5 years + 5 years	3/3/33	TX - Port Aransas, City of	2 years + 1 year + 1 year
FL - Seminole Tribe of Florida	3 years + 1 year + 1 year	10/17/27	TX - Port Neches, City of	2 years + 3 years
FL - West Florida Electric	1 year	3/14/24	TX - Richardson, City of	2 years + 2 years + 2 years + 2 years
GA - Athens-Clarke County	3 years + 1 year + 1 year	11/11/24	TX - Rockwall County	1 year + 1 year + 1 year + 1 year
GA - Berrien County			TX - San Marcos, City of	
GA - Brooks County	45 Days + 30 Days + 30 Days	1/11/24	TX - Surfside Beach, Village of	5 years + 5 years
GA - Butts County	Not listed		TX - Terrell, City of	
GA - Camden County	10 months + 1 year + 1 year + 1 year	6/30/28	TX - Tyler County	1 year + 1 year + 1 year + 1 year
GA - Coffee County			TX - University of Texas Medical Branch	
GA - Columbia County	1 year + 1 year + 1 year + 1 year	6/30/25	TX - Van Zandt County	
GA - Forsyth County	1 year + 1 year + 1 year	12/31/24	VA - Department of General Services	2 years + 1 year + 1 year + 1 year
GA - Gordon County	3 years	8/21/26	VA - Isle of Wight County	
GA - Grady County	3 years + 1 year		VA - James City County	
GA - Henry County			VA - Southeastern Public Service Authority	
GA - Kingsland, City of	1 year + 1 year + 1 year + 1 year	6/29/28	VA - Virginia Peninsulas Public Service Authority	2 years + 1 year + 1 year + 1 year
GA - Lumber City, City of			VI - Virgin Islands	1 year + 1 year
GA - Lumpkin County	1 year + 1 year + 1 year + 1 year	3/31/27		
GA - Macon-Bibb County	1 year + 1 year + 1 year	6/30/26		
GA - Spalding County	1 year + 1 year + 1 year + 1 year	3/2/28		
GA - St. Mary's, City of	1 year + 1 year + 1 year + 1 year	7/5/28		
GA - Telfair County				
GA - Toombs County				
GA - Waynesboro, City of				
IA - Madrid, City of	3 years + 1 year + 1 year	9/11/25		
IA - Marion, City of	1 year + 1 year + 1 year + 1 year	8/31/25		
KS - Johnson County	2 years + 1 year + 1 year + 1 year	3/1/29		
KS - Overland Park, City of	2 years + 1 year + 1 year + 1 year	3/29/29		
KS - Prairie Village, City of				
LA - Abita Springs, Town of	1 year + 1 year + 1 year	12/31/25		
LA - Natchitoches, City of				
LA - St. Mary Parish	2 years + 2 years	7/13/26		
LA - Walker, City of				
LA - West Baton Rouge Parish	1 year + 1 year + 1 year + 1 year	7/1/28		
MD - Ocean City, Town of	3 years + 1 year + 1 year	10/29/28		
MO - Boone County	1 year + 1 year + 1 year + 1 year	5/31/29		



CLIENT REFERENCES

Client: **Jefferson County, FL**
Debris Quantity: 64,700+ CY
Project Dates: Sep-Nov 2023

Contact: **Shannon Metty**, County Manager
Contact Info: 850-997-3083, smetty@jeffersoncountyfl.gov
1484 S. Jefferson St., Monticello, FL 32344

Client: **City of Cedar Key, FL**
Debris Quantity: 30,600+ CY
Project Dates: Sep-Oct 2023

Contact: **Robert Robinson**, Emergency Management Director
Contact Info: 352-543-5192, rrobinson@cedarkeyfl.us
489 1st Street, Cedar Key, FL 32625

Client: **City of Holmes Beach, FL**
Debris Quantity: 10,300+ CY
Project Dates: Sep-Oct 2022

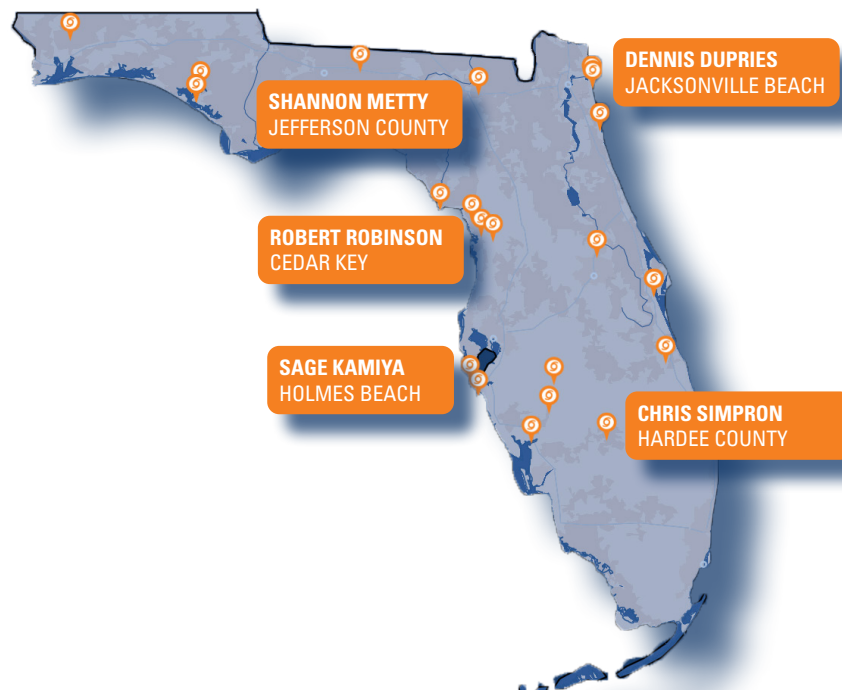
Contact: **Sage Kamiya**, Superintendant of Public Works
Contact Info: 941-708-5768 ext. 245, skamiya@holmesbeachfl.org
5801 Marina Drive, Holmes Beach, FL 34217

Client: **Hardee County, FL**
Debris Quantity: 308,000+ CY
Project Dates: Sep-Nov 2022

Contact: **Chris Simpron**, Public Works Director
Contact Info: 863-733-3272, christopher.simpron@hardeecounty.net
205 Hanchey Road, Wauchula, FL 33873

Client: **Jacksonville Beach, FL**
Debris Quantity: 84,000+ CY
Project Dates: Sep-Nov 2017

Contact: **Dennis Dupries**, Construction Project Manager
Contact Info: 904-509-0268, ddupries@jaxbchfl.net
11 North Third Street, Jacksonville Beach, FL 32250





KEY PERSONNEL

Brooks Wallace, P.E.

Education

Bachelor of Science Civil Engineering
University of Mississippi, 2002

Positions

Founder/Creator/Principal
DebrisTech - 2010 - Present

Disaster Experience

Principal In Charge of 125+ Projects
75+ Federally Declared Disasters

Ryan Holmes, P.E.

Education

Bachelor of Science Civil Engineering
University of Mississippi, 2004

Positions

Principal/Project Manager
DebrisTech - 2010 - Present

Disaster Experience

Project Management of 20+ Projects
75+ Federally Declared Disasters

H. Les Dungan, III P.E.

Education

Bachelor of Science Civil Engineering
Mississippi State University, 1987

Positions

Principal/Project Manager
DebrisTech - 2010 - Present

Disaster Experience

Project Management of 10+ Projects
75+ Federally Declared Disasters

Jeff J. Dungan, P.E.

Education

Bachelor of Science Civil Engineering
Mississippi State University, 1988

Positions

Principal/Project Manager
DebrisTech - 2010 - Present

Disaster Experience

Project Management of 10+ Projects
75+ Federally Declared Disasters

Lee Mock, P.E.

Education

Bachelor of Science Civil Engineering
Mississippi State University, 1993

Positions

Principal/Project Manager
DebrisTech - 2010 - Present

Disaster Experience

Project Management of 10+ Projects
75+ Federally Declared Disasters

Tyler Williamson

Education

Bachelor of Science Finance
University of Mississippi, 2016

Positions

Project Manager
DebrisTech - 2014 - Present

Disaster Experience

Project Management of 80+ Projects
50+ Federally Declared Disasters

Dennis Cruthirds

Education

FEMA Certified
Emergency Management Institute

Positions

Project Manager
DebrisTech - 2010 - Present

Disaster Experience

Project Management of 80+ Projects
50+ Federally Declared Disasters

John McNeese

Education

Bachelor of Science
University of Mississippi

Positions

Project Manager
DebrisTech - 2012 - Present

Disaster Experience

Project Management of 80+ Projects
50+ Federally Declared Disasters

Buck Dickinson

Education

Bachelor of Science
Florida State University, 2004

Positions

Public Assistance Director
DebrisTech - 2022 - Present

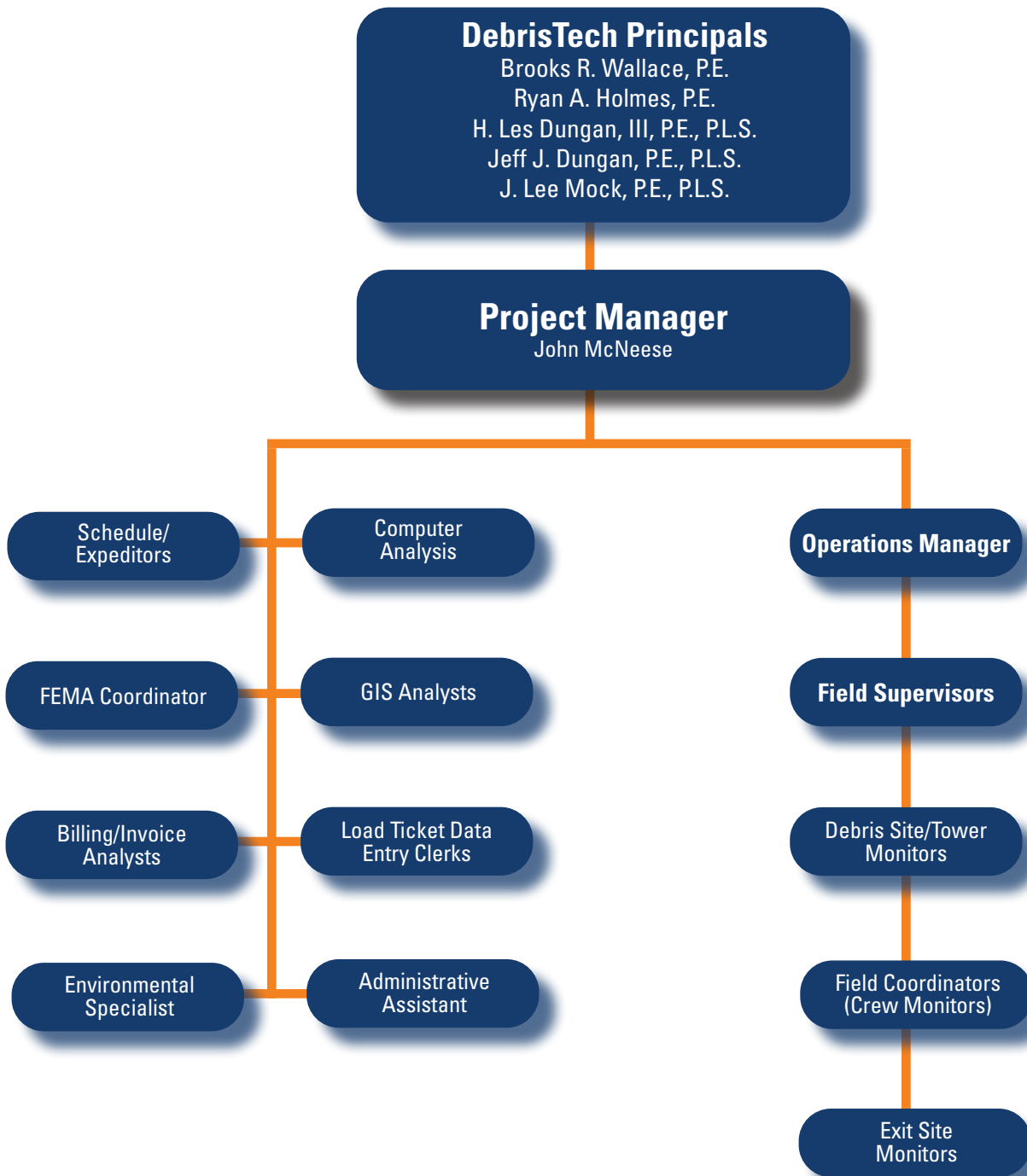
Disaster Experience

Grant Experience on 30+ Projects
50+ Federally Declared Disasters





ORGANIZATIONAL STRUCTURE



The number of Monitors will be dependent on the number of loading operations being operated by the Debris Removal Contractor. The Field Supervisor position will be staffed at one Supervisor per six Monitors.



AVAILABLE STAFF

MANAGEMENT TEAM

In the event of a contract activation, DebrisTech has a large and highly-trained Management Team available for immediate deployment. The Experience Matrix on the following pages details our extensive experience.

Principals

Brooks Wallace
Jeff Dungan
Ryan Holmes
Lee Mock
Les Dungan

Regional Managers

John McNeese
Dennis Cruthirds
Tyler Williamson
Buck Dickinson

Project Managers

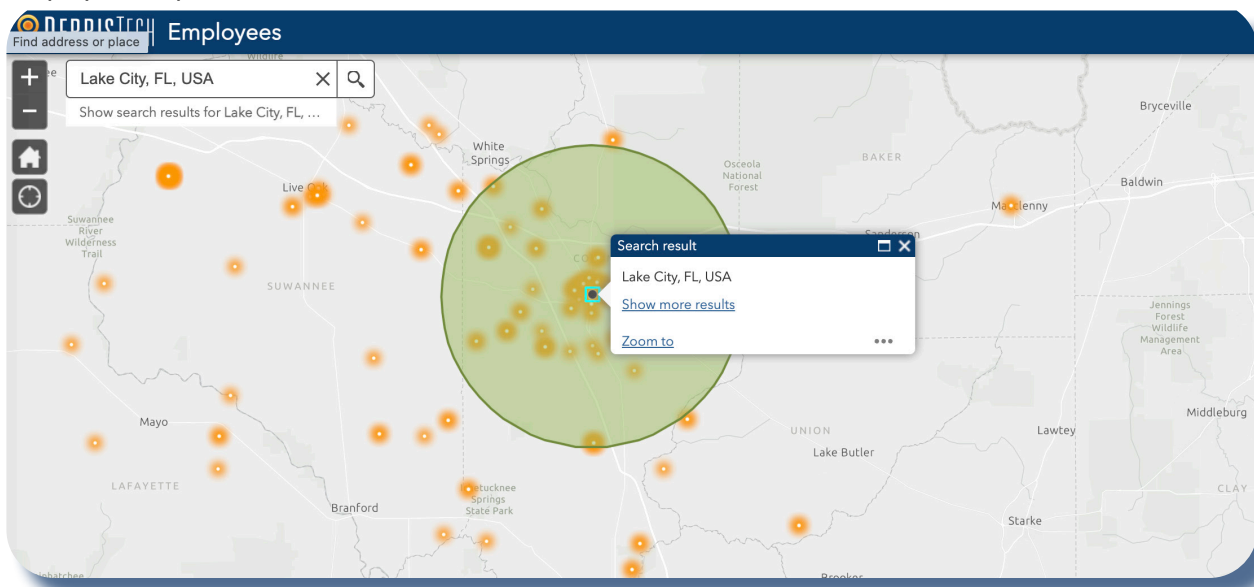
Ivan Ramos
Robert Ellis
William Harrison
Sandra Austin
Josh Daffern
Heath Johnson
Kelly Copp
Bobby Odom
Hill Johnson
Tracey Jordan
Chris Arthur

Operations Managers

Leslie Carmadelle
Hayden Bryant
Abbie Cruthirds
Hunter Austin
Jason Harrison
Will Jordan
Kayla Ulmer
Dalton Cruthirds
Joseph Genarella
Brandy Hedgman
Rianna Stryjewski
Angelia Cruthirds

NEARBY TRAINED PERSONNEL

Additionally, DebrisTech has **82** trained debris monitors within a 10 mile radius of Lake City, FL, available for deployment upon a Notice to Proceed.





MOBILE CAPACITY

Since our founding in 2010, DebrisTech, LLC is solely focused on providing its clients with a personalized and professional debris monitoring solution with hundreds of full-time team members.

Our state-of-the-art mobile offices allow us to respond with full force to any Client's need across the country. These mobile offices can be deployed immediately and are fully functional to meet the needs of the Client. Our primary office is located in Picayune, MS, but our mobile command trailers allow us to fully deploy anywhere within the United States.





M/WBE PARTICIPATION

DebrisTech conscientiously looks for opportunities to work with small, women-, minority-owned and disadvantaged business enterprises whose specific capabilities complement our own skills for the benefit of our Clients. We have established working relationships with a number of small, women, and minority-owned firms, and have worked with many agencies having equal employment opportunity requirements. In addition, we maintain contact and knowledge of the qualifications of these firms in an effort to select appropriate service providers for specific projects. DebrisTech employs RMK Consulting, LLC to staff projects with needed local employees for larger projects. RMK Consulting, LLC is a certified M/WBE company.

State of Florida

***Woman & Minority Business
Certification***

RMK Consulting LLC

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

11/07/2023 to 11/07/2025

J. Todd Inman
Florida Department of Management Services



Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, FL 32399
850-487-0915
www.dms.myflorida.com/osd



Insurance | Risk Management | Consulting

16 Thompson Park
Hattiesburg, MS 39401
USA o

601.544.8703
www.ajg.com

April 16, 2025

To Whom It May Concern:

Per your request for evidence of bond ability, this letter is to advise you that DebrisTech, LLC is set up for bonding with West Bend Insurance Company.

Our company represents DebrisTech, LLC for all of their bonding needs and have found them to be an outstanding contractor, with a good reputation in the construction industry. Based on their experience, we have considered single jobs of \$30,000,000 with an aggregate program of \$50,000,000.

Issuance of final bonds will be subject to standard underwriting at the time of the final bond request, which will include but not be limited to the receipt of current financial information, acceptability of the contract documents, bond forms, and financing. The Surety and Arthur J. Gallagher Risk Management Services, Inc. along with their agents and owners assume no liability to you or any third party for failure to issue any bonds.

If I can be of additional assistance, please do not hesitate to call.

Sincerely,

David R. Fortenberry
Senior Vice President, Executive Risk Advisor



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 16 Thompson Park Hattiesburg MS 39401		CONTACT NAME: Sawyer Hudson PHONE (A/C, No, Ext): 601-554-7336 E-MAIL ADDRESS: sawyer.hudson@cadenceinsurance.com FAX (A/C, No): 877-288-0152	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Hartford Fire Insurance Company	
		INSURER B: Old Republic Insurance Co.	
		INSURER C: Scottsdale Insurance Co	
		INSURER D: Spinnaker Insurance Company	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 1142642692

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	MWZY31808624	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	MWTB31808724	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	XLS2005683	11/9/2024	5/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	MWC31808524	5/1/2024	5/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Internet/Cyber Liability			FLYCB1HTFR5DG5004	12/22/2024	12/22/2025	Cyber Aggregate 2,000,000
A	Professional/Pollution Liability			21OH047332924	9/15/2024	5/1/2025	Prof Per claim / Agg 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S), ANY PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT

General Liability:
 Blanket Additional Insured (Form CG2010 1219 & CG2037 1219) coverage provided applying on a primary and non-contributory basis (Form CG2001 1219),
 Blanket Waiver of Subrogation (Form CG2453 1219)
 Liability assumed in an "Insured Contract" as defined by Coverage Form CG0001 0413
 30 Day Notice of Cancellation Endorsement

See Attached...

CERTIFICATE HOLDER

CANCELLATION

City of Lake City 205 N Marion Ave Lake City FL 32055	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

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ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

AGENCY CUSTOMER ID: DEBRINC-01

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Arthur J. Gallagher Risk Management Services, LLC		NAMED INSURED DebrisTech, LLC 923 Goodyear Blvd Picayune MS 39466
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Automobile Liability:

Blanket Additional Insured (Form CA2001 1120) coverage provided on a Primary & Non-Contributory basis

Blanket Waiver of Subrogation (Form CA0443 1120)

30 Day Notice of Cancellation Endorsement

Workers Compensation:

Blanket Waiver of Subrogation (Form WC000313)

30 Day Notice of Cancellation Endorsement

Umbrella:

Coverage is excess follow form of scheduled underlying policies: General Liability, Automobile Liability and Employers Liability (Workers Compensation)

Professional (Errors & Omissions) Liability - Claims Made Form

*Included Pollution Liability

Deductible: \$75,000

Retroactive Date: Full Prior Acts

State of Florida

Department of State

I certify from the records of this office that DEBRISTECH, LLC is a Mississippi limited liability company authorized to transact business in the State of Florida, qualified on May 18, 2016.

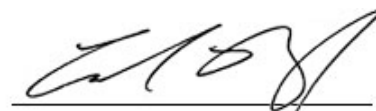
The document number of this limited liability company is M16000003962.

I further certify that said limited liability company has paid all fees due this office through December 31, 2023, that its most recent annual report was filed on March 1, 2023, and that its status is active.

I further certify that said limited liability company has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-first day of August,
2023*




Secretary of State

Tracking Number: 3701541086CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



LITIGATION SUMMARY

DebrisTech, LLC certifies that neither the Company, nor any employee of the Company, has any conflict of interest, either direct or indirect, about the services sought herein pursuant to Federal or State Law or regulations.

DebrisTech, LLC certifies that it has never had any contract cancelled since formation in August of 2010, nor has it operated under any other name since formation in August of 2010.

DebrisTech certifies that it is not operating under Chapter 11 or any other financial restraints that would preclude its ability to enter into equipment leasing or rental arrangement.

DebrisTech certifies that it has not been prohibited from doing business with any government entity for any reason since its formation in 2010.

DebrisTech certifies that it has specific experience providing disaster debris monitoring following natural or manmade disasters.

DebrisTech is not currently involved in and has not had any claims, arbitrations, administrative hearings, or lawsuits related to debris monitoring, disaster recovery, or consulting brought against our company.

a. DebrisTech certifies that neither it nor any of its employees with the potential to be assigned to the debris removal and site management services, within the past ten (10) years, has been a defendant in any proceedings involving or arising out of debris removal services; and

b. DebrisTech certifies that neither it or any of its employees with the potential to be assigned to the debris removal and site management services, within the past ten (10) years, has been suspended or debarred from receiving federal funds regardless of whether the Prospective Contractor or the employee(s) was removed from being suspended or debarred; and

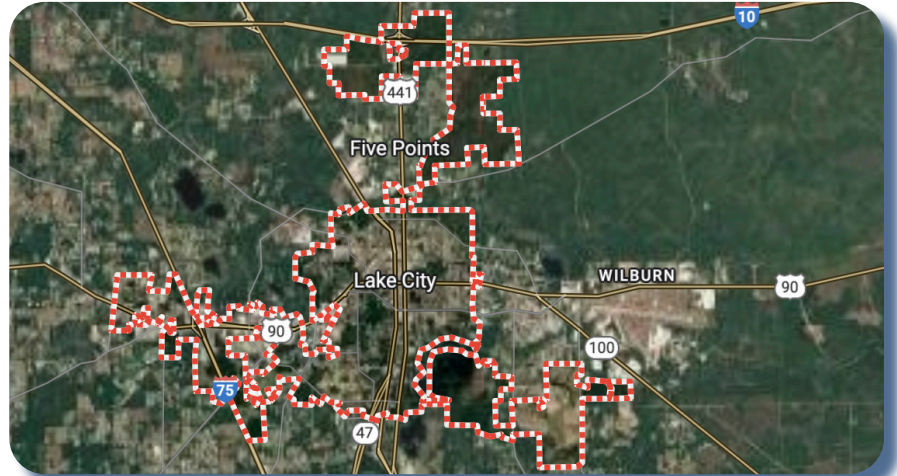
c. DebrisTech certifies that it has never had a contract, related to debris removal, canceled or terminated.

Audited financial statements will be provided directly to the Client upon direct written request. For more information, please contact our Chief Financial Officer, Daniel Baxter. dbaxter@debristech.com

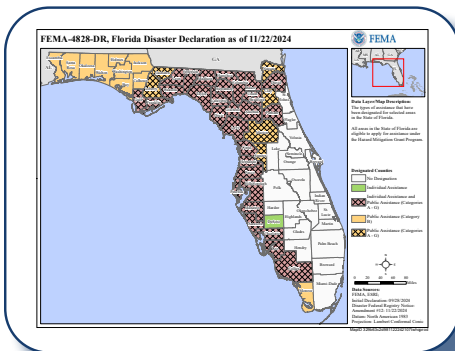


DISASTER RESPONSE

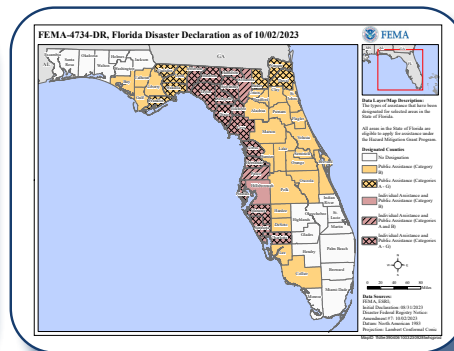
Lake City is the county seat of Columbia County and comprises 12.25 square miles. Its population (2020) is 12,329. Over the past several years, **Lake City** has been impacted by several natural disasters, including threats from tornadoes, flooding and hurricanes.



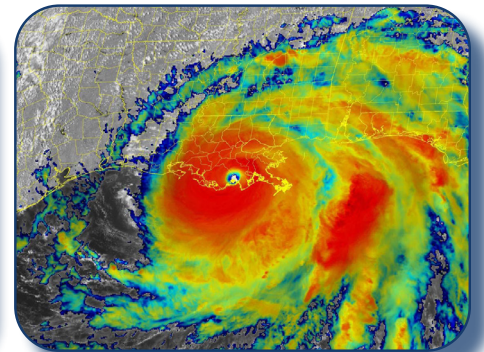
Hurricane Helene
DR-4828-FL (2024)



Hurricane Idalia
DR-4734-FL (2023)



Future Threat:
Hurricane



Utilizing a Debris Management Plan adopted by **Lake City**, DebrisTech proposes to implement its decades of expertise to assist the Client through all phases of a natural disaster, in this case a theoretical Category 3 Storm.

PHASE 1: PREPARED READINESS (Pre-Event to Incident)

PHASE 2: IMMEDIATE RESPONSE (Day 0 to Response End)

PHASE 3: SUSTAINED RESPONSE (72 hrs to Debris Operations End)

PHASE 4: DEBRIS OPERATIONS CLOSEOUT AND FINANCIAL RECOVERY



TIMELINE PHASES



Disaster Phases	Pre-Event to Incident	0-72 hrs	72 hrs to Debris Operations End	Post Debris Operations
PREPARED READINESS				
IMMEDIATE RESPONSE				
SUSTAINED RESPONSE				
DEBRIS OPERATIONS CLOSEOUT AND FINANCIAL RECOVERY				

PREPARED READINESS (Pre-Event to Incident)



Normal Operations

- Maintain pre-event contract packets
- Logistics team maintains debris monitoring support equipment
- Administration team monitors Federal/State/Local guidelines to ensure regulatory changes are incorporated in debris monitoring processes and procedures



Elevated Threat

- DebrisTech notifies key personnel to be prepared to deploy within 24 hours of activation
- Closely monitor potential area of impact and type of potential event



Credible Threat

- Contact Client point of contact informing them that DebrisTech is prepared to deploy if needed
- Mobilize Project Management Team to safe location that is near the potential area of impact
- Contact previously hired monitors who live in the impacted and surrounding areas and placing on stand-by



TIMELINE PHASES



PREPARED READINESS *Quality Assurance/Quality Control*



Starting well before any event occurs, DebrisTech's Administrative Team stays engaged with policy makers by attending trainings at conferences and by being active members in organizations such as Disaster Recovery Coalition of America (DRCA). DebrisTech stays ahead of all policy changes through these engagements.



DebrisTech's Administrative Team is available to meet with Clients in-person or virtually for pre-season training events to ensure the Client's Emergency Management Team is prepared for potential disasters.

IMMEDIATE RESPONSE (Day 0 to Debris Operations End)



Immediate Response Team Arrives – First 24 to 48 hrs (depending on level of impact)



Project Management Team to perform administrative tasks:

- Notice to proceed
- Consulting on emergency procurement (if needed)
- Consult on Client's force account debris operations to ensure compliance with reimbursement requirements



Operations Team:

- Set up Mobile Command Unit
- Activate pre-hired monitors to area of response
- Monitor first-push road clearing debris operations (if needed)



Project Startup – 48 hrs to 72 hrs



Project Management assists/consults with Client for:

- Estimating debris quantities
- Identifying areas of impact
- Debris Management Site activation/authorization
- Coordinating with Debris Removal Contractors to determine staffing needs



TIMELINE PHASES



Operations Team:

- Advertising for local hiring
- Training new hires
- Certifying truck capacity, placarding trucks, and registering trucks in ADMS
- Ensure debris management site is compliant with Local/State/Federal regulations
- Begin monitoring right-of-way debris removal operations



DEBRISTECH
QA/QC

IMMEDIATE RESPONSE *Quality Assurance/Quality Control*



DebrisTech's ADMS system includes QA/QC in each process step. This reduces the potential for human error in any step that can rely on automation. There are many processes that cannot be automated and allowing team members to focus exclusively on these steps increases efficiency.



DebrisTech's Truck Certification Software was custom designed to allow truck certifications to be quickly measured, data entered, volumes calculated and placards affixed to each truck. Calculations are performed within the system which removes the possibility of calculation errors. Trucks are randomly re-certified throughout operations. DebrisTech's ADMS system will not allow for new trucks to be brought into operations without the truck certification process.



*DebrisTech deploys **DT360** vehicles to every job to capture a visual baseline of the impacted area. This footage is captured exclusively for QA/QC purposes and can be referenced for a variety of uses.*

SUSTAINED RESPONSE (72 hrs to Response End)



Project Management



Ensures daily debris reports are received by client representatives and contracted debris removal contractor management



Assists with expedited project worksheet development (if needed)



Ensures number of debris monitors is appropriate to the number of debris trucks, tree crews, and private property debris removal (PPDR) teams



TIMELINE PHASES



Coordinates with Client and Debris Removal Contractors on different potential debris operations:

- ROW Debris
- Leaner/Hanger/Stump removal
- Private Roads ROW Debris – Non-gated and open to public
- Private Roads ROW Debris – Gated, Restricted Access, or infrequently used road.
- PPDR
- Waterway debris removal



Ensures accurate and timely invoices are produced and submitted to Client representative



Operations Team



Ensures safety compliance through daily safety briefing



Maintains operational control of debris monitoring by:

- Ensuring monitors are knowledgeable of debris regulation and guidance
- Managing daily schedules to prevent burn-out
- Clearly communicating operational changes to all debris monitors
- Ensures quality of debris tickets through daily ticket reviews



Communicates daily activities to Project Management



SUSTAINED RESPONSE Quality Assurance/Quality Control



DebrisTech iPads capture location by GPS and correlate the GPS location to the address, eliminating the need for monitors to manually type in this data. Images are taken of every debris load at pickup, entry and exit of Debris Management Sites to ensure eligibility. Images are captured of every hazardous limb, hazardous tree, along with measurements to ensure accuracy for invoicing and reimbursement. Project Managers review load tickets in real-time to provide immediate feedback to field monitors which can include field monitors having to recapture images.



Because DebrisTech maintains real-time ticket reviews, this allows every debris ticket to be reconciled at the close of business daily. DebrisTech Project Managers reconcile every ticket with Debris Removal Contractors prior to the Daily Reports going out each evening. Daily reconciliation identifies potential reimbursement issues before they become a costly error.



TIMELINE PHASES



DEBRISTECH
QA/QC

IMMEDIATE RESPONSE Quality Assurance/Quality Control (continued)



DebrisTech's Administrative Team reviews Debris Removal invoices and provides recommended payment to each Client. Since data is reconciled daily accurate invoices are developed in a timely manner.

DEBRIS OPERATIONS CLOSEOUT AND FINANCIAL RECOVERY



Project Management

- Debris Management Site closeout and reclamation
- Assist client with after-action-reports
- Maintain administrative support for Project Worksheet development, obligation, payment, and closeout



DEBRISTECH
QA/QC

DEBRIS OPERATIONS CLOSEOUT AND FINANCIAL RECOVERY **Quality Assurance/Quality Control**

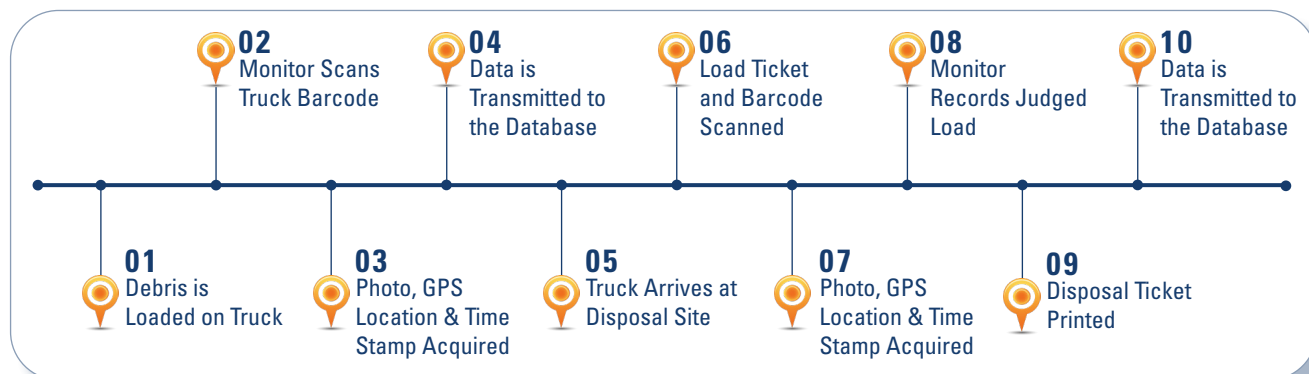


DebrisTech field operations end when debris operations conclude but DebrisTech's Administrative Team stays in close contact with every Client through every step of the reimbursement process. DebrisTech also performs project After Action Reviews with each Client to ensure a continual improvement of processes and procedures.

AUTOMATED DEBRIS MANAGEMENT SYSTEM



The proprietary DebrisTech ADMS offers real-time access to all aspects of debris removal operations via the DebrisTech database. Debris removal monitors, equipped with our tracking devices, maintain a bulletproof digital record from cradle to grave. DebrisTech's ADMS data enables the debris management team to monitor the whereabouts and progress of debris removal crews, keep tabs on the type and quantity of collected debris, and thoroughly document loading and disposal details, including location, time, date, contractor, personnel, and equipment utilized. Furthermore, DebrisTech's system can grant agencies like FEMA or the Inspector General immediate access to this information. This access enables auditors to initiate their tasks promptly, leading to *faster reimbursement and recovery processes*.



DebrisTech has decades of experience monitoring debris generated from a variety of events that span the United States, its territories, and FEMA regions. Through this wealth of experience, DebrisTech has developed and maintains a **wide range of reporting options**. Clients will receive debris reports daily (or at any specified interval) that are generated directly from DebrisTech's proprietary ADMS software.

At NO additional cost, DebrisTech will customize reports to fit the needs of Clients. Report examples included in this response are some of the industry-leading reports provided by DebrisTech. **DebrisTech welcomes the opportunity to share all of our reporting capabilities with potential Clients, which is best accomplished with an in-person presentation.**

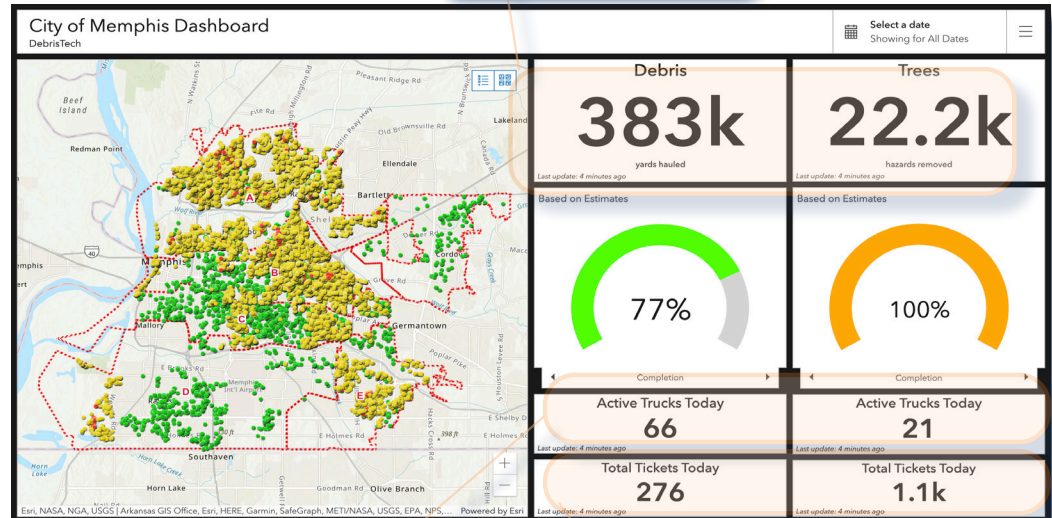


SAMPLE REPORTS

Our Dashboard gives the Client an easily accessible overview of the overall project's status and major statistics. This innovative map is interactive, allowing the Client able to zoom in, click on each individual dot and view the details of that E-Ticket. The color-coding for this **real-time data** is:

Green Dots - Vegetative Debris
Yellow Dots - Hangers
Red Dots - Leaners

Up-to-date totals of total CY of debris hauled and tree hazards removed



Active trucks hauling debris and removing hangers/leaners on this particular day

Daily ticket totals created by DebrisTech monitors

DEBRISTECH
ELECTRONIC DEBRIS MANAGEMENT SYSTEM

e-Ticket
February 2022 Ice Storm Debris Removal

Ticket: 501332501
Truck: 00013788

City of Memphis

Prime Contractor: Michaels Tree And Loader Services
Truck Owner: HDR
Monitoring Firm: DebrisTech, LLC

Timestamp: 4/10/2022 7:06:35 AM
Debris Type: Hanger
Coordinates: 35.0032, -90.0083
Address: 1644 Crimson Rd
Monitor: Williams Moses Perry

Arrow indicates the location of the debris

1 Documentation of the debris pre-work
2 Infrastructure at risk by the debris (showing the right-of-way)
3 Diameter of the debris post-work to ensure it meets FEMA minimum requirements

Exact GPS coordinates are automatically captured with every ticket created

Map location for easy location and reference

Our Hanger and Leaner Tickets document multiple points of data necessary for FEMA reimbursement. We capture three pictures for each Hanger/Leaner ticket: **1**). Documentation of the debris pre-work **2**). Infrastructure at risk by the debris (showing the right-of-way) **3**). Diameter of the debris post-work to ensure it meets FEMA minimum requirements

SAMPLE REPORTS

Our Load Tickets provide cradle-to-grave documentation of debris loads for maximum FEMA reimbursement for all eligible debris. We capture pictures for internal load calls that document:

- 1). Where the debris truck loaded the debris (ensuring it is in a valid debris area)
- 2). Load call when the truck enters the disposal site to document the percentage full
- 3). Validation that the truck disposes of the entire load and leaves the disposal site empty


DEBRISTECH
 ELECTRONIC DEBRIS MANAGEMENT SYSTEM

e-Ticket 001206810
 Truck Num: 00009113
 Project: December 2021 Tornado Debris Removal
 Prime: Ashbritt
 Sub: County Waste
 Owner: County waste


ROE Numbers:

Contract: Zone: Dawson Springs Road: CS-2011 Debris Type: C & D
 % Full: 75
 Capacity (CY): 74
 Pay (CY): 55.5

Load Info		Transit Time		Measurement Info		Haul(d)*		Haul(r)*		Disposal Info	
Time:	16:30:28	Date:	3/15/22	Time:	7:02:36	Date:	3/16/22	Time:	7:25:23	Date:	3/16/22
Loc:	37.1683, -87.6956	Loc:	37.1708, -87.5827	Loc:	37.1708, -87.5828	Loc:	37.1708, -87.5828	Loc:	37.1708, -87.5828	Loc:	37.1708, -87.5828
Mon:	Joseph James Gray	Mon:	Jacob Michael Todd	Mon:	Jacob Michael Todd	Mon:	Jacob Michael Todd	Mon:	CHRISTOPHER ALLEN	Mon:	CHRISTOPHER ALLEN





1 Customizable zones as defined by the Client
 2 Site ID indicates temporary or final disposal site
 3 Load call percentage full

www.DebriTech.com * (d)irect, (r)oute in miles, Truck Route Distance Provided by ArcGIS.com



St. Charles Parish Government Hurricane Ida Debris Removal

Debris Removal Daily Report - 11/08/2021

Contractor: DRC Total Work Days To Date: 64
 Monitoring Firm: DebrisTech, LLC Total Days into Contract Period: 67

Production Data		Volume (CY)	Weight (Tons)
Trucks in Operation Today:	19	Today's Debris Production: 5,391.5	0.0
Average Loads Per Truck:	4.9	Average Daily Production: 19,487.3	9.9

Debris Quantity Summary - Right of Way				Volume (CY)		Weight (Tons)	
	Today	To Date		Today	To Date	Today	To Date
Vegetative Loads:	26	12,538	Vegetative Debris:	1,565.2	652,930.7	0.0	15.0
C & D Loads:	54	7,556	C & D Debris:	2,451.4	350,481.5	0.0	618.8
Wood Chip Loads:	5	1,022	Wood Chips:	515.2	94,812.6	0.0	0.0
C & D Haul Out Loads:	9	1,744	C & D Haul Out:	859.7	148,959.9	0.0	0.0

Debris Quantity Summary - Total Project				Volume (CY)		Weight (Tons)	
	Today	To Date		Today	To Date	Today	To Date
Total Loads Generated:	94	22,860	Total Cubic Yards:	5,391.5	1,247,184.7	0.0	633.9

Unit Rate Items				Today		To Date	
	Today	To Date		Today	To Date	Today	To Date
Leaning Trees (6"-12"):	0	71	White Goods:	15	222		
Leaning Trees (13"-23"):	0	32	Stumps:	0	0		
Leaning Trees (24"-36"):	0	13	Traffic Control (Inter.):	0	0		
Leaning Trees (37"+):	0	1	Traffic Control (2 Way):	0	0		
Hanging Limbs:	0	1,844	Separation Crew:	0	0		
			Consolidation Crew:	0	0		

Note: The Quantities Listed on this Report are for Progress Reporting Only and may not Reflect Final Pay Quantities.

www.DebriTech.com

DebrisTech's Daily Report gives real-time data to the Client and a clear picture of the project's overall progress on a daily report. This Daily Report can be customized to the needs of the Client to ensure they have all the necessary information to oversee the completion of the project.

Total active trucks on that date

Daily total of debris removed

Daily load total

Cumulative total of debris removed

FL HELENE/MILTON (DR-4828/4834-FL)



Hurricane Helene was a deadly and devastating tropical cyclone that caused widespread catastrophic damage and numerous fatalities across the Southeastern United States in late September 2024. It was the strongest hurricane on record to strike the Big Bend region of Florida and the deadliest to strike the mainland U.S. since Katrina in 2005. Hurricane Milton was an extremely powerful and destructive tropical cyclone which in 2024 became the most intense Atlantic hurricane ever recorded over the Gulf of Mexico. Milton made landfall on the west coast of the U.S. state of Florida, less than two weeks after Hurricane Helene devastated the state's Big Bend region.

In response to Hurricanes Helene and Milton, DebrisTech activated simultaneously for 8 counties and 8 cities, not including 50+ contract activations in Georgia and North Carolina. Throughout Florida DebrisTech onboarded over 326 debris monitors to document over 1.5 million CY of debris removal across 17 projects. DebrisTech responsibilities included monitoring debris removal from right-of-ways as well as hazardous trees and limbs. DebrisTech also partnered with the Florida Division of Emergency Management to document pre- and post-disaster conditions of Florida beaches impacted by Hurricanes Helene and Milton.

DT248 - City of Cedar Key, FL - 56,300 CY

DT270 - City of Bradenton Beach, FL - 32,500 CY

DT251 - Columbia County, FL - 217,200 CY

DT292 - City of Temple Terrace, FL - 148,500 CY, 184 limbs/trees

DT253 - Jefferson County, FL - 480,300 CY, 8,696 limbs/trees

DT297 - City of Mount Dora, FL - 20,400 CY, 349 limbs/trees

DT257 - Clay County, FL - 16,600 CY

DT299 - Hardee County, FL - 80,000 CY

DT258 - Franklin County, FL - 3,400 CY

DT300 - City of Longwood, FL - 10,400 CY, 113 limbs/trees

DT261 - City of Longboat Key, FL - 66,800 CY, 169 limbs/trees

DT301 - Indian River County, FL - 66,000 CY

DT262 - City of Holmes Beach, FL - 169,900 CY

DT303 - Citrus County, FL - 84,100 CY

DT263 - Citrus County, FL - 6,800 CY

DT304 - Martin County, FL - 27,200 CY

DT264 - City of Crystal River, FL - 3,000 CY



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 16 Thompson Park Hattiesburg MS 39401	CONTACT NAME: Sawyer Hudson PHONE (A/C, No, Ext): 601-554-7336 E-MAIL ADDRESS: sawyer.hudson@cadenceinsurance.com FAX (A/C, No): 877-288-0152
INSURED DebrisTech, LLC 923 Goodyear Blvd Picayune MS 39466	INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Fire Insurance Company INSURER B: Old Republic Insurance Co. INSURER C: Scottsdale Insurance Co INSURER D: Spinnaker Insurance Company INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 1142642692**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	MWZY31808624	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	MWBTB31808724	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	XLS2005683	11/9/2024	5/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	Y N/A	MWC31808524	5/1/2024	5/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D A	Internet/Cyber Liability Professional/Pollution Liability			FLYCB1HTFR5DG5004 21OH047332924	12/22/2024 9/15/2024	12/22/2025 5/1/2025	Cyber Aggregate 2,000,000 Prof Per claim / Agg 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S), ANY PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT

General Liability:

Blanket Additional Insured (Form CG2010 1219 & CG2037 1219) coverage provided applying on a primary and non-contributory basis (Form CG2001 1219),

Blanket Waiver of Subrogation (Form CG2453 1219)

Liability assumed in an "Insured Contract" as defined by Coverage Form CG0001 0413

30 Day Notice of Cancellation Endorsement

See Attached...

CERTIFICATE HOLDER**CANCELLATION**City of Lake City
205 N Marion Ave
Lake City FL 32055

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

AGENCY Arthur J. Gallagher Risk Management Services, LLC		NAMED INSURED DebrisTech, LLC 923 Goodyear Blvd Picayune MS 39466
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Automobile Liability:

Blanket Additional Insured (Form CA2001 1120) coverage provided on a Primary & Non-Contributory basis

Blanket Waiver of Subrogation (Form CA0443 1120)

30 Day Notice of Cancellation Endorsement

Workers Compensation:

Blanket Waiver of Subrogation (Form WC000313)

30 Day Notice of Cancellation Endorsement

Umbrella:

Coverage is excess follow form of scheduled underlying policies: General Liability, Automobile Liability and Employers Liability (Workers Compensation)

Professional (Errors & Omissions) Liability - Claims Made Form

*Included Pollution Liability

Deductible: \$75,000

Retroactive Date: Full Prior Acts

HUMAN TRAFFICKING AFFIDAVIT - S.787.06, FLORIDA STATUTES

Before me, the undersigned authority, personally appeared
Debra McCormick, whom after being duly sworn, deposes and states:
(Affiant)

1. My name is Debra McCormick and I am over eighteen years of age.
The following information is given from my own personal knowledge.
2. I am an officer or representative with DebrisTech, LLC,
a non-governmental entity. I am authorized to provide this affidavit on
behalf of DebrisTech, LLC.
3. The non-governmental entity, DebrisTech, LLC,
does not use coercion for labor or services as defined in s.787.06,
Florida Statutes.

FURTHER AFFIANT SAYETH NOT.

April 1, 2025

Debra McCormick
(Affiant)

MISSISSIPPI
STATE OF ~~FLORIDA~~
COUNTY OF ~~COLUMBIA~~
PEARL RIVER

Sworn to (or affirmed) and subscribed before me by means of ☒ physical
presence or ☐ online notarization, this 1st day of April 2025, by

Debra McCormick
(Affiant)

Lacey Lee
(Signature of Notary Public--State of ~~Florida~~) Mississippi

Lacey Lee

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known ☒ OR Produced Identification ☐

Type of Identification Produced self



CONFLICT OF INTEREST STATEMENT

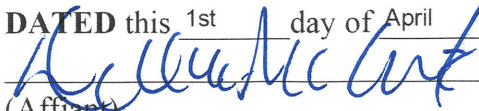
MISSISSIPPI

STATE OF ~~FLORIDA~~, CITY OF Picayune

Before me, the undersigned authority, personally appeared _____, who was duly sworn deposes and states:

1. I am the Chief Administrative Officer of DebrisTech, LLC with a local office in _____ and principal office in Tallahassee, FL and principal office in Picayune, MS.
City & State City & State
2. The above named entity is submitting a Proposal for the City of Lake City **ITB-017-2025** described as **DISASTER DEBRIS REMOVAL**.
3. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.
4. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
5. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
6. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
7. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
8. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of Lake City.
9. I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of lake City.
10. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Lake City.

DATED this 1st day of April 2025.


(Affiant)

Debra McCormick, Chief Administrative Officer

Typed Name and Title

Sworn to and subscribed before me this 1st day of April 2025. Personally

Known ☒ Or produced identification _____.

Identification type: self

Notary Public-State of Mississippi

Printed, typed, or stamped commissioned name of notary public.

My commission expires June 7, 2026.

NON-COLLUSION AFFIDAVIT

STATE OF MISSISSIPPI

COUNTY OF PEARL RIVER

Debra McCormick, being duly sworn, deposes and says that:

1. He/She is Chief Administrative Officer of DebrisTech, LLC the Bidder
Title Company Name
that has submitted the attached proposal;

2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;

3. Such Proposal is genuine and is not a collusive or sham proposal;

4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Lake City, Florida or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees or parties in interest, including this affiant.

SIGNED Lacey Lee

TITLE Chief Administrative Officer

SUBSCRIBED AND SWORN TO BEFORE ME THIS 1st DAY OF April, 2025.

Lacey Lee

Notary Public, State of ~~Florida~~ My Commission Expires: June 7, 2026

Mississippi



DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, DebrisTech, LLC (print or type name of firm) publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

"As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein"

[Signature]
Authorized Signature

4-1-25

Date Signed

Mississippi

State of ~~Florida~~

County of Pearl River

Sworn to and subscribed before me this 1st day of April 2025.

Personally known ✓ or Produced Identification self
(Specify type of identification)

[Signature]

Signature of Notary

My Commission Expires: June 7, 2026



**SWORN STATEMENT UNDER SECTION
287.133(3)(n), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid No. 017-2025.
2. This sworn statement is submitted by DebrisTech, LLC whose business address is 923 Goodyear Boulevard, Picayune, MS 39466 and (if applicable) its Federal Identification No.(FEIN) is 27-3362906. If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement _____.
3. My name is Debra McCormick and my relationship to the entity named above is Chief Administrative Officer.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair

market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

☒ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies)

☐ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)

☐ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

☒ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

Signature: Debra McCormick Date 4-1-25

STATE OF MISSISSIPPI

COUNTY OF PEARL RIVER

Personally appeared before me, the undersigned authority, Debra McCormick who
after first being sworn by me, affixed his/her signature in the space provided above on
this 1st day of April 2025.

Lacey Lee

Notary Public, State at large

My Commission Expires: June 7, 2026



E-VERIFY AFFIRMATION STATEMENT

RFP/Bid /Contract No:
Request for Proposal 017-2025

Project Description:
Emergency Debris Monitoring Services

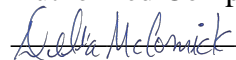
Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- (a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- (b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name:
DebrisTech, LLC

Authorized Company Person's Signature:



Authorized Company Person's Title:
Chief Administrative Officer

Date: 4-16-25

THIS FORM MUST BE INCLUDED WITH YOUR SUBMITTAL

E-VERIFY_AFFIRMATION_STATEMENT_(1)_(4) (1)

Final Audit Report

2025-04-17

Created:	2025-04-16
By:	Josh Daffern (jdaffern@debristech.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAv9b79LfY4P8mycpXPAYr0uMwY48IQ-aj

"E-VERIFY_AFFIRMATION_STATEMENT_(1)_(4) (1)" History

-  Document created by Josh Daffern (jdaffern@debristech.com)
2025-04-16 - 9:47:51 PM GMT
-  Document emailed to Debra McCormick (debra@debristech.com) for signature
2025-04-16 - 9:47:55 PM GMT
-  Email viewed by Debra McCormick (debra@debristech.com)
2025-04-17 - 2:20:27 PM GMT
-  Document e-signed by Debra McCormick (debra@debristech.com)
Signature Date: 2025-04-17 - 2:20:40 PM GMT - Time Source: server
-  Agreement completed.
2025-04-17 - 2:20:40 PM GMT



City of Lake City
Procurement

Brenda Karr, Procurement Director
205 N. Marion Ave., Lake City, FL 32055

EVALUATION TABULATION

RFP No. 017-2025

Emergency Debris Monitoring Services

RESPONSE DEADLINE: April 21, 2025 at 2:00 pm

Report Generated: Wednesday, May 28, 2025

CONSENSUS SCORECARD SUMMARY

Vendor	Qualifications and Experience Points Based 40 Points (40%)	Project Understanding and Proposed Approach Points Based 40 Points (40%)	Proposed Cost (Proposal Pricing) Points Based 20 Points (20%)	Total Score (Max Score 100)
DebrisTech, LLC	37.67	37.67	16	91.3

CONSENSUS SCORECARD DETAILS

DebrisTech, LLC
Qualifications and Experience Points Based 40 Points (40%)
37.67

Description:

- Provide an overview of the firm's history, capability, and business ability relative to the City's requirements, demonstrating expertise in emergency debris monitoring.
- Describe your firm's qualifications in providing emergency debris monitoring services relative to the scope of services offered.
- Provide a comprehensive list of contracts (current and prior three years) represented by the type of event, contract value, duration of the contract, and interaction with FEMA and /or FHWA (list on a separate sheet and include with RFP submittal).
- Provide a minimum of three (3) references within the State of Florida of current and ongoing contracts similar in size and scope to the Scope of Work indicated in this RFP, including, but not limited to, any experience providing the requested services to a public agency, for a minimum of twelve consecutive months (submit on "References" sheet provided in RFP).

- E. Specifically, indicate the personnel who will have primary responsibility for the City's contract. Also, indicate all key individuals and their tasks and/or areas of expertise. Provide Team Organizational Chart.
- F. Indicate and explain how your firm plans to supply adequate personnel to support this scope of work and describe how your firm would hire additional personnel to meet the needs of the CITY.
- G. Identify any subcontractors and the percentage of work to be completed by sub-contractors who participate in providing services. This must include the respective tasks or disciplines they are to perform and evidence of their qualifications. The primary contractor is required to perform at least 30% of the work with its forces. If subcontracts are to be let, the Contractor will take "Five Affirmative Steps" per 2 CFR 200.321. The contractor agrees to ensure that DBEs can participate in the performance of the resulting agreement. The contractor shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that DBEs have the opportunity to compete for and perform contracts. The Contractor shall not discriminate based on race, color, national origin, or sex in the award and performance of contracts entered pursuant to this resulting agreement. Furthermore, the Contractor agrees that each contract signed with a recipient subcontractor must include the following assurance: "Subcontractor shall not discriminate based on race, color, national origin, or sex in the performance of this contract. The Subcontractor shall carry out the applicable requirements of 49 CFR Part 26 in awarding and administering DOT-assisted contracts. Failure by the Subcontractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the City deems appropriate.
- H. Proposers are required to submit a statement from a qualified Surety company indicating the Contractor's bonding capacity to demonstrate their current financial condition and stability.
- I. Provide a copy of your current insurance certificate. During the entire period of performance of any contract resulting from this solicitation, the successful Proposer shall procure and maintain the minimum insurance coverage required by the City of St. Cloud as stipulated in the insurance attachment. Policies other than Workers' Compensation shall be issued only by companies authorized by subsisting certificates of authority issued to the company by the Department of Insurance of the State of Florida to conduct business in the State of Florida, with a minimum A.M. Best rating of VII/A-. Proof of such insurance must be provided to the City prior to beginning contract performance.

- J. State that the business is licensed, permitted, and/or certified to do business in the State of Florida. All required federal, state, and local licenses and permits shall be kept in force during the term(s) of the contract. Copies of all required licenses are to be provided with the Consultant's submittal.
- K. Provide a statement as to whether the proposer has, in the last five years, been a party to a lawsuit of any kind related to, in any manner, the type of services requested in this RFP. If any such litigation exists, provide a statement as to the legal style of the matter, the jurisdiction in which it was filed, and the status.

Project Understanding and Proposed Approach | Points Based | 40 Points (40%)

37.67

Description:

- A. Provide a description of the firm's general approach to the proposed scope of services to include team organization, staff assignments, schedules, quality assurance and accountability.
- B. Describe the firm's response and service if multiple cities and counties were in need.

Proposed Cost (Proposal Pricing) | Points Based | 20 Points (20%)

16

Description:

The Proposer shall complete the price proposal on the Proposal Pricing provided. The Contractor's price proposal shall include all costs that the Contractor may anticipate incurring during the performance of the disaster recovery work as described in this Request for Proposal for Emergency Debris Monitoring Services. Costs for lodging, mileage, meals, permits, license(s), insurance, fees, or any other costs are the responsibility of the Contractor.

Total Score: 91.34

PHASE 1

EVALUATORS

Name	Title
Edward Bunnell	Airport Lineman Crew Leader
Gerald Butler	Chief of Police
Ret Tompkins	Assistant Chief

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Qualifications and Experience	Points Based	40 (40% of Total)

Description:

- A. Provide an overview of the firm's history, capability, and business ability relative to the City's requirements, demonstrating expertise in emergency debris monitoring.
- B. Describe your firm's qualifications in providing emergency debris monitoring services relative to the scope of services offered.
- C. Provide a comprehensive list of contracts (current and prior three years) represented by the type of event, contract value, duration of the contract, and interaction with FEMA and /or FHWA (list on a separate sheet and include with RFP submittal).
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- E. Specifically, indicate the personnel who will have primary responsibility for the City's contract. Also, indicate all key individuals and their tasks and/or areas of expertise. Provide Team Organizational Chart.
- F. Indicate and explain how your firm plans to supply adequate personnel to support this scope of work and describe how your firm would hire additional personnel to meet the needs of the CITY.
- G. Identify any subcontractors and the percentage of work to be completed by sub-contractors who participate in providing services. This must include the respective tasks or disciplines they are to perform and evidence of their qualifications. The primary contractor is required to perform at least 30% of the work with its forces. If subcontracts are to be let, the Contractor will take "Five Affirmative Steps" per 2 CFR 200.321. The contractor agrees to ensure that DBEs can participate in the

EVALUATION TABULATION

RFP No. 017-2025

Emergency Debris Monitoring Services

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- H. Proposers are required to submit a statement from a qualified Surety company indicating the Contractor's bonding capacity to demonstrate their current financial condition and stability.
- I. Provide a copy of your current insurance certificate. During the entire period of performance of any contract resulting from this solicitation, the successful Proposer shall procure and maintain the minimum insurance coverage required by the City of St. Cloud as stipulated in the insurance attachment. Policies other than Workers' Compensation shall be issued only by companies authorized by subsisting certificates of authority issued to the company by the Department of Insurance of the State of Florida to conduct business in the State of Florida, with a minimum A.M. Best rating of VII/A-. Proof of such insurance must be provided to the City prior to beginning contract performance.
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Criteria	Scoring Method	Weight (Points)
Project Understanding and Proposed Approach	Points Based	40 (40% of Total)

EVALUATION TABULATION

Request for Proposal - Emergency Debris Monitoring Services

Page 5

Description:

- A. Provide a description of the firm's general approach to the proposed scope of services to include team organization, staff assignments, schedules, quality assurance and accountability.
- B. Describe the firm's response and service if multiple cities and counties were in need.

Criteria	Scoring Method	Weight (Points)
Proposed Cost (Proposal Pricing)	Points Based	20 (20% of Total)

Description:

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AGGREGATE SCORES SUMMARY

Vendor	Edward Bunnell	Gerald Butler	Ret Tompkins	Total Score (Max Score 100)
DebrisTech, LLC	85	94	95	91.33

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Qualifications and Experience Points Based 40 Points (40%)	Project Understanding and Proposed Approach Points Based 40 Points (40%)	Proposed Cost (Proposal Pricing) Points Based 20 Points (20%)	Total Score (Max Score 100)
DebrisTech, LLC	37.7	37.7	16	91.33

INDIVIDUAL PROPOSAL SCORES

DebrisTech, LLC	
Qualifications and Experience Points Based 40 Points (40%)	
	Edward Bunnell: 35
	Gerald Butler: 38
	Ret Tompkins: 40
Project Understanding and Proposed Approach Points Based 40 Points (40%)	
	Edward Bunnell: 35
	Gerald Butler: 38
	Ret Tompkins: 40
Proposed Cost (Proposal Pricing) Points Based 20 Points (20%)	
	Edward Bunnell: 15
	Gerald Butler: 18
	Ret Tompkins: 15