

The Community Redevelopment Advisory Committee in and for the citizens of the City of Lake City, Florida, met on June 8, 2021 beginning at 5:30 P.M., in the City Council Chambers, located at City Hall, 205 North Marion Avenue, Lake City, FL 32055. The meeting was also held via Communications Media Technology.

CALL TO ORDER – Chairman Jefferson called the meeting to order at 5:30 P.M.

ROLL CALL

	Dennille Decker
	Lee Ann Hires - Absent
	Lester McKellum
	Janet Moses
	Melinda Moses - Absent
	Gloria Spivey - Absent
Mayor/Council Member	Stephen M. Witt
Chairman/City Council Member	Eugene Jefferson
City Manager	Joseph Helfenberger
City Attorney	Frederick Koberlein – Absent
City Clerk	Audrey Sikes

SUPPORT STAFF

Public Works Director	Thomas Henry
Community Program Manager	Terri Phillips
Growth Management Director	Dave Young

APPROVAL OF AGENDA

The Lake City Beautification Committee requested to walk on a proposal regarding improvements to the Downtown area on Marion Street, which would include the removal of trees. Members concurred to add this as Item #7. **Mayor Witt made a motion to approve the agenda as amended. Mr. McKellum seconded the motion and the motion carried unanimously on a voice vote.**

MINUTES

1. April 13, 2021  
**Ms. Decker made a motion to approve the April 13, 2021 Minutes. Mayor Witt seconded the motion and the motion carried unanimously on a voice vote.**

PUBLIC COMMENTS

Glenel Bowden requested an update about the LED sign at Sallie Mae Jerry Park.

OLD BUSINESS

2. Update - Sallie Mae Jerry Park and LED Sign (Thomas Henry)  
Thomas Henry provided an update on the quotes he received for a one-sided sign, as well as a two-sided sign and warranty information.

3. Update on Portable Bathroom (Thomas Henry)  
Thomas Henry provided an update on the price differences of purchasing or leasing portable bathrooms. Mr. Henry suggested construction of two buildings at a cost of \$8,000.00. The buildings would be portable. **Mayor Witt made a motion to authorize funding up to \$8,000.00 to be used for the purchase of necessary equipment needed to build two portable bathrooms. Mr. McKellum seconded the motion and the motion carried on a voice vote.**
4. Update on Downtown Banners (Thomas Henry)  
Thomas Henry provided an update on the bids entered for the Downtown Banners. The lowest bid for all banners Downtown and around the lake at the larger size was \$49,162. The lowest bid for the size of banners we have now is \$46,670. **Ms. Decker made a motion to recommend the CRA approval to purchase all new banners downtown and around the lake at a cost of \$49,162. Mayor Witt seconded the motion and the motion carried unanimously on a voice vote.**
5. Discussion and Possible Action - Welcome to Lake City Signs with LED (Thomas Henry)  
Mr. Henry asked for guidance on the type of signs to be considered. Members preferred a non-LED sign.

#### NEW BUSINESS

6. Discussion and Possible Action - CRA Annual Report (Joseph Helfenberger/Terri Phillips)  
Mr. Helfenberger presented the annual report for 2020. **Mayor Witt made a motion to recommend to the CRA acceptance of the CRA Annual report as presented. Ms. Decker seconded the motion and the motion carried unanimously on a voice vote.**
7. Tree Removal (Walk-on Item)  
Tina Roberts presented the Committee with a proposal for the potential tree/shrub removal, and tree ordinance for the improvement of the Downtown area of Marion Street. **Mayor Witt made a motion to have a workshop with the CRA on June 21, 2021 at 5:00PM to discuss potential tree/shrub removal, the tree ordinance, and the proposal provided by Tina Roberts.**

#### FUTURE TOPICS

Ms. Phillips reminded the Growers Market is every 4<sup>th</sup> Saturday, from 9:00 AM - 2:00 PM.

#### SCHEDULE NEXT MEETING

Members agreed to schedule meetings as needed.

#### ADJOURNMENT

**All matters having been handled, the meeting adjourned at 6:45 P.M. on a motion made and duly seconded.**