

The Charter Review Board as appointed by City Council Resolution No. 2020-020, for the City of Lake City, Florida met on Tuesday, May 28, 2020, beginning at 6:00 PM, via Communications Media Technology.

#### Call Meeting to Order

Chairman Summerall called the meeting to order at 6:00 P.M.

#### Roll Call

Chairman	Rob Summerall
Board Members	Gwendolyn Allen
	Sparkle Green
	Frederick Reed – tardy
	Ann Skinner
City Attorney	Fred Koberlein
City Manager	Joe Helfenberger
Sergeant-at-Arms	Chief Argatha Gilmore
City Clerk	Audrey E. Sikes

#### Approval of Minutes

1. May 26, 2020

**Ms. Skinner made a motion to approve the minutes as presented. Ms. Green seconded the motion. The motion passed unanimously on a voice vote.**

#### Approval of Agenda

**Ms. Skinner made a motion to approve the agenda as presented. Ms. Allen seconded the motion. The motion passed unanimously on a voice vote.**

Public Comments – None

Old Business – None

#### New Business

2. Charter Review Comments/Recommendation from City Council

Council Member Eugene Jefferson requested for the Board to pay special attention to sections of the Charter regarding the City election process. He stated that Mr. Koberlein and Ms. Sikes can provide additional information on ballot language that is still needed on this topic. Mr. Jefferson extended his thanks and appreciation to the Charter Review Board and offered any assistance needed.

Mayor Witt stated he does not have any major issues with the current Charter, however he does agree with Mr. Jefferson the sections dealing with elections need to be corrected. He also offered assistance if needed.

Council Member Chris Greene echoed the comments of Mr. Jefferson and Mayor Witt and stated he is looking forward to the board completing their work on the Charter.

3. Read into record email and/or mail suggestions received  
Ms. Sikes reported as of today no email or mail suggestions have been received.

4. Review Article I and II of the Charter  
Article I Discussion

Members concurred there are no changes to be made to this section of the Charter.

**Ms. Skinner made a motion to leave Article I as currently stated and unchanged. Ms. Allen seconded the motion. A roll call vote was taken and the motion passed on a 5-0 vote.**

Ms. Skinner	Aye
Ms. Allen	Aye
Ms. Green	Aye
Mr. Reed	Aye
Chairman Summerall	Aye

Article II Discussion

Members concurred there are no changes to be made to this section of the Charter.

**Ms. Skinner made a motion to leave Article II as currently stated and unchanged. Mr. Reed seconded the motion. A roll call vote was taken and the motion passed on a 5-0 vote.**

Ms. Skinner	Aye
Mr. Reed	Aye
Ms. Allen	Aye
Ms. Green	Aye
Chairman Summerall	Aye

Next Meeting Date

Due to a conflict with another city meeting the board members modified the next meeting date. **Ms. Allen made a motion to consolidate the June 2, 2020 meeting with the June 5, 2020 meeting and to address Sections III, IV and V during the June 5, 2020 meeting at 4:00 PM. Ms. Skinner seconded the motion. A roll call vote was taken and the motion passed 5-0.**

Ms. Allen	Aye
Ms. Skinner	Aye
Ms. Green	Aye
Mr. Reed	Aye
Chairman Summerall	Aye

Adjournment

All matters having been handled, the meeting adjourned at 6:42 PM on a **motion made by Ms. Allen and seconded by Ms. Skinner. The motion passed 5-0 on a voice vote.**

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Rob Summerall, Chairman

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Audrey E. Sikes, City Clerk