

Project Memo: Wilson Park Amphitheater Timeline

To: City of Lake City Officials

From: Brenda Karr / Procurement Director

Date: August 12, 2025

Subject: Chronological Summary of Key Milestones - Wilson Park Amphitheater Project

Background:

The Wilson Park Amphitheater project is funded in part by a \$750,000 Community Development Block Grant (CDBG), with additional matching funds from the Columbia County Tourist Development Council.

The project has required extensive environmental review and permitting processes, resulting in multiple extensions.

Timeline of Events:

2019

- May 8: Columbia County Tourist Development Council awarded \$150,000 in matching funds.
- Jan 9, 2020: Contract with North Florida Professional Services (Task Assignment #14) for engineering (\$130,800).

2021

- Sep 7: RFP-028-2021 posted for grant administration services.
- Sep 30: RFP deadline; only one proposal.
- Nov 2: Contract with Fred Fox Enterprises approved (RES: 2021-155; \$49,000).
- Nov 15: Subgrant agreement with Dept. of Commerce (\$750,000).
- Dec 13: Monitoring report issued; no findings or concerns in their review of the procurement process and the contract with Fred Fox. FL Department of Economic Opportunity.

2022

- Mar 7: Contract with North Florida Professional Services (Task Assignment #1) for permitting and construction (\$21,500).

2023

- Apr 27: Initial environmental review - no significant impact.
- May 23: FL DEP issued general permit.
- May 26: Suwannee River Water Management District permit issued.
- Dec 13: RES: 2023-152 - Amendment 1 request (12-month extension). Requested because of delay in completing the environmental review process.

2024

- Feb 13: Executed Modification Number 1 to extend to January 31, 2025.
- Aug 14: Early public notice in The Lake City Reporter.
- Aug 25: Final public notice.
- Oct 2, 9, 16: Additional final public notices.
- Nov 7: Environmental assessment determinations signed.
- Nov 9: Authority to Use Grant Funds issued.
- Nov 13: Mayor confirmed no significant change in impact.
- Dec 11: Request for Amendment 2 (12-month extension). Requested because of delay in completing the environmental review process.

2025

- Jan 15-16: Florida Commerce requested and received additional environmental review documents.
- Jan 29: Authorization to continue project granted.
- Mar 5: ITB-006-2025 posted for construction bids.
- Mar 13: Pre-proposal meeting held.
- Apr 23: RES: 2025-056 - Modification Number 2 approved (extend to Jan 31, 2026).
- Apr 28: Bid deadline; one bid received (\$3,256,922; alternative \$2,485,800).