

1. **Purpose:** What should the Recreation Advisory Board advise Council on—parks, recreation programs, facilities, or all three?
2. **Membership:** How many members should serve? Would Council support seven members?
3. **Eligibility:** Should applicants qualify by living in Lake City, owning a business in Lake City, or owning property in Lake City? Should a majority of members be City residents?
4. **Composition:** Depending on eligibility criteria, should composition of the committee be defined, or left open ended? That is, for example, should one seat be for a business owner, one seat for a parent of a minor child who participates in recreation programs, one seat for a member of the board of a recreation programs organization like Richardson or Annie Mattox, etc, etc,
5. **Applications:** Should the City accept applications? If so, for how long? How should the application process be promoted (social media? legacy media? city website? etc?)
6. **Nominations:** How should the nomination process work?
 - a. Will each council member nominate X number of people to be considered by the Mayor for appointment?
 - b. Will council members be limited to nominating only people who submitted applications (if we use an application process) or will council members be able to nominate both applicants and non-applicants?
 - c. If categories are used (e.g., one parent, one business owner, etc.) would each Council member be permitted to nominate a person for each category?
 - d. Alternatively, will there be no nomination process and just move straight to appointment by the Mayor?
7. **Appointments:** Will the Mayor exclusively make the appointments to the advisory committee (with or without nominations depending on answers to Item 6)? The final list of appointees to the advisory committee would still require the approval of the City Council. If the Council wants to use a different approach and each council member appoint one person (as opposed to the mayor making all selections), it would require a change to the ordinance [see Section 2-48(1)] – two readings. Who should appoint the chairman of the committee? If other than the mayor, a change to the ordinance will be required (two readings).
8. **Terms and meetings:** How long should the terms be for committee members? Also, should terms be staggered? Should the board meet monthly or quarterly?
9. **First assignment:** What should the board focus on first—assessing community recreation needs, reviewing existing programs, or recommending park and facility improvements?

10. **Reporting to Council:** Should the board report quarterly, annually, or as recommendations are ready?