

MEETING DATE

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

**SUBJECT: Job
Description Update**

**DEPT / OFFICE:
Human Resources**

Originator: Hubert Collins		
City Manager Paul Dyal	Department Director Hubert Collins	Date 1/11/23
Recommended Action: Approval of updates to Assistant City Manager Job Description for the City of Lake City		
Summary Explanation & Background: Approval of Job Description update for role of Assistant City Manager to update positions qualifications.		
Alternatives: 		
Source of Funds: Budget - 2023		
Financial Impact: N/A		
Exhibits Attached: Job Descriptions		