

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on September 5, 2023 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

EVENTS PRIOR TO MEETING – 5:45 PM Community Redevelopment Meeting

PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen Witt

Mr. Hill asked for a moment of silence in honor of Mariah Smith.

ROLL CALL

Mayor/Council Member  
City Council

Stephen M. Witt

Jake Hill, Jr.

C. Todd Sampson

Chevella Young

Ricky Jernigan

City Attorney

Todd Kennon

City Manager

Paul Dyal – attended by phone

Sergeant-at-Arms

Chief Gerald Butler

City Clerk

Audrey Sikes

PROCLAMATIONS – None

MINUTES – Due to Hurricane Idalia, minutes will be presented on September 18, 2023.

APPROVAL OF AGENDA

Mr. Jernigan requested to move Item #6 prior to Item #4. **Mr. Sampson made a motion to approve the agenda as amended. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

1. City Manager Paul Dyal Comments

Mr. Dyal recognized and thanked staff for their efforts during Hurricane Idalia. He expressed concern with items being placed on the agenda as action items before staff is able to properly vet. Mr. Dyal stated he fully supports the following items, the Drive Thru Pharmacy (Item #3), Annie Mattox Park Funding Request (Item #4 ) and funding for Black Chamber of Commerce (Item #5) however, these should only be discussion items at this time. He encouraged members to not circumvent the process and to allow items to go through administration to find the best and most efficient manner to get tasks, projects and/or assignments completed prior to placement on the agenda for action.

## PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- Sylvester Warren
- Stew Lilker

## APPROVAL OF CONSENT AGENDA – None

## PRESENTATIONS

2. Lawanda Austin, President, Annie Mattox Park Board, funding request in the amount of \$60,000.00 for programs such as financial literacy, STEM, history, sports, arts (i.e. fine arts, culinary arts) and theater/drama (Council Member Chevella Young)

Sylvester Warren, member of the Annie Mattox Board, addressed members in the absence of Ms. Austin. Mr. Warren requested \$60,000.00 in funding for programs such as financial literacy, STEM, history, sports, arts (i.e. fine arts, culinary arts) and theater/drama.

## OLD BUSINESS

Ordinances – None

Other Items

3. Discussion and Possible Action: Drive thru Pharmacy at old drive thru building at City Hall as presented by Dr. Erica Mayo (Council Member Jake Hill, Jr.)

Mr. Hill thanked everyone for attending the meeting and reported he had been working with the City Attorney to ensure Ms. Mayo would be able to lease the old drive thru building.

Mr. Kennon reported in order to comply with the Procurement Statute (FS 287.057), the City must execute a competitive process via an invitation to negotiate, which would allow all interested parties to present their plan for the property.

Ms. Mayo confirmed the procurement process and inquired how long the process would take.

Assistant City Manager Dee Johnson stated the procurement process would take 30-45 days, but could not provide a definite timeline from administration as to how long it would take to handle other details, such as bringing the building up to code, obtaining a survey, and the contract and negotiation process.

PUBLIC COMMENT: Sylvester Warren

**Mr. Hill made a motion to instruct staff to move forward with an Invitation to Negotiate, subject to other research conducted by administration. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

**Mr. Hill                      Aye  
Mr. Jernigan                Aye  
Mr. Sampson                Aye  
Ms. Young                   Aye  
Mayor Witt                  Aye**

- 6. Discussion and Possible Action - relating to the Grant Agreement with Annie Mattox Recreation Center, Inc. regarding the requirement of Level 2 Background Screenings (Council Member Ricky Jernigan)

Mr. Jernigan reported he would like to correct a previous vote he made, and stated background screenings must be conducted for organizations requesting funding assistance from the City.

**Mr. Jernigan made a motion to rescind Resolution No. 2023-069.**

PUBLIC COMMENT: Sylvester Warren

**Mr. Sampson seconded the motion.**

Mr. Hill confirmed with Mr. Kennon that Annie Mattox Recreation Center would still receive funds already allocated to them.

Ms. Sikes verified the motion with Mr. Jernigan and assigned resolution number 2023-104 to rescind resolution number 2023-069.

Motion restated: **Mr. Jernigan made a motion to adopt City Council Resolution No. 2023-104, rescinding City Council Resolution No. 2023-069, that amends the Grant Agreement Between the City of Lake City, Florida and Annie Mattox Recreation Center, Inc., which amended the Agreement to remove Sections 3.B.ii, a. and b. related to the requirement of Level 2 Screenings. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

**Mr. Jernigan                      Aye  
Mr. Sampson                    Aye  
Mr. Hill                            Nay  
Ms. Young                        Nay  
Mayor Witt                        Aye**

- 5. Discussion and Possible Action: Funding request in the amount of \$25,000.00 for the Lake City Black Chamber of Commerce (Council Member Jake Hill, Jr.)

Mr. Hill reported the City has been giving the Lake City-Columbia County Chamber of Commerce funds for as long as he has been a member, and stated he would like to also give funds to the Lake City Black Chamber of Commerce.

**Mr. Hill made a motion to give \$25,000.00 to the Lake City-Columbia County**

**Chamber of Commerce and \$25,000.00 to the Lake City Black Chamber of Commerce.**

PUBLIC COMMENT: Josh Garner; Sylvester Warren

**Ms. Young seconded the motion.**

Members discussed funding programs through a reimbursement mechanism, or as a line item in the budget, after entities fill out an application for approval.

Assistant City Manager Dee Johnson reported staff was working on an application for Council approval.

Community Programs Director, Terri Phillips reported staff was meeting Tuesday to review the application process to present to Council in a workshop.

Ms. Young confirmed in the new budget cycle, no one is grandfathered in even if it is a line item in the budget, and disbursements are subject to the new application process.

After discussion, Mr. Hill modified his motion: **Mr. Hill made a motion to reallocate funds in the upcoming budget as follows and to adjust line items: \$50,000.00 in undesignated programs broken down as follows: \$25,000.00 for the Lake City-Columbia County Chamber of Commerce and \$25,000.00 for the Lake City Black Chamber of Commerce; also reallocation of funds in the amount of \$25,000.00 for City Events (undesignated events); all are subject to a successful reimbursement application process that will go before Council for approval. Ms. Young seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

4. Discussion and Possible Action - Annie Mattox Park Board, funding request in the amount of \$60,000.00 for programs such as financial literacy, STEM, history, sports, arts (i.e. fine arts, culinary arts) and theater/drama (Council Member Chevella Young)

Ms. Young spoke in support of providing programs for youth in the community and waiving the application process for Annie Mattox Park to receive this funding.

Members discussed any organization is able to apply for funds, as \$100,000.00 was set aside in the FY24 budget, as well as Annie Mattox Board presenting a proposal of events and how many expected participants there would be.

PUBLIC COMMENT: Sylvester Warren

**Ms. Young made a motion to give Annie Mattox \$30,000.00 in the current fiscal year for youth programs and to waive the application process. The motion also provides authorization to raise the undesignated funds line in the budget to \$30,000.00. Mr. Hill seconded the motion.**

Mr. Sampson and Mr. Jernigan spoke against waiving the application process.

PUBLIC COMMENT: Kalesia Brown

**A roll call vote was taken and the motion failed on a 2-3 vote.**

<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Nay</b>
<b>Mr. Jernigan</b>	<b>Nay</b>
<b>Mayor Witt</b>	<b>Nay</b>

**Mr. Sampson made a motion to add \$30,000.00 in the next budget cycle for Annie Mattox youth programs, with an application process that is open to 501(c)(3) organizations. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

NEW BUSINESS

Ordinances – None

Resolutions

- 7. City Council Resolution No. 2023-094 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Number Eleven to the continuing contract with Jones Edmunds & Associates, Inc., for the professional services assisting the City with the Bascom Norris/100A Septic-to-Sewer Project; providing for payment for the professional services and assistance at a not to exceed cost of \$75,000.00; and providing an effective date.

**Mr. Sampson made a motion to approve City Council Resolution No. 2023-094, authorizing the execution of Task Assignment Number Eleven to the continuing contract with Jones Edmunds & Associates, Inc., for the professional services assisting the City with the Bascom Norris/100A Septic-to-Sewer Project, and providing for payment for the professional services and assistance at a not to exceed cost of \$75,000.00. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

8. City Council Resolution No. 2023-095 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Number Twelve to the continuing contract with Jones Edmunds & Associates, Inc., for professional services assisting the City with the I-75/SR 47 Infrastructure Extensions Project; providing for payment for the professional services and assistance at a not to exceed cost of \$248,300.00; and providing an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-095, authorizing the execution of Task Assignment Number Twelve to the continuing contract with Jones Edmunds & Associates, Inc., for professional services assisting the City with the I-75/SR 47 Infrastructure Extensions Project, and providing for payment for the professional services and assistance at a not to exceed cost of \$248,300.00. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

9. City Council Resolution No. 2023-096 - A resolution of the City Council of the City of Lake City, Florida, authorizing the acceptance of the AFG Grant for the replacement of aging air packs for a 5% cost share for a total cost to the City of \$10,413.10. **Mr. Hill made a motion to approve City Council Resolution No. 2023-096, authorizing the acceptance of the AFG Grant for the replacement of aging air packs for a 5% cost share for a total cost to the City of \$10,413.10. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

10. City Council Resolution No. 2023-097 - A resolution of the City Council of the City of Lake City, Florida, authorizing an increase to the initial contract price with Bayway Group, LLC, related to janitorial services at four locations within the City; and providing an effective date.

PUBLIC COMMENT: Sylvester Warren

**Mr. Sampson made a motion to approve City Council Resolution No. 2023-097, authorizing an increase to the initial contract price with Bayway Group, LLC, related to janitorial services at four locations within the City. Mr. Jernigan seconded the motion.**

Mr. Jernigan and Mr. Hill verified the proper process was taken and the bid went out properly.

**A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

11. City Council Resolution No. 2023-098 - A resolution of the City Council of the City of Lake City, Florida amending the Grant Agreement between the City of Lake City, Florida, and Annie Mattox Recreation Center, Inc. dated June 21, 2022; providing for conflicts; providing for severability; and providing for an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-098, amending the Grant Agreement between the City of Lake City, Florida, and Annie Mattox Recreation Center, Inc. dated June 21, 2022. Mr. Jernigan seconded the motion.**

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson confirmed with the City Attorney that this resolution was separate from the motion and resolution passed earlier in the meeting.

**A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

Ms. Sikes read from a prepared statement that is attached as “Exhibit A” relating to a citizen concern.

12. City Council Resolution No. 2023-103 - A resolution of the City Council of the City of Lake City, Florida, extending the local State of Emergency for the City of Lake City pursuant to Section 252.38(2) Florida Statutes, due to the threat of Hurricane Idalia, providing for waiver of procedures and formalities, delegating authority, and providing an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2023-103, extending the local State of Emergency for the City of Lake City pursuant to Section 252.38(2) Florida Statutes, due to the threat of Hurricane Idalia, providing for waiver of procedures and formalities, and delegating authority. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

Other Items

13. Discussion and Possible Action - Florida Recreation Development Assistance Program, FRDAP Grant (Council Member Chevella Young)

Director of Grant Services, at Gateway Grant Writing & Administration, Inc., Shannon Williams reported the FRDAP grant deadline was extended to September 15, 2023 due to Hurricane Idalia. Ms. Williams would like to write two FRDAP grant applications on behalf of the City.

Ms. Williams stated the City could apply for two projects during the application cycle, at \$200,000.00 per application.

Members concurred to seek assistance for a special needs all-inclusive park at the old Girls Club area. This would be performed in two phases.

PUBLIC COMMENT: Stew Lilker; Sylvester Warren

Ms. Sikes verified the motion with Ms. Young and assigned resolution number of 2023-105.



**Ms. Young made a motion to adopt City Council Resolution No. 2023-105, authorizing to move forward with two FRDAP Grant Applications to cover Phase I and Phase II for the all-inclusive park at the old Girls Club/Youngs Park location. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

DEPARTMENTAL ADMINISTRATION – None

COMMENTS BY COUNCIL

Mayor Witt reminded members of upcoming dates: September 11, 2023 at 6:00 PM, Special Called City Council Meeting Tentative Budget Hearing and Public Hearing to adopt Final Annual Fire Assessment Resolution; September 18, 2023 at 6:00 PM, City Council Meeting for the Final Budget Hearing.

Mr. Hill thanked City Staff for their work during Hurricane Idalia.

ADJOURNMENT

**Mr. Hill made a motion to adjourn at 8:18 PM. Mr. Jernigan seconded the motion and the motion carried unanimously on a voice vote.**

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Stephen M. Witt, Mayor/Council Member

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Audrey Sikes, City Clerk