

**RESOLUTION NO 2024-045**  
**CITY OF LAKE CITY, FLORIDA**

**A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA AUTHORIZING THE CITY TO APPLY FOR THAT CERTAIN PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP PROGRAM GRANT ADMINISTERED BY THE UNITED STATES DEPARTMENT OF JUSTICE; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPLYING FOR SAID GRANT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE SUCH DOCUMENTS AS ARE NECESSARY TO APPLY FOR SAID GRANT; DIRECTING THE MAYOR TO EXECUTE SAID DOCUMENTS; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the United States Department of Justice (the “Agency”) has created and administers the Patrick Leahy Bulletproof Vest Partnership Program Grant (the “Grant Program”) to assist local law enforcement agencies in purchasing body armor vests; and

**WHEREAS**, the City of Lake City Police Department (“LCPD”) provides bulletproof vests for its officers; and

**WHEREAS**, LCPD and the City are financially constrained and the financial assistance from the Grant Program would financially benefit the City in procuring bulletproof vests for its police officers; and

**WHEREAS**, specifically, the Grant Program provides for matching funds to the City and LCPD of up to fifty percent of the cost of body armor vests on a reimbursement basis; and

**WHEREAS**, the LCPD desires to apply for certain grant funds (the “Grant Funds”) from the Grant Program in furtherance of purchasing body armor vests (the “Project”); and

**WHEREAS**, the Agency requires the City to submit an application (the “Application”) as a condition of being considered for an award of the Grant Funds from the Grant Program in furtherance of funding the Project; and

**WHEREAS**, submitting the Application to be considered for an award of the Grant Funds from the Grant Program in furtherance of funding the Project is in the public interest and in the interests of the City; now therefore

**BE IT RESOLVED** by the City Council of the City of Lake City, Florida:

1. Submitting the Application to be considered for an award of the Grant Funds from the Grant Program in furtherance of funding the Project is in the public interest and in the interests of the City; and
2. In furtherance thereof, completion and submission of the Application should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City’s Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake

City; and

4. The Mayor of the City of Lake City is authorized to execute and/or submit on behalf of and bind the City to the terms of the Application and any other documents required to apply for the Grant Funds from the Grant Program; and
5. The Mayor of the City of Lake City is directed to execute and/or submit on behalf of and bind the City to the terms of the Application and any other documents required to apply for the Grant Funds from the Grant Program; and
6. The Mayor may authorized the City Manager and/or such subordinates of the City Manager as are reasonably necessary and prudent to give effect to the directives hereof; and
7. The City Manager is directed to notify the City Council of any award of Grant Funds pursuant to the Application and to seek the approval of the City Council prior to accepting such Grant Funds; and
8. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
9. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

**APPROVED AND ADOPTED**, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this \_\_\_ day of June, 2024.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

\_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF  
THE CITY OF LAKE CITY, FLORIDA:

\_\_\_\_\_  
Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Clay Martin, City Attorney

<b>MEETING DATE</b>
6-3-24


# CITY OF LAKE CITY

## Report to Council

COUNCIL AGENDA	
<b>SECTION</b>	
<b>ITEM NO.</b>	

**SUBJECT: Patrick Leahy Bulletproof Vest Partnership Program**

**DEPT / OFFICE: Lake City Police Department**

<b>Originator:</b> Chief Gerald Butler 		
<b>City Manager</b> Interim City Manager D. Johnson	<b>Department Director</b> Chief Gerald Butler	<b>Date</b> 5/7/2024

**Summary Explanation & Background:**

Allow the Lake City Police Department to apply for and receive the Patrick Leahy Bulletproof Vest Partnership (BVP) Program Grant, administered by the Department of Justice, Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), which reimburses states, units of local government, and federally recognized Indian tribes for up to 50% of the cost of body armor vests purchased for law enforcement officers. Since 1999, more than 13,000 jurisdictions have participated in the BVP Program, with a total of \$573 million in federal funds for the purchase of more than 1.5 million body armor vests. Since FY 2015, body armor vests were directly attributable to saving the lives of at least 305 law enforcement and corrections officers (based on data collected by OJP). Forty-three of those body armor vests were purchased, in part, with BVP funds (per DOJ Fact Sheet). The Lake City Police Department General Order 128 "Ballistic Armor" is in compliance with the grant's "Mandatory Wear" Requirement. Each vest must be custom fitted to each individual officer and needs to be replaced every five years or if vest is damaged. The Lake City Police Department pays the full amount for the purchase of Ballistic vests from the annual budget. The City of Lake City is eligible for the program's "Small Jurisdiction Priority Funding"

**Alternatives:**

Continue to pay full price for Ballistic armor

**Source of Funds:**

NA

**Financial Impact:**

Positive- Program pays up to 50% reimbursement on Ballistic Armor

**Exhibits Attached:**

DOJ BJA Fact Sheet – Patrick Leahy Bulletproof Vest Partnership Program  
LCPD General Order 128 "Ballistic Vest"

# FACT SHEET

## PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP PROGRAM

The [Patrick Leahy Bulletproof Vest Partnership \(BVP\) Program](#), administered by the [Department of Justice, Office of Justice Programs \(OJP\)](#), [Bureau of Justice Assistance \(BJA\)](#), reimburses states, units of local government, and federally recognized Indian tribes for up to 50 percent of the cost of body armor vests purchased for law enforcement officers. Since 1999, more than 13,000 jurisdictions have participated in the BVP Program, with a total of \$573 million in federal funds for the purchase of more than 1.5 million body armor vests. See the [BVP program resources](#) page for detailed award history.



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### Program Requirements and Instructions

The following is an overview of the BVP requirements and instructions. Detailed information can be found in the [BVP Frequently Asked Questions \(FAQs\)](#).

**Eligible Applicants:** States, units of local government, and federally recognized Indian tribes—that is, jurisdictions—that employ eligible law enforcement officers are eligible to apply for BVP funds. For the purposes of the BVP Program, “state” means each of the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, the

United States Virgin Islands, American Samoa, Guam, and the Northern Mariana Islands; “unit of local government” means a county, municipality, town, township, village, parish, borough, or other unit of general government below the state level.

**Law Enforcement Officer Definition:** “Law Enforcement Officer” is defined as any officer, agent, or employee of a state, unit of local government, or federally recognized Indian tribe authorized by law or by a government agency to engage in or supervise the prevention, detection, or investigation of any violation of criminal law, or authorized by law to supervise sentenced criminal offenders. This includes full-time, part-time, and auxiliary personnel, whether paid or volunteer.

**Small Jurisdiction Priority Funding:** By [statute](#), funds are first allocated to qualifying units of local government with fewer than 100,000 residents. Any remaining funds are then awarded to other qualifying applicants.



**Match Requirement:** The federal portion of the costs for body armor vests purchased under the BVP Program may not exceed 50 percent.

**Application Period:** The annual BVP application period typically begins in April and closes six weeks from the opening date. The [BVP website](#) includes [user guides and checklists](#) for each step of the BVP application process.

**How to Apply:** Applications are accepted in OJP's BVP system, located at <https://vests.bja.ojp.gov/bvp/login/externalAccess.jsp>. An OJP [Digital Identity and Access Management Directory \(DIAMD\) account](#) is required to access the BVP system. See the DIAMD [OJP User Activation Job Aid](#) for more information.

**Payment Process:** When a BVP recipient is notified of an award amount, the funds are not disbursed until the recipient logs into the BVP site and provides the receipt information for the body armor vests. Once the payment request is made, BJA reviews the request for accuracy and completes payments on a monthly schedule. See [Submitting Payment Requests in BVP](#) for detailed information. An active registration in the System for Award Management at [www.sam.gov](http://www.sam.gov) is required to receive funds.

**Body Armor Vest Requirements:** Body armor vests purchased with BVP funds must have been tested through the National Institute of Justice (NIJ) [Compliance Testing Program \(CTP\)](#) and found to comply with the most current NIJ body armor standards; appear on the [NIJ Compliant Products List](#) as of the date the body armor was ordered be uniquely fitted; and made in the United States. In

addition, applicants must have a written mandatory wear policy for uniformed patrol officers in place at the time of application. See the [Mandatory Wear Requirement FAQs](#) for detailed information on the mandatory wear requirement.

## Contact Information




The BVP Helpdesk can be contacted at 1-877-758-3787 or [vests@usdoj.gov](mailto:vests@usdoj.gov).

Media and Congressional inquiries should be directed to the OJP Office of Communications at 202-307-0703 or [ojp.ocom@usdoj.gov](mailto:ojp.ocom@usdoj.gov).

## ABOUT BJA

BJA helps America's state, local, and tribal jurisdictions reduce and prevent crime, lower recidivism, and promote a fair and safe criminal justice system. BJA provides a wide range of resources—including grants, funding, and training and technical assistance—to law enforcement, courts and corrections agencies, treatment providers, reentry practitioners, justice information sharing professionals, and community-based partners to address chronic and emerging criminal justice challenges nationwide. To learn more about BJA, visit [bja.ojp.gov](http://bja.ojp.gov) or follow us on Facebook ([www.facebook.com/DOJBIA](http://www.facebook.com/DOJBIA)) and Twitter ([@DOJBIA](https://twitter.com/DOJBIA)). BJA is a component of the Department of Justice's Office of Justice Programs.

# LAKE CITY POLICE DEPARTMENT GENERAL ORDERS MANUAL

	<b>SUBJECT</b>  Ballistic Vest		
	<b>CHIEF OF POLICE</b>  		
<b>NUMBER</b> GO-128	<b>ISSUE DATE</b> 02/22/2023	<b>REVISION DATE</b>	<b>TOTAL PAGES</b> 2

## AUTHORITY/RELATED REFERENCES

General Order 104 Appearance and Uniform Regulations

## ACCREDITATION REFERENCES

CFA Ver. 5 Chapter 14

## SUPPORTING FORMS

PD-103, Lost/Stolen/Damaged Equipment Memo

## KEY WORD(S) INDEX

128.10	Policy	128.30	Procedures
128.20	Definition		

### 128.10 POLICY

All sworn police officers employed by the Lake City Police Department will adhere to the following policy regulating the wearing of a ballistic vest during their tours of duty.

### 128.20 DEFINITIONS

**Field Activities:** Duty assignments and/or tasks that place, or could be reasonably expected to place officers in situations where they would be required to act in enforcement rather than administrative or support capacities.

## PROCEDURES

### 128.30 PROTECTIVE VEST

- A. All members of the Uniformed Patrol Division, to include, but not limited to, the Traffic Unit, the Criminal Investigation Unit (CIU), and the Patrol K-9 Unit will wear a department-issued Ballistic Vest during their tour of duty and overtime assignments. (CFA 14.10M "A")
- B. Members of the Criminal Investigations Division are not required to wear a ballistic vest while performing routine investigative duties. However, members of the Criminal Investigations Division and other members will wear a department-issued ballistic vest in the following situations:
  - 1. The individual detective will be expected to maintain his/her ballistic vest within easy access at all times.
    - I. The execution of any search warrant.
    - II. The execution of any arrest warrant where there is the likelihood of resistance or violent behavior on the part of the suspect(s), or other person(s) in the area of the arrest.
    - III. When engaged in dignitary protection assignments.
    - IV. Any other pre-planned, high-risk duty assignments.
- C. Officers assigned to administrative shifts are exempt from this policy unless they participate in situations or investigations with the uniform patrol or criminal investigative divisions. They will then be required to conform to policy guidelines as described for the particular situation.
- D. All sworn police officers of the Lake City Police Department will be provided with one ballistic vest at the date of hire. A new vest will be issued prior to the expiration of the initial vest.
- E. Officers shall routinely inspect their personal ballistic vest for signs of damage and for general cleanliness. Officers are responsible for reporting damage or excessive wear to their supervisor and also completing PD-Form 103, Lost/Stolen/Damaged Equipment Memo.
- F. As dirt and perspiration may erode ballistic panels, each officer shall be responsible for cleaning their personal ballistic vest in accordance with the manufacturer's instructions.
- G. Ballistic vests will be worn as described in this policy. Any request for variation or deviation from this policy will be forwarded in writing to the Chief of Police through the chain of command. Each request will be considered on its own merit.