

MEETING DATE
09/21/2026

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: RFP-014-2026 Janitorial Services for 4 Municipal Facilities

DEPT / OFFICE: Procurement

Originator: Angel Bryant		
City Manager Don Rosenthal	Department Director: Brenda Karr	Date 9/2/2026
Recommended Action: Request Approval from council to accept proposal from American Janitorial, Inc. based on the consensus of the evaluation committee and proceed with entering into an agreement.		
Summary Explanation & Background: RFP-014-2026 Janitorial Services for Municipal Facilities- 4 Locations was released on July 7th, 2026 and proposals were due on August 7th, 2026. Eleven proposals were submitted. An evaluation committee meeting was held on September 2nd, 2026 in which the evaluation committee came to consensus that the recommended award should go to the top-ranked proposal which is American Janitorial, Inc.		
Alternatives: Not proceed with the recommended proposal.		
Source of Funds: The funds will come from the .34 account from the general fund, the police department's budget and IT departments budget.		
Financial Impact: 53,896.44		
Exhibits Attached: Solicitation, Evaluation Committee Consensus scorecard, American Janitorial Inc's proposal, contract documentation.		