

**CITY OF LAKE CITY, FLORIDA
CITY BOARD/COMMITTEE APPLICATION**

Dear Applicant:

Thank you for your interest in serving the City of Lake City as a member of a "Citizen" board or committee. We appreciate your willingness to help our elected and appointed officials shape the future of Lake City.

Please note, the City of Lake City is subject to FS 119, therefore this application is subject to disclosure absent any applicable exemptions.

Befateful	Coker	
First Name	Last Name	Middle Initial
636 SE Baya Drive		
Home Address		
Lake City	Florida	32025
City	State	Zip
386.697.6075		befatefulcoker@gmail.com
Phone Number	Cell#	Email

The following list compiles the active Boards and Committees of the City. Membership is limited to only one board. Please indicate your preference by marking which Board(s) or Committee(s) you would like to serve:

- Beautification Advisory Committee _____
- Community Redevelopment Advisory Committee _____
- Utility Advisory Committee _____
- Planning and Zoning Board **X** _____
- Board of Trustees – Municipal Firefighters Pension Trust Fund _____
- Board of Trustees – General City Employees Retirement Plan _____
- Board of Trustees – Lake City Municipal Police Officers Retirement Trust Fund _____
- Charter Review _____
- Other: _____

Please indicate any certifications, skills, or experience that you feel will benefit the City through your service on a Board or Committee.

I am a local homeowner, I have an interest in the upkeep and appearance of our communities. I am the ED of an organization that has historically provided beautification and repairs to the homes of local seniors. I have sat on both community and statewide boards/committees. I have the time available to commit to being a diligent member of the board.

While not required, please feel free to attach a resume to this application.

Bea Coker

636 SE Baya Drive ... Lake City, Florida 32025 ... 386.697.6075

In summary...

Over twenty years of experience combining in the legal and regulatory environments combined with social service and community development. The culmination of all allows a balanced approach to identifying resources necessary to execute broad scale projects benefiting multi-leveled stakeholders. I enjoy streamlining processes and identifying ongoing value and benefits to all stakeholders.

CORE COMPETENCIES

Project Management - Strong Leadership - Strong Legal Background - Analytical & Innovative Thinker - Creative Solutions - Collaborative Results - Excellent Paralegal- Excellent Researcher

PROFESSIONAL EXPERIENCE

Business Consultants, LLC 1/2014 - Present
Project Manager – Legal Markets.

It's About My Efforts, Inc., FL 11/2009 - Present
Executive Director. - Increased community volunteer participation - Increased revenue

Kool Kidzz Intl., LLC, FL 12/2008 - 1/2014
Project Manager - Successfully marketed products and services increasing demand by 100%. - Received recognition from Douglas County Chamber of Commerce

EveryWoman, Inc., GA 12/2003 - 11/2009
Director - Community Programs - Secured continuous revenue for both the Mentoring and the Assist with Meal Programs - Increased volunteer participation by 50%

EarthLink, Inc., GA 5/2006 – 5/2007
Sr. Manager – Contracts - Established policies to increase internal control - Created cross functional contract tools.

Georgia-Pacific Corp., GA 9/2002 - 5/2006
Sr. Paralegal - Streamlined contract access across twenty plants - Best Practice Team Member.

Burr & Forman, LLP, GA 4/2001 - 7/2002
Corporate Paralegal - Increased profits delivering excellent client satisfaction.

Shipman & Goodwin, LLP, CT 3/2000 - 3/2001
Corporate Paralegal - Successful in exceeding high profile clientele expectations.

UDV North America, Inc., CT 3/1998 - 2/2000
Compliance Paralegal/ Regulatory Coordinator - Successfully reduced risk and exposure by 100% through effective compliance policies and enforcement.

EDUCATION

2004 / BA Stetson School of Business Mercer University, Atlanta, Georgia
2010-2011 / Florida Coastal School of Law, Florida
2013-2015 / Taft University Law School, California
2017-2019 / Walden University PhD Candidate Occupational Psychology

ACCOMPLISHMENTS

2009 - Published Pro Se Opinion Coker 311 Ga.App. 105, 714 S.E.2d 642
2006 - Georgia's Corporate Paralegal of the Year, sponsored by Kelly Law Registry
2003 - Dean's List – Stetson School of Business, Mercer University