

**CITY OF LAKE CITY, FLORIDA
CITY BOARD/COMMITTEE APPLICATION**

Dear Applicant:

Thank you for your interest in serving the City of Lake City as a member of a "Citizen" board or committee. We appreciate your willingness to help our elected and appointed officials shape the future of Lake City.

Please note, the City of Lake City is subject to FS 119, therefore this application is subject to disclosure absent any applicable exemptions.

Sylvester Warren III
 First Name Last Name Middle Initial

832 NE Richardson Terrace
 Home Address

Lake City FL 32055
 City State Zip

386-628-7152 Swarren3rd@icloud.com
 Phone Number Cell# Email

The following list compiles the active Boards and Committees of the City. Membership is limited to only one board. Please indicate your preference by marking which Board(s) or Committee(s) you would like to serve:

Beautification Advisory Committee _____
 Community Redevelopment Advisory Committee _____
 Utility Advisory Committee _____

Planning and Zoning Board
 Board of Trustees – Municipal Firefighters Pension Trust Fund _____
 Board of Trustees – General City Employees Retirement Plan _____
 Board of Trustees – Lake City Municipal Police Officers Retirement Trust Fund _____

Charter Review _____

Other: _____

Please indicate any certifications, skills, or experience that you feel will benefit the City through your service on a Board or Committee.

While not required, please feel free to attach a resume to this application.

Sylvester Warren III

930 NE Joe Coney Terrace Lake City, Florida 32055 (386) 628-7152

OBJECTIVE

Having supervised the building of many homes throughout our community, I have acquired working knowledge of local zoning and building codes. I have been blessed to have excelled in all building inspections, therefore, it would be my pleasure to volunteer my knowledge and skills to ensuring the highest level of economic growth, safety, housing, and infrastructure for our city and to assist with responsibilities of the local municipality with staying in compliance with rules and ordinances set forth by the charter and accomplishing goals set by the council.

COMMUNITY SERVICE

Salvation Army – Board member

Lake City, Florida

March 2021 – present

George & Warren (Non-profit education) Foundation – Founding board member

Lake City, Florida

July

2020 - present

Annie Mattox Park – Board member/ Public Relations

June 2018 – present

Lake City, Florida

Richardson Community – Volunteer

July 2017 - 2019

Lake City, Florida

PROFESSIONAL EXPERIENCE

George Construction, Lake City, Florida

2015 – Present *Project Manager*

BMW Housing Solutions, Lake City, Florida

2020 – Present *President*

WARMAC Development, Inc. Lake City, Florida

2020 – Present *President*

Twentyeight Fourteen, Lake City, Florida.

2019 – Present *Project manager*

On Point Healthcare Staffing, Lake City, Florida

2018 - Present *Finance Director*

Warren Development group, Lake City, Florida

2016 – Present *President*

Warren Financial Solutions, Lake City, Florida

2015 – Present *President*

KEY SKILLS

- Planning, goal setting, and management skills
- Documentation and record keeping
- Collaborating with engineers, architects and construction personnel
- Problem-solving to address delays, emergencies or other issues
- Ability to supervise and manage others with excellent decision making skills to define and solve problems in an impartial and logical manner
- Selecting subcontractors and delegating work
- Ability to maintain confidentiality and demonstrate understanding, patience and tact when dealing with the public and take control and remain calm in crisis situations
- Comply with safety and building codes as well as legal requirements
- Excellent written and verbal communication skills
- Excellent interpersonal and negotiation skills
- Explaining contract and technical matters in a clear manner
- Strong attention to detail, multi-tasking ability, and time management skills
- Preparing budgets, cost estimates, schedules and timelines
- Ability to maintain a positive attitude throughout high volume periods and when working through challenging situations