



City of Lake City
Procurement

Karen Nelmes, CPPB, NIGP-CPP, Procurement Director
205 N. Marion Ave., Lake City, FL 32055

PROPOSAL DOCUMENT REPORT

RFP No. 028-2021

Grant Administrator for CDBG Project - Wilson Park Amphitheater

RESPONSE DEADLINE: September 30, 2021 at 2:00 pm

Report Generated: Monday, October 18, 2021

Fred Fox Enterprises, Inc. Proposal

CONTACT INFORMATION

Company:

Fred Fox Enterprises, Inc.

Email:

fred.fox@fredfoxenterprises.com

Contact:

Fred Fox

Address:

P. O. Box 840338
Saint Augustine, FL 32080

Phone:

(904) 810-5183

Website:

N/A

Submission Date:

Sep 29, 2021 3:07 PM

ADDENDA CONFIRMATION

Addendum #1

Confirmed Sep 29, 2021 2:48 PM by Melissa Fox

Addendum #2

Confirmed Sep 29, 2021 2:48 PM by Melissa Fox

Addendum #3

Confirmed Sep 29, 2021 2:50 PM by Melissa Fox

QUESTIONNAIRE

1. Proposals*

Please upload your proposals here

RFP_#028-2021-Fred_Fox_Enterprises.pdf

2. Documents Requiring Notorization*

Please download the below documents, complete and have notarized. An online notarization option will be provided for you when responding.

- [Public Entity Crimes Statem...](#)
- [Conflict of Interest Statem...](#)
- [Drug Free Workplace Certifi...](#)
- [Non-Collusion Affidavit.pdf](#)
- [E-VERIFY AFFIRMATION STATEM...](#)
- [SWORN STATEMENT UNDER SECTI...](#)

- [VENDORS ON SCRUTINIZED COMP...](#)

City_Required_Forms.pdf

3. Disputes Disclosure Form*

Answer the following by selecting which, if any, pertain to your organization. . If you answer "YES", please explain in the Disputes Disclosure Explanation question. If you answer None of the Above, please type "N/A" in the Disputes Disclosure Explanation question.

None of the Above

PRICE TABLES

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Fee or proposed fee basis	1	lump sum	\$56,000.00	\$56,000.00
TOTAL					\$56,000.00

PROPOSAL FOR GRANT ADMINISTRATOR FOR
CDBG PROJECT – WILSON PARK AMPHITHEATER
PROJECT ID: 028-2021

SUBMITTED TO:

CITY OF LAKE CITY
ATTN: KAREN NELMES
205 N. MARION AVENUE
LAKE CITY, FL 32055



PROPOSAL FOR SERVICES SUBMITTED BY:



Providing Grant Writing and Administration Services

1	Required City Forms
2	Cover Letter
3	Company Staff and Qualifications
4	Related Experience
5	Project Approach
6	Quality and Schedule Control
7	Fee Schedule
8	Letters of Reference

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, Fred Fox Enterprises, Inc. (print or type name of firm) publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm’s policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contender to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee’s community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

“As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”

Fred O. Fox

Authorized Signature

09/24/2021

Date Signed

State of Florida

County of St. Johns

Sworn to and subscribed before me this 24th day of September 2021.

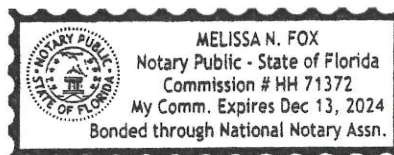
Personally known X or Produced Identification

(Specify type of identification)

Mel N. Fox

Signature of Notary

My Commission Expires: 12/13/2024



E-VERIFY AFFIRMATION STATEMENT

RFP/Bid /Contract No:
028-2021

Project Description:
Grant Administrator for CDBG Project - Wilson Park Ampitheater

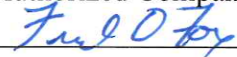
Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- (a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- (b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name:
Fred Fox Enterprises, Inc.

Authorized Company Person's Signature:



Authorized Company Person's Title:
President

Date: 09/24/2021

THIS FORM MUST BE INCLUDED WITH YOUR SUBMITTAL

**SWORN STATEMENT UNDER SECTION
287.133(3)(n), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid No. 028-2021.
2. This sworn statement is submitted by Fred Fox Enterprises, Inc. whose business address is P.O. Box 840338, 4425 US Hwy 1 South, Suite 103, St. Augustine, FL and (if applicable) its Federal Identification No.(FEIN) is 59-2443697. If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement _____.
3. My name is Fred D. Fox and my relationship to the entity named above is President.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair

market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.
8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies)

There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

Signature: Fred D Fox Date 9/24/2021

STATE OF Florida

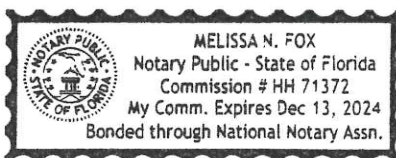
COUNTY OF St. Johns

Personally appeared before me, the undersigned authority, Fred D. Fox who
after first being sworn by me, affixed his/her signature in the space provided above on
this 24th day of September 2021.

Melissa N. Fox

Notary Public, State at large

My Commission Expires:



SWORN STATEMENT UNDER SECTION

287.133(3)(n), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Proposal No. 028-2021.
2. This sworn statement is submitted by Fred Fox Enterprises, Inc. whose business address is P.O. Box 840338, St. Augustine, FL and (if applicable) its Federal Identification No.(FEIN) is 59-243697. If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement _____.
3. My name is Fred D. Fox and my relationship to the entity named above is President.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
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 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a

person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

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8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with an convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies)

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The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

Signature: Fred D. Fox Date 09/24/2021

STATE OF Florida
COUNTY OF St. Johns

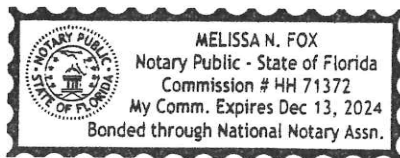
Personally appeared before me, the undersigned authority, Fred D. Fox who
after

first being sworn by me, affixed his/her signature in the space provided above on this 24th day of September 2021.

Mel N L

Notary Public, State at large

My Commission Expires:



THIS FORM MUST BE INCLUDED WITH PROPOSAL

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VENDORS ON SCRUTINIZED COMPANIES LISTS

By executing this Certificate Fred Fox Enterprises, Inc., the bid proposer, certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may disqualify the bid proper immediately or immediately terminate any agreement entered into for cause if the bid proposer is found to have submitted a false certification as to the above or if the Contractor is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If the County determines that the bid proposer has submitted a false certification, the County will provide written notice to the bid proposer. Unless the bid proposer demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the bid proposer. If the County's determination is upheld, a civil penalty shall apply, and the bid proposer will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by bid proposer.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: 09/24/2021 SIGNATURE: 

COMPANY: Fred Fox Enterprises, Inc. NAME: Fred D. Fox (Typed or Printed)

ADDRESS: P.O. Box 840338 TITLE: President

St. Augustine, FL 32080 E-MAIL: fred.fox@fredfoxenterprises.com

PHONE NO: (904) 810-5183

THIS FORM MUST BE INCLUDED WITH SUBMITTAL



FRED FOX ENTERPRISES, INC

Providing Grant Writing and Administration Services

COVER LETTER

September 24, 2021

Ms. Karen Nelmes, Procurement Director
City of Lake City
205 N. Marion Avenue
Lake City, Florida 32055

RE: Response to Request for Proposal – CDBG Grant Administrative Services for a FFY 2019 Community Development Block Grant (CDBG) Commercial Revitalization Project – CDBG #22DB-OP-03-22-02-C04

Dear Ms. Nelmes:

Fred Fox Enterprises, Inc is pleased to submit a response to the City of Lake City's Request for Proposal for grant administrative services for the above referenced project. As part of this response, we have included a resume of our firm's CDBG grant writing and administrative experience.

As evidenced by our successful funding rate and combined one hundred forty-two (142) years of Small Cities CDBG staff experience, our firm has a unique understanding of the CDBG program's requirements and guidelines. For 37 years, since our firm's inception in 1984, we have secured and administered HUD funded CDBG projects initially through the Florida Department of Community Affairs and more recently through the Florida Department of Economic Opportunity for our client communities in the following categories:

- One Hundred Ninety-two (192) Small Cities Neighborhood Revitalization projects;
- Sixty-nine (69) Small Cities Housing Rehabilitation projects;
- **Forty-six (46) Small Cities Commercial Revitalization projects;**
- Forty-three (43) Small Cities Economic Development projects; and
- Twenty-two (22) Disaster Recovery Initiative projects.

My staff has represented our client community's interests regarding funding requests that were submitted to both the federal and state governments. Fred Fox Enterprises, Inc. has assembled a staff that has represented government entities before numerous federal and state agencies. Our experience extends beyond merely filling out and submitting grant and loan applications. We understand that to effectively represent the interests of our client communities, we must work closely with the local public officials in our client communities as well as their representatives in Washington, DC and Tallahassee to achieve success. Understanding our client communities' needs as well as the requirements of the federal and state programs we work with has resulted in a very high funding success rate.

Ms. Karen Nelmes
September 24, 2021
Page 2

Understanding our client communities' needs as well as the requirements of the federal and state programs we work with has resulted in a very high success rate for applications my firm has prepared. This success has been enhanced by the working relationships we have developed with the officials administering these programs.

Fred Fox Enterprises, Inc. worked with the City of Lake City to develop the successful Small Cities CDBG Application in the Commercial Revitalization category for the improvements to Wilson Park. If selected, my firm would immediately begin the implementation of the City's CDBG project.

Fred Fox Enterprises employs a multi-layered approach to securing data. The security measures include physical controls to on-premises servers running Bitlocker at-rest encryption, TLS in-transit encryption, as well as multi-factor authentication on user accounts and credentials. Data is backed up into cloud data servers in the United States using 2048-bit at-rest encryption protocols. Email deliverables are processed using TLS in-transit encryption.

Our office also maintains a private security alarm system to ensure no break-ins occur.

The person that is authorized to make representations for Fred Fox Enterprises, Inc. and the office from which the City of Lake City's CDBG project will be administered from is:

Fred D. Fox, President,
4425 US 1 South, Suite 103
P. O. Box 840338
St. Augustine, FL 32080
Phone: (904) 810-5183
Fax: (904) 810-5302
E-mail: fred.fox@fredfoxenterprises.com

Fred Fox Enterprises, Inc. has no subsidiary or parent company. Thank you in advance for your consideration of my firm's proposal.

Sincerely,



Fred D. Fox, President

FDF/mnf

**CITY OF LAKE CITY
COMMERCIAL REVITALIZATION PROJECT
COMPANY AND STAFF QUALIFICATIONS**

Fred Fox Enterprises, (FFE), was incorporated in March of 1984 as a firm specializing in public/private partnerships. It has no parent or subsidiary organization. Due to changes in the administration of the Small Cities Community Development Block Grant Program between the Federal and State government in 1984, local governments found it difficult to secure and manage federal grants in the midst of changing program reforms and regulations.

For those communities contracting with Fred Fox Enterprises, Inc. for grant writing and administrative services, our firm has been able to successfully obtain project funding and provide the management expertise necessary to administer the grants in accordance with Federal, State, and Local regulations.

While no licenses are required to carry out the administration of the CDBG project, Mr. Fred Fox holds an active Florida Real Estate Brokers license as well as an active Florida State Certified Class "B" Building Contractor license.

As evidenced by our successful funding rate and combined one hundred forty-two (142) years of Small Cities CDBG staff experience, our firm has a unique understanding of the CDBG program's requirements and guidelines. For 37 years, since our firm's inception in 1984, we have secured and administered HUD funded CDBG projects initially through the Florida Department of Community Affairs and more recently through the Florida Department of Economic Opportunity for our client communities in the following categories:

- One Hundred Ninety-two (192) Small Cities Neighborhood Revitalization projects;
- Sixty-nine (69) Small Cities Housing Rehabilitation projects;
- **Forty-six (46) Small Cities Commercial Revitalization projects;**
- Forty-three (43) Small Cities Economic Development projects; and
- Twenty-two (22) Disaster Recovery Initiative projects.

The City of Lake City's Small Cities CDBG Commercial Revitalization Project would be managed from our main office in St. Augustine, Florida. Fred Fox Enterprises' staff would attend, in person, all meetings, preconstruction conferences, DEO on site monitoring visits and City Council meetings where items related to this project are on the agenda for discussion.

Fred Fox Enterprises, Inc. will have ample time with our current workload to manage the City of Lake City's recently awarded Small Cities CDBG Commercial Revitalization project.

Fred Fox Enterprises intends to administer the project in house. No subconsultants will be used to administer this project.

**CITY OF LAKE CITY
COMMERCIAL REVITALIZATION PROJECT
MANAGEMENT TEAM**

The key personnel who would be in charge of the administration of the City of Lake City's CDBG Project would be as follow:

1. Fred D. Fox – President/Grant Administrator Manager

Mr. Fox, with over thirty-seven (37) years Small Cities CDBG experience, would work with the City's Citizen Advisory Task Force (CATF), City Council, City Staff and the project engineer to coordinate the general operation of the project including, but not limited to:

- Work with the City to develop an administrative contract that is acceptable to the State;
- Work with the City to carry out any archeological study of the property being requested by the Department of State, Division of Historical Resources;
- Insure all record-keeping and reporting procedures are followed;
- Draft policies for the City to adopt to meet special conditions required by the CDBG Subgrant Agreement, HUD regulations and DEO requirements;
- Prepare and submit public notices for publication;
- Prepare responses to any written citizen complaints;

2. David A. Fox – Senior Project Manager

Mr. Fox, with thirty-one (31) years Small Cities CDBG experience, would assist Mr. Fred D. Fox with the general operation of the project including, but not limited to:

- Work with the City and the project engineer to coordinate the bidding, construction contract award and pre-construction meeting for the project;
- Conduct contractor and subcontractor employee interviews;
- Conduct Citizens Advisory Task Force (CATF) meetings as well as attend all City Council meetings where grant items are to be discussed;
- Prepare list of minority and women business enterprise (MBE/WBE) firms;

3. Melissa Fox – Grants Compliance Manager

Ms. Fox, with twenty-nine (29) years Small Cities CDBG experience, would coordinate the financial administration and the day-to-day administration of the program with the City including, but not limited to the following:

- Work with City staff to set up the City's project files;

**CITY OF LAKE CITY
COMMERCIAL REVITALIZATION PROJECT
MANAGEMENT TEAM (continued)**

Melissa Fox – Grants Compliance Manager (cont):

- Coordinate the establishment of the bookkeeping system required for the project with City staff;
- Work with City staff to conduct a fair housing activity each quarter;
- Prepare samples of required correspondence to the State and draft responses to State correspondence for City review and execution;
- Draft quarterly progress reports, Section 3 and MBE/WBE reports for submission to DEO;
- Draft request for funds for submission to DEO;
- Draft subgrant modification documents for the City to submit to DEO;
- Prepare documentation for and attend all State and Federal monitoring meetings regarding the project;
- Draft responses to monitoring findings and concerns for City to submit to DEO;
- Draft contractor desktop monitoring packages for submission by the City;
- Review all contractor payrolls and employee interview forms to determine compliance with the Davis-Bacon Act, the Contract Work Hours and Safety Standards Act and the Copeland Act;
- Provide ongoing coordination of all required record-keeping for the project;
- Draft the Administrative Closeout Report for submission by the City;

4. Marie Fox – Environmental Review Specialist

Ms. Fox, with thirty-two (32) years Small Cities CDBG experience, would carry out the environmental review for the project including, but not limited to the following:

- Develop and sending out letters to all federal, state, county, and local government agencies and Indian Tribes as required;
- Develop and coordinate the publication of all flood plain notices as required as part of the Environmental Review process;
- Develop the Environmental Assessment notebook;
- Develop and coordinate the publication of the Concurrent Notice;
- Develop and coordinate the execution and submission of the “Request for Release of Funds”; and
- Respond to any questions raised by DEO’s Environmental Review Officer.

Fred D. Fox

President/Consultant



Contact

P.O. Box 840338
St. Augustine, Florida 32080
904-810-5183
Fred.Fox@fredfoxenterprises.com

Objective

Mr. Fox is the President and Owner of Fred Fox Enterprises, Inc. He is a State-certified building contractor and a licensed real estate broker with over 34 years experience in both fields. He has over 35 years experience in writing and managing Small Cities Community Development Block Grants (CDBG), State Grants and Federal Grants, including comprehensive and single purpose programs under HUD, and over 300 grants since the management of the CDBG program has been assumed by the Florida Department of Community Affairs and more recently the Florida Department of Economic Opportunity.

Education

Bachelors Degree in Business
Administration
Jones College, Jacksonville,
Florida

Experience

- ❖ The renovation of over 1,100 housing units through the CDBG and 312 Programs
- ❖ Providing financing for the renovation of over 70 commercial structures in downtowns throughout the State of Florida totaling over \$2,000,000.00
- ❖ Establishment of 7 Downtown Community Redevelopment Agencies (CRA's)
- ❖ Overseeing the management of 46 Small Cities CDBG Commercial Revitalization Programs since the State of Florida assumed the administration of the program in 1984 to include Davis-Bacon Act Compliance.
- ❖ Overseeing the management of 43 Small Cities CDBG Economic Development Programs since the State of Florida assumed the administration of the program in 1984 to include Davis-Bacon Act Compliance.
- ❖ Overseeing the management of 185 Small Cities CDBG Neighborhood Revitalization Programs since the State of Florida assumed the administration of the program in 1984 to include Davis-Bacon Act Compliance.

David A. Fox

Senior Project Manager



Contact

P.O. Box 840338
St. Augustine, Florida 32080
904-810-5183
David.Fox@fredfoxenterprises.com

Education

Bachelors Degree in Business
Administration
University of Phoenix,
Jacksonville, Florida

DOT – Local Agency Program
(LAP) Project Certification of EEO
Compliance/Wages and
Payrolls/Disadvantaged Business
(DBE)/On-the-Job Training (OJT)
Training

US Department of Housing and
Urban Development Part 58
Environmental Training Certificate

US Department of Housing and
Urban Development Fair Housing
Initiatives Program Training

Objective

Mr. David A. Fox is the Senior Project Manager and Housing Specialist at Fred Fox Enterprises, Inc. He has over 31 years of experience in writing and managing Small Cities Community Development Block Grants (CDBG) since the management of the CDBG program has been assumed by the Florida Department of Community Affairs and more recently the Florida Department of Economic Opportunity.

Experience

- ❖ The funding and administration of over 300 DEP – FRDAP Recreational Improvements projects.
- ❖ The renovation of over 1,100 housing units through the CDBG and 312 Programs.
- ❖ Overseeing the management of 69 Small Cities CDBG Housing Rehabilitation Programs since the State of Florida assumed the administration of the program in 1984.
- ❖ Extensive experience with Florida and ANSI building codes and in the preparation of the plans and specifications for numerous housing rehabilitation and replacement projects. Extensive experience in the inspections on housing units before, during and after construction for the Small Cities CDBG Housing Rehabilitation Program.
- ❖ Assists in the management of 185 Small Cities CDBG Neighborhood Revitalization Programs since the State of Florida assumed the administration of the program in 1984 to include Davis-Bacon Act Compliance.
- ❖ Assists in the management of 46 Small Cities CDBG Commercial Revitalization Programs since the State of Florida assumed the administration of the program in 1984 to include Davis-Bacon Act Compliance.
- ❖ Assists in the management of 43 Small Cities CDBG Economic Development Programs since the State of Florida assumed the administration of the program in 1984 to include Davis-Bacon Act Compliance.

Marie F. Fox

Environmental Review Specialist



Contact

P.O. Box 840338
St. Augustine, Florida 32080
904-810-5183
Marie.Fox@fredfoxenterprises.com

Education

Associate in Arts Degree
St. Johns River State College
Palatka, Florida

US Department of Housing and
Urban Development Part 58
Environmental Training Certificate

Objective

Ms. Marie Fox is the Environmental Review Specialist at Fred Fox Enterprises, Inc. She has over 32 years of experience in writing and managing Small Cities Community Development Block Grants (CDBG) since the management of the CDBG program has been assumed by the Florida Department of Community Affairs and more recently the Florida Department of Economic Opportunity.

Experience

- ❖ The development and coordination of the environmental review compliance for 46 Small Cities CDBG Commercial Revitalization Programs since the State of Florida assumed the administration of the program in 1983.
- ❖ The development and coordination of the environmental review compliance for 185 Small Cities CDBG Neighborhood Revitalization Programs since the State of Florida assumed the administration of the program in 1983.
- ❖ The development and coordination of the environmental review compliance for 69 Small Cities CDBG Housing Rehabilitation Programs since the State of Florida assumed the administration of the program in 1983.
- ❖ The development and coordination of the environmental review compliance for 43 Small Cities CDBG Economic Development Programs since the State of Florida assumed the administration of the program in 1983.
- ❖ Assists in the management of CDBG Commercial Revitalization, Economic Development and Neighborhood Revitalization Small Cities Programs to include Davis-Bacon Act Compliance.

Melissa N. Fox

Grants Compliance Manager



Contact

P.O. Box 840338
St. Augustine, Florida 32080
904-810-5183
Melissa.Fox@fredfoxenterprises.com

Education

St. Johns River State College
Palatka, Florida

DOT – Local Agency Program
(LAP) Project Certification of EEO
Compliance/Wages and
Payrolls/Disadvantaged Business
(DBE)/On-the-Job Training (OJT)
Training

US Department of Housing and
Urban Development
Environmental Training Certificate

Objective

Mrs. Melissa Fox is the Grants Compliance Manager at Fred Fox Enterprises, Inc. Mrs. Fox coordinates with local government officials and State Agencies in the preparation and management of Small Cities Community Development Block Grants. She has over 29 years of experience in writing and managing Small Cities Community Development Block Grants (CDBG) since the management of the CDBG program has been assumed by the Florida Department of Community Affairs and more recently the Florida Department of Economic Opportunity.

Experience

- ❖ Grant bookkeeping procures and CDBG project accounting to include the preparation and tracking of project budgets
- ❖ Overseeing the day to day management for 38 Small Cities CDBG Commercial Revitalization Programs since the State of Florida assumed the administration of the program in 1983 to include Davis-Bacon Act Compliance.
- ❖ Overseeing the day to day management for 165 Small Cities CDBG Neighborhood Revitalization Programs since the State of Florida assumed the administration of the program in 1983 to include Davis-Bacon Act Compliance.
- ❖ Overseeing the financial project records for 30 Small Cities CDBG Housing Rehabilitation Programs since the State of Florida assumed the administration of the program in 1983.
- ❖ Overseeing the day-to-day management for 65 Small Cities CDBG Economic Development Programs since the State of Florida assumed the administration of the program in 1983 to include Davis-Bacon Act Compliance.

Patrick Howard

Senior Projects Management



Contact

P.O. Box 840338
St. Augustine, Florida 32080
850-510-8292
Patrick.Howard@fredfoxenterprises.com

Education

Associate in Arts Degree
Gulf Coast Community College
Panama City, Florida

Objective

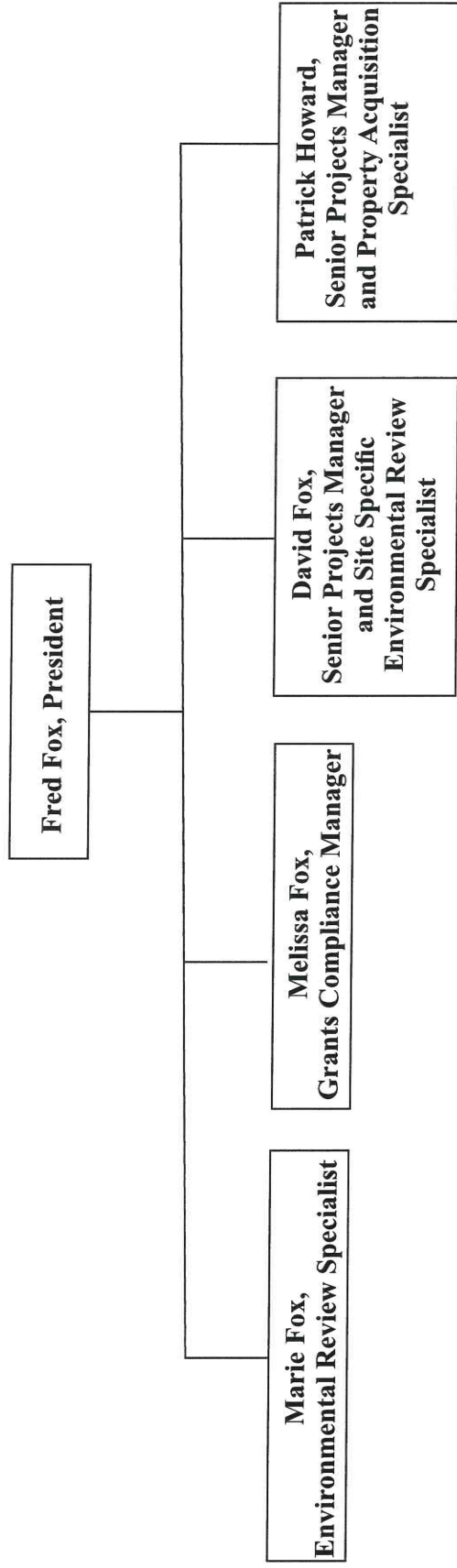
Mr. Patrick Howard is a Senior Projects Manager with Fred Fox Enterprises, Inc. Mr. Howard provides support and expertise to Fred Fox Enterprises, Inc. and the communities they work with in the successful preparation and management of Florida Small Cities Community Development Block Grants (CDBG) applications and projects. He has over 15 years of experience working with local governments as a Government Operations Consultant (grant manager) with the Florida Small Cities Community Development Block Grant (CDBG) program administered by the Florida Department of Community Affairs (DCA) and more recently by the Florida Department of Economic Opportunity (DEO).

Experience

During his tenure with DCA and DEO, Mr. Howard:

- ❖ Served as the designated state-wide CDBG Economic Development (ED) Specialist, assisting local governments, consulting firms and businesses put together successful projects that created new jobs in Florida.
- ❖ Served as a lead trainer for annual CDBG application and implementation workshop trainings.
- ❖ Reviewed competitive Small Cities CDBG applications for funding and award.
- ❖ Drafted CDBG Contracts and Modifications.
- ❖ Managed the day-to-day grants management for assigned Small Cities CDBG grants.
- ❖ Provided communities and consultants with ongoing technical assistance and solution paths for project challenges.
- ❖ Monitored CDBG projects for compliance with State and Federal Statutes, Rules and Regulations governing Acquisition and Relocation, Auditing, Procurements, Labor Standards (Davis Bacon Act, Copeland Anti-Kickback Act, Contract Work Hours and Safety Act, and Section 3), Civil Rights, Financial Management, and program specific requirements for Housing, Neighborhood Revitalization, Commercial Revitalization, and Economic Development CDBG projects.
- ❖ Was a lead in drafting revisions to the State's CDBG Rule, Statute, Policies and Procedures, and Community-Wide Needs Score formula.

FRED FOX ENTERPRISES ORGANIZATIONAL CHART



FRED FOX ENTERPRISES, INC.
WORK EXPERIENCE AND CLIENT CONTACT INFORMATION RELATED TO THE
SMALL CITIES CDBG PROGRAM

FFY 2019

As part of the FFY 2019 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications and secured funding for the following communities:

1. City of Apopka – Housing Rehabilitation, \$750,000.00
Contact Person: Shakenya Haris-Jackson, Grants Administrator, (407) 703-1819
2. City of Bowling Green - Neighborhood Revitalization, \$700,000.00
Contact Person: Carmen Silva, City Clerk, (863) 375-2255
3. City of Bunnell – Neighborhood Revitalization, \$700,000.00
Contact Person: Mary Anne Attwood, Project Manager, (386) 437-7500
4. City of Carrabelle – Commercial Revitalization \$650,000.00
Contact Person: Courtney Millender, City Administrator, (850) 697-3156, Ext 104
5. City of Dade City – Neighborhood Revitalization \$700,000.00
Contact Person: Bryan Holmes, Public Works Director, (352) 523-5050
6. City of Fort Meade – Commercial Revitalization \$700,000.00
Contact Person: Maria Sutherland, City Manager, (863) 285-1100
7. Village of Indiantown – Neighborhood Revitalization, \$700,000.00
Contact Person: Howard W. Brown, Jr., Village Manager, (772) 597-8282
8. City of Lake Butler – Neighborhood Revitalization \$700,000.00
Contact Person: Dale Walker, City Manager, (386) 496-3401
9. City of Lake City – Commercial Revitalization, \$750,000.00
Contact Person: David Young, Director of Growth Management, (386) 719-5750
10. City of New Port Richey – Housing Rehabilitation, \$750,000.00
Contact Person: Lisa Algiere, Senior Planner, (727) 853-1050
11. City of Vernon – Neighborhood Revitalization \$650,000.00
Contact Person: Tracy Walker, City Clerk, (850) 535-2444
12. City of Webster – Neighborhood Revitalization, \$600,000.00
Contact Person: Deanna Naugler, City Manager, (352) 793-2073

FFY 2018

As part of the FFY 2018 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications and secured funding for the following communities:

1. Town of Callahan – Neighborhood Revitalization, \$650,000.00
Contact Person: Mike Williams, Town Manager, (904) 879-3801
2. City of Cottondale - Neighborhood Revitalization, \$600,000.00
Contact Person: Teresa Brannen, City Clerk, (850) 352-4361
3. City of Graceville – Neighborhood Revitalization, \$650,000.00
Contact Person: Michelle Watkins, City Clerk, (850) 263-3250
4. Town of Hilliard – Neighborhood Revitalization \$700,000.00
Contact Person: Lisa Purvis, Town Clerk, (904) 845-3555
5. City of Jasper – Neighborhood Revitalization \$700,000.00
Contact Person: Marcus Collins, City Manager, (386) 792-1212
6. Town of Micanopy – Neighborhood Revitalization, \$600,000.00
Contact Person: Debbie Gonano, Town Administrator, (352) 466-3121
7. City of Mulberry – Neighborhood Revitalization \$700,000.00
Contact Person: Ron Borchers, Planning & Development Director (863) 425-1125
8. Town of Pierson – Neighborhood Revitalization, \$650,000.00
Contact Person: Carmen Spelorzi, Town Clerk (386) 749-2661

FFY 2017

As part of the FFY 2017 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications and secured funding for the following communities:

1. City of Chipley – Neighborhood Revitalization, \$700,000.00
Contact Person: Dan Miner, City Administrator, (850) 638-6350
2. City of Clermont - Neighborhood Revitalization, \$750,000.00
Contact Person: Terry Dykehouse, PE, CFM, City Engineer, (352) 394-7177
3. Gilchrist County – Housing Rehabilitation, \$750,000.00
Contact Person: Bobby Crosby, County Administrator, (352) 463-3198 Ext. 1
4. Town of Grand Ridge – Neighborhood Revitalization \$600,000.00
Contact Person: J. R. Moneyham: Town Manager, (850) 592-4621
5. City of Hawthorne – Neighborhood Revitalization \$650,000.00
Project Contact: Ellen Vause, City Manager, (352) 481- 2432
6. City of High Springs – Neighborhood Revitalization, \$700,000.00
Contact Person: Ed Booth, City Manager, (386) 454-1416
7. Town of Interlachen – Neighborhood Revitalization \$650,000.00
Contact Person: Pam Wilburn, Town Clerk, (386) 684-3811
8. Jefferson County – Housing Rehabilitation, \$750,000.00
Contact Person: Parrish Barwick, County Coordinator, (850) 342-0287

9. City of Palatka – Neighborhood Revitalization, \$750,000.00
Contact Person: Jonathan Griffith, Public Works Director, (386) 329-0107
10. City of Sebring – Neighborhood Revitalization \$750,000.00
Contact Person: Scott Noethlich, City Administrator, (863) 471-5100
11. City of Trenton – Neighborhood Revitalization, \$650,000.00
Contact Person – Lyle Wilkerson, City Manager, (352) 463-4000
12. Town of Wausau – Neighborhood Revitalization, \$600,000.00
Contact Person: Margaret Riley, Town Clerk, (850) 638-1781
13. City of Williston – Neighborhood Revitalization, \$700,000.00
Contact Person: Scott Lippman, City Manager, (352) 528-3060

FFY 2016

As part of the FFY 2016 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications, secured funding and is managing the grants for the following communities:

1. Town of Astatula – Neighborhood Revitalization, \$700,000.00
Contact Person: Kitty Cooper, Town Clerk, (352) 742-1100
2. Town of Branford - Neighborhood Revitalization, \$600,000.00
Contact Person: Donna Harden, Town Clerk, (386) 935-3873
3. City of Bronson – Neighborhood Revitalization, \$650,000.00
Contact Person: Pamela Whitehead, Town Clerk, (352) 486-2354
4. Town of Caryville – Neighborhood Revitalization, \$600,000.00
Contact Person: Suzanne Floyd, Town Clerk, (850) 548-5571
5. City of Crescent City – Neighborhood Revitalization, \$650,000.00
Contact Person: Patrick Kennedy, City Manager, (386) 698-2525
6. City of Dunnellon – Neighborhood Revitalization, \$650,000.00
Contact Person: Jan Smith, Finance Officer, (352) 465-8500
7. Glades County – Neighborhood Revitalization, \$700,000.00
Contact Person: Paul Carlisle, County Manager, (863) 946-6000
8. City of Inverness – Commercial Revitalization, \$750,000.00
Contact Person: Bruce Day City Planner, (352)726-3401
9. Town of Lake Hamilton – Neighborhood Revitalization \$650,000.00
Contact Person: Doug Leonard, Town Planner (863) 439-1910
10. City of Moore Haven – Neighborhood Revitalization, \$650,000.00
Contact Person: Maxine Brantley, City Clerk, (863) 946-0711
11. Town of Otter Creek – Neighborhood Revitalization, \$600,000.00
Contact Person: Connie Caldwell, Town Clerk, (352) 486-4766
12. City of St. Augustine – Neighborhood Revitalization, \$750,000.00
Contact Person: Tim Fleming, Deputy Dir. of General Services, (904) 209-4302

13. City of Webster – Neighborhood Revitalization, \$650,000.00
Contact Person: Deanna Naugler, City Manager, (352) 793-2073
14. City of Umatilla – Neighborhood Revitalization, \$650,000.00
Contact Person: Karen Howard, City Clerk, (352) 669-3125
15. City of Waldo – Neighborhood Revitalization, \$650,000.00
Contact Person: Kim Worley, City Manager, (352) 468-1001
16. Town of Welaka – Housing Rehabilitation, \$600,000.00
Contact Person: Gordon Sands, Mayor, (386) 467-9800

FFY 2015

As part of the 2015 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications, secured funding and is managing the grants for the following communities:

1. City of Apopka – Neighborhood Revitalization, \$750,000.00
Contact Person: Glen Irby, City Manager, (407) 703-1700
2. City of Bowling Green – Neighborhood Revitalization, \$700,000.00
Contact Person: Jerry Conerly, City Manager, (863) 375-2255
3. City of Bunnell – Neighborhood Revitalization, \$700,000.00
Contact Person: Dan Davis, City Manager, (386) 437-7500
4. Town of Callahan – Neighborhood Revitalization, \$650,000.00
Contact Person: Mike Williams, Town Manager, (904) 879-3801
5. City of Carrabelle – Commercial Revitalization, \$650,000.00
Contact Person: Courtney Millender, City Manager, (850) 697-2727
6. City of Dade City – Neighborhood Revitalization, \$700,000.00
Contact Person: Heather Washburn, Project Manager, (352) 523-5050
7. City of Eustis – Neighborhood Revitalization, \$750,000.00
Contact Person: Rick Gierok, Public Works Director, (352) 483-5480
8. City of Fort Meade – Neighborhood Revitalization, \$700,000.00
Contact Person: Fred Hilliard, City Manager, (863) 285-1100
9. Town of Greenwood – Neighborhood Revitalization, \$600,000.00
Contact Person: Alicia Corder, Town Clerk, (850) 594-1216
10. City of Haines City – Neighborhood Revitalization, \$750,000.00
Contact Person: Mike Stripling, Public Works Director, (863) 421-3777
11. Town of Hastings – Neighborhood Revitalization, \$600,000.00
Contact Person: Shelby Jack, Town Manager, (904) 692-1420
12. Town of Hilliard – Neighborhood Revitalization, \$700,000.00
Contact Person: Lisa Purvis, Town Clerk, (904) 845-3555

13. City of Lake City – Commercial Revitalization, \$750,000.00
Contact Person: Wendell Johnson, City Manager, (386) 752-2031
14. City of Live Oak – Neighborhood Revitalization, \$700,000.00
Contact Person: Kim Smiley, Project Specialist/Purchasing Agent, (386) 362-2276

FFY 2014

As part of the 2014 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications, secured funding and is managing the grants for the following communities:

1. City of Graceville – Neighborhood Revitalization, \$650,000.00
Contact Person: Michelle Watkins, City Clerk, Phone Number (850) 263-3250
2. City of Hawthorne – Neighborhood Revitalization \$650,000.00
Contact Person: Ellen Vause, City Manager, Phone Number: (352) 481- 2432
3. Town of Interlachen – Neighborhood Revitalization \$650,000.00
Contact Person: Pam Wilburn, Town Clerk (386) 684-3811
4. City of Perry – Commercial Revitalization, \$700,000.00
Contact Person: Robert Brown, City Manager (850) 584-7161
5. Suwannee County – Housing Rehabilitation, \$750,000.00
Contact Person: Randy Harris, County Administrator (386) 362-3276
6. Suwannee County – Economic Development, \$1,819,948.00
Contact Person: Randy Harris, County Administrator (386) 362-3276
7. Town of Yankeetown – Neighborhood Revitalization \$600,000.00
Contact Person: Rhiannon Castle, Town Clerk (352) 447-2511

FFY 2013

As part of the 2013 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications and secured funding for the following communities:

1. City of Clermont - Neighborhood Revitalization, \$700,000.00
Contact Person: James Kinzler, Dir. of Environmental Services (352) 241-0178
2. City of Crescent City – Neighborhood Revitalization, \$650,000.00
Contact Person: Patrick Kennedy, City Manager (386) 698-2525
3. City of Dunnellon – Economic Development, \$650,000.00
Contact Person: Jan Smith, Finance Officer, (352) 465-8500
4. Town of Eatonville – Neighborhood Revitalization, \$700,000.00
Contact Person: Katrina Gibson, Finance Director (407) 623-8900
5. Town of Grand Ridge – Neighborhood Revitalization \$500,000.00
Contact Person: J. R. Moneyham: Town Manager (85) 592-4621
6. City of High Springs – Neighborhood Revitalization, \$700,000.00
Contact Person: Ed Booth, City Manager (386) 454-1416

7. Jefferson County – Housing Rehabilitation, \$700,000.00
Contact Person: Parrish Barwick, County Coordinator (850) 342-0287
8. City of Moore Haven – Neighborhood Revitalization, \$650,000.00
Contact Person: Maxine Brantley, City Clerk (863) 946-0711
9. City of Palatka – Commercial Rehabilitation, \$750,000.00
Contact Person: Jonathan Griffith, Special Projects Coordinator (386) 329-0103 Ext. 325
10. City of Vernon – Neighborhood Revitalization, \$600,000.00
Contact Person: Michelle Cook, City Clerk (850) 535-2444
11. Town of Welaka – Neighborhood Revitalization, \$600,000.00
Contact Person: Gordon Sands, Mayor (386) 467-9800
12. City of Williston – Neighborhood Revitalization, \$650,000.00
Contact Person: Adam Hall, City Planner (352) 528-3060

FFY 2013 Economic Development Projects

1. City of Fanning Springs – Grant Amount: \$1,049,970.00
Project Details: The construction of a Holiday Inn Express Hotel
Project Contact: Trip Lancaster, Mayor, Phone Number: (352) 463- 2855
2. Glades County – Grant Amount: \$1,154,967.00
Project Details: The construction of a Love’s Travel Center including an embedded fast food restaurant.
Project Contact: Paul Carlisle, County Manager, Phone Number: (863) 946-6000
3. City of Hawthorne – Grant Amount: \$1,539,900.00
Project Details: The construction of a Love’s Travel Center including an embedded fast food restaurant.
Project Contact: Ellen Vause, City Manager, Phone Number: (352) 481- 2432

FFY 2012

As part of the 2012 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications and secured funding for the following communities:

1. Town of Branford - Neighborhood Revitalization, \$600,000.00
Contact Person: Donna Harden, Town Clerk (386) 935-3873
2. Town of Interlachen – Neighborhood Revitalization \$650,000.00
Contact Person: Pam Wilburn, Town Clerk (386) 684-3811
3. Town of Lady Lake – Neighborhood Revitalization \$750,000.00
Contact Person: C. T. Eagle, Sr., Public Works Director (352) 751-1526
4. Town of Lake Hamilton – Neighborhood Revitalization \$650,000.00
Contact Person: Doug Leonard, Town Planner (863) 439-1910
5. City of Leesburg – Neighborhood Revitalization \$750,000.00
Contact Person: Ken Thomas, Director of Economic Dev. & Housing (352) 728-9765
6. City of Sebring – Economic Development \$750,000.00
Contact Person: Jim Polatty, Zoning and Planning Director (863) 471-5102

7. St. Johns County – Economic Development \$750,000.00
Contact Person: Benjamin Coney, Director Housing and Community Services Division
(904) 827-6892
8. City of Winter Garden – Housing Rehabilitation \$750,000.00
Contact Person: Tanja Gerhartz, Economic Development Director (407) 323-4111 Ext.
2308

FFY 2011

As part of the 2011 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications and secured funding for the following communities:

1. City of Bunnell – Neighborhood Revitalization, \$650,000.00
Contact Person: Judi Stetson, Director of Grants & Special Projects (386) 437-7500 Ext 33
2. City of Hawthorne – Neighborhood Revitalization, \$650,000.00
Contact Person: Ellen Vause, City Manager (352) 481-2432
3. City of Vernon – Neighborhood Revitalization, \$600,000.00
Contact Person: Dian Hendrix, City Clerk (850) 535-2444
4. City of Waldo – Neighborhood Revitalization, \$650,000.00
Contact Person: Kim Worley, City Manager (352) 468-1001
5. Town of Bell – Neighborhood Revitalization, \$600,000.00
Contact Person: Dan Cavanah, Town Manager (352) 463-6288
6. City of Dade City – Neighborhood Revitalization, \$700,000.00
Contact Person: Gordon Onderdonk, City Engineer/Public Works Director (352) 523-5054

FFY 2010

As part of the 2010 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications and secured funding for the following communities:

1. City of Bowling Green – Neighborhood Revitalization, \$700,000.00
Contact Person: Jerry Conerly, City Manager (863) 375-2255
2. Clay County – Neighborhood Revitalization, \$750,000.00
Contact Person: Shawn Thomas, Engineer Project Manager (904) 541-3815
3. City of Davenport – Neighborhood Revitalization, \$650,000.00
Contact Person: Amy Arrington, City Manager (863) 419-3300
4. Gilchrist County – Planning and Design, \$57,200.00
Contact Person: Bobby Crosby, County Administrator (352) 463-3198 Ext. 1
5. City of St. Marks – Commercial Revitalization, \$600,000.00
Contact Person: Zoe Mansfield, City Manager (850) 925-6224
6. City of Zephyrhills – Planning and Design, \$55,600.00
Contact Person: Todd Vande Berg, Director of Development (813) 780-0000

FFY 2009

As part of the 2009 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications and secured funding for the following communities:

1. City of Bronson – Housing Rehabilitation, \$650,000.00
Contact Person: Kelli Brettel, Town Clerk (352) 486-2365
2. City of Callahan – Neighborhood Revitalization, \$650,000.00
Contact Person: Michael Williams, Town Manager (904) 879-3801
3. City of Carrabelle – Commercial Revitalization, \$650,000.00
Contact Person: Courtney Millender, City Manager (850) 697-2727
4. City of Chiefland – Neighborhood Revitalization, \$650,000.00
Contact Person: Laurie Copeland, Financial Project Coordinator (352) 493-6711
5. City of Chipley – Neighborhood Revitalization, \$700,000.00
Contact Person: Dan Miner, City Administrator (850) 638-6350
6. City of Fruitland Park – Neighborhood Revitalization, \$700,000.00
Contact Person: Diane Gibson Smith, City Clerk (352) 360-6727
7. City of Haines City – Commercial Revitalization, \$750,000.00
Contact Person: Kari Giddens, Assistant Finance Director, (863) 421-9902
8. City of Hampton – Neighborhood Revitalization, \$600,000.00
Contact Person: Jane Hall, Town Clerk, (352) 468-1201
9. Town of Hilliard – Neighborhood Revitalization, \$700,000.00
Contact Person: Lisa Purvis, City Clerk, (904) 845-3555
10. City of Moore Haven – Neighborhood Revitalization, \$650,000.00
Contact Person: Maxine Brantley, City Clerk, (863) 946-0711
11. Town of Noma – Neighborhood Revitalization, \$600,000.00
Contact Person: Robert Skipper, Mayor (850) 263-3303
12. City of Palatka – Commercial Revitalization, \$750,000.00
Contact Person: Jonathon Griffith, Assistant City Manager, (386) 329-0103
13. City of Quincy – Neighborhood Revitalization, \$750,000.00
Contact Person: Charles Hayes, CRA Director (850) 618-0030 Ext. 6692
14. City of St. Augustine – Neighborhood Revitalization, \$750,000.00
Contact Person: Tim Fleming, Deputy Dir. of General Services (904) 209-4302
15. Town of Welaka – Neighborhood Revitalization, \$600,000.00
Contact Person: Gordon Sands, Mayor (386) 467-9800
16. City of Williston – Neighborhood Revitalization, \$650,000.00
Contact Person: Adam Hall, Land Dev. Reg. Administrator (352) 528-3060

FFY 2008

As part of the 2008 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. prepared applications and secured funding for the following communities:

1. City of Crestview – Commercial Revitalization, \$750,000.00
Contact Person: Fred Cook, City Engineer, (850) 682-6132
2. City of Dade City – Neighborhood Revitalization, \$700,000.00
Contact Person: Gordon Onderdonk, City Engineer/Public Works Director (352) 523-5054
3. City of Leesburg – Neighborhood Revitalization, \$750,000.00
Contact person: Ken Thomas, Dir. of Housing and Community Development, (352) 728-9700
4. Town of Noma – Planning, \$70,000.00
Contact Person: Robert Skipper, Mayor, (850) 263-3449
5. City of Palatka – Neighborhood Revitalization, \$750,000.00
Contact Person: Jonathan Griffith, assistant City Manager, (386) 329-0103
6. City of Umatilla – Neighborhood Revitalization, \$650,000.00
Contact Person: Karen Howard, City Clerk, (352) 669-3125
7. City of Vernon – Neighborhood Revitalization, \$600,000.00
Contact Person: Dian Hendrix, City Clerk, (850)535-2444
8. Town of Wausau – Neighborhood Revitalization, \$600,000.00
Contact Person: Margaret Riley, Town Clerk, (850) 638-1781
9. City of Graceville – Neighborhood Revitalization, \$650,000.00
Contact Person: Eugene Adams, City Manager, (850) 263-3250
10. City of Dunnellon – Neighborhood Revitalization, \$650,000.00
Contact Person: Jan Smith, Finance Officer, (352) 465-8500
11. City of Trenton – Neighborhood Revitalization, \$650,000.00
Contract Person: Taylor Brown, City Manager, (352) 463-4000

FFY 2007

As part of the 2007 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. has received funding for and is providing project management for the following communities:

1. Town of Caryville – Neighborhood Revitalization, \$600,000.00
Contact Person: Jewette Tadlock, Town Clerk, (850) 548-5571
2. City of Haines City – Commercial Revitalization, \$750,000.00
Contact Person: Ken Sauer, Assistant City Manager, (863) 421-3650
3. City of Homestead – Commercial Revitalization, \$750,000.00
Contact Person: Dan Wicks, CRA Director, (305) 224-4484

4. City of St. Marks – Neighborhood Revitalization, \$483,900.00
Contact person: Zoe A Mansfield, City Manager, (850) 925-6224
5. City of Vero Beach – Neighborhood Revitalization, \$750,000.00
Contact Person: Monte Fall, Public Works Director, (772) 978-5151
6. Town of Westville – Neighborhood Revitalization, \$600,000.00
Contact Person: Donna Gillis, Town Clerk, (850) 548-5858
7. City of Palatka – Economic Development, \$349,900.00
Contact Person: Woody Boynton, City Manager, (386) 329-0100
8. City of Graceville – Economic Development, \$650,000.00
Contact Person: Eugene Adams, City Manager, (850) 263-3250

FFY 2006

As part of the 2006 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. received funding for and is providing project management for the following communities:

1. City of Bowling Green – Neighborhood Revitalization, \$700,000.00
Contact Person: David Elbertson, City Manager, (863) 375-2255
2. City of Bristol – Neighborhood Revitalization, \$575,900.00
Contact Person: Robin Hatcher, City Clerk, (850) 643-2261
3. City of Bristol – Economic Development, \$600,000.00
Contact Person: Robin Hatcher, City Clerk, (850) 643-2261
4. City of Carrabelle – Economic Development, \$650,000.00
Contact Person: John McInnis, City Administrator, (850) 687-2727
5. City of Chipley – Neighborhood Revitalization, \$700,000.00
Contact Person: Patrice Yates, City Clerk, (850) 638-6350
6. City of Clermont – Neighborhood Revitalization, \$750,000.00
Contact Person: Wayne Saunders, City Manager, (352) 394-4081
7. City of Dunnellon – Neighborhood Revitalization, \$70,000.00
Contact person: Dawn M. Boone, City Clerk, (352) 465-8500
8. City of Graceville – Neighborhood Revitalization, \$70,000.00
Contact Person: Eugene Adams, City Manager, (850) 263-3250
9. City of Graceville – Economic Development, \$650,000.00
Contact Person: Eugene Adams, City Manager, (850) 263-3250
10. City of Haines City – Economic Development, \$750,000.00
Contact Person: Ken Sauer, Assistant City Manager, (863) 421-3650

11. Martin County – Neighborhood Revitalization, \$750,000.00
Contact Person: Eric Brent, Planner, (772) 288-5495
12. City of Trenton – Neighborhood Revitalization, \$70,000.00
Contact Person: Jered Ottenwess, City Manager, (352) 463-4000
13. City of Umatilla – Neighborhood Revitalization, \$650,000.00
Contact Person: Karen Howard, City Clerk, (352) 669-3125

FFY 2005

As part of the 2005 Small Cities Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. received funding for and provided project management for the following communities:

1. City of Sebring – Commercial Revitalization, \$750,000.00
Contact Person: Pete Pollard, Grants Coordinator, (863) 471-5104
2. Town of Lake Placid – Neighborhood Revitalization, \$650,000.00
Contact Person: Arlene Tuck, Town Clerk, (863) 699-3747
3. City of Williston – Neighborhood Revitalization, \$650,000.00
Contact Person: Barbara Henson, City Clerk, (352) 528-3060
4. Town of Interlachen – Neighborhood Revitalization, \$650,000.00
Contact Person: Pamela S. Wilburn, Town Clerk, (386) 684-3811
5. City of Palatka – Neighborhood Revitalization, \$750,000.00
Contact Person: Allen Bush, City Manager, (386) 329-0100
6. Town of Grand Ridge – Neighborhood Revitalization, \$600,000.00
Contact person: J. R. Moneyham, City Manager, (850) 592-4621
7. City of Crestview – Neighborhood Revitalization, \$750,000.00
Contact Person: Mike Wing, Administrative Assistant to Council, (850) 689-1618
8. Gulf County – Neighborhood Revitalization, \$638,500.00
Contact Person: Donald Butler, Chief Administrator, (850) 229-6106
9. City of Belle Isle – Economic Development, \$650,000.00
Contact Person: Larry Williams, City Manger, (407) 851-7730
10. City of Palm Coast – Economic Development, \$450,000.00
Contact Person: Ira Corliss, Special Projects Manager, (386) 986-3717
11. City of Crystal River – Economic Development, \$650,000.00
Contact Person: Roger Goettelmann, AIBD Director (352) 795-4216
12. City of Sebring – Economic Development, \$750,000.00
Contact Person: Pete Pollard, Grants Coordinator, (863) 471-5104

FFY 2005 Disaster Recovery Initiative

As part of the special 2005 **Disaster Recovery Initiative** Community Development Block Grant application cycle, Fred Fox Enterprises, Inc. provided project management for the following communities:

1. City of Belle Isle – Storm Drainage Improvements, \$1,093,750.00
Contact Person: Larry Williams, City Manager, (407) 851-7730
2. City of Bowling Green – Water plant improvements, sewer plant improvements, lift station refurbishment, sanitary sewer line replacement, storm drainage improvements, street improvements, \$2,250,000.00
Contact Person: David Elbertson, City Manager, (863) 375-2255
3. Town of Eatonville – Sanitary sewer lift station renovations, installation of emergency generators at lift stations, drainage improvements, \$1,093,750.00
Contact Person: Roger Dixon, Public Works Director, (407) 623-1313
4. Hardee County – New sanitary sewer lines, water line replacement, \$2,250,000.00
Contact Person: Janet Gilliard, Director, (863) 773-6349
5. City of Haines City – Neighborhood center renovation, fire station renovation, \$634,273.50
Contact Person: Donald Carter, Finance Director, (863) 421-9901
6. Indian River County – Fire station reconstruction, water line extensions including hook-ups, vacuum sanitary sewer construction, construction of storm surge/flood protection project, \$7,500,000.00
Contact Person: Sasan Rohani, Chief of Long Range Planning, (772) 567-8000 Ext. 1250
7. City of Kissimmee – Storm drainage improvements, road reconstruction, \$1,458,333.33
Contact person: Caroline Bell, Community Development Program Coordinator, (407) 518-2155
8. Martin County – Installation of emergency generators at existing lift stations, replacement of existing traffic signalization with mast arms systems, \$2,187,500.00
Contact Person: Ronald Siegwald, Project Coordinator, (772) 223-7907
9. City of New Smyrna Beach – Drainage improvements including the acquisition of property and the construction of a retention pond, \$625,000.00
Contact Person: R. Lynne Kunkle, C.E.P., Code Enforcement Supervisor, (386) 424-2137
10. City of Oak Hill – Installation of an emergency generator at the City’s Emergency operations Center, drainage improvements, \$625,000.00
Contact Person: Kim Terwilliger, City Clerk, (407) 343-3177
11. Polk County – Storm drainage projects, park renovation, building renovation, building demolition, emergency generator installation, sewer line replacement, sewer line “Insituform” installation, retention pond restoration, \$2,606,453.00
Contact Person: Nancy Hurley, Grants Manager (863) 534-5252
12. City of St. Cloud – Fire Station Replacement, \$1,458,333.33
Contact Person: John Pham, PE Project Manager, (407) 957-8421

FFY 2004

As part of the 2004 Small Cities Community Development Block Grant cycle, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. Town of Alford – Neighborhood Revitalization, \$600,000.00
Contact Person: George Gay, Mayor, (850)579-4684
2. City of Cottondale – Neighborhood Revitalization, \$600,000.00
Contact Person: Judy Powell, City Clerk, (850) 352-4361
3. City of Dade City – Neighborhood Revitalization, \$700,000.00
Contact Person: Laura Beagles, Assistant to City Manager, (352) 523-5050
4. City of Haines City – Economic Development, \$750,000.00
Contact Person: Richard Greenwood, Planning Dir., (863) 429-3229
5. City of Leesburg – Neighborhood Revitalization, \$750,000.00
Contact Person: Kenneth Thomas, Dir. of Housing and Econ. Dev, (352) 728-9708
6. City of Sebring – Economic Development, \$750,000.00
Contact Person: Pete Pollard, Grants Coordinator, (863) 471-5104
7. City of St. Augustine – Commercial Revitalization, \$750,000.00
Contact person: Tim Fleming, Grants Coordinator, (904) 825-1010
8. Town of Welaka – Neighborhood Revitalization, \$600,000.00
Contact Person: Gordon Sands, Mayor, (386) 467-9800
9. City of Wewahitchka – Neighborhood Revitalization, \$650,000.00
Contact Person: Don Minchew, City Manager, (850) 639-2605
10. City of Zephyrhills – Commercial Revitalization, \$750,000.00
Contact Person: Todd Vande Berg, Director of Development, (813) 780-0006
11. Gulf County – Economic Development, \$700,000.00
Contact Person: Don Butler, Chief Administrator, (850) 229-6106
12. City of Bunnell – Economic Development, \$650,000.00
Contact Person: Richard Diamond, City Manager (386) 437-7500

FFY 2003

As part of the 2003 Small Cities Community Development Block Grant cycle, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Chipley – Neighborhood Revitalization, \$700,000.00
Contact Person: Jim Morris, City Administrator, (850) 638-6350
2. City of Graceville – Neighborhood Revitalization, \$700,000.00
Contact Person: Eugene Adams, City Manager, (850) 263-3250

3. Town of Grand Ridge – Neighborhood Revitalization, \$433,670.83
Contact Person: J R Moneyham, Town Manager, (850) 592-4621
4. Town of Noma – Neighborhood Revitalization, \$600,000.00
Contact Person: Robert Skipper, Mayor, (850) 263-3449
5. City of Haines City – Commercial Revitalization, \$750,000.00
Contact Person: Richard Greenwood, (863) 421-3600
6. Town of Yankeetown – Neighborhood Revitalization, \$600,000.00
Contact Person: Debra Stines, Town Clerk, (352) 447-2511
7. Town of Wausau – Neighborhood Revitalization, \$600,000.00
Contact Person: Margaret Riley, Town Clerk, (850) 638-1781
8. City of Williston – Economic Development, \$600,000.00
Contact Person: James F. Coleman, City Manager, (352) 528-3060

FFY 2002

As part of the 2002 Small Cities Community Development Block Grant cycle, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Leesburg – Commercial Revitalization Application, \$750,000.00
Contact Person: Ken Thomas, Dir. Of Housing & Econ. Dev., (352) 728-9700
2. City of Sebring – Commercial Revitalization Application, \$700,000.00
Contact Person: Pete Pollard, Grants Coordinator, (863) 471-5014
3. City of Crestview – Commercial Revitalization Application, \$750,000.00
Contact Person: Don Morrison, Administrative Assistant, (850) 689-1618
4. Indian River County – Housing Rehabilitation Application, \$750,000.00
Contact Person: Gale Carmoney, Senior Planner, (772) 567-8000
5. City of Flagler Beach – Commercial Revitalization Application, \$648,202.00
Contact Person: Libby Kania, Assistant to City Manager, (386) 517-2000
6. Martin County – Neighborhood Revitalization Application, \$750,000.00
Contact Person: Eric Brent, Planner, (561) 288-5495

FFY 2001

As part of the 2001 Small Cities Community Development Block Grant cycle, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. Town of Interlachen – Neighborhood Revitalization Application, \$500,000.00
Contact Person: Pamela Wilburn, Town Clerk, (386) 684-3811
2. City of Dade City – Neighborhood Revitalization Application, \$600,000.00
Contact Person: Laura Beagles, Assistant City Manager, (352) 523-5050

3. City of Bowling Green – Neighborhood Revitalization Application, \$550,000.00
Contact Person: David Elbertson, City Manager, (863) 375-2255
4. City of Crescent City – Neighborhood Revitalization Application, \$436,597.00
Contact Person: Marcus Collins, City Manager, (386) 698-2525
5. City of Palatka – Neighborhood Revitalization Application, \$750,000.00
Contact Person: Allen Bush, City Manager, (386) 329-0100
6. City of Cottondale – Neighborhood Revitalization Application, \$497,282.00
Contact Person: Judy Powell, City Clerk, (850) 352-4361
7. Town of Lake Placid – Neighborhood Revitalization Application, \$550,000.00
Contact Person: Arlene Tuck, Town Clerk, (863) 699-3747
8. City of Crystal River – Commercial Revitalization Application, \$600,000.00
Contact Person: Roger Goettelmann, CRA Manager, (352) 795-4216

FFY 2000

As part of the 2000 Small Cities Community Development Block Grant cycle, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Archer – Neighborhood Revitalization Application, \$550,000.00
Contact Person: Doug Drymon, City Manager, (352) 495-2880
2. Clay County – Housing Revitalization Application, \$750,000.00
Contact Person: Barbara Taylor, SHIP Coordinator, (904) 284-6376
3. City of Clermont – Commercial Revitalization Application, \$600,000.00
Contact Person: Wayne Saunders, City Manager, (352) 394-4081
4. City of Green Cove Springs – Neighborhood Revitalization Application, \$600,000.00
Contact Person: Karen Ingle, Planning, (904) 529-2200
5. City of Williston – Neighborhood Revitalization Application, \$550,000.00
Contact Person: James F. Coleman, City Manager, (352) 825-1005
6. City of Zephyrhills – Commercial Revitalization Application, \$600,000.00
Contact Person: Todd Vande Berg, Director of Development, (813) 788-2313
7. City of Kissimmee – Commercial Application, \$750,000.00
Contact: Gail Hamilton, Main Street Director, (407) 931-1370
8. City of St. Cloud – Economic Development Application, \$750,000.00
Contact Person: Mr. Robert MacKichan, Dir. of Gen. Services, (407) 957-7301
9. Highlands County – Economic Development Application, \$750,000.00
Contact Person: Jim Polatty, Director of Development Services, (863) 386-6653

FFY 1999

As part of the 1999 Small Cities Economic Development cycle, Fred Fox Enterprises, Inc. received funding for the following Economic Development Projects:

1. Highlands County – Economic Development Application, \$750,000.00
Contact Person: Jim Polatty, Development Director, (941) 385-2581
2. City of Palatka – Economic Development Application, \$750,000.00
Contact: Allen Bush, City Manager, (904) 329-0100
3. City of St. Augustine – Economic Development Application, \$700,000.00
Contact Person: Wm B. Harriss, City Manager, (904) 825-1005
4. Town of Welaka – Economic Development Application, \$500,000.00
Contact: Gordon Sands, Mayor, (904) 467-9800
5. City of Williston – Economic Development Application, \$550,000.00
Contact: James F. Coleman, City Manager, (352) 528-3060
6. City of Crystal River – Economic Development Application, \$600,000.00
Contact: Roger Goettelmann, CR Manager (352) 795-4216

During the round of applications for the El Nino DR-1195 Disaster Relief for Federal Fiscal Year 1999, Fred Fox Enterprises, Inc., prepared the application for the following two (2) communities; both applications were funded.

1. City of Center Hill – Housing Elevation and Drainage Improvement Application, \$500,000.00
Contact Person: Diane Lamb, City Clerk, (352) 793-4431
2. Town of Welaka – Drainage Improvements Application, \$500,000.00
Contact: Gordon Sands, Mayor, (904) 467-9800

During the round of applications for Federal Fiscal Year 1999, Fred Fox Enterprises, Inc. prepared the applications for the following funded communities:

1. City of Avon Park – Neighborhood Revitalization and Commercial Revitalization Application, \$600,000.00 (each)
Contact Person: C. B. Shirey, City Manager, (941) 452-4400
2. City of Bushnell – Neighborhood Revitalization Application, \$500,000.00
Contact Person: Vincente Ruano, City Manager, (352) 793-2591
3. City of Center Hill – Neighborhood Revitalization Application, \$500,000.00
Contact Person: Diane Lamb, City Clerk, (352) 793-4431
4. City of Chiefland – Neighborhood Revitalization Application, \$550,000.00
Contact Person: Bill Hammond Jr., City Manager, (352) 493-6711
5. City of Crestview – Commercial Revitalization Application, \$750,000.00
Contact Person: Don Morrison, Admin Assistant, (850) 682-1618
6. Town of Oakland – Neighborhood Revitalization Application, \$500,000.00
Contact Person: Jay Evans, Town Manager, (407) 656-1117

7. Town of Welaka – Housing Application, \$500,000.00
Contact: Gordon Sands, Mayor, (904) 467-9800

FFY 1998

During the round of applications for Federal Fiscal Year 1998, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. Town of Bowling Green – Neighborhood Application, \$550,000.00
Contact: David Elbertson, City Manager, (941) 375-3362
2. City of Graceville – Neighborhood Application, \$600,000.00
Contact: Eugene Adams, City Manager, (904) 263-3250
3. Town of Grand Ridge – Neighborhood Application, \$500,000.00
Contact: Clyde Moneyham, Jr., City Manager, (904) 592-4621
4. Town of Interlachen – Neighborhood Application, \$500,000.00
Contact: Pamela S. Wilburn, Clerk, (904) 684-3811
5. City of Palatka – Neighborhood Application, \$750,000.00
Contact: Allen Bush, City Manager, (904) 329-0100
6. City of Sebring – Commercial Application, \$600,000.00
Contact: Pete Pollard, CRA Director, (813) 471-5138
7. City of Williston – Economic Development Application, \$550,000.00
Contact: James F. Coleman, City Manager, (352) 528-3060
8. City of Zephyrhills – Commercial Application, \$600,000.00
Contact: Todd Vande Berg, Director of Development, (813) 788-2313

During the round of applications for the El Nino DR-1195 Disaster Relief for Federal Fiscal Year 1998, Fred Fox Enterprises, Inc. prepared the applications for the following three communities. All three applications were funded.

1. City of Archer – Housing Buy Out Application, \$200,000.00
Contact Person: Bruce Pagel, City Manager, (904) 495-2880
2. City of Crystal River – Housing Buy Out Application, \$350,000.00
Contact: Roger Goettlemann, Main Street Manager, (352) 795-4216
3. City of Tarpon Springs – Housing Buyout Application, \$350,000.00
Contact: Kathy Monahan, Grants Coordinator, (813) 938-3711

FFY 1997

During the round of applications for Federal Fiscal Year 1997, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. Osceola County – Housing Application, \$750,000.00
Contact: Anna Pinellas, Housing/Grants Admin., (407) 847-1297
2. Town of Welaka – Housing Application, \$500,000.00
Contact: Gordon Sands, Mayor, (904) 467-9800
3. City of Chiefland – Neighborhood Application, \$550,000.00
Contact: Bill Hammond Jr., City Manager, (352) 493-6711
4. City of Crescent City – Commercial Application, \$550,000.00
Contact: Carl Tankersley, Admin. Supervisor, (904) 698-2525
5. Town of Lake Placid – Neighborhood Application, \$550,000.00
Contact: Arlene Tuck, City Clerk, (941) 699-3747
6. City of Tarpon Springs – Commercial Application, \$750,000.00
Contact: Kathy Monahan, Grants Coordinator, (813) 938-3711
7. City of Tarpon Springs - Economic Development Application, \$337,000.00
Contact: Kathy Monahan, Grants Coordinator
8. City of Crystal River – Commercial Application, \$600,000.00
Contact: Roger Goettlemann, Main Street Manager, (352) 795-4216
9. City of Kissimmee – Commercial Application, \$750,000.00
Contact: Gail Hamilton, Main Street Director, (407) 931-1370
10. City of Palatka – Economic Development Application, \$750,000.00
Contact: Allen Bush, City Manager, (904) 329-0100

FFY 1996

During the round of applications for Federal Fiscal Year 1996, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Palatka – Neighborhood Application, \$700,000.00
Contact: Allen Bush, City Manager, (904) 329-0100
2. Town of Grand Ridge – Neighborhood Application, \$500,000.00
Contact: Clyde Moneyham, Jr., City Manager, (850) 592-4621
3. Town of Interlachen – Neighborhood Application, \$500,000.00
Contact: Pamela S. Wilburn, Clerk, (904) 684-3811
4. Town of Otter Creek – Neighborhood Application, \$500,000.00
Contact: Jeannie Welch, Clerk, (352) 486-1102

5. Town of Eatonville – Neighborhood Application, \$600,000.00
Contact: Joe Stiso, Grants Coordinator, (407) 623-1313
6. City of Fellsmere – Neighborhood Application, \$500,000.00
Contact: Deborah C. Krages, City Clerk, (407) 571-1616
7. Martin County – Neighborhood Application, \$750,000.00
Contact: Hank Woollard, (561) 288-5459
8. City of Crestview – Commercial Application, \$700,000.00
Contact: Don Morrison, Admin. Assistant, (850) 682-1618
9. Martin County – Emergency Set-Aside Application, \$750,000.00
Contact: Hank Woollard, (561) 288-5459

FFY 1995

During the round of applications for Federal Fiscal Year 1995, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Sebring - Commercial Application, \$600,000.00
Contact Person: Pete Pollard, CRA Director, (941) 471-5140
2. City of Bushnell - Commercial Application, \$500,000.00
Contact Person: Vincente Ruano, City Manager, (352) 793-2591
3. City of Keystone Heights - Neighborhood Application, \$500,000.00
Contact Person: Karen N. McGill, City Clerk, (352) 473-4807
4. City of Starke - Neighborhood Application, \$600,000.00
Contact Person: Linda Johns, City Clerk, (904) 964-5027
5. Highlands County – Neighborhood Application, \$750,000.00
Contact Person: Jim Polatty, Development Director, (941) 385-2481
6. City of Lynn Haven – Neighborhood Application, \$600,000.00
Contact Person: Ricky Horst, City Manager, (850) 265-2121
7. Clay County – Neighborhood Application, \$750,000.00
Contact Person: Robert Wilson, County Administrator, (904) 284-6376
8. Town of Cedar Grove – Neighborhood Application, \$500,000.00
Contact Person: Nadine Kolmetz, City Clerk, (904) 763-2911
9. City of Williston – Neighborhood Application, \$500,000.00
Contact Person: James F. Coleman, City Manager, (352) 528-3060
10. City of St. Augustine – Neighborhood Application, \$700,000.00
Contact Person: Wm B. Harriss, Asst. City Manager, (904) 825-1005

11. City of Clermont – Housing Application, \$600,000.00
Contact Person: Wayne Saunders, City Manager, (352) 394-4081
12. City of Archer – Housing Application, \$500,000.00
Contact Person: Bruce Pagel, City Manager, (904) 495-2880

FFY 1994

During the round of applications for Federal Fiscal Year 1994, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Avon Park – Housing Application, \$575,000.00
Contact: C. B. Shirey, City Manager, (941) 452-4400
2. City of Center Hill – Neighborhood Application, \$375,000.00
Contact: Diane Lamb, City Clerk, (352) 793-4431
3. City of Chiefland – Neighborhood Application, \$500,000.00
Contact: Bill Hammond Jr., City Manager, (352) 493-4433
4. City of Crescent City – Housing Application, \$500,000.00
Contact: Carl Tankersley, Administrative Supervisor, (904) 698-2525
5. Town of Cross City – Housing Application, \$500,000.00
Contact: Gary Poore, Town Manager, (352) 498-3306
6. City of High Springs – Neighborhood Application, \$500,000.00
Contact: Leonard Withey, City Manager, (904) 454-1416
7. City of Kissimmee – Housing Application, \$650,000.00
Contact: Gail Hamilton, Main Street Director, (407) 847-2821
8. City of Okeechobee – Commercial Application, \$575,000.00
Contact: John Drago, City Administrator, (941) 763-3372
9. City of Sebring – Economic Development Application, \$575,000.00
Contact: Pete Pollard, CRA Director, (941) 471-5138

FFY 1993

During the round of applications for Federal Fiscal Year 1993, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Crestview – Housing Application, \$575,000.00
Contact: Don Morrison, Administrative Assistant, (850) 682-6131
2. City of Monticello – Neighborhood Application, \$500,000.00
Contact: Betty Bullock, City Clerk, (904) 997-3312

3. Osceola County – Housing Application, \$650,000.00
Contact: Anna Pinellas, Grants Housing, (407) 847-1297
4. City of Palatka – Commercial Application, \$575,000.00
Contact: Allen Bush, City Manager, (904) 329-0100
5. Town of Yankeetown – Neighborhood Application, \$375,000.00
Contact: Debra Stines, Town Clerk, (352) 447-2511

FFY 1992

During the round of applications for Federal Fiscal Year 1992, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Archer – Housing Application, \$375,000.00
Contact: Bruce Pagel, City Manager, (352) 495-2880
2. Town of Eatonville – Housing Application, \$500,000.00
Contact: Joe Stiso, Grants Coordinator, (407) 647-0061
3. Town of Grand Ridge – Neighborhood Application, \$375,000.00
Contact: J. R. Moneyham, Town Manager, (850) 592-4621
4. Town of Hastings - Housing Application, \$375,000.00
Contact: Shelby Jack, Town Manager, (904) 692-1420
5. Town of Hilliard – Neighborhood Application, \$500,000.00
Contact: Jeanine Orender, Town Clerk, (904) 846-3555
6. City of Homestead – Neighborhood Application, \$650,000.00
Contact: Tammy Reed, (305) 247-1801
7. Madison County – Neighborhood Application, \$575,000.00
Contact: Cohen Bond, County Coordinator, (904) 973-3179
8. City of Palatka – Economic Development Application, \$108,000.00
Contact: Allen Bush, City Manager, (904) 329-0100
9. City of Sebring – Commercial Application, \$575,000.00
Contact: Pete Pollard, Grants Coordinator, (941) 471-5104
10. Town of Welaka – Neighborhood Application, \$375,000.00
Contact: Gordon Sands, Mayor, (904) 467-9800

FFY 1991

During the round of applications for Federal Fiscal Year 1991, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Arcadia – Housing Application, \$575,000.00
Contact: Margaret Way, City Clerk, (941) 494-4114
2. City of Bushnell – Housing Application, \$375,000.00
Contact: Vincente Ruano, City Manager, (352) 793-2591
3. City of Cedar Key – Neighborhood Application, \$375,000.00
Contact: Frances Hodges, City Clerk, (352) 543-5132
4. City of Chiefland – Housing Application, \$500,000.00
Contact: Bill Hammond Jr, City Manager, (352) 493-4433
5. City of Clermont – Housing Application, \$575,000.00
Contact: Wayne Saunders, City Manager, (352) 394-4081
6. Flagler County – Economic Development Application, \$516,000.00
Contact: Ken Koch, (904) 437-2170
7. Gilchrist County – Housing Application, \$575,000.00
Contact: Sheree Pitzarell, Deputy Clerk, (352) 463-2345
8. Hendry County – Neighborhood Application, \$650,000.00
Contact: Christine Pratt, Clerk of Court, (813) 675-5217
9. City of High Springs – Commercial Application, \$500,000.00
Contact: Leonard Withey, City Clerk, (904) 454-1415
10. City of Okeechobee – Neighborhood Application, \$575,000.00
Contact: John Drago, City Administrator, (941) 769-3372
11. Town of Otter Creek – Neighborhood Application, \$375,000.00
Contact: Jeannie Welch, Clerk, (904) 486-4460
12. City of Starke – Commercial Application, \$575,000.00
Contact: Linda Johns, City Clerk, (904) 964-5027
13. Sumter County – Housing Application, \$650,000.00
Contact: Bernard Dew, County Administrator, (352) 793-0200
14. City of Trenton – Housing Application, \$375,000.00
Contact: Kathryn Deen, City Clerk, (352) 463-2222
15. City of Williston – Housing Application, \$500,000.00
Contact: James F. Coleman, City Manager, (352) 528-3060

FFY 1990

During the round of applications for Federal Fiscal Year 1990, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Alachua – Housing Application, \$575,000.00
Contact: Mark Duchon, City Manager, (352) 461-1231
2. City of Avon Park – Housing Application, \$575,000.00
Contact: C. B. Shirey, City Manager, (941) 452-4400
3. Town of Cross City – Neighborhood Application, \$500,000.00
Contact: Gary Poore, Town Manager, (352) 498-3306
4. Town of Eatonville – Neighborhood Revitalization Application, \$500,000.00
Contact: Joe Stiso, Grants Coordinator, (407) 623-1313
5. City of Palatka – Neighborhood Application, \$575,000.00
Contact: Allen Bush, City Manager, (904) 329-0100
6. City of Webster – Housing Application, \$425,000.00
Contact: Grace Croft, City Clerk, (904) 793-2073
7. Town of Welaka – Neighborhood Revitalization, \$350,000.00
Contact: Gordon Sands, Mayor, (904) 467-9800
8. City of Palatka – Commercial Revitalization, \$493,478.00
Contact: Allen Bush, City Manager, (904) 329-0100

FFY 1989

During the round of applications for Federal Fiscal Year 1989, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Archer – Housing Application, \$425,000.00
Contact: Bruce Pagel, City Manager, (352) 495-2880
2. City of Bunnell – Neighborhood Revitalization, \$500,000.00
Contact: Thomas Hutson, City Manager, (904) 437-2417
3. Town of Caryville – Housing Application, \$425,000.00
Contact: Ethel Lawrence, Town Clerk, (850) 548-5701
4. City of Crestview – Neighborhood Revitalization, \$575,000.00
Contact: Don Morrison, Administrative Assistant, (850) 682-6131
5. Town of Interlachen – Housing Application, \$425,000.00
Contact: Pamela Wilburn, Town Clerk, (904) 684-3811
6. Marion County – Housing Application, \$650,000.00
Contact: Brian Graff, Grants Official, (352) 622-0224

7. Town of Micanopy – Housing Application, \$425,000.00
Contact: Mary Sanders, Town Clerk, (352) 466-3121
8. City of Sebring – Housing Application, \$575,000.00
Contact: Pete Pollard, CRA Director, (941) 385-0549
9. Town of Zolfo Springs - Housing Application, \$500,000.00
Contact: Delena Rivers, Town Clerk, (813) 735-0405

FFY 1988

During the round of applications for Federal Fiscal Year 1988, Fred Fox Enterprises, Inc. received funding and provided project management for the following communities:

1. City of Alachua – Neighborhood Revitalization Application, \$500,000.00
Contact: Mark Duchon, City Manager, (352) 462-1231
2. City of Avon Park – Housing Application, \$575,000.00
Contact: C. B. Shirey, City Manager, (941) 452-2221
3. Town of Cross City – Housing Application, \$500,000.00
Contact: Gary Poore, Town Manager, (352) 498-3306
4. Town of Eatonville – Neighborhood Application, \$500,000.00
Contact: Joe Stiso, Grants Coordinator, (407) 623-1313
5. City of Palatka – Commercial Application, \$575,000.00
Contact: Allen Bush, City Manager, (904) 329-0100
6. City of Trenton – Neighborhood Application, \$425,000.00
Contact: Kathryn Deen, City Manager, (352) 463-2222
7. Town of Wausau – Neighborhood Application, \$350,000.00
Contact: Margaret Riley, Town Clerk, (904) 638-1781
8. City of Webster - Housing Application, \$425,000.00
Contact: Grace Croft, City Clerk, (904) 793-2073
9. Town of Welaka – Neighborhood Application, \$350,000.00
Contact: Gordon Sands, Mayor, (904) 467-9800

FFY 1987

During the Federal Fiscal Year 1987, Fred Fox Enterprises submitted, received funding for, and administered the following commercial revitalization projects listed below:

1. City of Palatka – Commercial Revitalization, \$575,000.00
Contact: Allen Bush, City Manager, (386) 329-0100

2. City of Webster – Commercial Revitalization, \$425,000.00

Contact: Grace Croft, City Clerk, (352) 793-2073

During the Federal Fiscal Year 1987, Fred Fox Enterprises submitted, received funding for, and administered the following project listed below:

1. Town of Mayo – Economic Development, \$353,880.00

Contact: Mayor Taylor McGrew, (352) 294-2431

During the round of applications for Federal Fiscal Year 1987, Fred Fox Enterprises, Inc. prepared the applications for the following communities:

1. City of Arcadia – Housing Application, \$575,000.00

Contact: Edward Strube, City Administrator, (941) 494-2880

2. City of Bunnell – Housing Application, \$500,000.00

Contact: Thomas Hutson, City Manager, (386)437-2417

3. Town of Caryville – Housing Application, \$362,136.00

Contact: Ethel Lawrence, Town Clerk, (850) 538-5571

4. City of Sebring – Housing Application, \$575,000.00

Contact: Pete Pollard, Grants Coordinator, (941) 471-5104

5. City of Sebring – Commercial Application, \$575,000.00

Contact: Pete Pollard, Grants Coordinator, (941) 471-5104

FFY 1986

During the round of applications for Federal Fiscal Year 1986, Fred Fox Enterprises, Inc. prepared the applications for the following communities:

1. City of Alachua – Housing Application, \$575,000.00

Contact: Mark Duchon, City Manager, (352) 462-1231

2. City of Arcadia – Housing Application, \$575,000.00

Contact: Edward Strube, City Administrator, (941) 494-4114

3. Town of Baldwin – Housing Application, \$500,000.00

Contact: Lula Hill, Town Clerk, (904) 266-4221

4. City of Bunnell – Housing Application, \$500,000.00

Contact: Thomas Hutson, City Manager, (386) 437-2417

5. Clay County – Neighborhood Application, \$485,000.00

Contact: Tom Price, SHIP Coordinator, (904) 384-8772

6. Town of Hastings – Housing Application, \$500,000.00

Contact: Shelby Jack, Town Clerk, (904) 692-1420

7. Town of Interlachen – Neighborhood Revitalization, \$500,000.00
Contact: Pamela Wilburn, Town Clerk, (386) 684-3811
8. St. Johns County – Housing Application., \$650,000.00
Contact: Bud Markel, County Clerk, (904) 824-8131
9. City of Sebring – Housing Application, \$575,000.00
Contact: Pete Pollard, Grants Coordinator, (941) 471-5404
10. City of Sebring – Commercial Application, \$575,000.00
Contact: Pete Pollard, Grants Coordinator, (941) 385-0549
11. City of Webster – Housing Application, \$500,000.00
Contact: Grace Croft, City Clerk, (352) 793-2073
12. Town of Welaka – Housing Application, \$500,000.00
Contact: Gordon Sands, Mayor, (904) 467-9800

FFY 1985

During the round of applications for Federal Fiscal Year 1985, Fred Fox Enterprises, Inc. prepared the applications for the following communities:

1. Town of Baldwin – Housing Application, \$496,450.00
Contact: Lula Hill, Town Clerk, (904) 266-4221
2. City of Crescent City – Housing Application, \$500,000.00
Contact: Carl Tankersley Administrative Assistant, (386) 698-2525
3. Marion County – Neighborhood and Commercial Applications, \$650,000.00
Contact: Brian Graff, Grants Official, (904) 622-0224
4. Marion County – Housing Application, \$644,920.00
Contact: Brian Graff, Grants Official, (904) 622-0224
5. St. Johns County – Housing Application, \$645,800.00
Contact: Bud Markel, County Clerk, (904) 824-8131

FFY 1984

During the round of applications for Federal Fiscal Year 1984, Fred Fox Enterprises, Inc. prepared the applications for the following communities:

1. City of Avon Park – Housing Application, \$575,000.00
(Administration Only) Contact: C. B. Shirey, City Manager, (941) 452-4400
2. City of Avon Park – Neighborhood and Commercial Applications, \$575,000.00
Contact: C. B. Shirey, City Manager, (941) 452-4400
3. City of Crescent City – Housing Application, \$500,000.00
Contact: Carl Tankersley, Administrative Assistant, (386) 698-2525

4. City of Crescent City – Jobs Bill Program, \$750,000.00
Contact: Carl Tankersley, Administrative Assistant, (386) 698-2525
5. City of Crescent City – Neighborhood Application, \$260,000.00
Contact: Carl Tankersley, Administrative Assistant, (386) 698-2525
6. City of St. Augustine – Housing Application, \$750,000.00
Contact Person: Jason Sheffield, Grants Coordinator, (904) 825-1005

**CITY OF LAKE CITY
COMMERCIAL REVITALIZATION PROJECT
MANAGEMENT APPROACH**

Having prepared the application, Fred Fox Enterprises is familiar with the City of Lake City's Small Cities CDBG Commercial Revitalization project which includes the following activities:

- ❖ In Service Area #1 – the construction of an amphitheater in Wilson Park above Lake Desoto.

Additionally, if funds are available, the City will include the following activity:

- ❖ In Service Area #1 – the construction of a fountain in Lake Desoto adjacent to Wilson Park.

If selected, my firm would immediately begin the implementation of the City's CDBG project.

To date Fred Fox Enterprises has worked with the City of Lake City to carry out the following steps which were required in order for the City of Lake City to be awarded the funding for the CDBG Commercial Revitalization project:

- Worked with City staff to select the CDBG eligible activities included in the application to ensure the application was as competitive as possible;
- Worked with City staff to develop a strong application for submission to DEO;
- Developed a draft of the 1st Public Hearing Notice and facilitated the First Public Hearing required for development of the grant application;
- Developed a draft of the CATF Meeting Notice and conducted the Citizen's Advisory Task Force meeting required for grant development;
- Conducted the door-to-door household income surveys to determine low to moderate income eligibility;
- Developed a draft of the Second Public Hearing Notice and facilitated the second public hearing required for grant submission;
- Prepared the application for submission to the Department of Economic Opportunity (DEO);
- Submitted the City's application to DEO;
- Coordinated and assisted with DEO's site visit for the project and prepared the response to all of DEO's questions regarding the project;
- Began the Environmental Review process;

**CITY OF LAKE CITY
COMMERCIAL REVITALIZATION PROJECT
MANAGEMENT APPROACH (continued)**

The work items and time line that would be utilized to carry out the City of Lake City’s CDBG Commercial Revitalization project are as follows:

WORK ITEM	DATE OF COMPLETION
1. City selects project administrator	October 15, 2021
2. City receives CDBG contract from the State for completion and execution	September 15, 2021
3. The City returns a fully executed contract package to the state	October 1, 2021
4. The City receives a fully executed contract from the State	November 1, 2021
5. Administrator working with the City begins Environmental Review process	August 15, 2021
6. City submits administrator desktop monitoring package and contract to DEO for approval	October 15, 2021
7. The City obtains approval for the administrator selection process and contract from the State,	November 1, 2021
8. The Environmental Review process is completed	January 31, 2022
9. The City receives “Release of Funds” notification from the State	March 1, 2022
10. The State approves the plans and specifications for the project. A wage decision is obtained.	March 15, 2022
11. Construction of the project is bid out	April 1, 2022
12. The City awards the bids and obtains DEO’s approval of the contractor	June 1, 2022
13. The City holds the Pre-construction Conference and issues the “Notice to Proceed” to the contractor	July 1, 2022
14. The contractor begins construction of the project	August 1, 2022

**CITY OF LAKE CITY
COMMERCIAL REVITALIZATION PROJECT
MANAGEMENT APPROACH (continued)**

WORK ITEM	DATE OF COMPLETION
15. The contractor completes construction of the project	December 31, 2023
16. The administrator prepares close-out documents for the project and the City submits the documents to the State	January 31, 2024

QUALITY & SCHEDULE CONTROL

Fred Fox Enterprises facilitates the timing and flow of a project utilizing the following:

1. Develop a Critical Path and Gantt Chart designating specific timelines and completion dates for each phase of the project:
2. Meet with all of the players involved with the project and go over the time-line with them, getting them to commit to meeting the schedule or adjusting the schedule to a time line each player can meet:
3. On a monthly basis, review the status of the project and determine if it is progressing on schedule:
4. If the project is not progressing on schedule, schedule a meeting with the individual or firm that has fallen behind schedule with their portion of the implementation of the project and develop a game plan to bring the project back on schedule:
5. Carry out this process each month until the project has been completed.

The project will involve City staff, the project engineer, the project administrator and a qualified low bid contractor. Fred Fox Enterprises will complete the management of the grant with our own staff, we will **not** utilize any sub-consultants in the administration of the project.

**CITY OF LAKE CITY
COMMERCIAL REVITALIZATION PROJECT
FEE SCHEDULE**

The fee schedule for the management of the City of Lake City's CDBG Project in the Commercial Revitalization category would be as follows:

SERVICE	AMOUNT
1. <u>Prepare the Environmental Review</u> <ul style="list-style-type: none"> • Prepare the Environmental Review, including all required mail-outs. • Prepare the required advertising. 	\$ 10,000.00
2. <u>Attendance at the Project Monitoring Visits as well as the Completion of all Required Reports</u> <ul style="list-style-type: none"> • Prepare Project Amendments (Estimate - 2). • Prepare all required reports for submission by the City • Prepare all required advertisements. • Participate in all State Monitoring visits (Estimate - 2). • Prepare the Preliminary Contract and Final close-out documents for the project. 	\$ 10,000.00
3. <u>Project Administration/Financial Supervisor</u> <ul style="list-style-type: none"> • Create and maintain an independent set of financial records for the project. • Prepare all Request for Funds for the project for submission by the City. • Coordinate 504 (handicapped accessibility) requirements with the City. • Work with the City to carry out required Fair Housing Activities. • Coordinate with the State on any new program requirements. 	\$ 15,000.00
4. <u>Coordination with the Engineer and Contractor</u> <ul style="list-style-type: none"> • Coordinate with the engineer on all Federal and State requirements associated with the project. • Participate in the Pre-bid conference for the project. • Obtain the contractor approval from the State. • Coordinate the Pre-construction conference with the engineer. • Review contractor package for grant information completion. • Insure Notice To Proceed is issued to the contractor. • Conduct required Employee Interviews. 	

**CITY OF LAKE CITY
COMMERCIAL REVITALIZATION PROJECT
FEE SCHEDULE (cont.)**

SERVICE	AMOUNT
<ul style="list-style-type: none"> • Review and approve contractor payroll requests along with the engineer. • Review and recommend approval of all change orders as they relate to State contract compliance. 	\$ 20,000.00
5. <u>Community Coordination</u>	
<ul style="list-style-type: none"> • Meet with the Citizen’s Advisory Task Force to keep them updated on the progress of the project. • Meet with the City Council and City Staff as requested to keep them updated on the progress of the project. 	\$ 500.00
6. <u>Coordination with State Staff</u>	
<ul style="list-style-type: none"> • Maintain continuous telephone and written coordination with State staff to insure a smooth flow of the project through the state system. • Walk any required amendments and approvals through the State to insure a quick approval. 	\$ <u>500.00</u>
GRAND TOTAL -----	\$ 56,000.00

CITY OFFICIALS
Jerry Conerly, City Manager
Maria Carmen Silva, City Clerk
John Scheel, Police Chief
Gerald Buhr, City Attorney



P.O. Box 608, 104 E. Main Street
Bowling Green, FL 33834-0608
(863) 375-2255, Fax (863) 375-3362

COMMISSIONERS
Sam Fite, Mayor
Steven Spinks, Vice Mayor
David Durastanti
Cliff Lunn
Shirley Tucker

August 28, 2018

Re: Letter of Reference

To Whom It May Concern:

Fred Fox Enterprises, Inc. has provided grant procurement and administration services for the City of Bowling Green since 1998. Thanks to their knowledge and experience, Bowling Green has received several million dollars worth of grant funded improvements to our utilities and City Parks.

The firm's staff members are very knowledgeable and professional. In addition, their working relationship with city staff and project engineers is very positive.

Our relationship with Fred Fox Enterprises Inc. has been a definite asset to the City of Bowling Green and I highly recommend the firm to any organization in need of grant services.

Sincerely

A handwritten signature in blue ink, appearing to be "J. Conerly". The signature is fluid and cursive, with a large loop at the beginning and a long tail.

Jerry Conerly

TOWN OF BRANFORD

P.O. BOX 577 • BRANFORD, FLORIDA 32008 • (386) 935-1146

Office of the Mayor

Clerk's Office

April 6, 2018

To Whom It May Concern

RE: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

The Town of Branford is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. Mr. Fox and his team have assisted the Town with our Neighborhood Revitalization grant which deals with upgrades to the Town's Sewer Treatment Plant. Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application and administration process. Mr. Fox's firm is very informative and up to date on all of the regulations regarding Community Development Block Grant Projects funded through the Department of Economic Opportunity.

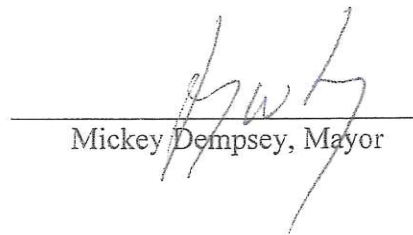
I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer/consultant.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

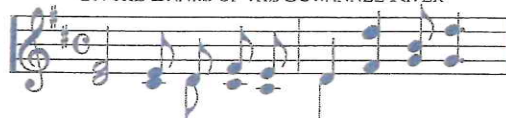


Donna Hardin, Town Clerk



Mickey Dempsey, Mayor

ON THE BANKS OF THE SUWANNEE RIVER





TOWN OF CALLAHAN

Post Office Box 5016 • Callahan, Florida 32011

January 3, 2017

To Whom It May Concern:

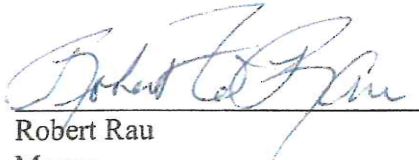
RE: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

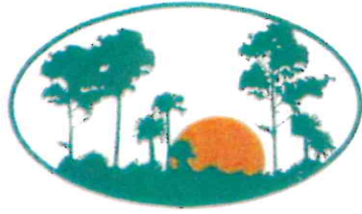
The Town of Callahan is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. Mr. Fox and his team has assisted the town with our recently funded Neighborhood Revitalization Grant, which deals with the installation of a new water tank at the town's water plant, and the refurbishment of the existing water tank. Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's process. Mr. Fox's firm is very informative and up to date on all the regulations regarding Community Development Block Grant Projects funded through the Department of Economic Opportunity.

I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer/consultant.

Sincerely,



Robert Rau
Mayor



City of Chiefland

~ The Gem of the Suwannee Valley ~

Teal Pomeroy
Mayor

Teresa Barron
Vice Mayor

Rollin Hudson
Commissioner

Chris Jones
Commissioner

Betty Walker
Commissioner

September 3, 2014

To Whom It May Concern:

Re: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

The City of Chiefland is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. Mr. Fox and his team has assisted the City on several CDBG projects over the years; and the City has found them to be competent and pleasant to work with.

The Fox team assisted us with our 2009 Neighborhood Revitalization Grant, which dealt with installation of new sewer and roadway improvements in two residential areas in Chiefland. Mr. Fox's team was very helpful in the surveying of the residents, procurement of contractors for the project and close out activities. The Fox team is very knowledgeable and up-to-date on all of the regulations regarding environmental compliance, MBE vendors, Section II and Fair Housing rules.

I highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant consultant.

Sincerely,

Laurie Copeland

Laurie Copeland
Financial Project Coordinator



City of Chipley



CITY HALL

1442 Jackson Avenue

P.O. Box 1007

Chipley, Florida 32428

(850) 638-6350 Fax: (850) 638-6353

July 1, 2013

Mr. Fred Fox
Fred Fox Enterprises, Inc.
P.O. Box 1047
St. Augustine, FL 32085-1047

Dear Mr. Fox:

Please allow this letter to serve as a letter of reference for Fred Fox Enterprises, Inc. The City of Chipley has worked with Fred Fox Enterprises since 2003. Fred Fox Enterprises, Inc. has helped the City of Chipley secure three (3) Small Cities CDBG Neighborhood Revitalization Grants totaling two million one hundred thousand dollars (\$2,100,000.00) in funding. All of these projects have been funded through the State of Florida. Initially the projects were funded through the Florida Department of Community Affairs and more recently through the Florida Department of Economic Opportunity. Fred Fox Enterprises has administered all three (3) Small Cities CDBG projects they have obtained for the City.

Fred Fox Enterprises, Inc. has also worked with the City to obtain six (6) Florida Recreation Development Assistance Program (FRDAP) grants totaling over one million dollars (\$1,000,000.00) for the phased expansion and development of PALS Park, the primary public outdoor recreational facility within the City.

In Addition, Fred Fox Enterprises, Inc. recently worked with the City to obtain two hundred fifty thousand dollars (\$250,000.00) in funding from the Florida Department of Agriculture, State Energy Office to install more efficient light bulbs in the period lighting in downtown Chipley. The light bulb replacement project was recently completed.

The personnel at Fred Fox Enterprises, Inc. have worked closely with City's staff to carry out all of the projects referenced above. The City has found the staff at Fred Fox Enterprises, Inc. to have an excellent working knowledge of all the grant program referenced above. The staff at Fred Fox Enterprises has maintained a close working relationship with the staff at the state level administering the projects. Mr. Fox, with his excellent understanding of the state and federal grant programs, has been able to guide the City in developing Small Cities CDBG and other grant program applications that are both competitive and include activities which meet the City's needs. The grants obtained by the City with the assistance of Fred Fox Enterprises have resulted in a significant number of public infrastructure improvements.

Sincerely,

Dan Miner, City Administrator
City of Chipley, FL

Natural Gas Community





**CLAY COUNTY
FLORIDA**

Purchasing Division
P.O. Box 1366
477 Houston Street
4th Floor, Admin Building
Green Cove Springs, FL
32043-0367

Area Code: 904
Phone: 278-3761
529-3761
Fax: 278-3728

County Manager
Stephanie C. Kopelousos

Commissioners:
Wendell D. Davis
District 1
Douglas P. Conkey
District 2
Diane Hutchings
District 3
T. Chereese Stewart
District 4
Ronnie E. Robinson
District 5

Switchboard:
GCS (904) 284-6300
KH (352) 473-3711
KL (904) 533-2111
OP/MBG (904) 269-6300

www.claycountygov.com

Monday, July 1, 2013

To Whom It May Concern

RE: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

Clay County is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. Mr. Fox and his team assisted the County with numerous Community Development Projects including but not limited to our recent Neighborhood Revitalization grant which dealt with the new paving in the Highridge Estates area. Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application and administration process. Mr. Fox's firm is very informative and up to date on all of the regulations regarding Community Development Block Grant Projects funded through the Department of Economic Opportunity.

I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer/consultant.

If you have any questions, please do not hesitate to contact my office at 904-278-3735.

Sincerely,

Karen Thomas

Karen Thomas, CPPB, FCCN
Director of Administrative and Contractual Services



September 4, 2014

To Whom It May Concern

RE: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

The City of Clermont is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. The City has worked with Mr. Fox and his team since 1990 on Community Development Block Grant (CDBG), Florida Forever and other grant projects. To date, Fred Fox Enterprises, Inc., in coordination with City staff, has been able to obtain and administer two CDBG grants in the Housing Rehabilitation Category, one CDBG grant in the Neighborhood Revitalization category and one CDBG grant in the Commercial Revitalization category. In addition, Fred Fox Enterprises worked with the City to obtain funding for two consecutive Florida Forever Recreational Property Acquisition grants totaling over seven million dollars (\$7,000,000.00), enabling the City to acquire a large parcel of recreational property and save it from future commercial development.

Mr. Fox and his team have recently assisted the City with obtaining a FFY 2013 Community Development Block grant in the Neighborhood Revitalization category which will be used to construct flood and drainage improvements, water line replacement and sidewalk improvements in a low and moderate income neighborhood within our City. The grant was one of only fourteen (14) funded in the Neighborhood Revitalization category. Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application process. The city anticipates requesting proposals for administration of the CDBG Neighborhood Revitalization grant in the next few weeks. Mr. Fox's firm is very informative and up to date on all of the regulations regarding all of the Community Development Block Grant funding categories. The CDBG program is administered through the Florida Department of Economic Opportunity.

I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer/consultant.

If you have any questions, please do not hesitate to contact our office.

Sincerely,


James Kinzler
Director of Environmental Services



City of Crescent City

3 NORTH SUMMIT STREET
CRESCENT CITY, FLORIDA 32112-2599

City Hall: (386) 698-2525
Police: (386) 698-1211
Fire: (386) 698-1212
Gas Dept: (386) 698-1486
Water Dept: (386) 698-2525
FAX: (386) 698-3467

September 8, 2014

RE: Letter of Reference for Fred Fox Enterprises, Inc.

To Whom it May Concern:

The City of Crescent City is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. The City worked with Mr. Fox and his team from 1984 until 2009 to obtain, and carry out, two *Community Development Block Grant [CDBG] Neighborhood Revitalization* projects; three *CDBG Housing Revitalization* projects; and one *CDBG Commercial Revitalization* project.

Recently, the City utilized the services of Fred Fox Enterprises to successfully apply for a *Community Development Block Grant* in the *Neighborhood Revitalization* category for drainage improvements in several service areas throughout the western half of the City. This project was one of only fourteen *CDBG Neighborhood Revitalization* projects funded by the Department of Economic Opportunity [DEO]. The Fox firm is now beginning the administration of this project.

Mr. Fox and his team were very helpful in guiding our staff through each required step of the grant application process. This firm is very informative and up-to-date on all of the regulations regarding the CDBG grant program funded through DEO.

I would highly recommend Fred Fox Enterprises, Inc. to any community looking for a knowledgeable and experienced granting writing firm and/or administrator.

Sincerely,

Patrick Kennedy
City Manager



CITY OF DADE CITY

"Proud Heritage, Promising Future"

Carnille Hernandez, Mayor
Eunice M. Penix, Mayor Pro-Tem
Scott Black, Commissioner
William L. Dennis, Commissioner
James D. Shive, Commissioner

William C. Poe, Jr., City Manager
Leslie Porter, Finance Director
Suzanne DeAugustino, City Clerk
Karla S. Owens, City Attorney

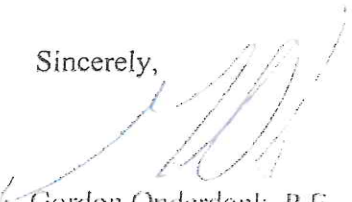
September 5, 2014

Dear Sir or Madam:

The City recommends Fred Fox Enterprises, Inc. to anyone looking for grant funding from Florida's Department of Economic Opportunity. Recently, the City utilized their services for both application preparation and the administration of a Small Cities Community Development Block Grant. Their extensive knowledge of the grant application process and experience in meeting the challenging administration requirements has kept the City current with submittals and requests.

The City of Dade City looks forward to working with Fred Fox Enterprises, Inc. in the future.

Sincerely,



Gordon Onderdonk, P.E.
City Engineer / Public Works Director

Established 1889

38008 MERIDIAN AVENUE • P.O. BOX 1355 • DADE CITY, FL 33526-1355 • (352) 523-5050 FAX (352) 521-1422



TOWN OF EATONVILLE

"THE OLDEST BLACK INCORPORATED MUNICIPALITY IN AMERICA"

September 5, 2014

To Whom It May Concern

RE: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

The Town of Eatonville is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. The Town has worked with Mr. Fox and his team for the past twenty-five (25) years on Community Development Block Grant (CDBG) projects. Mr. Fox and his team recently assisting the Town with the development and submission of a Community Development Block Grant application which deals with sewer line and lift station replacement. The Neighborhood Revitalization grant the Town recently obtained was one of only fourteen (14) Neighborhood Revitalization grants awarded by the Florida Department of Economic Opportunity during the recently completed FFY 2013 CDBG application cycle. Mr. Fox's team has been very helpful in guiding our staff through each required step of the CDBG grant's application and administration process.

Through the years, Mr. Fox's firm has helped the Town obtain and has administered four CDBG Neighborhood Revitalization grant projects and one CDBG Housing Rehabilitation grant project during this period of time. Mr. Fox's firm is very informative and up to date on all of the regulations regarding Community Development Block Grant Projects funded through the Department of Economic Opportunity.

I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer, administrator or consultant.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Katrina Gibson
Finance Director

Bobby Crosby
Gilchrist County Administrator
209 SE First Street
Trenton, FL 32693
352-463-3198 - Phone
352-463-3411 - Fax

April 4, 2018

To: Whom It May Concern
Re: Letter of reference for Fred Fox Enterprises, Inc.

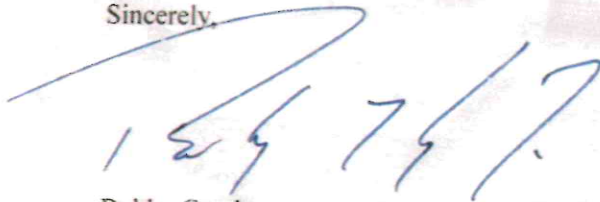
Dear Sir/Madam:

Gilchrist County is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. Mr. Fox and his team have assisted the County with our Neighborhood Revitalization grant which deals with flood and drainage improvements. Mr. Fox's team has also helped with several Florida Recreation Assistance Program (FRDAP) grants. Mr. Fox's team has been very helpful in guiding our staff through each required step of our grant applications and administration process. Mr. Fox's firm is very informative and up-to-date on all of the regulations regarding Community Development Block Grant Projects funded through the Department of Economic Opportunity as well the Florida Recreation Assistance Program Grant Projects.

I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer/consultant.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Bobby Crosby', written over a faint red circular stamp.

Bobby Crosby,
Gilchrist County Administrator
BC/dc

CITY OF GRACEVILLE

Post Office Box 637
Graceville, Florida 32440

J. Eugene Adams
City Manager

Michelle C. Watkins
City Clerk



Telephone
(850) 263-3250

FAX
(850) 263-7387

January 4, 2017

To Whom It May Concern,

The City of Graceville has had the opportunity to work with Fred Fox Enterprises Inc. for ongoing 20 years. During this time the City of Graceville has utilized Fred Fox Enterprises Inc. in both a grant writing and grant administration capacity. The City has been extremely pleased with the level of knowledge and support that this firm has afforded the City.

Mr. Fox and his staff have a through knowledge of the Small Disadvantaged Community Block Grant Program. This knowledge has been invaluable to the City of Graceville.

In addition to CDBG program involvement Fred Fox Enterprises Inc. has worked with the City with equal success and professionalism acquiring funding through the Florida Department of Environmental Protection FRDAP process.

If I can be of further assistance or can afford any further information please feel free to contact me at 850-263-3250

Sincerely,

Eugene Adams
City Manager

EAmw

Town of Grand Ridge

P.O. Drawer 180
Grand Ridge, FL 32442
Phone: (850) 592-4621

2086 Porter Avenue
Grand Ridge, FL 32442
Fax: (850) 592-5583

Email: townofgrandridge@embarqmail.com

April 9, 2018

To Whom It May Concern:

The Town of Grand Ridge would highly recommend Fred Fox Enterprises, Inc. for grant administration or grant writing. Fred Fox Enterprises, Inc. has helped the Town obtain (6) six CDBG grants to upgrade our water and wastewater collection systems. We are also in the process of applying for another CDBG Neighborhood Revitalization Grant with Mr. Fox's assistance.

The Town has maintained a prosperous working with Mr. Fox for over 25 years. Mr. Fox and his staff are very professional, and they possess the technical expertise needed in all phases of the grant process. We have found the staff to be very responsive to our inquiries and highly knowledgeable of the programs they administer for the Town. We have always received outstanding service and have been very pleased with his professionalism on behalf of the Town.

Should further information be required, please feel free to contact me at (850)592-4621. I would be happy to assist in way necessary.

Sincerely,



JR Moneyham
Town Manager

/ara



HAINES CITY

WWW.HAINESCITY.COM

January 3, 2017

To Whom It May Concern,

The City of Haines City has worked with Fred Fox Enterprises, Inc., since 2003. The knowledge and expertise that Fred Fox and his staff have in processing applications and administering grants are invaluable.

We would recommend Fred Fox Enterprises, Inc., in obtaining and administering grants for your organization.

Sincerely,

CITY OF HAINES CITY

Richard Sloan
Acting City Manager

RS:js

UTILITIES DEPARTMENT

HARDEE COUNTY
BOARD OF COUNTY COMMISSIONERS
Office of Community Development and General Services
Janet Gilliard, Director
412 West Orange Street, Room 201
Wauchula, Florida 33873
Telephone: 863-773-6349 * Fax: 863-773-5801***TDD:711**

September 9, 2014

Fred D. Fox, President
Fred Fox Enterprises, Inc.
P.O. Box 1047
St. Augustine, Florida 32085

Re: Reference

Dear Mr. Fox:

We are pleased to provide you with a letter of reference for your successful administration of our \$2.25 million CDBG Disaster Recover Initiative Grant Program. This program resulted from the 2004 hurricane season as we were directly impacted from Charley, Frances and Jeanne. Fred Fox and his team brought forth a level of technical expertise during a time that we were trying to recover our hurricane-ravaged community. This program provided the means to implement our first endeavor of connecting individual homes to our public water and sewer systems. Retaining the Fox team to administer this program allowed County staff the time to focus our efforts on rebuilding.

Currently, Fred Fox Enterprises provides administration for the CDBG-DRI and CDBG-DREF funding contracts in a combined amount of \$872,497.30. These programs are an extenuation of the CDBG Disaster Recovering Initiative and involves connecting additional individual homes to our public water and sewer systems. Approximately 190 total families will be provided safe drinking water as well as sewage disposal through public utilities.

The Fox team remains extremely valuable to our organization. Without hesitation, Hardee County would recommend Fred Fox Enterprises, Inc. to other organizations. We look forward to working with them again in the future.

Feel free to contact me at the address above should you wish to further discuss.

Sincerely,



Janet Gilliard, Director
Community Development & General Services

JG/eb



"An Equal Opportunity Employer"



June 28, 2013

To Whom It May Concern

RE: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

The City of Hawthorne is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. Mr. Fox and his team assisted the City with our Neighborhood Revitalization grant which dealt with upgrades to the City's Wastewater Treatment Plant. Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application and administration process. Mr. Fox's firm is very informative and up to date on all of the regulations regarding Community Development Block Grant Projects funded through the Department of Economic Opportunity.

We look forward to working with Mr. Fox and his firm on future projects. I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer/consultant.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Ellen Vause
City Manager

City of High Springs
110 NW 1st Avenue
High Springs, Florida 32643



Telephone (386) 454-1416
Facsimile: (386) 454-4462
Web: www.highsprings.us

September 8, 2014

To Whom It May Concern

RE: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

The City of High Springs is pleased to offer this letter of reference for Fred fox Enterprises, Inc. The City has worked with Mr. Fox and his team for the past fifteen (15) years on Community Development Block Grant projects. Fred Fox Enterprises recently assisted the City with the preparation of a Small Cities Community Development Block Grant in the Neighborhood Revitalization category. The grant was one of only fourteen (14) grants awarded by the Department of Economic Opportunity in the Neighborhood Revitalization category. The grant deals with the replacement of a number of water lines within our City. Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application process. Fred Fox Enterprises has helped the City of High Springs obtain several Community Development Block Grants over the years they have worked with the City including two grants in the Neighborhood Revitalization category and one grant in the Commercial Revitalization category. Mr. Fox's firm is very informative and up to date on all of the regulations regarding Community Development Block Grant Projects funded through the department of Economic Opportunity.

I would highly recommend Mr. Fox's firm to any other community looking for knowledgeable and experienced grant writer, administrator and consultant.

If you have any questions, please do not hesitate to contact our office.

Sincerely

Ed Booth
City Manager

EB/as

TOWN OF HILLIARD

A Florida Municipality

April 5, 2018

To Whom It May Concern

RE: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

The Town of Hilliard is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. Mr. Fox and his team assisted the Town with our Neighborhood Revitalization grant which dealt with upgrades to the Town's Wastewater Treatment Plant and are currently assisting with water main and force main replacements within our Town. Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application and administration process. Mr. Fox's firm is very informative and up to date on all of the regulations regarding Community Development Block Grant Projects funded through the Department of Economic Opportunity.

I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer/consultant.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

TOWN OF HILLIARD

Lisa Purvis

Lisa Purvis, MMC
Town Clerk

P.O. Box 249

Hilliard, Florida 32046

(904) 845-3555



INDIAN RIVER COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT
 1801 27th Street, Vero Beach FL 32960
 772-226-1237 / 772-978-1806 fax
www.ircgov.com

August 27, 2014

To Whom It May Concern:

Be advised that Fred Fox Enterprises, Inc. (FFE) provided grant administration and consultant services for Indian River County's 2004 Disaster Recovery Initiative (DRI) Community Development Block Grant (CDBG) and Indian River County's 2008 Neighborhood Stabilization Program 1 (NSP1) CDBG. Funds from the DRI grant were used for the construction of a fire station, a vacuum sewer system, and two community waterline/water hook-up projects. Funds from the NSP1 were used for the acquisition, rehabilitation, and resale/rental of numerous single family housing units.

FFE administered the DRI grant from August 2005 through close-out approval on April 3, 2009 and administered the NSP1 grant from early 2009 through the present time (currently working on closing out this grant). FFE staff was responsible for the various administrative aspects of the grants, which include the activities listed in the below table.

Activity	DRI	NSP1
Maintaining CDBG records.	X	X
Preparing monthly progress (NSP1), quarterly progress (DRI), quarterly projection of contract payment, and MBE reports.	X	X
Preparing request for funds.	X	X
Reviewing and recommending changes to Request For Qualifications.	X	X
Preparing Department of Community Affairs/Department of Economic Opportunity monitoring packages.	X	X
Reviewing contractor pay requests.	X	X
Preparing and collecting intake applications for water hook-ups.	X	N/A
Preparing environmental reviews.	X	X
Conducting annual rental housing inspections.	N/A	X
Preparing grant agreement modifications.	X	X
Attending numerous grant related meetings.	X	X
Providing technical assistance to the county.	X	X

FFE staff has always been professional and courteous. Consequently, county staff has had a good working relationship with FFE.

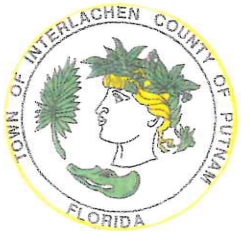
To the best of my knowledge staff at FFE maintains the program standards required by federal and state regulations.

If you have any questions, please feel free to contact me at (772) 226 – 1243.

Sincerely,

A handwritten signature in blue ink that reads "Bill Schutt". The signature is written in a cursive style with a long horizontal stroke at the end.

Bill Schutt, AICP
Senior Economic Development Planner



TOWN OF INTERLACHEN

"Between the Lakes"

311 ATLANTIC AVENUE

INTERLACHEN, FLORIDA 32148

Phone: 386-684-3811 • Fax: 386-684-3812

www.interlachen-fl.gov

Mayor ~ J. Ken Larsen
Chairperson ~ Carolyn Meadows
Vice-Chair ~ John Lahert
Council ~ Beverly Bakker
Council ~ Carolyn Bennett
Council ~ Judi Costanzo

The Town Council Meets the Second Tuesday of Each Month at 7:00 p.m.

January 6, 2017

Mr. Fred Fox
Fred Fox Enterprises, Inc.
221 Treasure Beach Road
St. Augustine, Florida 32080

Re: Letter of Reference

Dear Mr. Fox:

The Town of Interlachen has enjoyed a most prosperous working relationship with Fred Fox Enterprises, Inc., for the past thirty (30) years. Fred Fox Enterprises has always worked in a most expeditious manner in helping the Town to obtain Neighborhood Revitalization and Housing Community Development Block Grants. We have received approximately twelve (12) grants to improve our many dirt streets, establish a new water system, upgrade a water system and retrofit our Town Office to be used as our Emergency Operations Center. Fred Fox Enterprises, Inc., has always advised the Town of their possible points' score and his recommendation has always been right on the money.

Fred Fox Enterprises, Inc., has always been just a telephone call away from any inquiry that we have had even if they were not administering a grant for the Town at the time. They always have time to help with any problem and if by chance they can not help, they at least try to find someone that can help.

Mr. Fox and his staff stay up to date with the latest regulations and are professional in every aspect of their jobs. Rules and regulations change from grant period to grant period and Fred Fox Enterprises, Inc., seems to somehow stay abreast of all the changes no matter which type of grant it may be. Fred Fox Enterprises, Inc., secured and managed six (6) FRDAP, two (2) Historic Preservation Special Category grants and a FEMA Hazard Mitigation Grant for the Town as well as several Community Development Block Grants.

If you have any questions, please contact our office at (386) 684-3811.

Sincerely,

Pamela S. Wilburn, Town Clerk
Town of Interlachen



BOARD OF COUNTY COMMISSIONERS JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827
450 WEST WALNUT STREET; MONTICELLO, FLORIDA 32344
PHONE: (850)-342-0287

Benjamin Bishop
District 1

John Nelson
District 2

Hines F. Boyd
District 3

Betsy Barfield
District 4, Chair

Stephen Walker
District 5

October 15, 2014

To Whom It May Concern

Dear Sir/Madam:

Please accept this letter of reference for Fred Fox Enterprises, Inc. Jefferson County recently worked with Mr. Fox and his team to obtain a Community Development Block Grant in the Housing Rehabilitation Category. Fred Fox enterprises guided the County through the CDBG application process allowing the County to receive the maximum possible years on Community Development Block Grant application. Jefferson County was one of only six (6) communities funded in the Housing Rehabilitation category. Mr. Fox and his team are currently assisting the County with the administration of the Community Development Block Grant Housing Project which deals with housing rehabilitation/demolition/replacement and temporary relocation replacement of a minimum of ten (10) homes in our Community. Thus far, Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application and administration process. Mr. Fox's firm is very informative and up to date on all of the regulations regarding all four funding categories of the Community Development Block Grant Program funded through the Florida Department of Economic Opportunity.

I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer, administrator or consultant.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Parrish Barwick
County Coordinator
Jefferson County, Florida

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney



April 5, 2018

To Whom It May Concern

RE: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

The Town of Lady Lake is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. The Town began working with Mr. Fox and his team during the FFY 2012 Community Development Block Grant (CDBG) application cycle. Mr. Fox and his team have continually worked at assisting the Town with Community Development Block Grant Project funding in the Neighborhood Revitalization category. Projects including flood and drainage improvements, lift station renovation and sidewalk improvements within our community.

Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application and administration process. Mr. Fox's firm is very informative and up to date on all of the regulations regarding the Community Development Block Grant Program funded through the Department of Economic Opportunity.

I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer and/ or administrator.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "C. T. Eagle, Sr.", written over a white rectangular area.

C. T. Eagle, Sr.
Director of Public Works
Town of Lady Lake



Town of Lake Hamilton

TELEPHONE (863) 439-1910
FAX (863) 439-1421

POST OFFICE BOX 126
LAKE HAMILTON, FL 33851-0126

September 5, 2014

To Whom It May Concern

RE: Letter of Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

The Town of Lake Hamilton is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. The Town has worked with Mr. Fox and his team for the past few years on a Community Development Block Grant Neighborhood Revitalization project. Our initial experience with Mr. Fox's organization was when they were hired to administer a Disaster Recovery Initiative (DRI) Community Development Block Grant for Polk County. A portion of the funding from this grant was used to renovate a local recreational facility and provided some much needed storm water drainage improvements.

Based upon that that positive experience the Town of Lake Hamilton utilized Mr. Fox's firm to assist in the development of a Small Cities Community Development Block Grant (CDBG) in the Neighborhood Revitalization category. The application was submitted to the Department of Economic Opportunity during the FFY 2012 CDBG application cycle. The project includes water line and fire hydrant replacement in a low income neighborhood. The Florida Department of Economic Opportunity awarded funding for the project and construction of the project is nearly completed. Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application and administration process. The firm is very informative and up to date on all of the regulations regarding the Community Development Block Grant Program funded through the Florida Department of Economic Opportunity.

I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer/consultant.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Marlene M. Wagner
Mayor

April 5, 2018

Mr. Fred Fox
Fred Fox Enterprises, Inc.
26 Spanish Street
St. Augustine, FL 32805

Re: Letter of Reference

Dear Mr. Fox:

I want to thank you for the high quality of work your firm has provided the City of Leesburg over the last several years. The millions of dollars in state grants you have assisted our City in receiving is a testimonial to your expertise and professionalism. The City of Leesburg hires dozens of firms annually to provide a variety of consulting services. Your firm is the only one of a few that I feel has consistently met our expectations, which you know are very high.

Thank you and keep up the good work!

Sincerely



Ken Thomas, MPA
Director of Housing and Redevelopment



(863) 946-0711
FAX: (863) 946-2988

P. O. BOX 399

City of Moore Haven
MOORE HAVEN, FL 33471



June 28, 2013

To Whom It May Concern

RE: Letter of Reference for Fred Fox Enterprises, Inc.

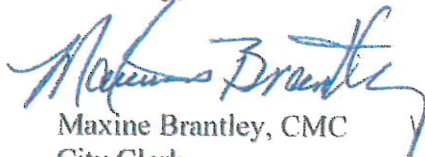
Dear Sir/Madam:

The City of Moore Haven is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. Mr. Fox and his team assisted the City with our Neighborhood Revitalization grant which dealt with upgrades to the City's Water Treatment Plant, the replacement of water lines within the City and the renovation of restrooms at the City's park to include handicap accessibility. Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application and administration process. Mr. Fox's firm is very informative and up to date on all of the regulations regarding Community Development Block Grant Projects funded through the Department of Economic Opportunity.

I would highly recommend Mr. Fox's firm to any other community looking for a knowledgeable and experienced grant writer/consultant.

If you have any questions, please do not hesitate to contact our office.

Sincerely,


Maxine Brantley, CMC
City Clerk

Mayor

Robert L Skipper

Town of Noma

3467 Skipper Ave.
Bonifay Fl. 32425

Phone: (850) 263-3449

Fax: (850) 263-0401

April 09, 2018

Mr. Fred Fox
Fox Enterprises, Inc
P.O. Box 1047
St. Augustine, Florida 32085-1047

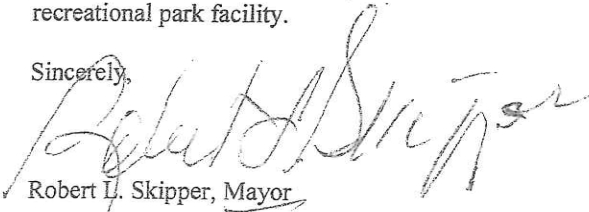
Dear Mr. Fox:

Please allow this letter to serve as a letter of reference for Fred Fox Enterprises, Inc. The Town of Noma has worked with Fred Fox Enterprises since 2003. Beginning in 2003, Fred Fox Enterprises, Inc. has worked with the Town of Noma securing one million eight hundred thousand dollars (\$1,800,000.00) in funding for three (3) Small Cities, Community Development Block Grant (CDBG) projects all in the Neighborhood Revitalization category. All three of these projects were funded through the State of Florida. Initially the projects were funded through the Florida Department of Community Affairs and more recently through the Florida Department of Economic Opportunity. Fred Fox Enterprises has administered all three (3) projects they obtained for the Town.

Additionally; Fred Fox Enterprises, Inc. has worked with the Town to secure several Florida Recreation Development Assistance Project (FRDAP) Grants to upgrade the Town's outdoor recreational facility. Fred Fox Enterprises has also worked with the Town to obtain a Florida Department of Agriculture Division of Energy grant which were used to renovate the Town Hall and provide solar lighting in the Town's park.

The personnel at Fred Fox Enterprises, Inc. have worked closely with the Town's elected officials and staff to carry out all of these projects. The Town has found the staff at Fred Fox Enterprises, Inc. to have an excellent working knowledge of all of the Small Cities CDBG program categories. Fred Fox Enterprises staff has maintained a close working relationship with the program staff at the state and Federal level. Mr. Fox, with his excellent understanding of the state and federal grant programs, has been able to guide the Town in developing Small Cities SCBG applications that are both competitive and include activities which meet the Town's needs. The grants obtained by the Town with the assistance of Fred Fox Enterprises have resulted in significant infrastructure improvements, Town Hall renovations and upgrades to the Town's recreational park facility.

Sincerely,


Robert L. Skipper, Mayor

VERNON MYERS
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

ALLEGRA KITCHENS
COMMISSIONER

PHIL LEARY
COMMISSIONER

JAMES NORWOOD, JR.
COMMISSIONER



MICHAEL J. CZYMBOR
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

GARY S. GETCHELL
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT.

DONALD E. HOLMES
CITY ATTORNEY

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

September 16, 2014

To Whom It May Concern

RE: Letter of Reference – Grant Writing & Administration Services
Mr. Fred Fox, Fred Fox Enterprises, Inc.
P.O. Box 1047, St. Augustine, FL 32085-1047

Dear Sir/Madam:

The City of Palatka has utilized the services of Fred Fox and/or Fred Fox Enterprises, Inc. for approximately 31 years for both Grant Writing and Administration Services related to Community Development Block Grant and Florida Recreational Development Assistance Program projects. It has been our experience that the associates at Fred Fox Enterprises, Inc. are professional, knowledgeable and reliable in carrying out their responsibilities. Mr. Fox and his staff have proven their vast knowledge and expertise related to grant funding sources, the availability of funds within these programs, application preparation and program administration.

It is our pleasure to recommend Fred Fox Enterprises, Inc. and the knowledgeable and reliable service that they provide.

If you should have any questions, please do not hesitate to contact me at 386-329-0100.

Sincerely,

Michael J. Czymbor
City Manager

MJC:vwj

LORRIE SMITH, Chair
STEFAN SCHULT, Vice Chair

Commissioners:
KELLY COSGRAVE
KATHY DOHERTY
SARAH PALLONE
DAVID LEIDEL
RACHEL LOVETT



Community Redevelopment Agency

368 South Commerce Avenue
Sebring, Florida 33870
863-471-5104
863-471-5165 Fax
Downtownsebring.org

KRISTIE VAZQUEZ
Executive Director
Email:
kristievazquez@mysebring.com

NELLIE ALBARRAN
Administrative Assistant
Email:
nellicalbarran@mysebring.com

Mr. Fred Fox
Fred Fox Enterprises, Inc.
P.O. Box 1047
St. Augustine, FL 32085-1047

May 31, 2018

Dear Mr. Fox:

Please allow this letter to serve as a letter of reference for Fred Fox Enterprises, Inc. The City of Sebring has worked with Fred Fox Enterprises since 1986. Beginning in 1986, Fred Fox Enterprises, Inc. has helped the City of Sebring secure almost seven million six hundred thousand dollars (\$7,600,000.00) in funding for twelve (12) Small Cities, Community Development Block Grant (CDBG) projects. All of these projects have been funded through the State of Florida. Initially the projects were funded through the Florida Department of Community Affairs and more recently through the Florida Department of Economic Opportunity. Fred Fox Enterprises has administered all twelve (12) projects they obtained for the City. The most recent projects include:

- 2012 Economic Development Project in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000.00). This project involves a water main extension, sewer main extension, lift station upgrades and road improvements to facilitate the development of the Newsom Eye Surgery Center;
- 2009 ARRA Commercial Revitalization Project in the amount of seven hundred fifty thousand dollars (\$750,000.00). This project involved streetscape improvements along the following streets:
 1. Circle Park Drive for its entire circumference, a distance of 750 linear feet.
 2. South Ridgewood Drive between Circle Park Drive and Wall Street, a distance of 150 linear feet.
 3. North Ridgewood Drive between Circle Park Drive and Wall Street, a distance of 150 linear feet.
 4. North Commerce Avenue between Circle Park Drive and Wall Street, a distance of 150 linear feet.
 5. South Commerce Avenue between Circle Park Drive and Wall Street, a distance of 150 linear feet.
 6. West Center Avenue between Circle Park Drive and Wall Street, a distance of 150 linear feet.
 7. East Center Avenue between Circle Park Drive and Wall Street, a distance of 150 linear feet.

- 2005 Commercial Revitalization project in the amount of seven hundred fifty thousand dollars (\$750,000). This project involved streetscape improvements and undergrounding of utilities along the following streets:
 1. North Ridgewood Avenue (Sebring Parkway to Helena Street)
 2. Lemon St. (Railroad Tracks to Martin Luther King Blvd./Highlands Ave.)
 3. East Side of Martin Luther King Blvd./Highlands Ave. (Sheriff's Tower Rd. to Grove St.)
 4. West Side of Martin Luther King Blvd. (Tangerine St. to Grand Ave.)

Additionally, the 2005 Commercial Revitalization project involved only streetscape improvements along the following streets:

1. Sebring Parkway (N. Ridgewood Ave. to Maple Ave.)
 2. Glenwood Avenue/Pear St. (Hawthorne Drive to Lemon St.)
- 2005 Economic Development project in the amount of seven hundred fifty thousand dollars (\$750,000). This project involved the construction of the infrastructure improvements needed for the development of the Marriott Residence Inn located on the northwest corner of US 27 and Tubbs Road.
 - 2004 Economic Development project in the amount of seven hundred fifty thousand dollars (\$750,000). This project involved the infrastructure improvements needed for the development of the Amerikan plastic plant nursery container facility in the Sebring Industrial Park off of south US 27. The improvements included a water line extension, sewer line extension, street improvements, natural gas line extension, and the extension of three phase electrical power to the project site.

The personnel at Fred Fox Enterprises, Inc. have worked closely with City's staff to carry out all of these projects. The City has found the staff at Fred Fox Enterprises, Inc. to have an excellent working knowledge of all of the Small Cities CDBG program categories. Fred Fox Enterprises staff has maintained a close working relationship with the program staff at the state and federal level. Mr. Fox, with his excellent understanding of the state and federal grant programs, has been able to guide the City in developing Small Cities CDBG applications that are both competitive and include activities which meet the City's needs. The grants obtained by the City with the assistance of Fred Fox Enterprises have resulted in significant public infrastructure improvements as well the creation of a significant number of new jobs in the City.

Sincerely,



Kristie Vazquez
Executive Director
Downtown Sebring Community Redevelopment Agency
Sebring, Florida

City of St. Marks

P.O. Box 296 • 788 Port Leon Drive • St. Marks, FL 32355-0296
Phone: (850) 925-6224 • Fax: (850) 925-5657

January 10, 2017

Mr. Fred Fox
PO Box 1047
St. Augustine FL 32085-1047

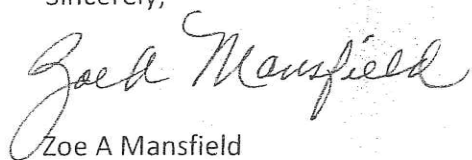
RE: Letter of Reference-Grant Writing & Administrative Services

To Whom It May Concern:

The City of St. Marks has utilized the services of Fred Fox Enterprises for approximately 19 year for both Grant Writing and Administrative Services related to **Community Development Grant and Florida Recreation Development Assistant Programs** projects. It has been our experience that the Associates at Fred Fox Enterprises are professional, knowledgeable and very reliable in carrying out their responsibilities. Mr. Fred Fox and his staff have always proven their vast knowledge and expertise related to grant funding sources, the availability of funds within these programs, application preparation and program administration. It is our pleasure to recommend Fred Fox Enterprises and the knowledge and reliable service they provide.

If you have any questions, please do not hesitate to contact me at 850-925-6224.

Sincerely,



Zoe A Mansfield
City Manager



St. Johns County Board of County Commissioners

Public Works | Engineering Division

October 14, 2015

Mr. Fred Fox, President
Fred Fox Enterprises, Inc.
P.O. Box 840338
St. Augustine, FL 32080-0338

Dear Mr. Fox:

Please allow this letter to serve as a letter of reference for Fred Fox Enterprises, Inc. St. Johns County has worked with Fred Fox Enterprises for the past few years. Beginning in 2009, Fred Fox Enterprises, Inc. has worked with St Johns County to prepare the County's application and administer, a one million three hundred thousand three hundred twenty eight dollar (\$1,300,328.00) Disaster Recovery Initiative (DRI) grant, a four hundred sixty thousand six hundred thirty five dollars and fifty cent (\$460,635.50) Disaster Recovery Enhancement Fund (DREF) grant and a seven hundred fifty thousand dollar (\$750,000.00) Small Cities Community Development Block Grant (CDBG) in the Economic Development category for the infrastructure required to develop the Silver Creek Assisted Living Facility. All three of these projects were funded through the State of Florida Department of Community Affairs and later through the Florida Department of Economic Opportunity when the Department of Community Affairs was abolished. Fred Fox Enterprises has administered all three of the HUD funded projects described herein they obtained for the County.

The personnel at Fred Fox Enterprises, Inc. have worked closely with the County's staff, the project engineers and the Participating Party on the Silver Creek Assisted Living Facility project to carry out all of these projects. The County has found the staff at Fred Fox Enterprises, Inc. to have an excellent working knowledge of the Disaster Recovery Program, and Small Cities CDBG program. Fred Fox Enterprises staff has maintained a close working relationship with all of the program staff at the state and federal level. Mr. Fox, with his excellent understanding of the state and federal grant programs, has been able to guide the County in developing applications for all three HUD funded programs that were both competitive and include activities which met the County's needs. The three grants obtained by the County with the assistance of Fred Fox Enterprises have resulted in the construction of a significant number of infrastructure improvements as well as the creation of a number of new jobs. The management of the Neighborhood Stabilization program enabled the County to lessen the impact the recent housing crisis had on our local housing market.

Sincerely,


Nick M. Perpich, P.E.
Engineer



April 20, 2018

To Whom It May Concern;

The City of Vernon has worked with Fred Fox Enterprises, Inc. since February, 2003. The entire staff of this organization has proven to demonstrate professionalism, expertise, and timeliness in response to the needs of the City. Mr. Fox has assisted with the acquisition of CDBG as well as FRDAP grants and the submittal of historical grant applications. The most recent projects include the Department of Agriculture Energy Grant and the CDGB water and sewer line replacement project.

We look forward to continuing our working relationship with this firm on future projects and recommend Fred Fox Enterprises, Inc. to other agencies seeking grant writing and administrative services. I would like to add that Mr. Fox came highly commended with outstanding references and we have not been disappointed with his service or that of his staff.

Best regards,

A handwritten signature in blue ink that reads "Tina Sloan". The signature is written in a cursive, flowing style.

Tina Sloan

Mayor

tw



Walton County Grants Department
176 Montgomery Circle
DeFuniak Springs, FL 32435
(850) 892-8401
Fax: (850) 892-8435

July 3, 2013

Mr. Fred Fox
Fred Fox Enterprises, Inc.
P.O. Box 1047
St. Augustine, FL 32085-1047

Dear Mr. Fox:

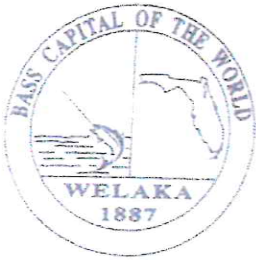
Please allow this letter to serve as a letter of reference for Fred Fox Enterprises, Inc. Walton County has worked with Fred Fox Enterprises for the past few years. Beginning in 2010, Fred Fox Enterprises, Inc. has worked with Walton County to securing two seven hundred and fifty thousand dollar (\$750,000.00) Small Cities, Community Development Block Grant (CDBG) projects both of which were in the economic Development category. Both of these projects were funded through the State of Florida. The first project was funded through the Florida Department of Community Affairs, the second project was funded through the Florida Department of Economic Opportunity. Fred Fox Enterprises has administered both of the CDBG Economic Development projects they obtained for the County.

The personnel at Fred Fox Enterprises, Inc. have worked closely with the County's staff project engineers to carry out both of these projects. The County has found the staff at Fred Fox Enterprises, Inc. to have an excellent working knowledge of the Small Cities CDBG program Economic Development categories. Fred Fox Enterprises staff has maintained a close working relationship with the program staff at the state and federal level. Mr. Fox, with his excellent understanding of the state and federal grant programs, has been able to guide the County in developing Small Cities CDBG Economic Development applications that are both competitive and include activities which meet the County's needs. The two grants obtained by the County with the assistance of Fred Fox Enterprises have resulted in the construction of a significant number of infrastructure improvements as well as the creation of a number of new jobs.

Sincerely,

A handwritten signature in blue ink that reads "Angie Biddle".

Angie Biddle, Grants Coordinator



Town of Welaka

P.O. Box 1098
WELAKA, FLORIDA 32193-1098

386-467-9800
386-467-2303

FAX
1-386-467-8863

UTILITIES DEPARTMENT
386-467-8677

July 3, 2013

Mr. Fred Fox
Fred Fox Enterprises, Inc.
P.O. Box 1047
St. Augustine, FL 32085-1047

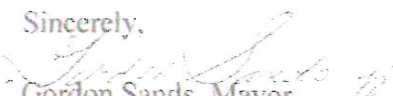
Dear Mr. Fox:

Please allow this letter to serve as a letter of reference for Fred Fox Enterprises, Inc. The Town of Welaka has worked with Fred Fox Enterprises since 1986. Beginning in 1986, Fred Fox Enterprises, Inc. has worked with the Town of Welaka securing five million dollars (\$5,000,000.00) in funding for ten (10) Small Cities, Community Development Block Grant (CDBG) projects. The ten grants include six (6) Neighborhood Revitalization projects, three (3) Housing Revitalization projects and one (1) Economic Development project. All of these projects have been funded through the State of Florida. Initially the projects were funded through the Florida Department of Community Affairs and more recently through the Florida Department of Economic Opportunity. Fred Fox Enterprises has administered all ten (10) projects they obtained for the town.

Additionally; Fred Fox Enterprises has worked with the Town to secure several Florida Recreation Development Assistance Project (FRDAP) Grants to upgrade the Town's outdoor recreational facilities. Fred Fox Enterprises has also worked with the Town to obtain a Department of State Bureau of Historic Preservation grant and a Florida Department of Agriculture Division of Energy grant which were used to renovate Town Hall.

The personnel at Fred Fox Enterprises, Inc. have worked closely with the Town's elected officials and staff to carry out all of these projects. The Town has found the staff at Fred Fox Enterprises, Inc. to have an excellent working knowledge of all of the Small Cities CDBG program categories. Fred Fox Enterprises staff has maintained a close working relationship with the program staff at the state and federal level. Mr. Fox, with his excellent understanding of the state and federal grant programs, has been able to guide the Town in developing Small Cities CDBG applications that are both competitive and include activities which meet the Town's needs. The grants obtained by the Town with the assistance of Fred Fox Enterprises have resulted in significant public infrastructure improvements, Town Hall renovations and a significant upgrade to a large portion of the single family housing stock within the Town.

Sincerely,


Gordon Sands, Mayor



CITY OF
WILLISTON
FLORIDA

50 N.W. Main ST. • P.O. Drawer 160 • Williston, Florida 32696-0160
50 N.W. Main St. P.O. Drawer 160 Williston, Florida 32696-0160
Phone (352) 528-3060 Fax (352) 528-0390

October 31, 2014

RE: Mr. Fred Fox
26 Spanish Street
P.O. Box 1047
St. Augustine, FL 32085-1047

To Whom it may concern:

The City of Williston has used the services of Fred Fox Enterprises for many years to apply and procure grants that have significantly improved the quality of life here in our community. By helping us to obtain and manage Community Development Block Grants (CDBG), Florida Recreation Development Assistance Program grants (FRDAP), and United States Department of Agriculture grants (USDA), we have been able to construct new water and sewer facilities, a natural gas gate station, and additional recreational facilities.

The staff at Fred Fox Enterprises has always been professional, thorough and diligent when it comes to either applying for a grant or managing a grant that we have been awarded. Because of these traits their firm has helped the City to become a better place.

I would strongly recommend their firm to any community or potential client.

Thank you,

Adam Hall
City of Williston
Community Development and Grants Manager

Mayor - R. GERALD HETHCOAT / President – JASON CASON
Vice President – CHARLES GOODMAN
Council members / MATT BROOKS – CAL BYRD – ELIHU ROSS
Interim City Manager – SCOTT LIPPMANN / City Clerk – FRANCES TAYLOR

April 23, 2018



To Whom It May Concern

RE: Letter for Reference for Fred Fox Enterprises, Inc.

Dear Sir/Madam:

City of Winter Garden

P: 407.656.4111

300 West Plant Street

Winter Garden, FL

34787

wintergarden-fl.gov

The City of Winter Garden is pleased to offer this letter of reference for Fred Fox Enterprises, Inc. Several years ago, the City worked with Mr. Fox and his team to successfully carry out a large housing weatherization project funded through the Florida Legislature in less than one year. During the FFY 2012 Community Development Block Grant (CDBG) application cycle the City worked with Fred Fox Enterprises to obtain a seven hundred and fifty thousand dollar (\$750,000) grant in the housing rehabilitation category. Mr. Fox and his team recently completed the CDBG Housing Revitalization Project which deals with the rehab/demolition/replacements and temporary relocation of a minimum of twelve (12) houses located in our City.

Mr. Fox's team has been very helpful in guiding our staff through each required step of the grant's application and administration process.

Mr. Fox's firm is very knowledgeable on all the regulations regarding the Community Development Block Grant Program funded through the Department of Economic Opportunity.

I would like to recommend their firm to any local government looking for a knowledgeable and experienced consultant, grant writer or administrator.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Mike Bollhoefer
City Manager



CITY OF ZEPHYRHILLS

"City of Pure Water"

5335 Eighth Street • Zephyrhills, Florida 33542-4312
(813) 780-0000 • Fax (813) 780-0005

GENE WHITFIELD
Mayor

CITY COUNCIL

KENNETH V. COMPTON
Council President

W. ALAN KNIGHT
Vice President

KENNETH M. BURGESS,
JR.

CHARLES E. PROCTOR

LANCE A. SMITH

STEVEN F. SPINA
City Manager

LORI L. HILLMAN
City Clerk

MATTHEW E. MAGGARD
Interim City Attorney

12 April 2018

Mr. Fred D. Fox, President
Fred Fox Enterprises, Inc.
P.O Box 1047
St. Augustine, FL 32085-1047

RE: Reference for Fred Fox Enterprises, Inc.

To whom it may concern,

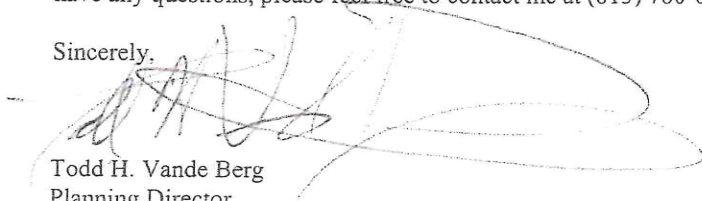
This letter is intended to serve as a reference for Fred Fox Enterprises, Inc. Over the past twenty years, the City of Zephyrhills has had the privilege of working with Mr. Fox and his staff on numerous grant related projects. Mr. Fox and his team offer excellent professional and quality services.

Fred Fox Enterprises, Inc. has assisted the City of Zephyrhills in obtaining numerous grants throughout the years. The City has applied for and received over \$5,000,000 in CDBG Commercial Revitalization, Economic Development, Neighborhood Revitalization and FRDAP Grants with the help of Mr. Fox and his staff. Grant applications and administration through to final close-out were provided by Fred Fox Enterprises. Mr. Fox and his staff are knowledgeable, professional, and extremely helpful regarding various grants and state programs.

The grants the City of Zephyrhills has received with the help of Mr. Fox and his staff have made a difference both physically and economically in our community. We have established a wonderful working relationship with Mr. Fox and his staff and look forward to continuing to work with him and the rest of Fred Fox Enterprises, Inc. in the future.

The City of Zephyrhills is extremely fortunate to be working with Fred Fox Enterprises, Inc. and highly recommend their services to others seeking grants and state program funding. Should you have any questions, please feel free to contact me at (813) 780-0000.

Sincerely,


Todd H. Vande Berg
Planning Director

FLORIDA RURAL WATER ASSOCIATION

2970 WELLINGTON CIRCLE • TALLAHASSEE, FL 32309-7813
(850) 668-2746

BOARD of DIRECTORS

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Perry
President

ROBERT MUNRO
Orlando
Vice President

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Quincy
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Boca Grande

SCOTT KELLY
Jacksonville

EXECUTIVE
DIRECTOR

GARY WILLIAMS
Tallahassee



EMAIL
frwa@frwa.net

WEBSITE
www.frwa.net

September 7, 2012

Mr. Fred Fox
Fred Fox Enterprises
26 Spanish St
St. Augustine FL 32084

Dear Mr. Fox:

On behalf of the Florida Rural Water Association (FRWA), I would like to express my sincere appreciation and gratitude for your personal involvement at the recent FRWA Technical Training Conference. Taking time out of your busy schedule to prepare and present your presentation ensured the Conference was enjoyable, educational, and beneficial for the attendees.

So, whether the attendees were attending sessions, browsing the Exhibit Hall, or kept in suspense at the Best Tasting Water Contest, they all benefited from a positive experience – thanks to you! The attendees all “took something home with them” from dedicated professionals such as yourself, that will improve the water and wastewater industry for years to come.

We look forward to your involvement in future FRWA Conferences and training activities.

Sincerely,

Justin Strickland
Training Coordinator

JS/bc



RICK SCOTT
GOVERNOR

March 12, 2018

Mrs. Melissa Fox
Grants Compliance Manager
Fred Fox Enterprises, Inc.
221 Treasure Beach Road
St. Augustine, Florida 32080

Dear Mrs. Fox:

Thank you for your hard work and leadership in support of economic development and job creation in Florida and for all that you do in support of our great state. As Governor, I want to thank you for your efforts to help Florida create an economy where businesses succeed, jobs are created, and generations of Floridians benefit from being able to provide for their families. Businesses provide opportunities for families to live their dreams in our state. Floridians like you are helping make our state the best place in the world to raise a family, have a great career, and enjoy a life full of opportunity.

Since 2010, Florida businesses have created nearly 1.5 million private-sector jobs. To continue this growth, my Securing Florida's Future Budget recommends investing \$85 million in funding for the Florida Job Growth Grant Fund which will promote public infrastructure and job training to help ensure more businesses choose to grow and invest in Florida. We will continue to work to make our state more business-friendly, including fighting to cut taxes, to help secure Florida's future as the best place for families and job creators to succeed.

Thank you for helping make sure every family has the opportunity to succeed here in the Sunshine State. Please let me know your ideas for how we can continue to secure Florida's future and ensure our children and grandchildren have the opportunity to succeed in our great state.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rick Scott".

Rick Scott
Governor

SWORN STATEMENT UNDER SECTION

287.133(3)(n), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Proposal No. 028-2021.
2. This sworn statement is submitted by Fred Fox Enterprises, Inc. whose business address is P.O. Box 840338, St. Augustine, FL and (if applicable) its Federal Identification No.(FEIN) is 59-243697. If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement _____.
3. My name is Fred D. Fox and my relationship to the entity named above is President.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a

person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with an convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies)

There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

Signature: Fred D. Fox Date 09/24/2021

STATE OF Florida
COUNTY OF St. Johns

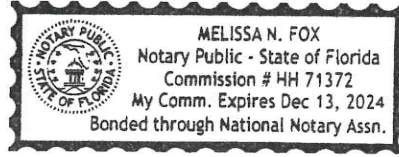
Personally appeared before me, the undersigned authority, Fred D. Fox who
after

first being sworn by me, affixed his/her signature in the space provided above on this 24th day of September 2021.

Mel N L

Notary Public, State at large

My Commission Expires:



THIS FORM MUST BE INCLUDED WITH PROPOSAL

[The remainder of this page is left blank intentionally]

CONFLICT OF INTEREST STATEMENT

STATE OF FLORIDA, CITY OF St. Augustine

Before me, the undersigned authority, personally appeared Fred D. Fox, who was duly sworn deposes and states:

- 1. I am the President of Fred Fox Enterprises, Inc. with a local office in St. Augustine, Florida and principal office in St. Augustine, Florida and principal office in N/A.
2. The above named entity is submitting a Proposal for the City of Lake City ITB-007-2020 described as METAL POLE BARN - SPRAYFIELD.
3. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.
4. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
5. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal.
6. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
7. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
8. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of Lake City.
9. I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of lake City.
10. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Lake City.

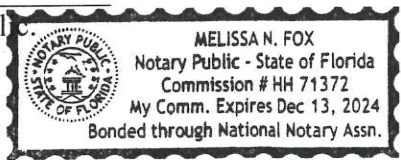
DATED this 24th day of September 20 21.

Fred D. Fox (Affiant) Fred D. Fox, President Typed Name and Title

Sworn to and subscribed before me this 24th day of September 20 21. Personally Known X Or produced identification Identification type: N/A

Notary Public-State of Florida Printed, typed, or stamped commissioned name of notary public My commission expires 12/13/2024

Melissa N. Fox



DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, Fred Fox Enterprises, Inc. (print or type name of firm) publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

"As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein"

Fred O. Fox

Authorized Signature

09/24/2021

Date Signed

State of Florida

County of St. Johns

Sworn to and subscribed before me this 24th day of September 2021.

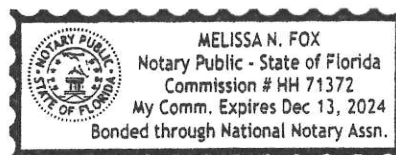
Personally known or Produced Identification

(Specify type of identification)

Mel N. J.

Signature of Notary

My Commission Expires: 12/13/2024



NON-COLLUSION AFFIDAVIT

STATE OF Florida

COUNTY OF St. Johns

Fred D. Fox, being duly sworn, deposes and says that:

1. He/She is President of Fred Fox Enterprises, Inc. the Bidder
Title Company Name
that has submitted the attached proposal;

2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;

3. Such Proposal is genuine and is not a collusive or sham proposal;

4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Lake City, Florida or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

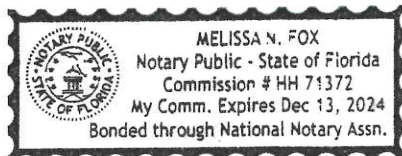
SIGNED Fred D. Fox

TITLE President

SUBSCRIBED AND SWORN TO BEFORE ME THIS 24th DAY OF September, 2021.

Mel N. L.

Notary Public, State of Florida My Commission Expires: 12/13/2024



E-VERIFY AFFIRMATION STATEMENT

RFP/Bid /Contract No:
028-2021

Project Description:
Grant Administrator for CDBG Project - Wilson Park Ampitheater

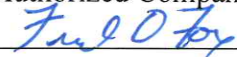
Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- (a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- (b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name:
Fred Fox Enterprises, Inc.

Authorized Company Person's Signature:



Authorized Company Person's Title:
President

Date: 09/24/2021

THIS FORM MUST BE INCLUDED WITH YOUR SUBMITTAL

**SWORN STATEMENT UNDER SECTION
287.133(3)(n), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid No. 028-2021.
2. This sworn statement is submitted by Fred Fox Enterprises, Inc. whose business address is P.O. Box 840338, 4425 US Hwy 1 South, Suite 103, St. Augustine, FL and (if applicable) its Federal Identification No.(FEIN) is 59-2443697. If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement _____.
3. My name is Fred D. Fox and my relationship to the entity named above is President.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair

market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.
8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies)

There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

Signature: Fred D Fox Date 9/24/2021

STATE OF Florida

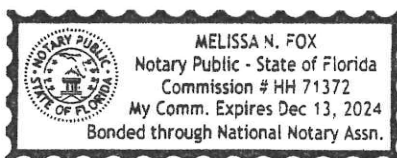
COUNTY OF St. Johns

Personally appeared before me, the undersigned authority, Fred D. Fox who
after first being sworn by me, affixed his/her signature in the space provided above on
this 24th day of September 2021.

Mel N Fox

Notary Public, State at large

My Commission Expires:



VENDORS ON SCRUTINIZED COMPANIES LISTS

By executing this Certificate Fred Fox Enterprises, Inc., the bid proposer, certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may disqualify the bid proper immediately or immediately terminate any agreement entered into for cause if the bid proposer is found to have submitted a false certification as to the above or if the Contractor is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If the County determines that the bid proposer has submitted a false certification, the County will provide written notice to the bid proposer. Unless the bid proposer demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the bid proposer. If the County's determination is upheld, a civil penalty shall apply, and the bid proposer will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by bid proposer.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: 09/24/2021

SIGNATURE: 

COMPANY: Fred Fox Enterprises, Inc. NAME: Fred D. Fox (Typed or Printed)

ADDRESS: P.O. Box 840338

TITLE: President

St. Augustine, FL 32080

E-MAIL: fred.fox@fredfoxenterprises.com

PHONE NO: (904) 810-5183

THIS FORM MUST BE INCLUDED WITH SUBMITTAL