

The City Council in and for the citizens of the City of Lake City, Florida, met in a Special Called Session, on August 8, 2024 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

PLEDGE OF ALLEGIANCE

INVOCATION – Mayor/Council Member Stephen Witt

ROLL CALL

Mayor/Council Member  
City Council

Stephen M. Witt  
Jake Hill, Jr.  
Chevella Young  
Ricky Jernigan – absent  
James Carter  
Clay Martin  
Don Rosenthal  
Chief Gerald Butler  
Audrey Sikes

City Attorney  
City Manager  
Sergeant-at-Arms  
City Clerk

APPROVAL OF AGENDA

**Mr. Hill made a motion to approve the agenda as presented. Mr. Carter seconded the motion and the motion carried unanimously on a voice vote.**

PROCLAMATIONS/RECOGNITIONS

1. Lake City Police Department receives Florida's Highest Traffic Safety Award - 1st Place Champions Class 2024 (City Manager Don Rosenthal)

Mr. Rosenthal recognized the Lake City Police Department for their Safety Award.

2. City of Lake City Price Creek Water Treatment Plant receives Medium Public Water System of the Year Award 2024 from Florida Rural Water Association (City Manager Don Rosenthal)

Note: This Item was inadvertently overlooked at the August 8, 2024 meeting. Will be placed on the August 19, 2024 agenda.

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- Shari Carter
- Sylvester Warren – Mr. Warren provided a one-page handout and one photograph to the members
- Glenel Bowden

## APPROVAL OF CONSENT AGENDA

3. Minutes - July 15, 2024 Regular Session
4. City Council Resolution No. 2024-063 - A resolution of the City of Lake City, Florida, consenting to that certain assignment of lease by Land O'Sun Management Corporation, a Florida Corporation to Anabi Real Estate Development, LLC, a Delaware Limited Liability Company; making findings of fact in support of the assignment of that certain lease dated July 16, 1985 by and between Suwannee Swifty Stores, Inc., a Georgia Corporation, formerly known as the South Georgia Grocery Company, a Georgia Corporation on a parcel of real property constituting a portion of the Lake City Gateway Airport; recognizing the authority of the Mayor to execute and bind the City to said assignment of lease; directing the Mayor to execute and bind the City to said assignment of lease; repealing all prior resolutions in conflict; and providing an effective date.
5. City Council Resolution No. 2024-066 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Four Waters Engineering, Inc., a Florida Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
6. City Council Resolution No. 2024-067 - A resolution of the City of Lake City, Florida, authorizing Task Assignment Number One (1) pursuant to the continuing contract with Four Waters Engineering, Inc., a Florida Corporation; providing for professional engineering services in furtherance of remediating the effects of the failures of structures upstream and downstream from Gwen Lake; providing for a proposed cost not to exceed \$93,003.20; making certain findings of fact in support of the City approving said Task Assignment; recognizing the authority of the Mayor to execute and bind the City to said Task Assignment; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the Task Assignment provided such changes do not increase the quoted price in the Task Assignment; repealing all prior resolutions in conflict; and providing an effective date.
7. City Council Resolution No. 2024-069 - A resolution of the City of Lake City, Florida, conditionally authorizing the City Manager to approve and submit applications for grant funding without approval of the City Council; establishing the conditions under which such grants may be approved and submitted by the City Manager without approval of the City Council; requiring the approval of the City Council before the City may enter into an agreement to accept an award of a grant arising from an application submitted without approval of the City Council; making findings of fact in support thereof; repealing all prior resolutions in conflict; and providing an effective date.

8. City Council Resolution No. 2024-070 - A resolution of the City of Lake City, Florida, authorizing Task Assignment Number One (1) pursuant to the continuing contract with Pitman Engineering, LLC., a Florida limited liability company; providing for professional surveying services to survey parcels pursuant to an annexation process; providing for a proposed cost of \$4,777.50; making certain findings of fact in support of the City approving said Task Assignment; recognizing the authority of the Mayor to execute and bind the City to said Task Assignment; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the Task Assignment provided such changes do not increase the quoted price in the Task Assignment; repealing all prior resolutions in conflict; and providing an effective date.
9. City Council Resolution No. 2024-072 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Northstar Contracting Group, Inc., a Florida Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
10. City Council Resolution No. 2024-073 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Vanasse Hangen Brustlin, Inc., a Massachusetts Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
11. City Council Resolution No. 2024-074 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Eutaw Utilities, Inc., a Florida Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
12. City Council Resolution No. 2024-075 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Wetland Solutions, Inc., a Florida Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

13. City Council Resolution No. 2024-076 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Gateway Grant Writing and Administrative Services, Inc., a Florida Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
14. City Council Resolution No. 2024-077 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Wright-Pierce, Inc., a Maine Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

**Mr. Carter made a motion to approve the consent agenda as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

PRESENTATIONS – None

OLD BUSINESS

Ordinances

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2024-2288. City Council Ordinance No. 2024-2288 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2024-2288. After hearing public comment from Sylvester Warren and Glenel Bowden on City Council Ordinance No. 2024-2288, Mayor Witt closed the public hearing.**

15. City Council Ordinance No. 2024-2288 (final reading) - An ordinance of the City of Lake City, Florida, calling for a referendum question to be placed before qualified electors of the City of Lake City at a Special Election to be held on Tuesday, November 5, 2024; providing a Charter referendum question determining whether the means by which the City Council may establish the compensation of the Mayor and members of the City Council shall be limited exclusively to adoption of a stand alone resolution of the City Council where the subject matter of such resolution is limited to the question of such compensation, and permitting the City Council to further implement such Charter provision by ordinance; providing for requisite ballot language; providing for conflicts; providing for severability; and providing an effective date. **Mr. Carter made a motion to approve City Council Ordinance No. 2024-2288 on final reading. Mayor Witt seconded the motion.**

**A roll call vote was taken and the motion carried.**

<b>Mr. Carter</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye – Silent vote</b>
<b>Ms. Young</b>	<b>Nay</b>

**NEW BUSINESS**

Ordinance

**Open Quasi - Judicial Proceeding**

At this time Attorney Clay Martin read from a prepared script.

**Preliminary Matters (Attorney Clay Martin):**

**The City Attorney shall read the ordinance by title.**

16. City Council Ordinance No. 2024-2289 (first reading) - An ordinance of the City of Lake City, Florida, pursuant to petition No. ANX 24-04, relating to voluntary annexation; making findings; annexing certain real property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Dallas Keen)

**Disclosure by Council members of ex-parte communications (this includes site visits), if any.**

Ms. Young	No
Mr. Carter	No
Mayor Witt	No
Mr. Hill	No

**Swearing in of applicant/appellant, staff and all witnesses collectively by City Attorney.**

**Clerk should take custody of exhibits.**

Note: All exhibits, diagrams, photographs and similar physical evidence referred to during the testimony or which you would like the Council to consider must be marked for identification and kept by the Clerk for 30 days.

**A. Brief introduction of ordinance by city staff.**

**B. Presentation of application by applicant.**

- C. Presentation of evidence by city staff.
- D. Presentation of case by third party intervenors, if any.
- E. Public comments. Sylvester Warren – Sworn in by City Attorney
- F. Cross examination of parties by party participants.
- G. Questions of parties by City Council.
- H. Closing comments by parties.
- I. Instruction on law by attorney.
- J. Discussion and action by City Council.

Mr. Carter made a motion to approve City Council Ordinance No. 2024-2289 on first reading. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Carter	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

### Resolutions

17. City Council Resolution No. 2024-071 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2024-025 Preliminary Fire Assessment Resolution; providing authority; providing purpose and definitions; relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; confirming previous resolutions as amended; reimposing Fire Protection Assessments and establishing fire protection not-to-exceed assessment rates; directing the preparation of the Preliminary Assessment Roll; authorizing a public hearing and directing the provision of notice thereof; providing for application of Assessment Proceeds; providing for conflicts; and providing an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2024-071. Mr. Carter seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Carter	Aye
Ms. Young	Aye
Mayor Witt	Aye

### Other Items

18. Discussion and Possible Action: Consider appointing Tanya Johnson to the Planning & Zoning Board, Board of Adjustment, and Historic Preservation Agency Board

Mr. Carter requested additional information from the applicant prior to making a decision.

Mr. Hill spoke in support of Ms. Johnson.

Ms. Johnson having been in attendance provided members her qualifications and background.

Ms. Young spoke in support of Ms. Johnson.

**Mr. Hill made a motion authorizing staff to bring back a resolution appointing Tanya Johnson to the Planning & Zoning Board, Board of Adjustment, and Historic Preservation Agency Board. Ms. Young seconded the motion and the motion carried unanimously on a voice vote.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Carter</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

19. Discussion and Possible Action: Richardson Community Center Cheer Champions \$5,000.00 funding request (Council Member Chevella Young)

Ms. Young asked representatives from Richardson Community Center Cheer Champions to expand on their organization and the funding request.

PUBLIC COMMENT: Glenel Bowden; Sylvester Warren; Ben Loftstrom

Members discussed tabling the topic until the next meeting so the Cheer Champions could provide a budget breakdown.

**Ms. Young made a motion to table the \$5,000.00 Richardson Community Center Cheer Champions funding request until the next meeting. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Carter</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

DEPARTMENTAL ADMINISTRATION

20. Discussion and Possible Action - Job Description for Senior Planner for the Growth Management Department (Human Resource Director BillieJo Bible)

Ms. Bible explained the need for a Senior Planner position in the Growth Management Department per City Manager Don Rosenthal.

**Mr. Carter made a motion to authorize the job description. Mr. Hill seconded the motion.**

City Clerk Audrey Sikes clarified the motion included authorization of the job description and the approval of the new position in this current fiscal year. **Mr. Carter amended the motion to authorize the job description as well as authorize the approval of the new position in this current fiscal year. A roll call vote was taken and the motion carried.**

<b>Mr. Carter</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

#### COMMENTS BY COUNCIL MEMBERS

Mayor Witt thanked staff for their work and efforts on storm clean up.

Mr. Carter thanked staff for their work and efforts on storm clean up and spoke in support of City annexations.

Ms. Young apologized to members and the public for getting upset earlier during discussions.

PUBLIC COMMENT: Sylvester Warren

Mr. Hill thanked the public and staff for contributing to the annual Community Day and thanked staff for their work during storm clean up.

#### ADJOURNMENT

**Mr. Carter made a motion to adjourn at 7:22 PM and the motion carried unanimously on a voice vote.**

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Stephen M. Witt, Mayor/Council Member

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Audrey Sikes, City Clerk