

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on August 21, 2023 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Vice Mayor-Council Member Todd Sampson

#### ROLL CALL

Mayor/Council Member  
City Council

Stephen M. Witt  
Jake Hill, Jr.  
C. Todd Sampson  
Chevella Young  
Ricky Jernigan  
Todd Kennon  
Paul Dyal  
Chief Gerald Butler  
Audrey Sikes

City Attorney  
City Manager  
Sergeant-at-Arms  
City Clerk

PROCLAMATIONS – None

#### MINUTES

1. August 7, 2023 Regular Session

**Mr. Hill made a motion to approve the August 7, 2023 Regular Session minutes as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

#### APPROVAL OF AGENDA

**Mr. Jernigan made a motion to approve the agenda as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

#### PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- George Hudson, Jr.
- Jeff Woods

#### INTRODUCTION

Assistant City Manager Dee Johnson announced Dave Young would be starting August 28<sup>th</sup> as the new Growth Management Director, and informed members Growth Management would be moving back to the first floor at City Hall.

City Manager Paul Dyal announced Matt Saylor was hired as Director of the Information Technology Department.

APPROVAL OF CONSENT AGENDA – None

PRESENTATIONS – None

OLD BUSINESS

Ordinances

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2023-2254. City Council Ordinance No. 2023-2254 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2023-2254. No one asked to speak on City Council Ordinance No. 2023-2254, therefore Mayor Witt closed the public hearing.**

2. City Council Ordinance No. 2023-2254 (final reading) - An ordinance of the City of Lake City, Florida, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the composition, functions, and responsibilities of various special standing committees; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date. **Mr. Hill made a motion to approve City Council Ordinance No. 2023-2254 on final reading, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the composition, functions, and responsibilities of various special standing committees. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Jernigan	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mayor Witt	Aye

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2023-2255. City Council Ordinance No. 2023-2255 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2023-2255. No one asked to speak on City Council Ordinance No. 2023-2255, therefore Mayor Witt closed the public hearing.**

3. City Council Ordinance No. 2023-2255 (final reading) - An ordinance of the City of Lake City, Florida, prohibiting smoking and vaping in public parks within the City of Lake City, Florida, providing for severability, and providing an effective date. **Mr. Jernigan made a motion to approve City Council Ordinance No. 2023-2255 on final reading, prohibiting smoking and vaping in public parks**

within the City of Lake City, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jernigan	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mayor Witt	Aye

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2023-2256. City Council Ordinance No. 2023-2256 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2023-2256. No one asked to speak on City Council Ordinance No. 2023-2256, therefore Mayor Witt closed the public hearing.

- 4. City Council Ordinance No. 2023-2256 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-04, by the property owner of said acreage; providing for rezoning from Commercial General (CG) to Commercial, Intensive (CI) of certain lands within the Corporate Limits of the City of Lake City, Florida; providing for severability; repealing all ordinances in conflict; and providing an effective date. (Boris Patricia Faye Revocable Living Trust) **Mr. Sampson made a motion to approve City Council Ordinance No. 2023-2256 on final reading, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-04, by the property owner of said acreage, and providing for rezoning from Commercial General (CG) to Commercial, Intensive (CI) of certain lands within the Corporate Limits of the City of Lake City, Florida. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

Resolutions – None

Other Items – None

NEW BUSINESS

Ordinances – None

Resolutions

5. City Council Resolution No. 2023-084 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to enter into Change Order Number One to the contract between the City and SGS Contracting Services, Inc., relating to the effluent pump replacement at the St. Margarets Wastewater Treatment Facility; decreasing the original contract price to a price not-to-exceed \$422,686.41 and extending the project completion date an additional sixty (60) calendar days. **Mr. Jernigan made a motion to approve City Council Resolution No. 2023-084, authorizing the City to enter into Change Order Number One to the contract between the City and SGS Contracting Services, Inc., relating to the effluent pump replacement at the St. Margarets Wastewater Treatment Facility; decreasing the original contract price to a price not-to-exceed \$422,686.41 and extending the project completion date an additional sixty (60) calendar days. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jernigan	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

6. City Council Resolution No. 2023-085 - A resolution of the City Council of the City of Lake City, Florida, establishing Campbell Park to include a tract of land conveyed through Ordinance 1999-850 and all adjoining parcels owned by the City of Lake City, Florida, as described herein; and providing an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-085, establishing Campbell Park to include a tract of land conveyed through Ordinance 1999-850 and all adjoining parcels owned by the City of Lake City, Florida. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

7. City Council Resolution No. 2023-086 - A resolution of the City Council of the City of Lake City, Florida, amending Resolution No. 2006-035, relating to the perpetual maintenance, preservation, and care of Campbell Park by the City, and its acceptance of income from an endowment fund established by members of the C.G. Campbell Family to partially fund the annual maintenance cost of the park; and providing an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-086, amending Resolution No. 2006-035, relating to the perpetual maintenance, preservation, and care of Campbell Park by the City, and its acceptance of income from an endowment fund established by members of the C.G. Campbell Family to partially fund the**

annual maintenance cost of the park. Ms. Young seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Ms. Young	Aye
Mr. Hill	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

- 8. City Council Resolution No. 2023-088 - A resolution of the City Council of the City of Lake City, Florida, authorizing the write-off of delinquent utility accounts through September 30, 2021; finding the delinquent utility accounts to be uncollectable; and providing an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2023-088, authorizing the write-off of delinquent utility accounts through September 30, 2021, and finding the delinquent utility accounts to be uncollectable. Ms. Young seconded the motion.**

Mr. Sampson inquired as to how the uncollectable accounts are collected once they are written off.

Customer Service Director Katrina Medearis confirmed the accounts would be sent to a collection agency, which would work on collecting the accounts.

**A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Ms. Young	Aye
Mr. Sampson	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

- 9. City Council Resolution No. 2023-089 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$120,538.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date. **Mr. Jernigan made a motion to approve City Council Resolution No. 2023-089, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$120,538.00, and providing for the procurement of equipment for the use and benefit of the Police Department. Mr. Sampson seconded the motion.**

Mr. Jernigan suggested a pink and white patrol vehicle for the month of October for breast cancer awareness.

**A roll call vote was taken and the motion carried.**

Mr. Jernigan	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

10. City Council Resolution No. 2023-092 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to accept and approve the Minor Subdivision Plat titled "Bailey's Cove Phase II;" subject to all conditions, provisions and requirements of the City's Code of Ordinances, Land Development Regulations, and Comprehensive Plan, as amended; accepting the dedications shown on the Plat; accepting the completion of all existing and future public improvements as are required for the subdivision; authorizing execution and recording of the Plat; providing for the recordation of the Plat; and providing for an effective date. **Ms. Young made a motion to approve City Council Resolution No. 2023-092, authorizing the City to accept and approve the Minor Subdivision Plat titled "Bailey's Cove Phase II;" subject to all conditions, provisions and requirements of the City's Code of Ordinances, Land Development Regulations, and Comprehensive Plan, as amended; accepting the dedications shown on the Plat; accepting the completion of all existing and future public improvements as are required for the subdivision; authorizing execution and recording of the Plat, and providing for the recordation of the Plat. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Ms. Young	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

11. City Council Resolution No. 2023-093- A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with Gallagher Benefit Services, Inc., for consulting services; and providing for an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-093, authorizing the execution of an agreement with Gallagher Benefit Services, Inc., for consulting services. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

## Other Items

### 12. Project Updates (City Manager Paul Dyal)

Mr. Dyal reported on the following items:

#### **Annie Mattox Park:**

Still waiting on the lighting and the concrete poles. The project has \$13,250 remaining balance.

Ms. Young requested releasing the remaining balance to the Annie Mattox Board to get some small projects and improvements completed such as water fountains and benches.

Per Mr. Kennon, he recommended placing an amendment to the agreement on next month's agenda.

Mr. Sampson spoke in opposition of releasing additional funds to Annie Mattox Park, and suggested a reimbursement mechanism. He reported not being in support of any funding until a background check was completed.

Mr. Jernigan spoke in support of background checks and getting improvements made.

PUBLIC COMMENT: Vanessa George

Mr. Kennon stated the agreement with Annie Mattox defines the project as resurfacing basketball and tennis courts and improving court lighting. If funds are needed in excess of those identified projects, he recommended members make a motion to modify the agreement to utilize the remaining funds and to identify with specificity the projects and or improvements the excess funding would be spent on.

#### **Gwen Lake:**

Met with Suwannee River Water Management District (SRWMD) to discuss pre-app for permit and any available grant funding.

#### **Lake Montgomery Pier:**

Fencing has been ordered.

Fish and Wildlife Commission (FWC) is finalizing the bid package for pier construction.

#### **SR47/I75 WW Improvements Project**

Project is complete.

**SR 47 RV Park Extension**

Change order is being drafted.

**Bell Road**

60% deliverable is planned for 8/31.

**Sallie Mae Jerry Park:**

Cameras have been installed.

Eminent domain process is still ongoing.

**Senior Home Repair Project:**

County has accepted the third installment. \$750,000 total has been issued.

**Memorial Stadium Repairs:**

Structural repairs have started. The estimated completion time is three weeks.

**Patterson Avenue Resurfacing**

Since the award of this project, it has been challenging to coordinate the railroad flaggers for the project (in this situation, two separate rail lines). No work has begun at this point, but we are anticipating the project to get going within the month, pending the flagger availability.

**Sisters Welcome PAR Upgrade**

Received final signed and sealed plans.

Mr. Sampson inquired about fencing at Lake Montgomery and recommended a flashing light for entry.

Mr. Kennon updated members on the parking lot for Sallie Mae Jerry Park, and reported he is working with Mr. Johnson on the easement for Annie Mattox Park.

Mr. Hill asked for an update on moving the City of Lake City Welcome sign, Mr. Dyal reported he has not heard back from the property owner.

Ms. Young encouraged members to support improvements at Annie Mattox Park.

13. Robinson, Kennon and Kendron P.A. invoice for July 2023 and Folds Walker, LLC invoice for July 2023 were provided for informational purposes only.

DEPARTMENTAL ADMINISTRATION – None

COMMENTS BY COUNCIL MEMBERS

Mayor Witt reminded members of the following upcoming dates of interest: September 5<sup>th</sup> Council Meeting, September 11<sup>th</sup> Special Called Council Meeting and the September 18<sup>th</sup> Council Meeting.



ADJOURNMENT

**Mr. Hill made a motion to adjourn at 7:11 PM. and the motion carried unanimously on a voice vote.**

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Stephen M. Witt, Mayor/Council Member

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Audrey Sikes, City Clerk