

MEETING DATE

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Fire Consolidation Study for Fire Services Merger-City of Lake City and Columbia County

DEPT / OFFICE: Procurement

Originator: Brenda Karr		
City Manager Don Rosenthal	Department Director	Date 10/28/2025
Recommended Action: Approval will be needed to proceed with a contract with top ranked proposer based off of evaluation tabulation by committee.		
Summary Explanation & Background: In accordance with RFP 026-2025, the City of Lake City issued a competitive solicitation for consulting services to perform the Fire Consolidation Study. The request for proposals was open from September 5, 2025, through October 6, 2025. Three proposals were received and evaluated by the Evaluation Committee on October 28, 2025. Following the scoring and consensus review process, Matrix Consulting Group was identified as the the top-ranked proposer, with a proposed cost not to exceed \$77,936.00.		
Alternatives: Decline to accept the Evaluation Committee's recommendation and elect not to proceed with the Fire Consolidation Study at this time. This option would defer further analysis of fire services consolidation and maintain the existing operational structure until a future review is authorized.		
Source of Funds: Financially, the project is currently not budgeted, and a budget amendment will be required to fund the study. A structural analysis study may also be required as a supplemental component to evaluate the physical and infrastructure implications of consolidation.		
Financial Impact: \$77,936.00 City and County to split cost (38,968.00 each)		
Exhibits Attached: Evaluation Committee Meeting Minutes, Consensus Scorecard, Matrix Consulting Proposal		