



Notes Listing

Case Notes - IPMC - 2024-00000098

Date Descending

Run on 02/25/2025 03:58:33 PM

Subject	Author	Last Changed Date/Time
Investigation On 2/25/25 Property and City Hall were posted with Public Notice.	Donnell White	02/25/2025 03:58:28 PM
Investigation On 1/28/25 received signed certified mail receipt card form 2nd NOV and NOH.	Donnell White	01/28/2025 03:39:12 PM
Investigation On 1/23/25 a second NOV and a NOH were prepared and sent via USPS certified mail. The follow up correction date is 2/19/25 and the hearing date is 3/6/25. Certified mail # 9589071052701815112589	Donnell White	01/23/2025 12:57:56 PM
Investigation On 12/27/24 - Received signed claim ticket from certified letter.	Donnell White	12/27/2024 09:16:25 AM
Initial Inspection On 12/19/24 noted condition of structure to be uninhabitable due to tree damage to roof leaving a large hole. This condition has exposed the structure to water and other weather damage causing it to be unsafe for habitation. On 12/19/24 a NOV was prepared and mailed on 12/20/24 with a due date of response and correction of 1/19/24.	Donnell White	12/20/2024 07:37:48 AM



DEPARTMENT OF GROWTH MANAGEMENT
205 North Marion Avenue
Lake City, Florida 32055
Telephone: (386) 719-5750
growthmanagement@lcfla.com

Florida Statute 166.0415
Effective July 01, 2021

Code Enforcement Complaint Form

Date of complaint: 12/18/24 Name (required) Don White
Phone: 3867524344 Address: 205 N Marion Avenue Email: whited@lcfla.com

Do you wish to be contacted about this complaint? Yes No Best Time To Call: _____
Address of Complaint: 170 NW Martin Luther King Street Nature of Complaint: Uninhabitable Building / Roof and structure damage

How long has the complaint been going on? UNKNOWN Do you know who the person(s) involved are? Yes No If yes, who? DBM Property LLC Do you know the time frames that the complaint is happening? Yes No If yes, when? Currently Is there any other information that you would like to us to know?

****** Below Internal Use Only ******

Date Received: 12/19/24 Via: Person Case Number Assigned 202400000098

Notes:

Case Data Sheet for case # 2400000098

Parcel# 11350-000

Address: 170 NW Martin Luther King Street

Owner: DBM Property LLC

Date of first inspection: 12/19/24

1st Notice of Violation sent: 12/20/24

2nd inspection date: _____

2nd Notice of Violation sent: _____

Date of Public Notice placed on property: _____

Notice of Mag. Hearing sent: _____

Notice on City of Lake City website on: _____

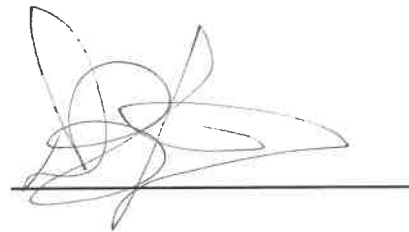
Notice posted in City Hall:

Mailing Cost/Date: \$9.64 / 12/20/24

Mailing Cost/Date: _____

Mailing Cost/Date: _____

Total Mailing Cost: _____



Don White CEO/ City of Lake City



Columbia County Property Appraiser

Jeff Hampton | Lake City, Florida | 386-758-1083

PARCEL: 00-00-00-11350-000 (39808) | SINGLE FAMILY (0100) | 0.068 AC

NW DIV: BEG 87 FT E OF NW COR, RUN E 42 FT, S 71.5 FT, W 42 FT, N 69.75 FT TO POB (BLK 44), 974-2538, TD 1259-238, QC 1290-2162, TD 1374-219, QC 1396

DBM PROPERTY LLC
 Owner: 293 NW WEBSTER AVE
 LAKE CITY, FL 32055
 Site: 170 NW MARTIN LUTHER KING ST,
 LAKE CITY

2025 Working Values

Mkt Lnd	\$1,877	Appraised	\$10,347
Ag Lnd	\$0	Assessed	\$10,347
Bldg	\$8,470	Exempt	\$0
XFOB	\$0	county:	\$10,347
Just	\$10,347	Total	city:\$10,347
		Taxable	other:\$0
			school:\$10,347

Sales	8/6/2021	\$100	I(U)
Info	10/8/2019	\$3,000	I(U)
	11/19/2018	\$5,200	I(U)

NOTES:

Columbia County, FL



The information presented on this website was derived from data which was compiled by the Columbia County Property Appraiser solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. The GIS Map image is not a survey and shall not be used in a Title Search or any official capacity. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. This website was last updated: 12/19/2024 and may not reflect the data currently on file at our office.

GrizzlyLogic.com

Columbia County Property Appraiser

Jeff Hampton

2025 Working Values
updated: 12/19/2024

Parcel: << 00-00-00-11350-000 (39808) >>

Aerial Viewer Pictometry Google Maps
 2023 2022 2019 2016 2013 Sales

Owner & Property Info Result: 1 of 1

Owner	DBM PROPERTY LLC 293 NW WEBSTER AVE LAKE CITY, FL 32055		
Site	170 NW MARTIN LUTHER KING ST, LAKE CITY		
Description*	NW DIV: BEG 87 FT E OF NW COR, RUN E 42 FT, S 71.5 FT, W 42 FT, N 69.75 FT TO POB (BLK 44). 974-2538, TD 1259-238, QC 1290-2162, TD 1374-219, QC 1396-373, WD 1451-209.		
Area	0.068 AC	S/T/R	29-3S-17
Use Code**	SINGLE FAMILY (0100)	Tax District	1

*The Description above is not to be used as the Legal Description for this parcel in any legal transaction.
 **The Use Code is a FL Dept. of Revenue (DOR) code and is not maintained by the Property Appraiser's office. Please contact your city or county Planning & Zoning office for specific zoning information.



Property & Assessment Values

2024 Certified Values		2025 Working Values	
Mkt Land	\$1,877	Mkt Land	\$1,877
Ag Land	\$0	Ag Land	\$0
Building	\$8,470	Building	\$8,470
XFOB	\$0	XFOB	\$0
Just	\$10,347	Just	\$10,347
Class	\$0	Class	\$0
Appraised	\$10,347	Appraised	\$10,347
SOH/10% Cap	\$0	SOH/10% Cap	\$0
Assessed	\$10,347	Assessed	\$10,347
Exempt	\$0	Exempt	\$0
Total Taxable	county:\$10,347 city:\$10,347 other:\$0 school:\$10,347	Total Taxable	county:\$10,347 city:\$10,347 other:\$0 school:\$10,347

NOTE: Property ownership changes can cause the Assessed value of the property to reset to full Market value, which could result in higher property taxes.

Sales History

Sale Date	Sale Price	Book/Page	Deed	V/I	Qualification (Codes)	RCode
8/6/2021	\$100	1451 / 209	WD	I	U	11
10/9/2019	\$3,000	1396 / 373	QC	I	U	11
11/19/2018	\$5,200	1374 / 219	TD	I	U	18
12/30/2014	\$500	1290 / 2162	QC	I	U	11
8/1/2013	\$5,200	1259 / 238	TD	I	U	18
2/13/2003	\$100	974 / 2538	QC	I	Q	03

Building Characteristics

Bldg Sketch	Description*	Year Blt	Base SF	Actual SF	Bldg Value
Sketch	SINGLE FAM (0100)	1925	984	1114	\$8,470

*Bldg_Desc determinations are used by the Property Appraisers office solely for the purpose of determining a property's Just Value for ad valorem tax purposes and should not be used for any other purpose.

Extra Features & Out Buildings

Code	Desc	Year Blt	Value	Units	Dims
NONE					

Land Breakdown

Code	Desc	Units	Adjustments	Eff Rate	Land Value
0100	SFR (MKT)	3,003.000 SF (0.068 AC)	1.0000/1.0000 1.0000/1.2500000 /	\$1 /SF	\$1,877

Search Result: 1 of 1

© Columbia County Property Appraiser | Jeff Hampton | Lake City, Florida | 386-758-1083

by: GrizzlyLogic.com

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AFFIDAVIT OF NOTICE BY POSTING

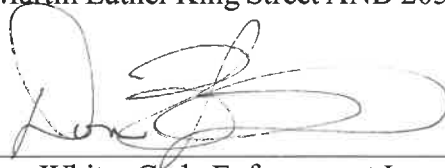
STATE OF FLORIDA

COUNTY OF COLUMBIA

BEFORE ME, this day, 24th day of February 2025, personally appeared, Don White, Code enforcement officer, who, after being first duly sworn on oath, deposes and says:

1. I am a Code Enforcement Inspector for the City of Lake City, Florida.

2. On the 24th day of February 2025, I personally observed the attached violations and posted a copy of the NOTICE OF VIOLATION AND NOTICE TO APPEAR FOR HEARING AT THE FOLLOWING ADDRESS: 170 NW Martin Luther King Street AND 205 N Marion Ave, Lake City, FL. 32055.



Don White -Code Enforcement Inspector

SWORN TO AND SUBSCRIBED before me this
24th day of February 2025, by Don White
who is personally known to me.



[SE]



Signature of Notary

Ann Marie Jones
Print or Type Name

My Commission expires: September 23, 2028

SPECIAL MAGISTRATE

City of Lake City
205 N Marion Ave.
Lake City, Florida 32055

NOTICE OF HEARING

Case # 2400000098

Respondent DBM Property LLC

NOTICE OF HEARING: You are hereby notified and commanded to appear before the Code Enforcement Board of Lake City, Florida on (day) Thursday the 6 day of March, 2025, at (time) 5:30 P.M.. The hearing will take place at City Hall, 205 N Marion Ave., 2nd floor, Council Chambers, Lake City, Florida, at which time evidence and testimony will be presented to said Board concerning the violation. You have the right to examine all evidence and to cross-examine all witnesses, and to present evidence and testimony on your behalf concerning said violation.

Your failure to appear at the hearing may result in a civil fine being imposed on you for said violation up to \$250.00 per day/per violation each day the violation continues.

****It is the RESPONSIBILITY of the RESPONDENT to schedule a Compliancy inspection****

This case will not go before the Special Magistrate if the violation(s) are brought into compliance in accordance with the Notice of Violation.

I hereby certify that I delivered the foregoing notice to (Name of person and relationship):

Name DBM Property LLC Relationship

Owner

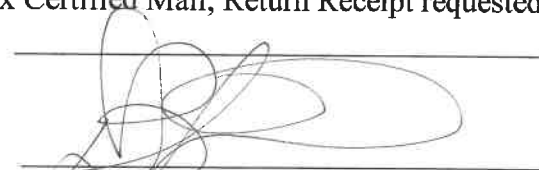
On date 1/23/25 time being 10:50 Personal Service

Posted on property and at City Hall

Certified Mail, Return Receipt requested

First class mailing

Refused to sign, drop service



Don White

Print Name of Code Inspector

Signature of Code Inspector

I acknowledge receipt of a copy of this Notice of Hearing

Signature of Respondent/Recipient _____ Date _____



January 23, 2025

To whom it may concern:

The Special Magistrate Hearing will be held on March 6, 2025 at 5:30 pm in the City Council Chambers 2nd floor. The hearing will be heard through the Zoom platform. If you are unable to attend in person you can attend by Zoom. The City of Lake City will have the technology available for you to view the Special Magistrate hearing through Zoom and present your case to the Special Magistrate.

Join Zoom Meeting: <https://us02web.zoom.us/j/84659541815>

Meeting ID: 846 5954 1815

One tap mobile

13052241968,, 84659541815# US

13017158592,, 84659541815# US (Washington DC)

Dial by your location

1 305 224 1968 US

1 301 715 8592 US (Washington DC)

1 309 205 3325 US

1 312 626 6799 US (Chicago)

1 646 558 8656 US (New York)

1 646 931 3860 US

1 689 278 1000 US

1 719 359 4580 US

1 253 205 0468 US

1 253 215 8782 US (Tacoma)

1/23/25



1 346 248 7799 US (Houston)

1 360 209 5623 US

1 386 347 5053 US

1 507 473 4847 US

1 564 217 2000 US

1 669 444 9171 US

1 669 900 9128 US (San Jose)

833 548 0282 US Toll-free

877 853 5247 US Toll-free

888 788 0099 US Toll-free

833 548 0276 US Toll-free

Meeting ID: 846 5954 1815

Marshall Sova

City of Lake City

Code Enforcement Officer

(386)719-5746

sovam@lcfla.com



DEPARTMENT OF GROWTH MANAGEMENT
 205 North Marion Avenue
 Lake City, Florida 32055
 Telephone: (386) 719-5750
growthmanagement@lcfla.com

NOTICE OF VIOLATION
CODE ENFORCEMENT – SPECIAL MAGISTRATE
CASE # 24-000000098 – 2ND Notice

In the name of Lake City, Florida, the undersigned Code Inspector certifies that he/she has reasonable grounds to believe and does believe that on/prior to the date below, the following violation(s) of the Codes of Lake City were violated at the property located at:

Name: DBM Property LLC
 Address: 170 NW Martin Luther King Street

INITIAL INSPECTION PROMPTED BY:

INITIAL INSPECTION

Date: 12/19/24 Complaint X CE Personnel Observation X
 Complainant: Don White CE Personnel: Don White

Violation Code	Violation Description
304.1.1 Unsafe conditions.	The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the <i>International Building Code</i> or the <i>International Existing Building Code</i> as required for existing buildings: 8. Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of <i>deterioration</i> , fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects.



DEPARTMENT OF GROWTH MANAGEMENT
205 North Marion Avenue
Lake City, Florida 32055
Telephone: (386) 719-5750
growthmanagement@lcfla.com

Violation Code	Corrective Action
304.1.1 Unsafe conditions.	Property conditions must be repaired and maintained to IPMC code or demolish and remove building / structure.

WARNING: This notice constitutes a warning to discontinue the above violation, and to bring the violation into compliance on or before the date listed below:

Due date: 2/19/25



DEPARTMENT OF GROWTH MANAGEMENT
 205 North Marion Avenue
 Lake City, Florida 32055
 Telephone: (386) 719-5750
growthmanagement@lcfla.com

Warning

If the owner of property which is subject to an enforcement proceeding before the enforcement board, or court transfers ownership of such property between the time the initial pleading was served and the time of the hearing, such owner shall:

- (1) Disclose in writing the existence and the nature of the proceedings to the prospective transferee;
- (2) Deliver to the prospective transferee a copy of the pleadings, notices, and other materials relating to the code enforcement proceedings received by the transferor;
- (3) Disclose, in writing, to the prospective transferee that the new owner will be responsible for compliance with the applicable code and with orders issued in the code enforcement proceedings;
- (4) File a notice with the code enforcement official of the transfer of the property, with the identity and address of the new owner and copies of the disclosures made to the new owner within five days after the date of the transfer.

A failure to make the disclosures described in paragraphs (1), (2) and (3) above before the transfer creates a rebuttal presumption of fraud. If the property is transferred before the hearing, the proceeding shall not be dismissed, but the new owner shall be provided a reasonable period to correct the violation before the hearing is heard.

I hereby certify that I delivered the foregoing notice to (Name of person and relationship):

Name: DBM Property LLC Relationship owner: Owner

On date: 1/23/25 time being: 4:00 P.M.

Personal Service

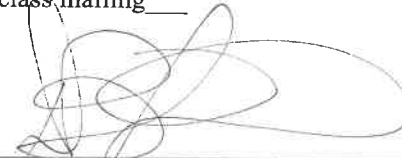
Posted on property and at City Hall

Certified Mail, Return Receipt requested

First class mailing

Refused to sign , drop service

Don White
 Print Name of Code Inspector


 Signature of Code Inspector



DEPARTMENT OF GROWTH MANAGEMENT
 205 North Marion Avenue
 Lake City, Florida 32055
 Telephone: (386) 719-5750
growthmanagement@lcfla.com

NOTICE OF VIOLATION
CODE ENFORCEMENT – SPECIAL MAGISTRATE
CASE # 24-0000098

In the name of Lake City, Florida, the undersigned Code Inspector certifies that he/she has reasonable grounds to believe and does believe that on/prior to the date below, the following violation(s) of the Codes of Lake City were violated at the property located at:

Name: DBM Property LLC
 Address: 170 NW Martin Luther King Street

INITIAL INSPECTION INITIAL INSPECTION PROMPTED BY:

Date: 12/19/24 Complaint X CE Personnel Observation X
 Complainant: Don White CE Personnel: Don White

Violation Code	Violation Description
304.1.1 Unsafe conditions.	The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the <i>International Building Code</i> or the <i>International Existing Building Code</i> as required for existing buildings: 5. Structural members that have evidence of <i>deterioration</i> or that are not capable of safely supporting all nominal loads and load effects. 8. Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of <i>deterioration</i> , fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects.



DEPARTMENT OF GROWTH MANAGEMENT
205 North Marion Avenue
Lake City, Florida 32055
Telephone: (386) 719-5750
growthmanagement@lcfla.com

Violation Code	Corrective Action
304.1.1 Unsafe conditions	Property condition must be repaired and maintained to IPMC code standards or demolish and remove building / structure.

WARNING: This notice constitutes a warning to discontinue the above violation, and to bring the violation into compliance on or before the date listed below:

Due date: _____ 1/19/25 _____



DEPARTMENT OF GROWTH MANAGEMENT
205 North Marion Avenue
Lake City, Florida 32055
Telephone: (386) 719-5750
growthmanagement@lcfla.com

Warning

If the owner of property which is subject to an enforcement proceeding before the enforcement board, or court transfers ownership of such property between the time the initial pleading was served and the time of the hearing, such owner shall:

- (1) Disclose in writing the existence and the nature of the proceedings to the prospective transferee;
- (2) Deliver to the prospective transferee a copy of the pleadings, notices, and other materials relating to the code enforcement proceedings received by the transferor;
- (3) Disclose, in writing, to the prospective transferee that the new owner will be responsible for compliance with the applicable code and with orders issued in the code enforcement proceedings;
- (4) File a notice with the code enforcement official of the transfer of the property, with the identity and address of the new owner and copies of the disclosures made to the new owner within five days after the date of the transfer.

A failure to make the disclosures described in paragraphs (1), (2) and (3) above before the transfer creates a rebuttal presumption of fraud. If the property is transferred before the hearing, the proceeding shall not be dismissed, but the new owner shall be provided a reasonable period to correct the violation before the hearing is heard.

I hereby certify that I delivered the foregoing notice to (Name of person and relationship):

Name: DBM Property LLC Relationship owner: _____

On date: 12/19/24 time being: 9:30 A.M.


Personal Service

Posted on property and at City Hall

Certified Mail, Return Receipt requested First class mailing

Refused to sign , drop service

Don White
Print Name of Code Inspector


Signature of Code Inspector

170 NW ML King

UNSAFE
DO NOT ENTER OR OCCUPY
(THIS PLACARD IS NOT A DEMOLITION ORDER)

This structure has been inspected, found to be unsafe, damaged and in need of repair or demolition.

Do not enter, occupy or use this structure, as it is unsafe. Do not allow anyone to enter or occupy this structure.

Do not remove, alter or exceed this placard until an order is issued by governing authority.

12/19/22



12/19/22



12/19/22



12/19/22



12/19/22



12/19/22



12/19/22

CERTIFIED MAIL



9589 0710 5270 1815 1125 89
9589 0710 5270 1815 1125 89

LLC
CIRCLE
024

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee	\$ 4.00
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$ 4.10
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	\$.64
Total Postage and Fees	\$ 9.64

Postmark
Here

Sent To
DBM PROPERTY LLC
 Street and Apt. No., or PO Box No.
261 SW SEBASTIAN CIRCLE
 City, State, ZIP+4®
LAKE CITY, FL 32024

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

City of Lake City
Code Enforcement
205 N. Marion Ave.
Lake City, Florida 32055

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

DBM PROPERTY LLC
 261 SW. SEBASTIAN CIRCLE
 LAKE CITY FL 32024



9590 9402 8577 3244 7294 93

2. Article Number (Transfer from service label)

9589 0710 5270 1815 1125 89

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature
 Agent
 Addressee

B. Received by (Printed Name) **C. Date of Delivery**

D. Is delivery address different from item 1? Yes No
 If YES, enter delivery address below:

- 3. Service Type**
- Adult Signature
 - Adult Signature Restricted Delivery
 - Certified Mail®
 - Certified Mail Restricted Delivery
 - Collect on Delivery
 - Collect on Delivery Restricted Delivery
 - Priority Mail Express®
 - Registered Mail™
 - Registered Mail Restricted Delivery
 - Signature Confirmation™
 - Signature Confirmation Restricted Delivery

Domestic Return Receipt

Certified Mail service

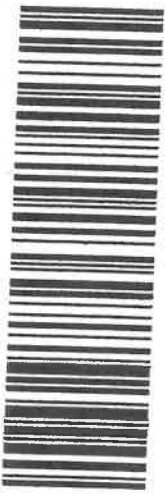
- A receipt (this portion of the mailpiece) that is retained for your records.
- Electronic verification of delivery.
- A unique identifier for your mailpiece.
- A record of delivery (including signature) that is retained for a specified period.

Important Reminders:

- You may purchase Certified Mail® service, First-Class Mail® or Priority Mail® service.
- Certified Mail service is not available for international mail.
- Insurance coverage is not available for Certified Mail service with Certified Mail service or Certified Mail Restricted Delivery.
- For an additional fee, and endorsement on the mailpiece, you can request a hard copy of delivery (including the return receipt) service.
- You can request a hard copy of the electronic version of PS Form 3811. Attach PS Form 3811 Receipt to attach PS Form 3800, January 2019.

LLC
LAW CIRCLE
32024

CERTIFIED MAIL



9589 0710 5270 1815 1112 54
9589 0710 5270 1815 1112 54

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee	\$ 4.85
Extra Services & Fees (check box, add fees as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$ 4.10
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	\$.65
Total Postage and Fees	\$ 9.60

Postmark
Here

Sent To: **DBM PROPERTY**
Street and Apt. No., or PO Box No.: **261 SW SEBASTIAN CIRCLE**
City, State, ZIP+4®: **LAKE CITY FL 32024**

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

City of Lake City
Code Enforcement
205 N. Marion Ave.
Lake City, Florida 32055

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

DOM PROPERTY LLC
2615 W SEABASTIAN CIRCLE
LAKE CITY, FL 32024



9590 9402 8577 3244 7298 82

2 Article Number

9589 0710 5270 1815 1112

PS Form 3811, July 2020 PSN 7630-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

Agent

Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1?
If YES, enter delivery address below: Yes No

3. Service Type

- Adult Signature Restricted Delivery
- Certified Mail®
- Collect on Delivery
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

4. Insurance coverage amount: \$54

5. Insurance coverage amount (over \$500)

Domestic Return Receipt

Certified Mail

- A receipt (this portion of the envelope) for you.
- A unique identifier for you and the recipient.
- Electronic verification of delivery.
- A record of delivery (including signature) that is retained for a specified period.

Important Reminders:

- You may purchase Certified Mail, First-Class Mail®, First-Class Mail® service, or Priority Mail® service.
- Certified Mail service is available for international mail.
- Insurance coverage is provided with Certified Mail service. Additional insurance coverage above the \$500 limit of Certified Mail service must be purchased separately.
- For an additional fee, an endorsement on the mailpiece may be requested for the following services:
 - Return receipt services
 - Delivery (including signature) of delivery (including electronic version, for complete PS Form 3811 Receipt; attach PS Form 3800, January

PS Form 3800, January