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CURRICULUM VITAE

Alachua City Commissioner - Alachua, FL (5/10 - 3/22) - Vice Mayor (FY 12/13, FY 16/17, and FY 20/21)

- **\$50+ million** annual budget(s); five-member city commission; 130+ city employees; departments include public works, recreation and culture, planning and zoning, and law enforcement; enterprise funds including electric, water, wastewater, and mosquito control; second largest municipality in Alachua County with population of 10,500+ residents; elected to city commission over two long-time residents in a major upset in May 2010 after being a resident for less than four years; reelected in 2013 (without opposition), 2016, and 2019. Capital infrastructure improvements include the construction of “Project Legacy,” a state-of-the-art **\$11 million** multi-purpose recreation and arts facility with an outdoor amphitheater and “Inclusive Playground” for special needs children providing them with the opportunity to interact and play with other children, completion of the **\$7 million** San Felasco Parkway linking U.S. Highway 441 with County Road 241, and a **\$5 million** public works facility. City implemented a perpetual strategic planning process whereby annual budgets are driven by the plan.
- Foresightedness realized through Alachua being known as “*The Good Life Community*” for maintaining a small town charm while attracting “high tech” and bio-science industries and various wholesale and retail businesses in emphasizing economic sustainability, increased job opportunities from GED to PHD, responsible growth management, children’s sports, arts and culture programs, and protection of the environment.
- Alachua received national acclaim in October 2010 as having the second highest increase in employee wages across America and in July 2015 for being designated as one of the top 40 business-friendly small cities in the country. In addition, the city has received a prestigious national public accounting award for its astute financial oversight and practices for the past ten years.

**Chief Executive Officer - Central Florida Community Action Agency, Inc., Gainesville, FL (11/06 - 11/13),
and Special Projects Consultant (12/13 - 5/14)**

- **\$7+ million** budget(s) including “*American Recovery and Reinvestment Act (ARRA)*” stimulus funds; 25 employees; three county service area as designated Community Action Agency (CAA) functioning to eliminate the causes of poverty in North Central Florida by providing a multi-faceted human services operation including Community Services Block Grant (CSBG) programs (emergency services and individual and family self-sufficiency case management services), Low-Income Home Energy Assistance Program (LIHEAP) services, Community Development Block Grant (CDBG) services including housing rehabilitation and sales, and weatherization programs including the implementation of home energy efficiency measures.
- Equity position of agency increased in the first thirty months of tenure by **\$300,000+** due to innovation and frugality in the use of existing funds in becoming debt free, a decrease in rental expenses totaling **\$50,000**, and the purchase of computer hardware and software, office furniture, telephone systems, and agency vehicles resulting in improved technological capabilities and an enhanced corporate image while reducing expenses at the same time. Foresightedness personified through implementation of a unique “best practices” perpetual five-year strategic plan, revision of agency bylaws and personnel, financial, and safety policies and procedures manuals, development of a comprehensive central intake questionnaire, enhancement of knowledge for members of board of directors and staff through their participation in numerous conferences and training events, commitment of twenty staff members in becoming certified community action managers, sponsorship of Southeastern Association of Community Action Agencies certified manager modules as host agency, and participation under the auspices of the National Community Action Partnership in the “Pathways to Excellence” self-study process which is modeled after the prestigious Malcolm Baldrige quality improvement award.
- Visionary perspective exhibited through enhancement of highly acclaimed family self-sufficiency program, implementation of a case management transition program in collaboration with local substance abuse and domestic violence providers, by expanding summer youth programs in collaboration with “Girls Place” which is a local community-based organization, and by partnering with two local regional workforce development boards in a summer employment program for high school students.

Agency recognized as a “best practices” leader in community action by completing the aforementioned highly demanding and labor intensive Community Action Partnership “Pathways to Excellence” self-study process in 2010 and by receiving the 2010 Florida Association for Community Action (FACA) “Exemplary Support” award, 2009 FACA “Volunteer of the Year” award, 2008 Southeastern Association of Community Action Agencies “Agency of the Year” and “Self-Sufficiency Participant” awards, and 2008 FACA “Agency of the Year, Volunteer of the Year, and Self-Sufficiency Participant” awards which was an unprecedented achievement to be the recipient of these prestigious FACA awards in the same year.

- Coordinated fundraising activities and implemented an annual community partner of the year awards and fundraising breakfast in 2013 with a second event held in 2014; over **\$45,000** was raised in the first two years of these highly successful fundraising activities; personally responsible for raising **\$35,000** of the total proceeds realized from the two breakfasts; philanthropic efforts recognized for donation of over **\$76,000** in-kind personal consulting fees during 2014 campaign.
- Received recognition from the Alachua County Board of County Commissioners and the Alachua City Commission by having two separate days proclaimed “*Robert W. Wilford Day*” for distinguished service for careers in the U.S. Navy, healthcare management, and in four nonprofit agencies; received the East Gainesville Development Corporation “*2008 Advocate of the Year*” award for volunteer and community involvement efforts in support of neighborhood revitalization and economic development and sustainability efforts in a low-income section of Gainesville.

Executive Director - Crowley’s Ridge Development Council, Inc., Jonesboro, AR (10/00 - 11/06)

- **\$16+ million** budget(s); 400+ employees; eight county service area as CAA functioning to eliminate the causes of poverty in Northeast Arkansas by providing a multi-faceted human services operation including child development programs (Head Start pre-kindergarten and childcare referral services), CSBG programs (family enrichment services including case management, housing counseling and ownership assistance, single parent scholarships, and emergency services), LIHEAP services, programs for seniors (socialization and congregate- and home-delivered meals services), weatherization programs including the implementation of energy efficiency measures, and substance abuse prevention and residential/outpatient treatment programs.
- Capital improvement acumen resulting in physical plant improvements exceeding **\$8 million** including the construction and/or rehabilitation of four Head Start centers with over **\$2 million** acquired from federal grant sources, the construction of a state-of-the-art administrative and training complex using Community Reinvestment Act (CRA) funds which included a **\$25,000** grant to purchase office furniture, the construction of a 10-unit apartment complex using bank financing which provided instant equity of **\$100,000**, the construction of a 50-bed residential substance abuse treatment facility, and the construction and/or renovation of seven senior centers valued in excess of **\$1 million**.

Executive Director - Tri-County Community Council, Inc., Bonifay, FL (2/97 - 10/00)

- **\$7+ million** budget(s); 110+ employees; six county service area as designated CAA functioning to eliminate the causes of poverty in Northwest Florida by providing a multi-faceted human services operation including coordinated transportation programs (Medicaid and non-sponsored), child development programs (Head Start pre-kindergarten services and childcare referral), CSBG programs (family services including case management and emergency services), LIHEAP services, and special needs programs (HUD Section-8 rental assistance, domestic violence evaluation services, disenfranchised children visitation centers, food commodity distribution services, and canning center “Stretch Your Food Budget” instructional services), and weatherization services including the implementation of energy efficiency measures.
- Agency recognized as leader in the community action movement and “best practices” stalwart by being designated by Governor Jeb Bush to provide multiple services in three additional contiguous counties.
- Acclaimed “Rural Community Transportation Coordinator of the Year” for Florida in 1997; received transportation “Innovation of the Year” award for Florida in 1999; nominated as Community Transportation of America (CTAA) national “Community Transportation System of the Year” in 1997 and 2000 by the Florida Department of Transportation (FDOT) Regional Office in Chipley.
- Recognized as the initial “outstanding” transportation program nationwide by being highlighted in the May/June 2000 edition of the prestigious CTAA national publication.

Executive Director - Chemical Addictions Recovery Effort, Inc., Panama City, FL (6/87 - 2/97)

- **\$4+ million** budget(s); 130+ employees; six county service area providing substance abuse services in prevention, intervention, detoxification, and inpatient and outpatient treatment for adolescents and adults; coordinated DUI evaluations, assessments, and Level I and II offender courses for Florida’s Fourteenth Judicial Circuit.
- Facilitated corporate merger between two substance abuse prevention and treatment agencies resulting in a significant expansion of services and a more efficient use of tax dollars through a reduction in operational expenses and coordinated purchase and subsequent renovation of state-of-the-art treatment facility including detoxification unit, adolescent facility, and outpatient counseling and prevention offices; wrote grant letter and subsequently received funding to construct a halfway house for pregnant women who were in treatment for alcohol and other drug addiction dependency issues.
- Nominated on two occasions as the Florida Alcohol and Drug Abuse Association “Administrator of the Year” for exceptional performance, outstanding leadership abilities, frugality in managing multiple grant funds, innovative visioning, extensive local and state volunteerism efforts, and commitment to “best practices” principles.

Health Care Administration (For Profit Experience - 7/83 - 6/87)

- Director of Personnel and Physician Relations and Recruitment - Health Care Management Corporation, Inc. (1,500+ employees - 20 rural hospitals - AL, GA, FL, NC, and SC), Columbus, GA (8/85 - 6/87).
- Account Executive/Physician Recruiter (Nationwide Market), Robbins Med/Tech, Inc., Jacksonville, FL (7/84 - 8/85).
- Business Manager, Savannah Plastic Surgery Associates (two surgeons and 14 employees), Savannah, GA (7/83 - 7/84).

United States Navy (6/63 - 6/83)

- Cryptologist (16 years - Top Secret Special Intelligence Security Clearance) - Religious Program Specialist (4 years - Secret Security Clearance). Performed senior management duties in the following command level positions:

- Human Resources/Equal Opportunity Officer	- Education and Training Officer
- Substance Abuse Program Administrator	- Federal Civilian Employee Alcoholism Program Administrator
- Drug and Alcohol Program Advisor	- Alcohol and Drug Safety Action Program Facilitator
- Collateral Duty Alcoholism Advisor	- Leadership Academy Instructor
- Military Rights and Responsibilities Facilitator	- Command Orientation and Overseas Diplomacy Facilitator
- Equal Opportunity in the Navy Facilitator	- Affirmative Action Plan Writing Team Coordinator
- Authored initial two training publications for newly established Religious Program Specialist (RP) enlisted rating - Served as consultant to Director of Training, U.S. Navy Chaplain Corps, regarding chapel management operational, support, and performance matters for bases around the world and ships at sea (1979 - 1983).
- Awarded Secretary of the Navy Commendation Medal, Secretary of the Navy Achievement Medal (2 Awards), and Commander Naval Security Group Command Meritorious Service Award for exemplary performance, outstanding achievement, and superior leadership abilities ~ Awarded Navy Unit Commendation (2 Awards), Meritorious Unit Commendation (2 Awards), Good Conduct Medal (4 Awards), and National Defense Medal in recognition of command excellence and/or personal achievement ~ Recognized as Command Instructor of the Month (1970 - Pensacola, Florida) and Command Enlisted Member of the Quarter (1976 - Misawa, Japan) ~ Awarded numerous letters of commendation, recognition, and appreciation throughout career for exhibiting dedication above and beyond the call of duty, exceptional performance and leadership abilities, and unparalleled volunteerism efforts in both command and community fundraising endeavors ~ Excelled in flag football, bowling, and fast pitch softball sports programs during career.

CONSULTANT EMPHASIS/ACTIVITIES

Provided consultant services and facilitated workshops for nonprofit groups regarding the development of innovative fundraising plans and strategies, organizational behavior topics, parliamentary procedures, and in the design of “perpetual” strategic plans aimed at ensuring the establishment of comprehensive accountability, responsibility, and reporting criteria in following “best practices” principles in the conduct of business.

CERTIFICATIONS/REGISTRATION - Current and Former

Certified Community Action Manager (CCAM)
Certified DUI Evaluator Supervisor (CDES) - Florida
Certified DUI Instructor (CDI) - Florida

Certified Addiction Prevention Professional (CAPP) - Florida
Certified DUI Evaluator (CDE) - Florida
Registered Lobbyist (1989-1991 - Substance Abuse Issues (Florida)

BOARDS OF DIRECTORS/COALITIONS/COUNCILS/COMMITTEES - Current and Former

Alachua County Affordable Housing Steering Committee
Alachua County Veteran Services Advisory Board
Alachua County League of Cities
Alachua Senior Resources Advisory Board
CDS Family & Behavioral Health Services (Gainesville)
Alachua County Community Weatherization Coalition
Florida Regional Councils Association (First Vice President)
Community Action Association of Region VI (AR/LA/NM/OK/TX)
Panhandle Area Educational Cooperative (Northwest FL)
Nominee Qualifications Review Committee (DHRS 14th District - FL)
Our Lady of Good Counsel Building Committee (St. Augustine, FL)

Alachua County School Board Head Start Policy Council
Alachua County Community Transportation Disadvantaged Board
Alachua Charter Review Advisory Board
Alachua Chamber of Commerce
Neighborhood Housing & Development Corporation (Gainesville)
North Central Florida Regional Planning Council (Chair)
Arkansas Community Action Agencies Association (Vice President)
Bay County Juvenile Justice Council (FL)
Mental Health Advisory Committee (Gulf Coast State College, FL)
Blessed Sacrament School Board (K-6 - Jonesboro, AR)
Our Lady of Good Counsel Veterans Support Group (St. Augustine, FL)

MEMBERSHIPS - Current and Former

Turkey Creek Lions Club (President)
Rotary Club International (Paul Harris Fellow)
Marine Corps League (990 Gator Chapter - Alachua County, FL)

Alachua Optimist Club (Founder and Charter Member)
Vietnam Veterans of America (Chapter 1092 - Alachua County, FL)
U. S. Navy Fleet Reserve and Cryptologic Veterans Associations

EDUCATION

M.S. Counseling and Human Development (Agency Counseling - Hurlburt Field Campus, FL) - Troy University, Troy, AL (1989)
M.S. Personnel Management - Troy University (Phenix City Campus, AL, and Hurlburt Field Campus, FL) - Troy University, Troy, AL (1988)
M.S. Public Administration - (Pensacola Campus, FL) - Troy University, Troy, AL (1982)
B.A. Political Science (Minor in Management) - University of West Florida, Pensacola, FL (1981)
A.A. General Studies (Business Emphasis) - Pensacola State College, Pensacola, FL (1974)

PUBLIC SPEAKING EXPERIENCE

Diversified skills demonstrated in the presentation of motivational, organizational behavior and training and development principles, human resource management protocols, written and verbal communication skills, technical, and spirituality workshops at in-service training events, high school career symposia, and as a workshop presenter, plenary speaker, and panel participant at state, regional, and national conferences.

PUBLISHING ACHIEVEMENTS (BOOK AND TRAINING PUBLICATIONS)

Mother Church and the Conspiracy of Indifference - Subtitle (2015).

Administration, Religious Program Specialist 3 & 2, Module III. NAVEDTRA 287-03-45-83 (U.S. Navy, 1983).

Logistic Support and Financial Control, Religious Program Specialist 3 & 2, Module II. NAVEDTRA 287-02-45-81 (U.S. Navy, 1981).

Leadership Education Awareness Development (LEAD) Training Manual. Editor, Officer and Enlisted Executive Management Training Course, Naval Communication Area Master Station, Western Pacific, Guam, Marianna Islands (U.S. Navy, 1979).

WRITTEN ARTICLES

Authored over 200 columns, letters to the editor, and newspaper guest articles which have been published in a junior college newspaper, local daily and weekly newspapers and in national and international publications, and on several worldwide websites.

PERSONAL - Married to Diane for 51 years. Proud Dad of Son (Scott) and Grandpa of Natalie and Caroline. Native Floridian born in Jacksonville. Passionate in defending "Individual Property Rights/Home Rule Principles" with the undying belief "government closest to the people is best." Volunteered at two state prisons in Lake Butler (Kairos Prison Ministries International) and Raiford (Incarcerated Veterans Program). "Paying It Forward" is my undying passion for the many blessings I have received in my lifetime.