

RESOLUTION NO 2026-113

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, APPROVING VENDOR'S WORK AUTHORIZATION NO 26-41 AS TASK ASSIGNMENT NO. NINE (9) PURSUANT TO THE CONTINUING CONTRACT WITH PASSERO ASSOCIATES, LLC, A FLORIDA LIMITED LIABILITY COMPANY, TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TO SUPPORT THE LAKE CITY GATEWAY AIRPORT IN AN ADMINISTRATIVE AMENDMENT TO THE STORMWATER POLLUTION PREVENTION PLAN; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID TASK ASSIGNMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID TASK ASSIGNMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID TASK ASSIGNMENT; AUTHORIZING THE CITY MANAGER WITH THE CONSENT OF THE CITY ATTORNEY TO MAKE MINOR CHANGES TO THE SCOPE OF WORK OF THE TASK ASSIGNMENT PROVIDED SUCH CHANGES DO NOT INCREASE THE QUOTED PRICE IN THE TASK ASSIGNMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City (the "City") owns and operates the Lake City Gateway Airport (the "Airport"); and

WHEREAS, pursuant to City Council Resolution No 2022-091 the City of Lake City, Florida ("the City") and Passero Associates, LLC., a Florida limited liability company, (the "Vendor") entered into that certain continuing contract for engineering services (the "Continuing Contract"); and

WHEREAS, the Airport requires an administrative amendment to the Stormwater Pollution Prevention Plan (the "SWPPP"), last updated by the Vendor in September 2025 (the "Project"); and

WHEREAS, under this agreement the Vendor will provide professional services for the Project, with the scope limited to administrative document revisions (the "Services"); and

WHEREAS, the Continuing Contract provides the Vendor shall provide services to the City only when requested and authorized in writing by the City; and

WHEREAS, each request from the City to the Vendor for services shall be for a specific project with the scope of the work defined by and embodied in a separate task assignment; and

WHEREAS, the City Council desires to enter into that certain Task Assignment No. Nine (9) – designed as Work Authorization No. 26-41 by the Vendor – pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project, in accordance with the terms and conditions of such task assignment set forth in Vendor’s proposal (the “Proposal”), a copy of which is attached as an Exhibit hereto; and

WHEREAS, the City Council desires the City Manager, with the consent of the City Attorney, be authorized to consent to minor changes to the scope of work of the Proposal provided such changes do not increase the quoted price of the Proposal; and

WHEREAS, entering into an agreement between the City and the Vendor for the scope of work set forth in the Proposal attached hereto (the “Agreement”) pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project, and allowing the City Manager to conditionally consent to minor changes to the scope of work of same are in the public interest and in the interests of the City; now therefore

BE IT RESOLVED by the City of Lake City, Florida:

1. Approving the Agreement pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project, and allowing the City Manager to conditionally consent to minor changes to the scope of work of same are in the public or community interest and for public welfare; and
2. In furtherance thereof, the Agreement containing the material terms of the Proposal and the Continuing Contract should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City’s Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
4. The Mayor of the City of Lake City is authorized and directed to execute on behalf of and bind the City to the terms of the Agreement; and
5. The City Manager, with the consent of the City Attorney, is authorized to agree to minor changes to the scope of work of the Agreement provided such changes do not increase the quoted price of the Agreement; and
6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and

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7. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

City of Lake City



Lake City Gateway Airport

Stormwater Pollution Prevention Plan

Administrative Amendment Services

by

Passero Associates, LLC

(PA Project No. 20070044.0041)

Work Order 26-41

EXHIBIT TO RESOLUTION

Work Order 26-41
Stormwater Pollution Prevention Plan
Lake City Gateway Airport, Lake City, Florida

PASSERO ASSOCIATES, LLC (PA or "Consultant") agrees to perform the following services, in accordance with the terms and conditions of this Supplemental Agreement and the Contract for Professional Airport Engineering Services, dated October 1, 2022, with the of City of Lake City (City or "Client"), all of which terms and conditions are incorporated herein by reference:

Project Location: Lake City Gateway Airport, 3524 East US Highway 90, Lake City, Florida, 32055

Project Description: Provide professional environmental documentation services for a limited administrative amendment to the Lake City Gateway Airport Stormwater Pollution Prevention Plan, last updated by Passero in September 2025. Passero's scope shall include review of the information provided by AAR, including the updated NOI and related operator/contact information, and preparation of revised SWPPP pages or an amendment memorandum to reflect the name/operator change from HAECO to AAR within the applicable tenant-specific sections, tables, responsible party information, inspection forms, and revision log. Based on AAR's written confirmation that facility operations, drainage patterns, outfalls, storage areas, stormwater controls, and BMPs remain unchanged from the September 2025 SWPPP update, this scope is limited to administrative document revisions only. Site inspections, sampling, monitoring review, BMP effectiveness evaluation, FDEP coordination, permit submittals, and preparation of a full SWPPP rewrite are not included unless separately authorized.

Scope of Basic Services: Administrative Phase Services.

Scope of Special Services: None.

City Manager: Mr. Don Rosenthal

Airport Director: Mr. Chad Gomes

PA Program Manager: Mr. Bradley Wentz, P.E.

PA Client Manager: Mr. Bruce Bradley, P.E.

Basic Services Compensation and Method of Payment - Design: Lump Sum Not-to-Exceed: \$2,160.00

Basic Services Compensation and Method of Payment - Bidding: Lump Sum Not-to-Exceed: \$0.00

Total Project Cost (See Exhibit B Fee Schedule): Lump Sum Not-to-Exceed: \$2,160.00

Schedule: Services begin upon receipt of the fully executed Work Order from the Client.

Meetings: None.

Deliverables: One (1) digital Stormwater Pollution Prevention Plan.

"Client" - City of Lake City

By: _____
Noah Walker, Mayor
Typed Name, (Title)

ATTEST:
BY: _____

Audrey Sikes, City Clerk
Name, (Title)

Date: _____

"Consultant" – Passero Associates, LLC

By: Bradley J. Wentz
Bradley Wentz, President
Typed Name, (Title)

ATTEST:
BY: Angela M. Witt

Angela Witt, Sr. Grants/Contracts Administrator
Name, (Title)

Date: August 21, 2026