

MEETING DATE
12-1-25

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: New Memorandum of Agreement (MOU) between
Lake City Police Department and United Way of Suwannee Valley

DEPT / OFFICE: Police Department

Originator:

Chief of Police Gerald Butler

City Manager

Don Rosenthal, City Manager

Department Director

Gerald Butler *hcb*

Date

11-6-25

Recommended Action: Approve the Lake City Police Department (LCPD) entering into an agreement with the local United Way agency to allow each agency to assist individuals or families who are homeless or at risk of homelessness.

Summary Explanation & Background:

United Way desires to maintain effective collaborative efforts for the provision of services to individuals who are mutually served by each agency.

Alternatives:

N/A

Source of Funds:

N/A

Financial Impact:

None

Exhibits Attached:

Memorandum of Understanding

Memorandum of Understanding

Between Lake City Police Department

And

**United Way of Suwannee Valley, Inc.
Lead Agency for the Columbia, Hamilton, Lafayette & Suwannee Counties
Continuum of Care/Homeless Coalition**

In the interest of maintaining effective collaborative efforts for the provision of services to individuals that are mutually served, the following Agreement is established:

A. Agreement

The parties will conduct a periodic review of this Agreement in order to ensure that the provisions are current. The parties may revise this Agreement at any time by mutual consent.

B. Target Population

Individuals or families which are homeless or at risk of homelessness.

C. Responsibilities

(Agency) Lake City Police Department agrees to:

- Maintain membership and ongoing participation in the Continuum of Care/ Homeless Coalition, including applicable committees
- Share information about resources or programs to assist persons who are homeless or at risk of homelessness
- Exchange client-related information with appropriate authorization in order to ensure client/client family services
- Refer clients to UWSV who are at risk of homelessness
- Refer clients who are literally homeless to the UWSV coordinate entry coordinator
- Offer training to United Way of Suwannee Valley staff.

United Way of Suwannee Valley Inc. agrees to:

- Provide information to (Agency) Lake City Police Department staff about available services through UWSV including eligibility guidelines
- Share information about resources that are available to assist our mutual clients
- Respond to referrals received from (Agency) Lake City Police Department by providing assistance, depending on program eligibility and to the extent provided for based upon funding sources available and their defined levels of assistance as well as United Way's written standards for such programs

- Direct referrals from(Agency) Lake City Police Department into United Way of Suwannee Valley's Coordinated Entry process
- Maintain and distribute to clients(Agency) Lake City Police Department informational brochure on United Way of Suwannee Valley Programs.
- Refer appropriately assessed clients to(Agency) Lake City Police Department for services.

This agreement shall take effect on 11-01-2025.

Jennifer Anchors

Signature of United Way Representative

Signature of Agency Representative

Executive Director

Title

Title