

MEETING DATE

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Janitorial Services at Four Locations

DEPT / OFFICE: Procurement

Originator: Brenda Karr		
City Manager Paul Dyal	Department Director	Date 8/14/2023
Recommended Action: Request approval to accept price increase for Janitorial Services from ITB-014-2022 with Bayway Group LLC, that was approved originally on RES.2022-059		
Summary Explanation & Background: This was approved on RES.2022-059 (June 21, 2022) to accept lowest bid for ITB-014-2022 in which was Bayway Group LLC. Vendor is requesting an increase due to additional areas being cleaned, labor wages, and supply increases. Three companies submitted proposals at the time of BID, these requested increases will be less than the annual amount of the other proposals. Contract term was for one (1) year with two (2) additional one (1) extensions with mutual agreement between the City of Lake City and Bayway Group LLC. Current contract will expire on 7/01/2024 unless extended for an additional year.		
Alternatives: Not accept request for increase and go back out for BID.		
Source of Funds: Budgeted in: 001.10.519-030.34 ; 001.11.521-030.34 ; 001.07.513-030.46 If approved increases will need to be imposed on 2024 Fiscal Year Budget.		
Financial Impact: Total increase annually will be \$4554.17		
Exhibits Attached: ITB-014-2022 Solicitation, Bid Tabulation, Res. 2022-059, Bayway Increase Request		