

CITY COUNCIL RESOLUTION NO. 2023-133

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA AMENDING THE PERSONNEL MANUAL FOR THE CITY; AUTHORIZING AND ADOPTING A REVISED SICK LEAVE INCENTIVES POLICY; INCORPORATING THE REVISED SICK LEAVE INCENTIVES POLICY INTO CHAPTER 10 LEAVE ACCOUNTING OF THE PERSONNEL MANUAL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City (hereinafter the “City”) adopted the Personnel Manual by City Council Resolution No. 2014-071; and

WHEREAS, the City has drafted a revised Sick Leave Incentives Policy (hereinafter the “Policy”) to Chapter 10 Leave Accounting, Section 10.02 Sick Leave, Subsection D. Sick Leave Incentives of the Personnel Manual; and

WHEREAS, the City Council finds that it is in the best interest of the City to adopt the revised Policy, a copy of which is attached hereto as “Exhibit A” and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The revised Sick Leave Incentives Policy is hereby adopted and authorized for implementation into the Personnel Manual.

[Remainder of this page left blank intentionally.]

Section 3. This resolution shall take effect immediately upon its adoption.

Section 4. This resolution authorizes the current Sick Leave Incentives Policy to remain in effect through November 30, 2023 and run concurrent with the new revised Sick Leave Incentives policy for this year only.

PASSED AND ADOPTED at a meeting of the City Council on this ____ day of November 2023.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Thomas J. Kennon, III,
City Attorney

“Exhibit A”

Sick Leave Incentives Policy

10.02 SICK LEAVE

D. Sick Leave Incentives.

Annually, during first week of November, employees having a sick leave balance of 80 hours or more may request payment up to 40 hours of available sick leave. All employees may use up to four (4) days sick leave during the budget year as “personal” leave days. Personal leave days may not be carried over to a new budget year.