

City of Lake City

☐ Darby Pavilion

☐ Special Events

Application

Applicant Information

Organization/Applicant Name: Dr. Christopher M. Esing		
What is Event For?: Bicentennial of the Settlement of Columbia Co.		
Contact Name: Dr. Christopher M. Esing	Phone: 931-251-1795	
Address: 101 University Ave Apt. C-407 Clarksville		
City: Clarksville	State: TN.	ZIP Code: 37040
Email: christopheresing@yahoo.com		
Facility/Park Requested: Wilson/Clussee/Park	Date Of The Event: Sat Nov. 20th	Time Requested: All Day
Estimated Attendance: Hundreds / Thousands ?		

Darby Pavilion Only

Alcohol: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Set Up Time: 9:00	Event Time: 9:30 or 10:00	Clean Up Time: 10:00 P.M.
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Parade Information

Line Up Place and Time:	Inclement Weather Date:
Anticipated number of vehicles to be used in the parade:	Parade Start Time:
Location and desired route (state starting point, route and point of termination. Use the appropriate street names and direction. Attach a map of the parade route.)	
N/A	

Event Information

Will you be collecting admissions/donations of any type at this event?: No.	
Will any items be sold at this event (including food)? Yes	What kind?: Food / Crafts by Vendors
Are you having other vendors participate in this event?: Yes	Please list: unknown at this time
Is this event open to the public?: Yes	What Activities are planned?: history display, music, crafts, car show
Will bounce houses be used?: No.	Will tents be used?: Yes.
Will you be serving food?: Yes.	

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JUN 22 2021

OFFICE OF THE CHIEF

Services Requested (Fees Apply)

Security/Crowd Control Requested?: yes

Clean Up Requested?: yes

Will you need access to electricity?: yes If Yes, will you need 20 30 50 Amp Service (please circle one)

Road/Parking Lot Closure Requested?: If Yes, please state (using appropriate names) which streets/parking lots are being requested closed; also submit a map showing all road closures or route:

yes - I am requesting that Desoto N.E. Lakeshore Drive be close. N.E. Lake Desoto Drive and Hernando between Duval & N.W. Humble St.

****Please note clean up, electric, and police presence is an additional fee****

Organization Information

Type of Organization (please circle one): Not for Profit(must provide 501c3 letter) For Profit Individual

Federal ID#:

N/A

Tax Exempt #:

N/A

Fee Schedule

Young's Park: \$50.00 daily fee - \$25.00 electricity fee - under 100 people \$100.00 deposit (refundable after event with satisfactory clean up) 100 or more people \$200.00 deposit (refundable after event with satisfactory clean up) - \$1,000,000 Liability Insurance required for events with more than 100 people attending, listing the City as "Additional Insured".

Olustee Park (Gazebo): \$100.00 daily fee - \$25.00 electricity fee - under 100 people \$50.00 deposit (refundable after even with satisfactory clean up) 100 or more people \$100.00 deposit (refundable after event with satisfactory clean up) - \$1,000,000 Liability Insurance required for events with more than 100 people attending, listing the City as "Additional Insured".

OLUSTEE PARK IS A PASSIVE PARK RENTED FOR CEREMONIAL EVENTS ONLY SUCH AS, BUT NOT LIMITED TO; WREATHS ACROSS AMERICA, HOMELESS CANDLE VIGIL, NATIONAL DAY OF PRAYER, FALLEN HEROES, WEDDINGS (CEREMONY ONLY), AND OTHER SIMILAR USES

OLUSTEE PARK IS NOT RENTED TO THE PUBLIC DURING THE MONTHS OF NOVEMBER AND DECEMBER

Teen Town: \$40.00 per hour usage fee, \$100.00 deposit -) - \$1,000,000 Liability Insurance required for events with more than 100 people attending, listing the City as "Additional Insured".

Memorial Stadium: \$400.00 per day - \$100.00 per night use of stadium lights - \$200.00 deposit - \$1,000,000 Liability Insurance required listing the City as "Additional Insured".

Rental Guidelines on the above Parks: *NO ALCOHOL PERMITTED ON THE ABOVE LISTED CITY PROPERTIES, *No vehicles allowed in the park, *No tents, poles or signs allowed in the grass area of the parks, *No nails or tape on the gazebo, *All Trash Cans must be emptied by the organizer.

Wilson Park Only
828 NE Lake Desoto Circle
Hours of operation 9am-11pm

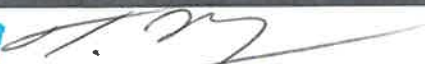
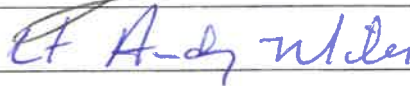

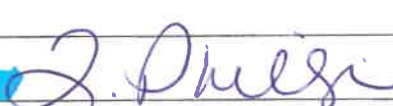
Darby Pavilion Only: \$100 daily fee - includes tables and seating for 160 people, trash receptacles, use of restrooms and warming kitchen. - Required Deposits; up to 100 people \$100.00, up to 500 people \$200.00, over 500 people \$300.00 (deposits will be refunded in the form of a check issued by the City of Lake City provided there is no damage or outstanding fees owed) - \$1,000,000 Liability Insurance required "Additional Insured".

THERE ARE NO WAIVERS OF FEE'S OR DEPOSIT'S FOR NON-PROFIT ORGANIZATIONS
ONLY CITY SPONSORED EVENTS ARE WAIVED FROM FEE'S AND DEPOSITS

Fire Pit Water Features: includes wood and City Staff to light ☐ 10 lighted pits \$200.00 ☐ 20 lighted pits \$300.00

Electrician: CITY OF LAKE CITY PERSONNEL ONLY ☐ over 110 volts breaker fee \$25.00 per breaker Number Needed?

Extra Security: Security is required for public/private events with 200+ anticipated attendance or if alcohol will be served. All applications are reviewed by the Lake City Police Department and Security determinations are based on recommendations from that department. Fees are based on a \$25.00 per hour (4 hour minimum) per Officer. Security requirements and costs will be negotiated on a case by case basis. Security fees are paid in advance.

Staff Use Only		
Approved (All signatures required for approval)	Deposit Amount: Date Due:	Map Attached: D.O.T. Approval: Proof of Insurance:
Denied	Electricity Needed: Electricity Charge:	Road Closures: Parking Lot Closures:
Rental Fee:	Total Received:	Deposit Returned: Date: Amount:
Applicant Signature:		Date:
Department Approval		
Public Works Official: 	Date: 6-22-21	
Police Department Official: 	Date: 7/22/21	
DOT Release (if applicable)	Date:	
City Manager: 	Date: 7/26/21	
City Council:	Date:	
CRA Official:	Date:	
Recreation Department Official: 	Date: 6/21/21	

I spoke to Dr Esing on 7/21/21 and explained that if the city doesn't sponsor the event he would be responsible for 4 officers @ \$35.00/hr for duration of the event. He will make decision @ that point about going forward.
Approval is conditional on city council
Aen

Hold Harmless Agreement: The Contractor, Vendor, or User hereby promises and agrees to indemnify and save harmless the City of Lake City, a municipal corporation, its officers, agents, and employees, from and against any and all liability, claims, damages, demands, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorney's fees for and on appeal of any kind and nature arising or growing out of or in any way connected with the performance of the Agreement whether by act or omission of the Contractor, Vendor, Officers, agents, servants, employees, or other or because of or due to the more existence of the agreement between the parties.

The applicant will supply a "Certificate of Insurance" reflecting minimum coverage of the amount deemed by City Staff per occurrence for bodily injury and property damage. The City of Lake City, 205 North Marion Avenue, Lake City, FL 32055, must be shown as "Additional Insured" which will be noted on the Certificate. The Certificate will indicate that the applicant's insurance policy will not be cancelled without thirty day prior written notice to the City. The undersigned agrees to abide by the regulations governing the said facility and is responsible for charges incurred and must supply a "Certificate of Insurance" to the Lake City Recreation Department no later than five (5) calendar days prior to program/event date.

Copyright Law: Licensee assumes all costs arising from the use of patented, trademarked or copyrighted materials, equipment, devices, processes, or dramatic rights used on or incorporated in the conduct of any event covered under this agreement and licensee agrees to indemnify and hold harmless devices, processes or dramatic rights furnished or used by licensee in connection with the agreement and will defend the City from any such suit or action, regardless of whether it is grounded or fraudulent.

Certification by Applicant: I certify that I have read this application and that all information contained in this application is true and correct. Any falsehoods or misrepresentations will constitute a criminal violation of the Florida State Statute. I agree to comply with and be bound by any and all applicable provisions of the city code. I understand the event may be cancelled by the Chief of Police or the Fire Chief should any conditions of the application or city ordinance or state statute be violated, I certify that I am authorized by the organization named herein to act as its agent for the herein described activity. I also have received the notice informing me of my responsibilities and obligations should I cancel the event.

By filing this application, I and the organization on whose behalf this application is made, contract and agree that we will jointly and severally indemnify and hold the City of Lake City harmless against liability, including court costs and attorney's fees, for trial and on appeal, for any and all claims for damage to property or injury to, or death of, persons arising out of or resulting from the approval of the Special Events application or the conduct of the activity or its participants.

Licensee Signature

Date

LICENSEE CERTIFICATION

I hereby certify that all the information contained herein is true and correct to the best of my knowledge. If any portion is found to be false or misrepresented, such fact may be just cause for immediate revocation of any approval previously given.

Signature of Applicant:

Date:

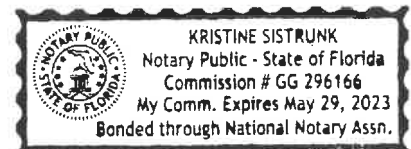
Subscribed and affirmed 6/16/21 By (Print Applicant Name) Christopher Esing

He/she is personally known to me OR has presented _____ as identification and who did take an oath.

Notary Signature and Seal:

My commission Expires:

May 29, 2023



Americans with Disabilities Act:

The applicant understands and agrees that it will comply with the obligations of Titles II and III of the Americans with Disabilities Act of 1990 in the conduct of the special event, and further agrees to indemnify, hold harmless and defend the City of Lake City, its elected officials, officers, agents, employees and volunteers, from any claims or liability arising out of or by virtue of the Americans with Disabilities Act.

The Program/Event will be terminated should licensee cause any violation of Local, State, or City of Lake City Laws and ordinances.

Lake City and Columbia County Bicentennial Founder's Day Celebration

I am Dr. Christopher Esing, and I am organizing a Bicentennial Founders Day event for Saturday, November 20, 2021 to mark the 200th Anniversary of the settlement of Lake City and Columbia County. In the late fall of 1821, Noel Raulerson first arrived and built his cabin on the site of what would be Olustee Park near the entrance to the Columbia County Court House. To mark the occasions of the anniversary, I am working with civic organizations to commemorate the event by honoring the varied history of the area while also creating a festival for the community that all the citizens can enjoy. I have asked multiple civic organizations to participate with the goal that each civic group would create one booth to represent a decade of history for the area with 20 organizations then hosting 20 booths representing every decade from 1820 to 2020. Many have already pledged their support including the Elks, United Way, Lions, Women's Club, Altrusa, Rotary, etc... These booths will be located in Wilson Park, and I have asked each group to include several things in their display. The organization would craft the booth in the style of the decade, and the members would dress up in costumes that reflected that period. At the booth, the organization would do several things 1. Offer a Carnival Style Game that would mimic that period that kids could play. For the fifties as an example, they have discussed Hula-hoop Contests and Yard Yahtzee since both were invented in the era. I have also asked that they have an appropriate prize that you can give to the kids. We are also asking that a small food or treat for the adults be given that would be reflective of the period but also local culture. A good example was that someone could offer kettle corn, another decade could offer peanuts, one decade could do chicken pilau. If it was the 1840s, someone would make cornbread which they offered with butter, later dates offer cotton candy, popcorn, corn on the cob and butter, etc. I have also asked them to offer some type of photo op at each of the booths- one of the hole cut out and insert fact reflective the dress or style. These booths would be set up in Wilson Park on the morning of November 20th and ready to go for the crowds to start arriving around 9:30/ 10:00. In addition to these booth, other events would be happening at the same time, with music in the Darby Pavilion that would be hosted by Skip and Matt Johns. Skip has agreed to assist in developing the lineup and keeping the music flowing. There would also be crafts and food vendors in Olustee Park. In addition, there would be a Car Show around Lake Desoto as well as a Pioneer Competition. I am also working on the logistics of having the schools perform at the pavilion in Olustee Park. I am also asking the churches to assist in what would be a giant cake walk that would run down Hernando to connect the two big venues of Olustee and Wilson Parks. I am asking several of the churches to run but that many churches would be involved in baking treats for children. There is also a goal is to have a fireworks display over Lake Desoto to cap it all off followed by a Founders Day Frolic Dance at Wilson Park from 7:00 to 9:30. All the events would occur on Saturday November 20th, though we are also discussing having a dance on Friday night November 19th. I may also seek the use of the Wilson Pavilion for a Raulerson Reunion Potluck to honor the Raulerson descendants on Sunday though we are also discussing Corinth Church for the event. So outside of the multiple venues on Saturday, I am also requesting Wilson Park for Friday evening and Wilson Park Sunday Morning. I am also currently seeking city sponsorship for this event in order to be covered under your insurance and to cover the costs of the park rentals. I am on the agenda for July 6, 2021.

Thank You
Dr. Christopher M. Esing
Christopher M. Esing

