

FIXED ASSET SURPLUS LIST  
As of September 30, 2022

FUND	DEPT	ASSET #	DESCRIPTION	ACQ. DATE	COST	S/N-VIN	DISPOSITION
General	Police		73 misc. seats from various makers	N/A	N/A		Sell
General	Police	5127	Ford Explorer 2010 XLT	12/1/2009	19,999.00	1FMEU6DE2AUJA30142	Sell
General	Police	5291	GMC Savana Van 2011	2/18/2011	29,564.00	1GJZ7ZGXB1133432	Sell
General	Police	5128	2010 Ford Explorer XKT	12/1/2009	19,999.00	1FMEU6DE4AUJA30143	Sell
General	Police	5108	2010 Ford Explorer	12/1/2009	19,999.00	1FMEU6DE8AUJA30145	Sell
General	Police	5602	2013 Ford Expedition	3/31/2013	34,580.00	1FMJU1F52DEF35207	Sell
General	Police	5604	2013 Ford Expedition	3/31/2013	34,580.00	1FMJU1F54DEF35205	Sell
General	Airport	6043	Ford Fusion 4 dr Sedan 2011	4/12/2016	4,817.46	3FAHP0HG9BR257392	Sell
General	Airport	3745	Tractor 85 HP Cab - Massey Ferguson	4/25/2003	33,764.85	M07519	Sell
General	Airport	6348	Ground Power Unit MAK trailer mount	5/22/2018	35,750.00		Sell
General	Growth Man.		Brown Metal Filing Cabinet 4 drawers	N/A	N/A		Dispose
General	Public Works	2733	Dozer 750C John Deere Crawler	4/18/1996	109,000.00	T0750CX812153	Sell
General	Public Works	5624	Excavator Telescopic w/Back Fill Blade	5/23/2013	139,500.00	3300000696	Sell
General	IT		Misc. Radio Equipment	N/A	N/A		Sell
W/S	WTP		Utility Trailer	5/1/1998	568.50	D1071934	Sell
W/S	WTP		Ice Maker	N/A	N/A	508720B	Dispose
W/S	WTP		9 Pole Lights 150 watt	N/A	N/A		Dispose
W/S	WTP		Whirlpool Refrigerator 14 cubic feet	N/A	N/A	V550233556	Dispose
W/S	D & C	3043	Ford F800 Truck/Crane	10/9/1997	57,941.00	1FDWFF80C0WVA28809	Sell
W/S	D&C	4891	Sullair 185 Towable Air Compressor E443	6/18/2008	11,984.00	20085200088	Sell
W/S	Customer Service		Sensus Handheld Device	N/A	N/A		Dispose
Natural Gas	Gas		Miscellaneous Inventory	Various			Sell

**CITY OF LAKE CITY  
ASSET DISPOSITION REQUEST**

Department: Police Date Completed: 9-8-21

Identify Asset: \_\_\_\_\_

Description of Asset (complete all applicable items)  
Make: 73 misc. seats from various makes +  
Model: models, + various years.  
Color: \_\_\_\_\_  
Size: \_\_\_\_\_

Serial Number (if applicable): N/A

Other Information (if available)  
Date purchased: \_\_\_\_\_  
Who purchased from: N/A  
Cost (original): \$ \_\_\_\_\_

Disposition:  
Reason: Seats are factory installed, then removed by vendor during upfit. Lake City Police Dept has no need for the seats. Enterprise does not want them returned.  
Fair Market Value \$: \_\_\_\_\_  
Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

Department Head Signature: [Signature] Date: 9/8/21  
Assistant Finance Director: Donna Duncan Date: 9/9/22

**CITY MANAGER USE ONLY**

City Manager Approval Signature: [Signature] Date: 9/14/21

**CITY OF LAKE CITY  
FIXED ASSET DISPOSITION REQUEST**

Department: Police Date Completed: 7-30-21

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: 50005127

Description of Asset (complete all applicable items)  
Make: 2010 Ford  
Model: Explorer  
Color: Blk  
Size: \_\_\_\_\_  
Vehicle #: 1  
Serial Number (if applicable): 1FMEU6DE2AUA30142

Other Information (if available)  
Date purchased: 12/01/2009  
Who purchased from: Rowtree-Moore Ford  
Cost (original): \$ 19,999.00

Disposition:  
Reason: end of life  
Fair Market Value \$: 3,700 - 5,300 Good 105,000  
Method used to determine fair market value: Kelley Blue Book

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

If sale, requested method: \_\_\_\_\_

Department Head Signature: Cheryl W. Moore Date: 8/4/21

Assistant Finance Director: Donna Duncan Date: 9/9/22

**CITY MANAGER USE ONLY**

Submit to City Council for approval:  Yes  No      Council Approval: \_\_\_\_\_

City Manager Approval Signature: [Signature] Date: 9/9/21

# City of Lake City Asset Data Sheet

<b>Number</b>	<b>Classification</b>	<b>Description</b>	<b>Responsible Department</b>	<b>Acquisition Date</b>	<b>Original Purchase Price</b>
5127	EQUIP-EQUIP-GEN Item: zM&E General Recorded: Yes Reporting Category: Capital Accounting Category: Governmental Active: Yes Inactive Reason: Asset Special Use: None Method of Acquisition: Purchase-New Original Acreage: 0.0000 Responsible Employee: Koon, Denise Kilpatrick Assigned To Employee: General Location: Police Specific Location: Fleet Insurance Policy: Lease Contract:	FORD EXPLORER 2010 XLT Responsible Organization: 001.11.521 - General Fund, Police, Law Enforcement G/L Distribution Profile: Equipment Public Safety Capitalization Date: 12/01/2009 Depreciation Status: Fully Depreciated Depreciation Method: Straight Line Asset Life in Months: 60 Manufacturer: Serial Number Model Number: FORD Serial Number: 1FMEU6DE2AJA30142 Model Year: 2010 Warranty Expiration Date: Barcode Number: Badge Number: Vehicle License Number: Vehicle License Plate Type: Vehicle License Expiration Date:	11 - Police	12/01/2009	\$19,999.00 Adjustments: \$0.00 Depreciation: \$19,999.00 Net Book Value: \$0.00 Estimated Salvage Value: \$0.00 Depreciable Base: \$0.00

<b>Transactions: Status</b>	<b>Date</b>	<b>Type</b>	<b>Amount</b>	<b>Comments</b>
Posted	12/02/2015	Record Depreciation	(\$666.64)	
Posted	05/29/2015	Record Depreciation	(\$19,332.36)	
Posted	12/01/2009	Record Asset	\$19,999.00	

<b>Status Changes: Effective Date</b>	<b>Status</b>	<b>Change Type</b>	<b>Changed By User</b>	<b>Change Date</b>	<b>By Physical Inventory</b>
09/30/2015	Depreciation Status		Denise Koon	12/03/2015	
12/01/2009	Purchase Recorded		Denise Koon	05/22/2015	
12/01/2009	Initializa Values		conversion	12/01/2009	

**Grand Total:** 1 Asset \$19,999.00

**CITY OF LAKE CITY  
FIXED ASSET DISPOSITION REQUEST**

Department: Police Date Completed: 8-4-21

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: 00005291

Description of Asset (complete all applicable items)  
Make: 2011 GMC  
Model: Savannah Van  
Color: White  
Size: \_\_\_\_\_  
Vehicle #: 71GJZ7ZFGXB1133432  
Serial Number (if applicable): 238

Other Information (if available)  
Date purchased: 3/8/2011  
Who purchased from: University Sales & Service  
Cost (original): \$ 29,564.00

Disposition:  
Reason: End of Life  
Fair Market Value \$: 18,000-20,000 - Good condition 62,500 miles  
Method used to determine fair market value: Kelly Blue Book

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

If sale, requested method: \_\_\_\_\_

Department Head Signature: [Signature] Date: 8/6/21

Assistant Finance Director: Donna Duncan Date: 9/9/22

**CITY MANAGER USE ONLY**

Submit to City Council for approval:  Yes     No    Council Approval: \_\_\_\_\_

City Manager Approval Signature: [Signature] Date: 9/9/21

# City of Lake City Asset Data Sheet

<b>Number</b>	<b>Classification</b>	<b>Description</b>	<b>Responsible Department</b>	<b>Acquisition Date</b>	<b>Original Purchase Price</b>
5291	EQUIP-EQUIP-GEN Item: zM&E General Recorded: Yes	TRUCK GMC SAVANA 2011 WHITE Responsible Organization: 001.11.521 - General Fund, Police, Law Enforcement G/L Distribution Profile: Equipment Public Safety	11 - Police	02/18/2011	\$29,564.00
	Reporting Category: Capital Accounting Category: Governmental Active: Yes	Capitalization Date: 02/18/2011 Depreciation Status: Fully Depreciated Depreciation Method: Straight Line Asset Life in Months: 60			Adjustments: \$0.00 Depreciation: \$29,564.00 Net Book Value: \$0.00 Estimated Salvage Value: \$0.00 Depreciable Base: \$0.00
	Inactive Reason: Asset Special Use: None Method of Acquisition: Purchase-New Original Acreage: 0.0000	Manufacturer: Serial Number Serial Number: GMC Serial Number: 1GJZZGXB1133432 Model Year: 2011			
	Responsible Employee: Koon, Denise Kilpatrick Assigned To Employee:	Warranty Expiration Date: Barcode Number: Badge Number: Vehicle License Number: Vehicle License Plate Type: Vehicle License Expiration Date:			
	General Location: Police Specific Location: Fleet Insurance Policy: Lease Contract:				

Transactions: Status	Date	Type	Amount Comments
Posted	09/30/2016	Record Depreciation	(\$1,970.93)
Posted	12/02/2015	Record Depreciation	(\$5,912.81)
Posted	05/29/2015	Record Depreciation	(\$21,680.26)
Posted	02/18/2011	Record Asset	\$29,564.00

Status Changes: Effective Date	Status Change Type	Changed By User	Change Date	By Physical Inventory
09/30/2016	Depreciation Status	Denise Koon	11/28/2016	
02/18/2011	Purchase Recorded	Denise Koon	05/22/2015	
02/18/2011	Initialize Values	Denise Koon	05/21/2015	

**Grand Total:** 1 Asset \$29,564.00

**CITY OF LAKE CITY**  
**FIXED ASSET DISPOSITION REQUEST**

Department: Police Date Completed: 8-31-21

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: 00005128

Description of Asset (complete all applicable items)  
Make: 2010 Ford  
Model: Explorer  
Color: Black  
Size: \_\_\_\_\_  
Vehicle #: 9  
Serial Number (if applicable): 1FMELU6DE4ALA30143

Other Information (if available)  
Date purchased: \_\_\_\_\_  
Who purchased from: \_\_\_\_\_  
Cost (original): \$ \_\_\_\_\_

Disposition:  
Reason: end of life

Fair Market Value \$: \_\_\_\_\_

Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer     Trade-In     Sale     Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

If sale, requested method: \_\_\_\_\_

Department Head Signature: Cheryl [Signature] Date: 9/1/21

Assistant Finance Director: Donna Duncan Date: 7/15/22

**CITY MANAGER USE ONLY**

Submit to City Council for approval: Yes No Council Approval: \_\_\_\_\_

City Manager Approval Signature: [Signature] Date: 11/5/2021

City of Lake City  
**Asset Data Sheet**

Number	Classification	Description	Responsible Department	Acquisition Date	Original Purchase Price
5128	EQUIP-EQUIP-GEN Item: zM&E General Recorded: Yes Reporting Category: Capital Accounting Category: Governmental Active: Yes Inactive Reason: Asset Special Use: None Method of Acquisition: Purchase-New Original Acreage: 0.0000 Responsible Employee: Koon, Denise Kilpatrick Assigned To Employee: General Location: Police Specific Location: Fleet Insurance Policy: Lease Contract:	FORD EXPLORER 2010 XKT Responsible Organization: 001.11.521 - General Fund, Police, Law Enforcement G/L Distribution Profile: Equipment Public Safety Capitalization Date: 12/01/2009 Depreciation Status: Fully Depreciated Depreciation Method: Straight Line Asset Life in Months: 60 Manufacturer: Serial Number Model Number: FORD Serial Number: 1FMEU6DE4AUA30143 Model Year: 2010 Warranty Expiration Date: Barcode Number: Badge Number: Vehicle License Number: Vehicle License Plate Type: Vehicle License Expiration Date:	11 - Police	12/01/2009	\$19,999.00 Adjustments: \$0.00 Depreciation: \$19,999.00 Net Book Value: \$0.00 Estimated Salvage Value: \$0.00 Depreciable Base: \$0.00
		Transactions: Status			
		Date	Type	Amount	Comments
	Posted	12/02/2015		Record Depreciation	(\$666.64)
	Posted	05/29/2015		Record Depreciation	(\$19,332.36)
	Posted	12/01/2009		Record Asset	\$19,999.00
<b>Grand Total:</b>					<b>1 Asset</b> <u>                    </u> <b>\$19,999.00</b>



**CITY OF LAKE CITY**  
**FIXED ASSET DISPOSITION REQUEST**

Department: Police Date Completed: 8-31-21

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: 00005108

Description of Asset (complete all applicable items)  
Make: 2010 Ford  
Model: Explorer  
Color: Blue  
Size: \_\_\_\_\_  
Vehicle #: 16  
Serial Number (if applicable): 1FMEU6DE8AWA30145

Other Information (if available)  
Date purchased: \_\_\_\_\_  
Who purchased from: \_\_\_\_\_  
Cost (original): \$ \_\_\_\_\_

Disposition:  
Reason: End of life

Fair Market Value \$: \_\_\_\_\_

Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer     Trade-In     Sale     Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

If sale, requested method: \_\_\_\_\_

Department Head Signature: Chief [Signature] Date: 9/1/21

~~Assistant~~ Finance Director: Donna Duncan Date: 7/15/22

**CITY MANAGER USE ONLY**

Submit to City Council for approval: Yes No Council Approval: \_\_\_\_\_

City Manager Approval Signature: [Signature] Date: 11/8/2021

# Asset Data Sheet

Number	Classification	Description	Responsible Department	Acquisition Date	Original Purchase Price
5108	EQUIP-EQUIP-GEN Item: zM&E General Recorded: Yes Reporting Category: Capital Accounting Category: Governmental Active: Yes Inactive Reason: Asset Special Use: None Method of Acquisition: Purchase-New Original Acreage: 0.0000 Responsible Employee: Koon, Denise Kilpatrick Assigned To Employee:	FORD EXPLORER 2010 VEH 16 Responsible Organization: 001.11.521 - General Fund, Police, Law Enforcement G/L Distribution Profile: Equipment Public Safety Capitalization Date: 12/01/2009 Depreciation Status: Fully Depreciated Depreciation Method: Straight Line Asset Life in Months: 60 Manufacturer: Serial Number Model Number: FORD Serial Number: 1FMEU6DE8AUJA30145 Model Year: 2010 Warranty Expiration Date: Barcode Number: Badge Number: Vehicle License Number: Vehicle License Plate Type: Vehicle License Expiration Date:	11 - Police	12/01/2009	\$19,999.00 Adjustments: \$0.00 Depreciation: \$19,999.00 Net Book Value: \$0.00 Estimated Salvage Value: \$0.00 Depreciable Base: \$0.00
		Transactions: Status			
	Posted	12/02/2015	Record Depreciation		(\$666.64)
	Posted	05/29/2015	Record Depreciation		(\$19,332.36)
	Posted	12/01/2009	Record Asset		\$19,999.00
<b>Grand Total:</b>					<b>1 Asset</b> <b>\$19,999.00</b>

**CITY OF LAKE CITY**  
**FIXED ASSET DISPOSITION REQUEST**

Department: Police Date Completed: 1-4-22

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: 00005602

Description of Asset (complete all applicable items)  
Make: 2013 Ford  
Model: Expedition  
Color: Black  
Size: \_\_\_\_\_  
Vehicle #: 7  
Serial Number (if applicable): 1FMJUF52DEF35207

Other Information (if available)  
Date purchased: \_\_\_\_\_  
Who purchased from: \_\_\_\_\_  
Cost (original): \$ \_\_\_\_\_

Disposition:  
Reason: End of life

Fair Market Value \$: \_\_\_\_\_

Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

If sale, requested method: \_\_\_\_\_

Department Head Signature: [Signature] Date: 1/4/22

Assistant Finance Director: Donna Duncan Date: 9/29/22

**CITY MANAGER USE ONLY**

Submit to City Council for approval:  Yes  No      Council Approval: \_\_\_\_\_

City Manager Approval Signature: [Signature] Date: 9/29/22

# Asset Data Sheet

Number	Classification	Description	Responsible Department	Acquisition Date	Original Purchase Price	
5602	EQUIP-EQUIP-GEN Item: zM&E General Recorded: Yes Reporting Category: Capital Accounting Category: Governmental Active: Yes Inactive Reason: Asset Special Use: None Method of Acquisition: Purchase-New Original Acreage: 0.0000 Responsible Employee: Koon, Denise Kilpatrick Assigned To Employee: General Location: Police Specific Location: Fleet Insurance Policy: Lease Contract:	FORD EXPEDITION Responsible Organization: 001.11.521 - General Fund, Police, Law Enforcement G/L Distribution Profile: Equipment Public Safety Capitalization Date: 03/31/2013 Depreciation Status: Fully Depreciated Depreciation Method: Straight Line Asset Life in Months: 60 Manufacturer: Serial Number Model Number: FPRD Serial Number: 1FMJU1F52DEF35207 Model Year: 2013 Warranty Expiration Date: Barcode Number: Badge Number: Vehicle License Number: Vehicle License Plate Type: Vehicle License Expiration Date:	11 - Police	03/31/2013	\$34,580.00 Adjustments: \$0.00 Depreciation: \$34,580.00 Net Book Value: \$0.00 Estimated Salvage Value: \$0.00 Depreciable Base: \$0.00	
	Transactions: Status	Date	Type	Amount	Comments	
	Posted	09/30/2018	Record Depreciation	(\$2,881.67)		
	Posted	09/30/2017	Record Depreciation	(\$6,916.00)		
	Posted	09/30/2016	Record Depreciation	(\$6,916.00)		
	Posted	12/02/2015	Record Depreciation	(\$6,916.00)		
	Posted	05/29/2015	Record Depreciation	(\$10,950.33)		
	Posted	03/31/2013	Record Asset	\$34,580.00		
<b>Grand Total:</b>					<b>1 Asset</b>	<b>\$34,580.00</b>

**CITY OF LAKE CITY**  
**FIXED ASSET DISPOSITION REQUEST**

Department: Police Date Completed: 1-4-22

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: 00005604

Description of Asset (complete all applicable items)  
Make: 2013 Ford  
Model: Expedition  
Color: Black  
Size: \_\_\_\_\_  
Vehicle #: 4  
Serial Number (if applicable): 1FMJU1F54DEF352085

Other Information (if available)  
Date purchased: \_\_\_\_\_  
Who purchased from: \_\_\_\_\_  
Cost (original): \$ \_\_\_\_\_

Disposition:  
Reason: End of life  
Fair Market Value \$: \_\_\_\_\_  
Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other  
If other (explain): \_\_\_\_\_  
If transfer, to what department? \_\_\_\_\_  
If sale, requested method: \_\_\_\_\_

Department Head Signature: [Signature] Date: 1/29/22  
Assistant Finance Director: Donna Duncan Date: 9/29/22

**CITY MANAGER USE ONLY**

Submit to City Council for approval:  Yes     No    Council Approval: \_\_\_\_\_  
City Manager Approval Signature: [Signature] Date: 9/29/22

# Asset Data Sheet

Number	Classification	Description	Responsible Department	Acquisition Date	Original Purchase Price	
5604	EQUIP-EQUIP-GEN	FORD EXPEDITION	11 - Police	03/31/2013	\$34,580.00	
	Item: zM&E General	Responsible Organization: 001.11.521 - General Fund, Police, Law Enforcement			Adjustments: \$0.00	
	Recorded: Yes	G/L Distribution Profile: Equipment Public Safety			Depreciation: \$34,580.00	
	Reporting Category: Capital	Capitalization Date: 03/31/2013			Net Book Value: \$0.00	
	Accounting Category: Governmental	Depreciation Status: Fully Depreciated			Estimated Salvage Value: \$0.00	
	Active: Yes	Depreciation Method: Straight Line			Depreciable Base: \$0.00	
	Inactive Reason:	Asset Life in Months: 60				
	Asset Special Use: None	Manufacturer: Serial Number				
	Method of Acquisition: Purchase-New	Model Number: FORD				
	Original Acreage: 0.0000	Serial Number: 1FMJU1F54DEF35205				
	Responsible Employee: Koon, Denise Kilpatrick	Model Year: 2013				
	Assigned To Employee:	Warranty Expiration Date:				
	General Location: Police	Barcode Number:				
	Specific Location: Fleet	Badge Number:				
	Insurance Policy:	Vehicle License Number:				
	Lease Contract:	Vehicle License Plate Type:				
	Transactions: Status	Vehicle License Expiration Date:				
		Date	Type	Amount	Comments	
	Posted	09/30/2018	Record Depreciation	(\$2,881.67)		
	Posted	09/30/2017	Record Depreciation	(\$6,916.00)		
	Posted	09/30/2016	Record Depreciation	(\$6,916.00)		
	Posted	12/02/2015	Record Depreciation	(\$6,916.00)		
	Posted	05/29/2015	Record Depreciation	(\$10,950.33)		
	Posted	03/31/2013	Record Asset	\$34,580.00		
<b>Grand Total:</b>					<b>1 Asset</b>	<b>\$34,580.00</b>

**CITY OF LAKE CITY  
FIXED ASSET DISPOSITION REQUEST**

Department: AIRPORT Date Completed: 05/20/2021

Fixed Asset Number (From Fixed Asset Listing) 1071 6043 Unit #217  
Identify Fixed Asset: \_\_\_\_\_

Description of Asset (complete all applicable items) #217.  
Make: Ford 2011  
Model: Fusion  
Color: Blue  
Size: Mid-size sedan  
Vehicle #: 3FA4P04G9BR257392  
Serial Number (if applicable): \_\_\_\_\_

Other Information (if available)  
Date purchased: 01/01/2015  
Who purchased from: EOL  
Cost (original): \$ 4,817.46

Disposition:  
Reason: To replace with newer vehicle  
Fair Market Value \$: +7.588 -- +10.053 -  
Method used to determine fair market value: Kelley Blue Book

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other  
If other (explain): \_\_\_\_\_  
If transfer, to what department? \_\_\_\_\_  
If sale, requested method: GOV DEALS

Department Head Signature: Florence Straugh Date: 05/20/2021  
Finance Director: Donna Duncan Date: 7/15/22

**CITY MANAGER USE ONLY**

Submit to City Council for approval:      Yes      No      Council Approval: \_\_\_\_\_  
City Manager Approval Signature: [Signature]      Date: 9/9/21

# City of Lake City Asset Data Sheet

<b>Number</b>	<b>Classification</b>	<b>Description</b>	<b>Responsible Department</b>	<b>Acquisition Date</b>	<b>Original Purchase Price</b>
6043	EQUIP-EQUIP-GEN	Sedan 4 Door Front Wheel Drive Ford Fusion 2011	140 - Airport	04/12/2016	\$4,817.46

**Item:** zM&E General  
**Recorded:** Yes  
**Reporting Category:** Capital  
**Accounting Category:** Governmental  
**Active:** Yes  
**Inactive Reason:**  
**Asset Special Use:** None  
**Method of Acquisition:** Purchase-Used  
**Original Acreage:** 0.0000  
**Responsible Employee:** Koon, Denise Kilpatrick  
**Assigned To Employee:**  
**General Location:** Airport  
**Specific Location:**  
**Insurance Policy:**  
**Lease Contract:**

**Responsible Organization:** 900 - General Fixed Asset  
**GL Distribution Profile:** Equipment Airport  
**Capitalization Date:** 04/12/2016  
**Depreciation Status:** Depreciable  
**Depreciation Method:** Straight Line  
**Asset Life in Months:** 36  
**Manufacturer:** Serial Number  
**Model Number:** Ford Fusion  
**Serial Number:** 3FAHPOHG9BR257392  
**Model Year:** 2011  
**Warranty Expiration Date:**  
**Barcode Number:**  
**Badge Number:**  
**Vehicle License Number:**  
**Vehicle License Plate Type:**  
**Vehicle License Expiration Date:**

**Adjustments:**  
**Depreciation:** \$0.00  
**Net Book Value:** \$3,880.73  
**Estimated Salvage Value:** \$936.73  
**Depreciable Base:** \$0.00  
**Depreciable Value:** \$936.73

<b>Transactions:</b> Status	<b>Date</b>	<b>Type</b>	<b>Amount</b>	<b>Comments</b>
Posted	09/30/2018	Record Depreciation	(\$1,605.82)	
Posted	09/30/2017	Record Depreciation	(\$1,605.82)	
Posted	09/30/2016	Record Asset	\$4,817.46	
Posted	09/30/2016	Record Depreciation	(\$669.09)	

<b>Status Changes:</b> Effective Date	<b>Status</b>	<b>Change Type</b>	<b>Changed By User</b>	<b>Change Date</b>	<b>By Physical Inventory</b>
09/30/2016	Purchase Recorded		Denise Koon	11/22/2016	
04/12/2016	Initialize Values		Denise Koon	11/22/2016	

<b>Pending Asset History:</b> Change Date	<b>Change Source</b>	<b>Source Transaction</b>
11/22/2016	Asset Management Maintenance	
11/22/2016	Asset Management Maintenance	
11/22/2016	Asset Management Maintenance	



Hours: 4591

### CITY OF LAKE CITY ASSET DISPOSITION REQUEST

Department: AIRPORT 542 Date Completed: 11-18-21

Identify Asset: TRACTOR Equipment # E403 (Asset #3745)

Description of Asset (complete all applicable items)

Make: Massey Ferguson  
Model: 4355  
Color: Red  
Size: \_\_\_\_\_

Serial Number (if applicable): E-ITA-30011 / AEED14ABXAM07519 / 3815564ML / Lake City property # 0597

Other Information (if available)

Date purchased: 4/25/2003  
Who purchased from: \_\_\_\_\_  
Cost (original): \$33,764.85

Disposition:

Reason: TO MANY REPAIRS NEEDED / WOULD COST MORE TO FIX THAN REPLACE

Fair Market Value \$: \_\_\_\_\_

Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

Department Head Signature: [Signature] Date: 5/10/22

~~Assistant~~ Finance Director: Bonna Duncan Date: 10/6/22

**CITY MANAGER USE ONLY**

City Manager Approval Signature: [Signature] Date: 10/6/22

# City of Lake City Asset Data Sheet

Number	Classification	Description	Responsible Department	Acquisition Date	Original Purchase Price
3745	EQUIP-EQUIP-GEN	TRACTOR 85 HP CAB	140 - Airport	04/25/2003	\$33,764.85
	Item: zM&E General	Responsible Organization: 140.60.542 - Airport , Airport , Airport, Airport			Adjustments: \$0.00
	Recorded: Yes	G/L Distribution Profile: Equipment Airport			Depreciation: \$33,764.85
	Reporting Category: Capital	Capitalization Date: 04/25/2003			Net Book Value: \$0.00
	Accounting Category: Governmental	Depreciation Status: Fully Depreciated			Estimated Salvage Value: \$0.00
	Active: Yes	Depreciation Method: Straight Line			Depreciable Base: \$0.00
	Inactive Reason:	Asset Life in Months: 72			
	Asset Special Use: None	Manufacturer: Serial Number			
	Method of Acquisition: Purchase-New	Model Number:			
	Original Acreage: 0.0000	Serial Number: M07519			
	Responsible Employee: Koon, Denise Kilpatrick	Model Year:			
	Assigned To Employee:	Warranty Expiration Date:			
	General Location: Airport	Barcode Number:			
	Specific Location:	Badge Number:			
	Insurance Policy:	Vehicle License Number:			
	Lease Contract:	Vehicle License Plate Type:			
		Vehicle License Expiration Date:			
	Transactions: Status	Date	Type	Amount	Comments
	Posted	05/29/2015	Record Depreciation	(\$33,764.85)	
	Posted	04/25/2003	Record Asset	\$33,764.85	
<b>Grand Total:</b>				<b>1 Asset</b>	<b>\$33,764.85</b>

**CITY OF LAKE CITY  
FIXED ASSET DISPOSITION REQUEST**

Department: AIRPORT 542 Date Completed: 9-22-21

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: AIRMAX GROUND POWER UNIT (Asset # 6348)

Description of Asset (complete all applicable items)  
Make: AIRMAX INDUSTRIES, INC  
Model: MAX GPU40-D-10-5-V8  
Color: WHITE  
Size: V8 / 12 Volt  
Vehicle #: EQUIPMENT # E602  
Serial Number (if applicable): 2844 MFG DATE 2018

Other Information (if available)  
Date purchased: 5/22/2018  
Who purchased from: Air + MAX Industries  
Cost (original): \$35,750.00

Disposition:  
Reason: Electronics not working properly / Repairs did not work

Fair Market Value \$: \_\_\_\_\_

Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

If sale, requested method: \_\_\_\_\_

Department Head Signature: \_\_\_\_\_ Date: 5/10/22

Finance Director: Donna Duncan Date: 10/6/22

**CITY MANAGER USE ONLY**

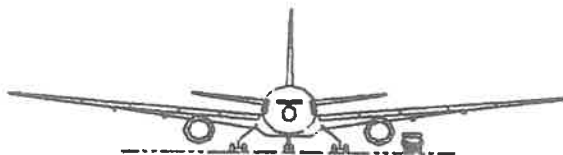
Submit to City Council for approval:      Yes      No                      Council Approval: \_\_\_\_\_

City Manager Approval Signature: Paul D. [Signature] Date: 10/6/22

# Asset Data Sheet

Number	Classification	Description	Responsible Department	Acquisition Date	Original Purchase Price																		
6348	EQUIP-EQUIP-GEN	Ground Power Unit MAK trailer mount, towable Model 28.5V	06 - Finance	05/22/2018	\$35,750.00																		
<p> <b>Item:</b> zM&amp;E General  <b>Recorded:</b> Yes  <b>Reporting Category:</b> Capital  <b>Accounting Category:</b> Governmental  <b>Active:</b> Yes  <b>Inactive Reason:</b>  <b>Asset Special Use:</b> None  <b>Method of Acquisition:</b>  <b>Original Acreage:</b> 0.0000  <b>Responsible Employee:</b> Koon, Denise Kilpatrick  <b>Assigned To Employee:</b>  <b>General Location:</b> Airport  <b>Specific Location:</b>  <b>Insurance Policy:</b>  <b>Lease Contract:</b> </p>																							
<p> <b>Responsible Organization:</b> 900 - General Fixed Asset  <b>G/L Distribution Profile:</b> Equipment Airport  <b>Capitalization Date:</b> 05/22/2018  <b>Depreciation Status:</b> Depreciable  <b>Depreciation Method:</b> Straight Line  <b>Asset Life in Months:</b> 84  <b>Manufacturer:</b>  <b>Model Number:</b>  <b>Serial Number:</b>  <b>Model Year:</b>  <b>Warranty Expiration Date:</b>  <b>Barcode Number:</b>  <b>Badge Number:</b>  <b>Vehicle License Number:</b>  <b>Vehicle License Plate Type:</b>  <b>Vehicle License Expiration Date:</b> </p>																							
<p> <b>Adjustments:</b> \$0.00  <b>Depreciation:</b> \$1,702.38  <b>Net Book Value:</b> \$34,047.62  <b>Estimated Salvage Value:</b> \$0.00  <b>Depreciable Base:</b> \$34,047.62                 </p>																							
<table border="1"> <thead> <tr> <th>Transactions:</th> <th>Status</th> <th>Date</th> <th>Type</th> <th>Amount</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>Posted</td> <td></td> <td>09/30/2018</td> <td>Record Asset</td> <td>\$35,750.00</td> <td></td> </tr> <tr> <td>Posted</td> <td></td> <td>09/30/2018</td> <td>Record Depreciation</td> <td>(\$1,702.38)</td> <td></td> </tr> </tbody> </table>						Transactions:	Status	Date	Type	Amount	Comments	Posted		09/30/2018	Record Asset	\$35,750.00		Posted		09/30/2018	Record Depreciation	(\$1,702.38)	
Transactions:	Status	Date	Type	Amount	Comments																		
Posted		09/30/2018	Record Asset	\$35,750.00																			
Posted		09/30/2018	Record Depreciation	(\$1,702.38)																			
<b>Grand Total:</b>					1 Asset	\$35,750.00																	

**Air + Mak Industries, Inc**  
11154 Wildwood Drive  
Olive Branch, MS 38654  
(662) 893-3444  
ktsp@airmak.com  
http://www.airmak.com



# INVOICE

**BILL TO**

City Of Lake City  
Procurement Department,  
205, N Marion avenue  
Lake City, FL 32055

**SHIP TO**

City Of Lake City  
200 NE Gum Swamp Rd  
Lake City, FL 32055

**INVOICE #** 17-18 / 116**DATE** 05/22/2018**DUE DATE** 06/21/2018**TERMS** Net 30

---

**P.O. NUMBER**

2018-00002210

ACTIVITY	QTY	RATE (US\$)	AMOUNT
<b>GPU 28.5V DC</b> 28.5 V DC GPU Unit#2844	1	35,750.00	35,750.00

Payment Terms: Net 30

**BALANCE DUE****\$35,750.00**

Bank Particulars for wire transfer of money :

Bank Routing Number : 284073785

Account Number : 6324300600

Beneficiary Bank :

Bank Tennessee

1125, W Poplar AVE

Collierville TN 38017

## OPERATION AND MAINTENANCE MANUAL FOR 28.5 V DC GPU



**Designed & Manufactured By:**

### **AIR + MAK INDUSTRIES INC.**

11154, WILDWOOD DRIVE, OLIVE BRANCH, MS 38654

PHONE: (662) 893 3444

E-MAIL : [info@airmak.com](mailto:info@airmak.com); WEBSITE: [www.airmak.com](http://www.airmak.com)

**CLIENT: LAKE CITY GATE WAY AIRPORT**

**THIS MANUAL SHOULD BE REFERRED FOR THE GPU SL.NO: 2844**

Dispatch #	71186
BOI Number	PRO-84659
Pickup Date	22 May, 2018

PRO Number	_____
<b>Attach PRO Sticker HERE!</b>	

### Straight Bill of Lading

Subject to B/L Terms

<b>Shipper Ref:</b>
Air-Mak Industries Inc 11154 Wildwood Drive Olive Branch, MS 38654 Contact: (662) 893-3444

<b>Consignee Ref:</b>
Air-Mak Industries, Inc. 11154 Wildwood Drive Olive Branch, MS 38654 Contact: (662) 893-3444

<b>BILL TO:</b>
Value Logistics - Scottsdale P.O. Box 639 Manhattan KS 66505-0639



Freight Charges	Prepaid
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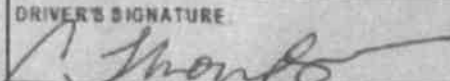
Received, subject to the contract between the Shipper, Consignee or Third Party and the Carrier in effect on the date of shipment. The property described below, in apparent good order, except as noted (contents and condition of packages unknown), marked, consigned and destined as indicated above. This Bill of Lading is not subject to any tariffs or classifications whether individually determined or filed with any Federal or State/Provincial regulatory Agency, except as specifically agreed to in writing by both parties. In the event a contract does not exist, it is mutually agreed that services performed hereunder shall be subject to all terms and conditions of the Uniform Domestic Straight Bill of Lading set forth in the National Motor Freight Classification and 52 I.C.C. 671.

# of Pieces	HM	Description of Articles, Special Marks and Exceptions List Hazardous Materials First	Weight	Class	NMFC
1		1- 28.5V DC GPU / Carrier must contact pick and drop locations PRIOR for directions and appointment	5,600		
1			5,600		
Customs Broker		Border Crossing	CARRIER SPOT QUOTE #		

THIS IS TO CERTIFY THAT THE ABOVE MATERIALS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED, AND LABELLED, AND ARE IN PROPER CONDITION FOR TRANSPORTATION, ACCORDING TO THE APPLICABLE REGULATIONS OF THE DEPARTMENT OF TRANSPORTATION.

Comments/Special Instructions:

SHIPPER SIGNATURE: 
CONSIGNEE SIGNATURE: 

<b>CARRIER:</b> Jet Trucking, LLC	Trailer #:	Time:
<b>DRIVER'S SIGNATURE:</b> 	# of Pieces Received:	Date:

## Laurette Burks

---

**From:** Dee Johnson  
**Sent:** Friday, June 1, 2018 11:44 AM  
**To:** Laurette Burks  
**Cc:** Karen Nelmes  
**Subject:** Ground power unit

Equipment number E -602 has been placed on Air+Mak 28.5 V GPU at airport.

Respectfully,

Dee Johnson

Procurement  
City of Lake City  
205 N. Marion Ave  
Lake City, FL 32055

Tel: 386.758-5407

Fax: 386.755-6112

[johnsond@lcfra.com](mailto:johnsond@lcfra.com)

**Please take note of our Warehouse delivery hours listed below:**

**Mon – Fri 7:30am to 12:00pm and 12:30 pm to 3:30pm**



**Principles and Practices of Public Procurement**  
*Accountability, Ethics, Impartiality, Professionalism, Service, Transparency*



**CITY OF LAKE CITY**  
**ASSET DISPOSITION REQUEST**

Department: Growth Management Date Completed: 7/12/22

Identify Asset: 3 cabinets non functioning

Description of Asset (complete all applicable items)

Make: NA  
Model: NA  
Color: tan  
Size: 1 4 drawer 2 small two drawer

Serial Number (if applicable): LO-4147 City Tag

Other Information (if available)

Date purchased: NA  
Who purchased from: NA  
Cost (original): \$ unknown

Disposition: NON working  
Reason: Broken drawers and worn overtime

Fair Market Value \$: NA

Method used to determine fair market value: NA

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): Trash or Recycle for metal

If transfer, to what department? NA

Department Head Signature: Steve Bean Date: 7/19/2022 *aj*

Assistant Finance Director: Donna Duncan Date: 8/26/22

**CITY MANAGER USE ONLY**

City Manager Approval Signature: [Signature] Date: 9/29/22

**CITY OF LAKE CITY  
FIXED ASSET DISPOSITION REQUEST**

Department: Public Works Date Completed: \_\_\_\_\_

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: 2733

Description of Asset (complete all applicable items)  
Make: John Deere Crawler  
Model: Dozer 750 C  
Color: Yellow  
Size: 750 C  
Vehicle #: \_\_\_\_\_  
Serial Number (if applicable): T0750CX812153 E-499

Other Information (if available)  
Date purchased: 4-18-1996  
Who purchased from: \_\_\_\_\_  
Cost (original): \$ 109,000.00

Disposition:  
Reason: Cost is too much to keep repairing.  
Fair Market Value \$: \$32,000.00  
Method used to determine fair market value: On Line

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): Gov Deal

If transfer, to what department? \_\_\_\_\_

If sale, requested method: \_\_\_\_\_

Department Head Signature: [Signature] Date: 6-22-21

Assistant Finance Director: [Signature] Date: 9/9/22

<b>CITY MANAGER USE ONLY</b>	
Submit to City Council for approval: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Council Approval: _____
City Manager Approval Signature: <u>[Signature]</u>	Date: <u>10/3/22</u>

# City of Lake City Asset Data Sheet

<b>Number</b>	<b>Classification</b>	<b>Description</b>	<b>Responsible Department</b>	<b>Acquisition Date</b>	<b>Original Purchase Price</b>
2733	EQUIP-EQUIP-GEN Item: zM&E General Recorded: Yes Reporting Category: Capital Accounting Category: Governmental Active: Yes Inactive Reason: Asset Special Use: None Method of Acquisition: Purchase-New Original Acreage: 0.0000 Responsible Employee: Koon, Denise Kilpatrick Assigned To Employee: General Location: Public Works Specific Location: Insurance Policy: Lease Contract:	DOZER 750C JOHN DEERE CRAWLER Responsible Organization: 001.15.541 - General Fund, Public Works, Road and Streets G/L Distribution Profile: Equipment Highway & Street Capitalization Date: 04/18/1996 Depreciation Status: Fully Depreciated Depreciation Method: Straight Line Asset Life in Months: 84 Manufacturer: Serial Number Model Number: Serial Number: T0750CX812153 Model Year: Warranty Expiration Date: Barcode Number: Badge Number: Vehicle License Number: Vehicle License Plate Type: Vehicle License Expiration Date:	15 - Public Works	04/18/1996	\$109,000.00
					Adjustments: \$0.00 Depreciation: \$109,000.00 Net Book Value: \$0.00 Estimated Salvage Value: \$0.00 Depreciable Base: \$0.00

**Transactions:** Status      Date      Type      Amount      Comments

Posted	05/29/2015	Record Depreciation	(\$109,000.00)	
Posted	04/18/1996	Record Asset	\$109,000.00	

**Status Changes:** Effective Date      Status Change Type      Changed By User      Change Date      By Physical Inventory

09/30/2014	Depreciation Status	Denise Koon	06/03/2015	
04/18/1996	Purchase Recorded	Denise Koon	05/22/2015	
04/18/1996	Initialize Values	conversion	04/18/1996	

**Grand Total:**      1 Asset      \$109,000.00

**CITY OF LAKE CITY  
FIXED ASSET DISPOSITION REQUEST**

Department: Public Works Date Completed: \_\_\_\_\_

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: 5624

Description of Asset (complete all applicable items)  
Make: Gradall E 498  
Model: XL 3300 - TL  
Color: Gray  
Size: \_\_\_\_\_  
Vehicle #: \_\_\_\_\_

Serial Number (if applicable): 3300000696

Other Information (if available)  
Date purchased: 5/23/2013  
Who purchased from: \_\_\_\_\_  
Cost (original): \$ 139,500.00

Disposition:  
Reason: Cost City to much money to keep running

Fair Market Value \$: \$35,000.00

Method used to determine fair market value: Machinerytrader.com

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): Gov. Deal

If transfer, to what department? \_\_\_\_\_

If sale, requested method: \_\_\_\_\_

Department Head Signature: [Signature] Date: 6-22-21

~~Assistant Finance Director:~~ Donna Duncan Date: 9/9/22

**CITY MANAGER USE ONLY**

Submit to City Council for approval:  Yes     No    Council Approval: \_\_\_\_\_

City Manager Approval Signature: [Signature] Date: 10/3/22

# Asset Data Sheet

Number	Classification	Description	Responsible Department	Acquisition Date	Original Purchase Price	
5624	EQUIP-EQUIP-GEN	EXCAVATOR TELESCOPIC WBACK FILL BLADE DITCHING BU-E498	15 - Public Works	05/23/2013	\$139,500.00	
	Item: zM&E General Recorded: Yes	Responsible Organization: 001.15.541 - General Fund, Public Works, Road and Streets G/L Distribution Profile: Equipment Highway & Street			Adjustments: \$0.00 Depreciation: \$107,946.42	
	Reporting Category: Capital	Capitalization Date: 05/23/2013			Net Book Value: \$31,553.58	
	Accounting Category: Governmental	Depreciation Status: Depreciable			Estimated Salvage Value: \$0.00	
	Active: Yes	Depreciation Method: Straight Line			Depreciable Base: \$31,553.58	
	Inactive Reason:	Asset Life in Months: 84				
	Asset Special Use: None	Manufacturer: Serial Number				
	Method of Acquisition:	Model Number:				
	Original Acreage: 0.0000	Serial Number: 3300000696				
	Responsible Employee: Koon, Denise Kilpatrick	Model Year:				
	Assigned To Employee:	Warranty Expiration Date:				
	General Location: Public Works	Barcode Number: E498				
	Specific Location:	Badge Number:				
	Insurance Policy:	Vehicle License Number:				
	Lease Contract:	Vehicle License Plate Type:				
		Vehicle License Expiration Date:				
	Transactions: Status	Date	Type	Amount	Comments	
	Posted	09/30/2018	Record Depreciation	(\$19,928.57)		
	Posted	09/30/2017	Record Depreciation	(\$19,928.57)		
	Posted	09/30/2016	Record Depreciation	(\$19,928.57)		
	Posted	12/02/2015	Record Depreciation	(\$19,928.57)		
	Posted	05/29/2015	Record Depreciation	(\$28,232.14)		
	Posted	05/23/2013	Record Asset	\$139,500.00		
<b>Grand Total:</b>					<b>1 Asset</b>	<b>\$139,500.00</b>

**CITY OF LAKE CITY  
ASSET DISPOSITION REQUEST**

Department: Information Technology Date Completed: 10/1/2021

Identify Asset: Misc radio equipment

Description of Asset (complete all applicable items)

Make: iCOM / Motorola / Kantek

Model: Various

Color: \_\_\_\_\_

Size: \_\_\_\_\_

Serial Number (if applicable): See attached spreadsheet

Other Information (if available)

Date purchased: \_\_\_\_\_

Who purchased from: \_\_\_\_\_

Cost (original): \$ \_\_\_\_\_

Disposition:

Reason: End of Life / No Longer applicable

Fair Market Value \$: \_\_\_\_\_

Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

Department Head Signature: [Signature] Date: 10/4/21

Assistant Finance Director: Donna Duncan Date: 9/9/22

**CITY MANAGER USE ONLY**

City Manager Approval Signature: [Signature] Date: 10/3/22

Optiplex 3020

JQLL842 5W1GV52  
9JHXV02 J3PFF42  
5W1LV52 5W0FV52  
6J64942 5W1NV52  
6XHXV02 5W1KV52  
5W0NV52 5W0KV52  
5W0GV52 JQLJPM1  
5W1JV52 JQLK842  
5W1MV52 7ZG0N02  
9JRJ522 J3PFR52  
7XPZM02 5W2DV52  
7NHVY02 5W0MV52  
2BHXV02 B3HXV02  
5W0LV52 JQLH942  
5W0HV52 5W0PV52  
5W1HV52 5W2GV52  
22RQR52 JQHV02  
8BB2W02 5W1DV52  
CPC4R52 1MB2W02  
5W2FV52 5W1FV52  
5W0JV52 5W2JV52  
CPGFF42  
5W2HV52  
7TFCB42  
6J65942  
COYYV02  
5W1PV52

Optiplex 320

J5K0CP1  
40C3HQ1  
7QZLVR1

Inspiron 5676

9MHSDW2

GX260

38D2W11

IT

Dimension 3000  
HVDY671

D600  
FMY3461





	Control Box	N/A
	Control Box	N/A
GE	344A4210P13	9415896
ProCare	Timeclock	P-021432
Interlogic	Misc Cameras	N/A
EFJohnson	Radio	76400A378J
Fujitsu	Trasciever	0664
Midland	Radio	10020098
HYT	Radio / power	0665
NDIRS	ALPR Camera	071195 071173
Proxima	projector	48L179218
ICT	Power Supply	080001728
ICY	PS22012	8 QTY (No SN)
Cisco	Catalyst 2960	FCQ1651Z1AE FCQ1651Z1BP
iCom	antenna box	NA N/A N/A N/A N/A
astron	power supply	206100112 207090120
midland	71-3050B	231500592 231500594 231500603 231500631
Harris	cs7000	203053
ict	F5121D	51003596

omnitronics IPR100Plus	11058203
	11058069
	11058070
	11058204
	11058068
	11058210
	11058205
	11058207
	11058206
	11058208

omnitronics dx-atlus	11054948
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icom	power system	0050008
		0050007

Impress	Battery Chargers	QTY 26
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	Control Box	N/A
	Control Box	N/A
GE	344A4210P13	9415896
ProCare	Timeclock	P-021432
Interlogic	Misc Cameras	N/A
EFJohnson	Radio	76400A378J
Fujitsu	Trasciever	0664
Midland	Radio	10020098
HYT	Radio / power	0665
NDIRS	ALPR Camera	071195 071173
Proxima	projector	48L179218
ICT	Power Supply	080001728
ICY	PS22012	8 QTY (No SN)
Cisco	Catalyst 2960	FCQ1651Z1AE FCQ1651Z1BP
iCom	antenna box	NA N/A N/A N/A N/A
astron	power supply	206100112 207090120
midland	71-3050B	231500592 231500594 231500603 231500631
Harris	cs7000	203053
ict	F5121D	51003596

omnitronics	IPR100PLus	11058203
		11058069
		11058070
		11058204
		11058068
		11058210
		11058205
		11058207
		11058206
		11058208

omnitronics	dx-atlus	11054948
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icom	power system	0050008
		0050007

Impress	Battery Chargers	QTY 26
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**CITY OF LAKE CITY**  
**ASSET DISPOSITION REQUEST**

Department: Utilities Date Completed: 3/8/22

Identify Asset: UTILITY TRAILER

Description of Asset (complete all applicable items)

Make: HIGHWAY TRAILER  
Model: 5700  
Color: Red  
Size: 64" X 94" 12" wheels

Serial Number (if applicable): D1071934

Other Information (if available)

Date purchased: 5/1/98  
Who purchased from: LOWES  
Cost (original): \$ 568.50

Disposition:

Reason: NEAR USE FOR YEARS

Fair Market Value \$: 100.00

Method used to determine fair market value: PRICE COMPARE ON WEB

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

Department Head Signature: [Signature] Date: 3/8/22

~~Assistant~~ Finance Director: Donna Duncan Date: 9/9/22

**CITY MANAGER USE ONLY**

City Manager Approval Signature: [Signature] Date: 10/3/22

# INVOICE



LOWE'S HOME CENTERS, INC.  
LAF 0179  
975 DOUGLAS ROAD  
LAKE CITY FL 32055

Please check the merchandise you are purchasing to insure all items are received as Lowe's cannot be responsible for shortages after you leave Lowe's warehouse. Your signature acknowledges Lowe's delivery and your receipt the date set forth below of all items of merchandise, except those items noted as being for later delivery (e.g., LD = Lowe's delivery; PL = Pick up later; SOS = Special Order Sale; or WH = Warehouse or back of store pickup). Your not signing acknowledgment of receipt, however, does not mean that such merchandise was not delivered. All claims and return of merchandise MUST be accompanied by this invoice and made within 30 days of delivery for credit or refund. This document may also evidence a return of merchandise described below if "Return" is printed with reference to an item. In such instance you will be given credit or cash as described and your signature represents your acknowledgement of the accuracy of the terms and conditions of the return. SEE REVERSE SIDE FOR (1) PAYMENT TERMS AND CONDITIONS FOR CERTAIN PURCHASES AND (2) WARRANTY INFORMATION AND AGREEMENTS. DO NOT SIGN THIS INVOICE UNTIL COMPLETE AND YOU HAVE RECEIVED AND ACCEPTED THE MERCHANDISE CURRENTLY BEING DELIVERED TO YOU AND YOU HAVE READ THE REVERSE SIDE. YOUR SIGNATURE CONSTITUTES YOUR AGREEMENT WITH APPLICABLE PROVISIONS ON THE REVERSE. YOU ARE ENTITLED TO A COPY OF THE INVOICE

RECEIVED BY *[Signature]*

Form # 89504 (1/98)

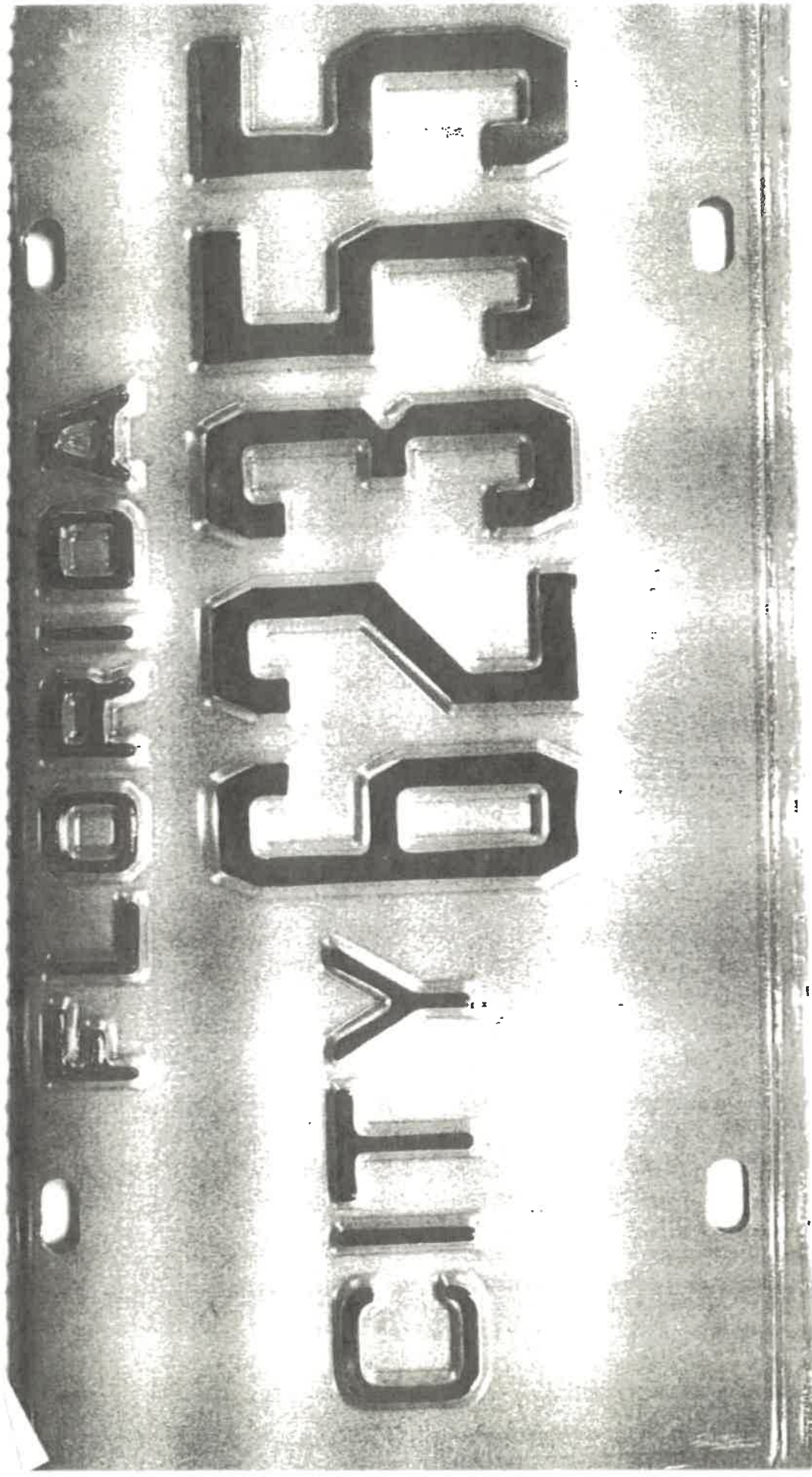
TRANSACTION	CUSTOMER	DATE	PAGE	INVOICE NUMBER
C CHARGE	CITY OF LAKE CITY	05/01/98	1	1791219360

QUANTITY	UNIT	ITEM #	DESCRIPTION	UNIT PRICE	EXT. PRICE
			PURCHASER: STEVE ROBERTS		
			SALES TAX EXEMPTION NUMBER: 22-02-008012-54		
I CERTIFY THAT THE ITEMS PURCHASED ON THIS INVOICE AND NOT TAXED WILL BE RESOLD OR USED IN CONNECTION WITH MY EXEMPT CERTIFICATE PURPOSE.					
SIGNED (AGENT): <i>[Signature]</i>					
1	EA	60091	64"X94" TITLED RED HWY TRAILER #5700# MODEL NUMBER: #5700 SN#D1071934	484.00	484.00
1	EA	90490	CEDAR MAILBOX W/ CEDAR POSTKIT CCK MODEL NUMBER: CCK	46.62	46.62
1	EA	99206	CHIMNEY BRUSH 8" SP. KF-88 35288 MODEL NUMBER: 35288	17.88	17.88
1	EA	99283	ASSEMBLY CHARGE 20.00	20.00	20.00
			SUBTOTAL		568.50
		38012	Z1-STATE & LOCAL GOVERNMENT		0.00

PURCHASE ORDER NO	REF. NO	BUYER CODE	SALES PERSON	TOTAL
30051	05/01/98	CUS		568.50
08:51:58	CHRG	568.50		

Single Axle - 275 lbs.  
S/N-D1071934





TRAILER FOR WATER TREATMENT  
PLANT  
TO TRANSPORT MOWERS

# City of Lake City

Water Treatment Facilities  
1650 East Putnam Street  
Lake City, Florida 32025

Telephone (904) 758-5414

Post Office Box 1687

## MEMORANDUM

**TO:** Betty Giebeig, Treasurer

**FROM:** Steve Roberts, Water Facilities Manager *SAR*

**DATE:** May 4, 1998

**RE:** License Tag for Highway Trailer

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Attached is a copy of the purchase invoice for a flat bed trailer we will be using to transport mowers for lawn maintenance work at the various water facilities sites. Please furnish a license tag for us to use with the trailer.

**CITY OF LAKE CITY**  
**FIXED ASSET DISPOSITION REQUEST**

Department: UTILITIES WTP 72 Date Completed: 2/9/22

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: 0520 ICE MAKER

Description of Asset (complete all applicable items)  
Make: HOSHIZAKI  
Model: AM-50BAE  
Color: SILVER  
Size: \_\_\_\_\_  
Vehicle #: N/A  
Serial Number (if applicable): 5087203

Other Information (if available)  
Date purchased: \_\_\_\_\_  
Who purchased from: N/A  
Cost (original): \$ \_\_\_\_\_

Disposition:  
Reason: BLOWN COMPRESSOR  
Fair Market Value \$: \_\_\_\_\_  
Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other  
If other (explain): TRASH  
If transfer, to what department? \_\_\_\_\_  
If sale, requested method: \_\_\_\_\_

Department Head Signature: [Signature] Date: 2/9/22  
Finance Director: Donna Duncan Date: 9/9/22

**CITY MANAGER USE ONLY**

Submit to City Council for approval:  Yes     No    Council Approval: \_\_\_\_\_  
City Manager Approval Signature: [Signature] Date: 2/3/22

**CITY OF LAKE CITY**  
**ASSET DISPOSITION REQUEST**

Department: UTILITIES WTP 72 Date Completed: 2/9/22

Identify Asset: ⑨ POLE LIGHTS 150 WATT

Description of Asset (complete all applicable items)

Make: UNKNOWN  
Model: UNKNOWN  
Color: BRONZE  
Size: 150 WATT

Serial Number (if applicable): N/A

Other Information (if available)

Date purchased: \_\_\_\_\_  
Who purchased from: N/A  
Cost (original): \$ N/A

Disposition:

Reason: BROKEN - EITHER BAD BALLAST OR BULBS

Fair Market Value \$: N/A

Method used to determine fair market value: NO LONGER MANUFACTURED (WEB)

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): TRASH

If transfer, to what department? \_\_\_\_\_

Department Head Signature: [Signature] Date: 2/9/22

Assistant Finance Director: Donna Duncan Date: 9/9/22

**CITY MANAGER USE ONLY**

City Manager Approval Signature: [Signature] Date: 10/3/22

**CITY OF LAKE CITY  
ASSET DISPOSITION REQUEST**

Department: UTILITIES WTP?? Date Completed: 2/9/22

Identify Asset: Refrigerator

Description of Asset (complete all applicable items)

Make: WHIRLPOOL  
Model: ROPER RT143KKKQ05  
Color: white  
Size: 14 cu feet

Serial Number (if applicable): V550233956

Other Information (if available)

Date purchased: N/A  
Who purchased from: N/A  
Cost (original): \$ N/A

Disposition:

Reason: BROKEN

Fair Market Value \$: \_\_\_\_\_

Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): TRASH

If transfer, to what department? \_\_\_\_\_

Department Head Signature: [Signature] Date: 2/9/22

Assistant Finance Director: Donna Duncan Date: 9/9/22

**CITY MANAGER USE ONLY**

City Manager Approval Signature: [Signature] Date: 10/3/22

**CITY OF LAKE CITY  
FIXED ASSET DISPOSITION REQUEST**

Department: Distribution/Collection Date Completed: 10/22/2020 6/22/21

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: ford crane truck with 8000 pound crane miles124083

Description of Asset (complete all applicable items)  
Make: 19978 Ford.  
Model: F49000  
Color: White  
Size: -  
Vehicle #: #58. IFDWF80COMVA28809  
Serial Number (if applicable): -

Other Information (if available)  
Date purchased: 10/09/1997  
Who purchased from: Atlantic Ford Truck Sales -  
Cost (original): \$ 57,941

Disposition:  
Reason: new truck

Fair Market Value \$: 25,000 - 28,000.

Method used to determine fair market value: Internet Search.

Requested Disposition (circle one) Transfer  Trade-In  Sale  Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

If sale, requested method: Surplus Auction.

Department Head Signature: [Signature] Date: 10/22/2020 6/22/21

Finance Director: Donna Duncan Date: 7/15/22

<b>CITY MANAGER USE ONLY</b>	
Submit to City Council for approval: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Council Approval: _____
City Manager Approval Signature: <u>[Signature]</u>	Date: <u>6/29/21</u>

# City of Lake City Asset Data Sheet

**Number** 3043     
 **Classification** EQUIP W/S-EQUIP W/S     
 **Description** FORD F800 TRUCK/CRANE     
 **Responsible Department** 410.78 - Water/Sewer.Distributions and Collections     
 **Acquisition Date** 10/09/1997     
 **Original Purchase Price** \$57,941.00

**Item:** zM&E Utilities     
**Recorded:** Yes     
**Responsible Organization:** 410.78.536 - Water-Sewer Utility, Distribution and Collections, Water Sewer     
**Adjustments:** \$0.00  
**Reporting Category:** Capital     
**GL Distribution Profile:** Equipment W/S     
**Depreciation:** \$57,941.00  
**Accounting Category:** Business     
**Capitalization Date:** 10/09/1997     
**Net Book Value:** \$0.00  
**Active:** Yes     
**Depreciation Status:** Fully Depreciated     
**Estimated Salvage Value:** \$0.00  
**Inactive Reason:**     
**Depreciation Method:** Straight Line     
**Depreciable Base:** \$0.00  
**Asset Life in Months:** 84     
**Asset Life in Months:** 84

**Method of Acquisition:** Purchase-New     
**Manufacturer:** Serial Number     
**Original Acreage:** 0.0000     
**Model Number:** FORD     
**Serial Number:** 1FDWFF80C0WVA28809     
**Warranty Expiration Date:**     
**Model Year:** 1998

**Responsible Koon, Denise Kipatrick Employee:**     
**Barcode Number:**     
**Assigned To Employee:**     
**Badge Number:**     
**General Location:** W/S DISTR COLLECTION     
**Vehicle License Number:**     
**Specific Location:** Fleet     
**Vehicle License Plate Type:**     
**Insurance Policy:**     
**Vehicle License Expiration Date:**     
**Lease Contract:**

Transactions:	Status	Date	Type	Amount	Comments
Posted		05/29/2015	Record Depreciation	(\$57,941.00)	
Posted		10/09/1997	Record Asset	\$57,941.00	

Status Changes:	Effective Date	Status Change Type	Changed By User	Change Date	By Physical Inventory
	09/30/2014	Depreciation Status	Denise Koon	06/03/2015	
	10/09/1997	Purchase Recorded	Denise Koon	05/21/2015	
	10/09/1997	Initialize Values	Denise Koon	05/20/2015	

**Grand Total:** 1 Asset \$57,941.00

Utilities  
E-443

### CITY OF LAKE CITY ASSET DISPOSITION REQUEST

Department: Wastewater Date Completed: 1/15/21

Identify Asset: Sullair 185 Towable air compressor SN-004-88133 AHE

Description of Asset (complete all applicable items)

Make: Sullair  
Model: 185  
Color: Green/Tan  
Size: \_\_\_\_\_

Serial Number (if applicable): \_\_\_\_\_

Other Information (if available) 6/18/2008  
Date purchased: \_\_\_\_\_  
Who purchased from: \_\_\_\_\_  
Cost (original): \$ 11,984.00

Disposition:  
Reason: NO longer needed

Fair Market Value \$: \_\_\_\_\_

Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

Department Head Signature: [Signature] Date: 1/15/21

Assistant Finance Director: Danna Duncan Date: 7/15/22

**CITY MANAGER USE ONLY**

City Manager Approval Signature: [Signature] Date: 10/3/22



# City of Lake City Asset Data Sheet

<b>Number</b>	<b>Classification</b>	<b>Description</b>	<b>Responsible Department</b>	<b>Acquisition Date</b>	<b>Original Purchase Price</b>
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4881	EQUIP W/S-EQUIP W/S	TOWABLE AIR COMPRESSOR E443	410.78 - Water/Sewer.Distributions and Collections	06/18/2008	\$11,984.00
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Item: zM&E Utilities  
**Recorded:** Yes  
**Reporting Category:** Capital  
**Accounting Category:** Business  
**Active:** Yes  
**Inactive Reason:**  
**Asset Special Use:** None  
**Method of Acquisition:**

**Responsible Organization:** 410.78.536 - Water-Sewer Utility, Distribution and Collections, Water Sewer  
**GI/L Distribution Profile:** Equipment W/S  
**Capitalization Date:** 06/18/2008  
**Depreciation Status:** Fully Depreciated  
**Depreciation Method:** Straight Line  
**Asset Life in Months:** 60

**Manufacturer:** Serial Number  
**Model Number:**  
**Serial Number:** 20085200088  
**Model Year:**

**Warranty Expiration Date:**  
**Barcode Number:** E443  
**Badge Number:**  
**Vehicle License Number:**  
**Vehicle License Plate Type:**  
**Vehicle License Expiration Date:**

**Responsible To Employee:** W/S DISTR COLLECTION  
**Assigned To Employee:**  
**General Location:**  
**Specific Location:**  
**Insurance Policy:**  
**Lease Contract:**

**Adjustments:** \$0.00  
**Depreciation:** \$11,984.00  
**Net Book Value:** \$0.00  
**Estimated Salvage Value:** \$0.00  
**Depreciable Base:** \$0.00

**Transactions:** Status Date Type Amount Comments

Posted	05/29/2015	Record Depreciation	(\$11,984.00)	
Posted	06/18/2008	Record Asset	\$11,984.00	

**Status Changes:** Effective Date Status Change Type Changed By User Change Date By Physical Inventory

09/30/2014	Depreciation Status	Denise Koon	06/03/2015	
06/18/2008	Purchase Recorded	Denise Koon	05/21/2015	
06/18/2008	Initialize Values	conversion	06/18/2008	

**Grand Total:** 1 Asset \$11,984.00

**CITY OF LAKE CITY**  
**FIXED ASSET DISPOSITION REQUEST**

Department: Customer Service Date Completed: 06/30/2021

Fixed Asset Number (From Fixed Asset Listing)  
Identify Fixed Asset: Can't find

Description of Asset (complete all applicable items)  
Make: Sensus  
Model: \_\_\_\_\_  
Color: Grey  
Size: \_\_\_\_\_  
Vehicle #: \_\_\_\_\_

Serial Number (if applicable): \_\_\_\_\_

Other Information (if available)  
Date purchased: Unsure  
Who purchased from: Sensus  
Cost (original): \$ Unsure

Disposition:  
Reason: No longer use handheld devices

Fair Market Value \$: Unsure

Method used to determine fair market value: \_\_\_\_\_

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): Scrap. No record of fixed asset number in system per Angie Taylor in finance

If transfer, to what department? \_\_\_\_\_

If sale, requested method: \_\_\_\_\_

Department Head Signature: Habibia Medearin Date: 6/30/2021

Finance Director: Donna Duncan Date: 9/9/22

**CITY MANAGER USE ONLY**

Submit to City Council for approval:  Yes     No    Council Approval: \_\_\_\_\_

City Manager Approval Signature: [Signature] Date: 12/3/22

# CITY OF LAKE CITY ASSET DISPOSITION REQUEST

Department: Natural Gas Date Completed: 10/5/2022

Identify Asset: Please see attached list of Obsolete Inventory

Description of Asset (complete all applicable items)

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Color: \_\_\_\_\_

Size: \_\_\_\_\_

Serial Number (if applicable): \_\_\_\_\_

Other Information (if available)

Date purchased: \_\_\_\_\_

Who purchased from: \_\_\_\_\_

Cost (original): \$ \_\_\_\_\_

Disposition:

Reason: Items are obsolete

Fair Market Value \$: 8863.26

Method used to determine fair market value: inventory spread sheet

Requested Disposition (circle one)    Transfer                      Trade-In                      Sale                      Other

If other (explain): \_\_\_\_\_

If transfer, to what department? \_\_\_\_\_

Department Head Signature: Steve Brown Date: 10/5/2022

Assistant Finance Director: Donna Duncan Date: 10/6/22

**CITY MANAGER USE ONLY**

City Manager Approval Signature: Paul L... Date: 10/6/22

98.52	WATER HEATER CONTROL 110-32F	18719	G27	1	98.52
140.80	WATER HEATER CONTROL 110-202	18708	H13/Top	2	281.60
59.84	OPERATOR VALVE 24V V8294A1017		G31	6	359.04
66.05	MILIVOLT OPERATOR 705-302		I1	2	132.10
5.57	BURNER KNOB 40-370		I5	4	22.28
20.70	SINGLE TUBE PILOT 1898-022		I9	3	62.10
79.70	OVEN THERMOSTAT VC451006		I13	2	159.40
134.67	GAS VALE 700-105		I17	4	538.68
10.20	TRANSFORMER 24V 620205		I21	4	40.80
60.11	SAFETY MAG KIT 1722802		I29	4	240.44
16.08	3.5"REG KIT 1751-003		I2	7	112.56
115.00	BASO VALVE H43BA-2C		I6	4	460.00
30.00	SAFETY SWITCH L61LL-1		I10	3	90.00
35.23	THERMOPILE 36" 1950-532 250-750 MILLIVOLTS 2 LEAD TYPE		I18	7	246.61
46.97	MINI PILOT A1851-153		I22	2	93.94
4.74	THERMOCOUPLE 18" Universal Snap fit 1980-018		I26	6	28.44
11.66	THERMOCOUPLE K16BT-36 K19AT36		J20	16	186.56
5.05	THERMOCOUPLE 24" Universal Snap fit 1980-024 K19AT36		I30	0	0.00
9.20	SNAP THERMOSTAT 2E246		I3	0	0.00
6.61	SNAP FAN 3F01-350		I7	4	26.44
5.36	FAN SWITCH F110-2		I11	5	26.80
0.00	COMM THERMOSTAT VC4200025		I15	1	0.00
0.00	COMM THERMOSTAT VC4210001		I19	1	0.00
54.05	SAFETY VALVE H15EQ1		I23	4	216.20
81.17	VALVE Z92021-48		I27	2	162.34
3.00	ELEC IGNITER 102600HA32		I31	4	12.00
12.50	SENSOR 1751-719		I4	4	50.00
13.61	PILOT ASSY 1830-600		I8	2	27.22
22.27	GEN CARTRIDGE 101934F32		I24	4	89.08
46.93	GAS SAFETY DEVICE 581750007		I28	0	0.00
11.25	PILOT BURNER J999MKA-2		I32	1	11.25
22.46	PILOT BURNER Q314A6094		J1	5	112.30
13.53	PILOT BURNER Q314A4586		J5	4	54.12
13.53	PILOT BURNER Q314A6102		J9	1	13.53
32.35	THERMOPILE MINI A1851054		J13	2	64.70
13.17	FLAME SENSOR DE353		J17	8	105.36
2.01	DIAL BEIGE 1751012		J25	9	18.09

0.91	MINI PILOT 48" A1851254		J15	6	5.46
0.91	MINI PILOT 60" A1851255		J19	8	7.28
2.10	THERMOCOUPLE 60" K19AT60		J23	8	16.80
46.47	PILOT HEAD		J31	2	92.94
26.69	STOVE TOP BURNER VALVE		J4	2	53.38
4.12	HEATER VALVE 3/8" CUT VALVE		J4	3	12.36
12.58	THERMOCOUPLE 48" K15WS48		J12	26	327.08
10.24	OVEN IGNITOR 41-201			0	0.00
58.82	IGNITOR OVEN 41-205		J28	2	117.64
4.71	PILOT VALVE ODS 021304R		K5	9	42.39
21.37	PILOT VALVE ODS W/ T COUPLE		K1	0	0.00
46.39	PILOT VALVE ODS W/ T COUPLE		K9	3	139.17
5.95	Eco JUCTION BLOCK 1922-001		K13	5	29.75
13.87	SAFETY MAGNET 1720-801		K17	2	27.74
26.48	OVEN SAFETY 581750007		K21	4	105.92
55.01	SAFETYMAGNET 1720-802		K25	5	275.05
6.12	GENERATOR CART 102934G32		K29	9	55.08
69.07	GAS VALVE 710-102		K2	2	138.14
91.24	FAN SWITCH 7660-3281		K14	4	364.96
62.71	MIMIPILLOT A1851-052		K22	5	313.55
67.32	MINIPILOT A1851-053		K26	6	403.92
38.45	MINIPILOT A 1851-154		K30	4	153.80
13.11	THERMOPILE1950-002		K3	1	13.11
91.24	FAN SWITCH 7660-3281		K14	4	364.96
62.71	MIMIPILLOT A1851-052		K22	5	313.55
67.32	MINIPILOT A1851-053		K26	6	403.92
38.45	MINIPILOT A 1851-154		K30	4	153.80
13.11	THERMOPILE1950-002		K3	1	13.11
29.43	FURNANCE IGNITOR 41-402		K32	1	29.43
3.98	WIRE HOOK 1/2X6		K27	170	676.60
4.25	PILOT HEAD 1898-021		K20	5	21.25
24.31	GAS PRESSURE REG 3/4" MAXITROL RV48		K8	2	48.62
				Total:	8863.26