

RESOLUTION NO 2025 – 081

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, APPROVING TASK ASSIGNMENT NUMBER FIFTEEN (15) PURSUANT TO THE CONTINUING CONTRACT WITH JONES EDMUNDS AND ASSOCIATES, INC, A FLORIDA CORPORATION, TO PROVIDE PROFESSIONAL CONSULTING SERVICES; PROVIDING FOR A PROPOSED COST NOT TO EXCEED \$71,980; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID TASK ASSIGNMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID TASK ASSIGNMENT; AUTHORIZING THE CITY MANAGER WITH THE CONSENT OF THE CITY ATTORNEY TO MAKE MINOR CHANGES TO THE SCOPE OF WORK OF THE TASK ASSIGNMENT PROVIDED SUCH CHANGES DO NOT INCREASE THE QUOTED PRICE IN THE TASK ASSIGNMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to City Council Resolution No. 2019-024 the City of Lake City, Florida (the “City”) and Jones Edmunds and Associates, Inc., a Florida corporation, (the “Vendor”) entered into that certain continuing contract for engineering services (the “Continuing Contract”); and

WHEREAS, the City is in need of professional engineering services relating to the State Road 47 Infrastructure Extensions (the “Project”); and

WHEREAS, the Vendor shall provide engineering services (the “Services”) and complete the Project at a cost not to exceed \$71,980; and

WHEREAS, the Continuing Contract provides the Vendor shall provide services to the City only when requested and authorized in writing by the City; and

WHEREAS, each request from the City to the Vendor for services shall be for a specific project with the scope of the work defined by and embodied in a separate task assignment; and

WHEREAS, the City Council desires to enter into that certain task assignment pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project, in accordance with the terms and conditions of Task Assignment Number Fifteen (15) as set forth in Vendor’s proposal (the “Proposal”), a copy of which is attached as an Exhibit hereto; and

WHEREAS, entering into an agreement between the City and the Vendor for the scope of work set forth in the Proposal attached hereto (the “Agreement”) pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project is in the public interest and in the interests of the City; and

WHEREAS, the City Council desires that the City Manager, with the consent of the City Attorney, be authorized to consent to minor changes to the scope of work of the Agreement provided such changes do not increase the quoted price of the Agreement; now therefore

BE IT RESOLVED by the City of Lake City, Florida:

1. Approving the Agreement pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project is in the public or community interest and for public welfare; and
2. In furtherance thereof, an Agreement containing the material terms of the Proposal and the Continuing Contract should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City’s Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
4. The Mayor of the City of Lake City is authorized and directed to execute on behalf of and bind the City to the terms of the Agreement; and
5. The City Manager, with the consent of the City Attorney, is authorized to agree to minor changes to the scope of work of the Agreement provided such changes do not increase the quoted price of the Agreement; and
6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
7. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of May, 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY
COUNCIL OF THE CITY OF LAKE CITY,
FLORIDA:

Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

**TASK ASSIGNMENT NUMBER FIFTEEN
TO THE
CONTINUING CONTRACT
BETWEEN THE CITY OF LAKE CITY, FLORIDA, AND JONES EDMUNDS AND ASSOCIATES,
INC, A FLORIDA CORPORATION, TO PROVIDE PROFESSIONAL ENGINEERING SERVICES
RELATING TO STATE ROAD 47 INFRASTRUCTURE EXTENSIONS.**

THIS TASK ASSIGNMENT NUMBER FIFTEEN made and entered into this ____ day of May 2025, by and between the CITY OF LAKE CITY, FLORIDA, a municipal corporation, located at 205 North Marion Avenue, Lake City, Florida 32055 (the "City"), and Jones Edmunds and Associates, Inc., a Florida corporation (the "Consultant").

RECITALS

A. City and Consultant have heretofore entered into a Continuing Contract for engineering assessments, project development, design, permitting, construction monitoring, and other related services as authorized by City Council Resolution No. 2019-024; and

B. The Continuing Contract provides that Consultant shall perform services to the City only when requested to and authorized in writing by City and that each request for services shall be for a specific project, with the scope of the work to be performed by and compensation to be paid to Consultant for each separate project and be defined by and embodied in a separate Task Assignment; and

C. The City is in need of engineering services to for professional engineering services for the State Road 47 infrastructure extensions; and

D. The City desires to enter into this Task Assignment Number Fifteen with the Consultant for the aforementioned services pursuant to the terms and conditions contained herein and the attachment hereto.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. **RECITALS**: The above recitals are all true and accurate and are incorporated herein and made a part of this Task Assignment Number Fifteen.

2. **PROJECT**: The City hereby engages Consultant and Consultant agrees to furnish to City the services and work as set forth in the correspondence dated April 18, 2025, received by the City from the Consultant consisting of a total of four (4) pages and attached hereto as "Exhibit A" and made a part of this Task Assignment.

3. **COMPENSATION TO CONSULTANT**: City shall pay no more than \$71,980.00 that is available for use in the WTP budget.

4. **PROVISIONS OF CONTINUING CONTRACT**: The terms, provisions, conditions, and requirements of the Continuing Contract are incorporated herein and made a part of this agreement and shall be complied with by Consultant. Should any conflict arise between the terms and conditions set forth herein and the Continuing Contract, the terms and conditions of the Continuing Contract shall be controlling. Should any conflict arise between the terms and conditions set forth in the attached exhibit with either the Continuing Contract or this Task

Assignment, the conflicts shall be construed in favor of the Continuing Contract first and then, if applicable, this Task Assignment.

5. **ATTORNEYS' FEES AND COSTS.** In the event of breach by either party of the Continuing Contract or any Task Assignment, the breaching party shall be liable for, and agrees to pay, all costs and expenses incurred in the enforcement of this Continuing Contract or any Task Assignment, including reasonable attorneys' fees and legal costs and fees incurred in seeking reasonable attorneys' fees.

6. **ENTIRE AGREEMENT.** This Task Assignment, and the Continuing Contract, constitute the entire agreement between City and Consultant and supersedes all prior written or oral understandings with respect to the project. This Task Assignment may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7. **PARTIES BOUND.** This Task Assignment Number Fifteen shall be binding upon and shall inure to the benefit of City and Consultant, their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have made and executed this Task Assignment Number Fifteen as of the day and year first above written.

CITY OF LAKE CITY, FLORIDA

By: _____
Noah E. Walker, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Clay Martin, City Attorney

JONES EDMUNDS & ASSOCIATES, INC.

By: _____
Its : _____

CITY OF LAKE CITY
CONTINUING CONTRACT FOR PROFESSIONAL CONSULTING SERVICES

Task Assignment No. 15

**State Road 47 Septic to Sewer RV Park Extension
Professional Services During Construction**

This Task Assignment, made and entered into by mutual agreement of the parties hereto, is made a part of the Continuing Contract for Professional Consulting Services (Contract 2019-061) dated March 4, 2019 by and between the City of Lake City (Client) and Jones Edmunds & Associates, Inc. (Engineer), and by being made a part of said Agreement is therefore subject to the conditions and considerations contained therein, unless otherwise provided herein.

Engineer will provide professional services during construction as outlined in the attached Exhibit A, Scope of Services, for a total time-and-materials, not-to-exceed amount of \$71,980.

IN WITNESS WHEREOF, the parties hereto have accepted, made, and executed this Task Assignment upon the terms and conditions stated herein, effective as of the date of the last signature shown below. All other provisions of the referenced Agreement shall remain in effect unless subsequently changed in writing and signed by both parties.

Client:
City of Lake City

By: EXHIBIT-NOT FOR EXECUTION

Name:

Title:

Date:

Engineer:
Jones Edmunds & Associates, Inc.

By:

Stanley F. Ferreira, Jr.
Stanley F. Ferreira, Jr. (May 7, 2025 15:15 EDT)

Name: Stanley F. Ferreira, Jr. - PE

Title: President & CEO

Date: May 7, 2025

**EXHIBIT TO
RESOLUTION**

**NOT FOR
EXECUTION**

CITY OF LAKE CITY
STATE ROAD 47 INFRASTRUCTURE EXTENSIONS
PROFESSIONAL SERVICES DURING CONSTRUCTION
JONES EDMUNDS OPPORTUNITY NO. 95110-026-25
April 18, 2025

BACKGROUND

The City of Lake City has prioritized reducing nutrient loading to the Lower Sante Fe and Ichetucknee Rivers and Springs. A series of wastewater improvement projects south of the City have been identified to address pollution concerns in environmentally sensitive areas. These projects extend sewer mains, reduce the number of on-site sewage treatment and disposal systems (OSTDSs) also known as septic tanks, and reduce overall nutrient loading.

Under a previous contract, Jones Edmunds designed and permitted an expansion of the City's centralized wastewater collection and transmission system near the I-75/State Road 47 (SR-47) interchange. The *SR-47 Infrastructure Extensions Project* includes new water, wastewater, and natural gas services:

- North Force Main (FM) Extension:
 - Approximately 700 linear feet (LF) of 6-inch FM from the lift station (LS) on SW Ring Court to the east side of SR-47. The new FM will manifold into the existing LS's discharge FM on SW Ring Court.
- South Infrastructure Extensions:
 - Approximately 3,000 LF of 8-inch FM and 4-inch natural gas main from the intersection of SW Windswept Glen and SW Arrowhead Terrace, along County Road (CR) 242A, to the east side of SR-47.
 - Approximately 1,200 LF of 12-inch water main from the intersection of SW Arrowhead Terrace and CR-242A to the east side of SR-47.

This Scope of Services is for Jones Edmunds to provide Professional Services During Construction of the new infrastructure extensions. This scope of services includes Construction Contract Administration and Project Closeout Services.

SCOPE OF SERVICES

TASK 1 – CONSTRUCTION CONTRACT ADMINISTRATION

Construction-phase services are based on a 4-month (120 calendar days) construction schedule [5 months (150 calendar days) for Substantial Completion plus 1 month (30 calendar days)] for Final Completion. The Construction Contract Administration is the office support required to complete the project. Jones Edmunds will provide the following construction-administration services:

- Attend one pre-construction meeting with the City and their selected contractor.

- Jones Edmunds will receive a submittal log, review, and issue comments on project submittals. Project submittals will include administrative submittals (i.e., construction schedules and work plans), shop drawings and product data for the materials to be incorporated into the project, warranties, samples, and operations and maintenance manuals. Jones Edmunds will process up to 24 submittals for this project. This Scope includes an initial review and one re-submittal review for each submittal. Submittals will be immediately returned to the Contractor if all deviations are not listed as requested on the project forms.
- Respond to up to 10 Requests for Information (RFIs). Jones Edmunds will receive, log, review, and respond to RFIs.
- Respond and issue up to 4 Construction Field Orders (CFOs).
- Respond to up to two Proposed Contract Modifications (PCMs) as requested by the City. Review PCMs for conformance with the Contract Documents and make recommendations. Jones Edmunds will issue the PCMs.
- Assist with Notices of Non-Compliance as requested by the City. Jones Edmunds will prepare, log, and issue the Notices of Non-Compliance.
- Attend up to eight on-site Construction Progress Meetings. The meetings will be bi-weekly for the four months construction time. Jones Edmunds will prepare the agenda, sign-in sheet, and meeting minutes and distribute meeting minutes to the Contractor and the City.

TASK 2 – PROJECT CLOSEOUT SERVICES

The Substantial Completion review (one site visit) will be scheduled to occur approximately 4 months (120 calendar days) after the start of construction. A Jones Edmunds Project Engineer will review the completed work, prepare a punch list, and issue the Certificate of Substantial Completion.

The Final Completion review (one site visit) will be scheduled to occur on the day of the final Construction Progress Meeting. During the final site visit, Jones Edmunds will attend the Final Completion review to verify that punch list items have been completed. Any additional visits to verify that the outstanding punch list items will be performed by the City.

Jones Edmunds will review the Contractor provided AutoCAD as-built drawings. After the as-built drawings are completed by the Contractor, we will incorporate them into Record Drawings and provide the City three paper copies [two half-size (11-x-17-inch) and one full size (22-x-34-inches)] and one electronic copy on CD (pdf format and the original AutoCAD file format) of the Record Drawings.

Upon completion of the record drawings, Jones Edmunds will prepare and submit the permit required construction completion forms. Three completion forms will be required for this project:

- FDEP request to place a wastewater force main into operation.

- FDEP request to place a potable water main into operation. It is assumed that the Contractor will collect the bacteriological samples and provide the results for submittal with the clearance forms.
- Construction completion certification for the Natural Gas pipeline.

SCHEDULE

This project will be completed in accordance with the awarded Contractor's schedules. Table 1 summarizes the expected project milestone schedule.

Table 1 Expected Project Milestone Schedule

Task	Duration
Task 1 – Construction Contract Administration	120 days
Task 2 – Project Closeout Services	60 days

COMPENSATION

Services included under this Scope of Services will be invoiced on Time-and-Materials, Not-to-Exceed basis as described in the Basic Contract for Professional Consulting Service for a total fee of \$71,980 as described in Table 2.

Table 2 Task Fees

Task	Fee
Task 1 – Construction Contract Administration	\$58,590
Task 2 – Project Closeout Services	\$13,390
Total	\$71,980

EXCLUSIONS AND CONDITIONS

All items included in this Scope of Services are specifically listed in this document. The following are specific exclusions to and conditions of this Scope of Services:

- The City will coordinate with Columbia County regarding any activities related to zoning, comprehensive planning, fire department approvals, building permitting approvals, and easement acquisition.
- Revisions to the Design Plans and Technical Specifications due to a change in existing conditions at the site during design are excluded.
- Changes to the approved pipeline route will require additional scope and fee.
- Jones Edmunds is not providing any Resident Observation Services.
- The City will provide a full-time Construction Resident Observer who will observe all pipe installation, observe all testing, and verify that materials installed below grade are installed correctly. The City will provide a daily log of construction activities.