

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on April 18, 2022 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Council Member Eugene Jefferson

#### ROLL CALL

Mayor/Council Member  
City Council

City Attorney  
Interim City Manager  
Sergeant-at-Arms  
City Clerk

Stephen M. Witt  
Jake Hill, Jr.  
Eugene Jefferson  
C. Todd Sampson  
Frederick Koberlein, Jr.  
Paul Dyal  
Chief Gerald Butler  
Audrey Sikes

#### PROCLAMATIONS

1. National Arbor Day - April 29, 2022

Mayor Witt read the proclamation for National Arbor Day.

#### MINUTES

2. March 30, 2022 Special Meeting
3. April 4, 2022 Regular Session

**Mr. Jefferson made a motion to approve the March 30, 2022 Special Meeting, and the April 4, 2022 Regular Session minutes as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

#### APPROVAL OF AGENDA

**Mr. Jefferson made a motion to approve the agenda as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL – None

## APPROVAL OF CONSENT AGENDA

4. Approve a request from Altrusa to place a 3x5 banner on downtown entrance signs for their upcoming "Fiesta Friday for a Cause" Fundraiser to be held at the Darby Pavilion on May 6, 2022.

**Mr. Sampson made a motion to approve the consent agenda as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.**

## PRESENTATIONS

5. David Kraus, Columbia County Manager, will be in attendance at the request of Council Member Jake Hill, Jr. to discuss and present how the County administers their Senior House Repair Program and to offer assistance to the City.

Mr. Kraus presented and explained to members the two programs the County is currently offering. The first program is open to City and County residents utilizing Emergency – CARES ACT funds. The second program is open to County residents and utilizes Community Development Block Grant funds.

Mr. Kraus reported the application process is online through the County, and stated a hired contractor would itemize the scope of work needed on a particular home. The contractor is paid an amount, not to exceed a cost of \$2,500 max per house depending on the scope of work needed. The contractor bids out this work, manages the contract, and oversees the repair project with the homeowners.

PUBLIC COMMENT: Glenel Bowden

PUBLIC COMMENT: Sylvester Warren

## OLD BUSINESS

Ordinances – None

Other Items

6. Discussion and Possible Action - Senior Home Repair Program (Presenter: Jake Hill, Jr.)

**Mr. Sampson made a motion to piggyback on the County's Senior House Repair Program. The motion provides an allocation of \$250,000.00 ARPA Funds for the program with approval to allocate an additional \$250,000.00 when the additional ARPA funds come in. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

Mr. Koberlein stated if the City is unable to piggyback, staff would come back with an alternative option. Guidelines would need to be adopted, and this could be accomplished at the next meeting.

7. Discussion and Possible Action - Meeting Decorum (Presenter: Mayor Stephen Witt)

Mayor Witt discussed the importance of meeting decorum and stated he would set a workshop for the council to set rules to get the meetings under control.

PUBLIC COMMENT: Sylvester Warren

PUBLIC COMMENT: Glenel Bowden

8. Discussion and Possible Action - City Manager Position (Presenter: Mayor Stephen Witt and Council Member Todd Sampson)

Mayor Witt updated members on his correspondence with Renee Narloch and her list of possible candidates.

Mr. Sampson stated he would like to see the position filled in a timely fashion; and stated the City needed to offer salary and benefits equal to the scope of the job. He suggested hiring Mr. Glen Adams.

**Mr. Sampson made a motion to offer the City Manager position to Mr. Adams, including the following: employment to commence on or about May 15, 2022; an annual base salary of \$160,000.00 with a mandatory review of the annual base salary after one year of employment; relocation expense reimbursement up to \$10,000.00; entitlement to all benefits offered to the highest classification of a full-time employee, including medical, dental, vision, life insurance, disability insurance, retirement savings, annual leave, sick leave, and tuition, with all benefits beginning on the first day of employment; an additional benefit of two weeks of annual leave in addition to the default annual leave provided for full-time employees in the classification plan; individual computer laptop, tablet and software, mobile phone, City owned vehicle for business use, and life insurance equal to the annual salary; business expenses related to the position of City Manager, including travel, professional memberships in local associations, professional memberships in professional associations and continuing professional development and education; a severance package that if terminated without cause will be twenty (20) weeks of salary and benefits at the then rate of pay; payment of accrued leave time; and an annual evaluation based on goals set during the workshop with professional facilitator or consultant. The motion died due to lack of second.**

PUBLIC COMMENT: Sylvester Warren

PUBLIC COMMENT: Glenel Bowden

**Mr. Sampson made a motion to terminate the contract with Renee Narloch, to ask for our funds back, and to start the process all over again. The motion died due to lack of second.**

Mr. Jefferson spoke in support of speaking with Glen Adams about the position but felt he needed to work up to the salary of \$160,000.00.

Mr. Hill spoke in favor of Mr. Rosenthal.

9. Discussion and Possible Action - Utility Advisory Committee (Presenter: Council Member Todd Sampson)

Mr. Sampson stated per guidance from Attorney Koberlein the City needs to take a look into the composition of the Utility Advisory Committee, as well as other committees. He would like to change the makeup of the Utility Advisory Committee to reflect two council members, the mayor and two county commissioners with a requirement for necessary staff to be in attendance.

Mr. Jefferson inquired whether there would be Sunshine Law issues with having three Council members and two County Commissioners.

PUBLIC COMMENT: Sylvester Warren

PUBLIC COMMENT: Stew Lilker

Mr. Koberlein reported there needs to be a consensus if the Council wants a resolution to come back that reconfigures what type of members are on the committee. He stated the Sunshine Law applies equally to the committees and to their members. Administration is working to review each of the committee memberships.

Mr. Sampson recommended to discuss this further at the next meeting.

10. Update - Skate Park (Presenter: Mayor Stephen Witt)

Mayor Witt reported the appraisal of the stadium was still being worked on.

Mr. Dyal stated guidance is needed on which plans the City would like to use for the park. Once that is determined, the plans need to be recertified. Mr. Dyal stated once direction is provided, the park could move forward. He stated a permit is needed before the old building could be torn down. North Florida Professional Services are working on a cost estimate to repair the stadium.

PUBLIC COMMENT: Sylvester Warren

11. Discussion and Possible Action - Fire Pension Board Appointee (Presenter: Mayor Stephen Witt)

Mayor Witt reminded members there was still a need for a Fire Pension Board Appointee.

12. Discussion and Possible Action - Police Officers Pension Board Appointee (Presenter: Mayor Stephen Witt)

Mayor Witt reminded members there was still a need for a Police Officers Pension Board Appointee.

NEW BUSINESS

Ordinances – None

Resolutions

13. City Council Resolution No. 2022-036 - A resolution of the City Council of the City of Lake City, Florida accepting a utility easement from Cypress Lake Land Trust for the purpose of extending the sewer main. **Mr. Sampson made a motion to adopt City Council Resolution No. 2022-036, accepting a utility easement from Cypress Lake Land Trust for the purpose of extending the sewer main. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

14. City Council Resolution No. 2022-038 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a contract with Careersource Florida Crown; providing for the implementation of the "Summer Youth Employment Program" to include training and employment opportunities with the City from June 13, 2022 through July 29, 2022; and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2022-038, authorizing the execution of a contract with Careersource Florida Crown; providing for the implementation of the "Summer Youth Employment Program" to include training and employment opportunities with the City from June 13, 2022 through July 29, 2022. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

15. City Council Resolution No. 2022-039 - A resolution of the City Council of the City of Lake City, Florida, authorizing Task Assignment Number One to the Continuing Contract with Gmuer Engineering, LLC; providing for the extension of a water main and gravity sewer main into the Crosswinds Subdivision; providing for a cost not-to-exceed \$44,750.00; and providing for an effective date. **Mr. Sampson made a motion to adopt City Council Resolution No. 2022-039, authorizing Task Assignment Number One to the Continuing Contract with Gmuer Engineering, LLC; providing for the extension of a water main and gravity sewer main into the Crosswinds Subdivision, and providing**

**for a cost not-to-exceed \$44,750.00. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

Other Items – None

DEPARTMENTAL ADMINISTRATION – None

COMMENTS BY COUNCIL MEMBERS – None

ADJOURNMENT

**All matters having been handled, the meeting adjourned at 6:56 PM on a motion made and duly seconded.**

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Stephen M. Witt, Mayor/Council Member

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Audrey Sikes, MMC City Clerk