

**ORDINANCE NUMBER 2026-2358**  
**CITY OF LAKE CITY, FLORIDA**

1           **AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA RELATING TO THE**  
2           **CRIMINAL BACKGROUND SCREENING OF CERTAIN REGULATED PERSONS,**  
3           **PUBLIC SERVICE PROVIDERS, MUNICIPAL EMPLOYEES, VENDORS,**  
4           **CONTRACTORS, CONTRACTOR EMPLOYEES, AND APPOINTEES,**  
5           **INCLUDING VOLUNTEERS; AMENDING CHAPTER 70, ARTICLE I, SECTION**  
6           **70-1 OF THE CODE OF ORDINANCES OF THE CITY OF LAKE CITY, FLORIDA,**  
7           **PROVIDING FOR CRIMINAL BACKGROUND SCREENING OF SUCH**  
8           **INDIVIDUALS; MAKING FINDINGS OF FACT IN SUPPORT THEREOF;**  
9           **REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING**  
10          **AN EFFECTIVE DATE.**

11          **WHEREAS**, the City of Lake City, Florida (the “City”) has historically conducted general  
12          background checks of all prospective City employees; and

13          **WHEREAS**, Section 166.0442, Florida Statutes authorizes the City, by ordinance, to require state  
14          and national criminal history screening for certain regulated persons, municipal employees,  
15          vendors, contractors, contractor employees, and appointees, including volunteers; and

16          **WHEREAS**, events of terrorism, crimes against children and other vulnerable persons, and major  
17          computer crimes in recent years have caused governments to place a higher emphasis on  
18          safeguarding infrastructure, the personal security of employees, and the public at-large; and

19          **WHEREAS**, the adoption of an ordinance requiring state and national criminal history screening  
20          of such persons is in the best interests of the City and promotes the health, safety, and welfare  
21          of the community; now, therefore

22          **BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:**

23          **SECTION 1.     CHAPTER 70, ARTICLE I, SECTION 70-1 OF THE CODE OF ORDINANCES OF THE CITY**  
24          **OF LAKE CITY, FLORIDA IS AMENDED AS FOLLOWS:**

25                  **Section 70-1   ~~Reserved~~ Criminal History Record Checks.**

26                                  (a) Authority. Notwithstanding Chapter 435, Florida Statutes,  
27                                       and without preempting or preventing any other  
28                                       background screening, including, but not limited to,  
29                                       criminal history record checks which the city may lawfully  
30                                       undertake, this section is hereby established pursuant to

31 Section 166.0442, Florida Statutes, to require state and  
32 national criminal history screening of certain municipal  
33 employees, appointees, regulated persons, and public  
34 service providers.

35 (b) Definitions. The following terms shall have the  
36 corresponding meanings as used in this Section 70-1:

37 (1) “Municipal employee” shall mean any person applying  
38 for, or continuing employment in any position of  
39 municipal employment or appointment, regardless of  
40 whether paid, unpaid, or contractual, including, but not  
41 limited to current city employees, persons seeking  
42 employment by the city, elected officials, appointees,  
43 and/or volunteers.

44 (2) “Regulated person” shall mean any person making  
45 application to the city for initial or continuing licensing  
46 or regulation by the city as a private contractor,  
47 employee of a private contractor, vendor, repair  
48 person, or delivery person.

49 (3) “Public service provider” shall mean any private  
50 contractor, employee of a private contractor, vendor,  
51 repair person, for-hire chauffeur, or delivery person  
52 who has direct contact with individual members of the  
53 public, or access to any public facility or publicly  
54 operated facility.

55 (c) Finding of necessity. State and national criminal history  
56 screenings by the city of any municipal employee,  
57 regulated person, and/or public service provider are  
58 deemed necessary and critical to:

59 (1) maintaining general security; the security of the public,  
60 public assets, and public infrastructure; and/or the  
61 safety of the public; and

62 (2) preventing unsuitable persons from having direct  
63 contact with individual members of the public or access  
64 to any public facility or publicly operated facility critical  
65 to security or public safety.

66 (d) Persons subject to criminal history record checks. State and

67 national criminal history screening and continued  
68 screenings (background checks), shall be required of any  
69 municipal employee, regulated person; or public service  
70 provider.

71 (e) Criminal history screening, procedure. Each municipal  
72 employee, regulated person, and public service provider is  
73 required to submit to being fingerprinted pursuant to  
74 Section 166.0442(2), Florida Statutes, to state and national  
75 criminal history screening, and such fingerprints shall be  
76 submitted to the Florida Department of Law Enforcement  
77 (FDLE) for a state criminal history record check and to the  
78 Federal Bureau of Investigations (FBI) for a national  
79 criminal history record check.

80 (f) Use of Information obtained in the record check. Any  
81 information obtained from the criminal history record  
82 check conducted by the city pursuant to this Section 70-1  
83 may be used to determine a person’s eligibility for initial or  
84 continued employment, appointment, licensing, or service  
85 provider status with the city. The information may also be  
86 used to determine a person’s eligibility as a volunteer. The  
87 information obtained may not be issued to private entities,  
88 however a copy may be given to the person providing  
89 fingerprints upon request.

90 **SECTION 2. CODIFICATION**

91 It is the intention of the City Council that the provisions of this Ordinance shall become and be  
92 made part of the Code of Ordinances of the City of Lake City, Florida. The Sections of this  
93 Ordinance may be renumbered, re-lettered and the word “Ordinance” may be changed to  
94 “Section”, “Article” or such other word or phrase in order to accomplish such intention. The  
95 correction of typographical errors which do not affect the intent or substance of the ordinance  
96 may be authorized by the City Clerk or the City Clerk’s designee with the consent of the City  
97 Attorney without public hearing, by filing a corrected or re-codified copy of the same with the  
98 City.

99 **SECTION 3. REPEAL OF ORDINANCES IN CONFLICT**

100 All ordinances or parts of ordinances in conflict with this Ordinance are, to the extent they conflict  
101 with this Ordinance, repealed.

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102 **SECTION 4. PROVIDING FOR SEVERABILITY**

103 It is the declared intent of the City Council that, if any section, sentence, clause, phrase, or  
104 provision of this ordinance is for any reason held or declared to be unconstitutional, void, or  
105 inoperative by a court or agency of competent jurisdiction, such holding of invalidity or  
106 unconstitutionality shall not affect the remaining provisions of this Ordinance and the remainder  
107 of this Ordinance, after the exclusion of such part or parts, shall be deemed to be valid.

108 **SECTION 5. EFFECTIVE DATE**

109 This Ordinance shall be effective immediately upon adoption by the City Council.

110 **APPROVED, UPON FIRST READING,** by the City Council of the City of Lake City at a regular  
111 meeting on the \_\_\_\_ day of March, 2026.

112 **PUBLICALLY NOTICED,** in a newspaper of general circulation in the City of Lake City, Florida, by  
113 the City Clerk of the City of Lake City, Florida, on the \_\_\_\_ day of March, 2026.

114 **APPROVED AND ADOPTED UPON SECOND READING,** by an affirmative vote of a majority of a  
115 quorum present of the City Council of the City of Lake City, at a regular meeting this \_\_\_\_ day of  
116 April, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY,  
FLORIDA

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Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL  
OF THE CITY OF LAKE CITY, FLORIDA:

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Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

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Clay Martin, City Attorney