

**Laingsburg Public Library**  
Board of Directors Meeting

Meeting Location: Laingsburg City Hall  
Monday, February 10, 2025  
Call to order: 7:01 pm by Cait Hall

**Roll Call**

Caitlyn Hall- President  
Sara Danford- Vice President  
Sarah Mattson- Secretary  
Jody Frank- City Council Representative  
Beth Fulford- Board Member  
Greg Newkirk- Board Member

Visitors / Friends:

Friends – Gail Gealser, Ed Tyler  
Visitors - Kim White, Rachel Osmer, Anna Owens

Approval of January 13, 2025 board meeting minutes –  
motion to approve by Jody Frank, seconded by Sara Danford

Approval of January 2025 expenditures –  
motion to approve by Greg Newkirk, seconded by Sarah Mattson

**Friends of the Library Update** (Gail Geasler)

-Bake Sale- Thursday and Friday event with Wednesday drop off  
-Facebook page is live and working on engagement  
-Next Friends meeting: February 20, 2025 at 6:00 PM

**Old Business:**

-Library Vision/Mission Discussion

- “Motion to update Vision Statement to *“The Laingsburg Public Library offers a welcoming environment to facilitate and promote lifelong learning, meeting the evolving needs of our diverse community by actively providing easily accessible new and traditional resources, services, and programs.”* Our mission will have three pillars: community, inclusion, and accessibility.” by Sarah Mattson, seconded by Greg Newkirk.

-Lawyer Update

- Hired Lindsay Dangel from Murphy Spagnolo
- “Motion to reserve \$1000 from the 16-4 account for legal fees” by Sara Danford, seconded by Sarah Mattson.
- Will move forward with applying for a grant from the Cook Foundation to cover the remaining legal fees
  - “Motion to apply for grant with the Cook Foundation for the purpose of legal fees” by Jody Frank, seconded by Greg Newkirk.

-Fiscal Agency Agreement

- Lawyer reviewing on Wednesday, February 12, 2025
  - “Motion to sign and submit fiscal agency agreement to the city upon lawyer’s approval of language and wording” by Jody Frank, seconded by Sarah Mattson.

**New Business:**

-Website Updating

- Sarah- Ask Kim about getting minutes on the website
- Kyle with Shoemaker Tech Group has offered to update library’s website for \$1495
- Tech Grant application needs to be completed ASAP

-Quarterly Visits with the Townships

- Board members will start going with Sandra
  - Follow up on dates with Sandra (Sara-Victor, Cait- Woodhull, Sarah- Sciota)

-Membership Fees for those outside of our area

- Will begin enforcing immediately with a grace period running until June 1, 2025

### **Financial Reports, Grants, and Budget**

-Library Annual Report Status

- Completed and Sandra is presenting to the city at the next council meeting
- All grant requests should go through the board; the main point of contact will be Greg Newkirk
- Annual Budget is due to the City of Laingsburg by June 1st
  - Greg and Sara have met with Dinael
  - Jody is requesting for mileage discussion to be put on the agenda for March's council meeting

### **Events**

- Past: Library Anniversary Celebration
- Future: Impression 5 Membership
- February: Evening Book Club, Morning Book Club, Bake Sale, D&D, Friends of the Library, Story Time (Tuesday Mornings and Evening Story Time)
- March: TBD
- April: Earth Day Free Saplings

### **Building Committee**

- Next Steps: Meeting on February 19, 2025 at 6:00 PM

"Motion to close the meeting" by Sarah Mattson, seconded by Jody Frank. (8:42 PM)

"Motion to adjourn the closed meeting" by Sarah Mattson, seconded by Sara Danford. (9:40 PM)

"Motion to open meeting" by Sarah Mattson, seconded by Sara Danford with roll call. (9:40 PM)

Adjourned at 9:40 PM by Cait Hall

Next meeting March 17, 2025 at 7:00 PM