FOR CITY USE ONLY

DPW PRELIMINARY REVIEW

Date Reviewed: _____

Reviewed By: _____

Road Closure Request

☐ Recommended for Approval

☐ Recommended for Approval With Modifications

☐ Additional Information Required

☐ Not Recommended for Approval

DPW Assistance Request

☐ Can Be Accommodated

☐ Can Be Accommodated With Modifications

☐ Cannot Be Accommodated

☐ Additional Information Required

DPW Recommended Road Closure / Traffic-Control Plan:

_____

_____

_____

DPW Determination of Work to Be Provided:

_____

_____

_____

DPW Conditions / Comments:

_____

_____

_____

DPW Representative: _____

Signature: _____

Date: _____

TRAFFIC CONTROL ADMINISTRATOR REVIEW

POLICE CHIEF

The Police Chief, acting as the City's Traffic Control Administrator, shall review the requested road closure and proposed traffic-control arrangements prior to submission for City Council action.

Traffic-Control Review

☐ APPROVED

☐ APPROVED WITH CONDITIONS

☐ REVISIONS REQUIRED

☐ NOT APPROVED

Approved / Required Traffic-Control Measures:

_____

_____

_____

_____

Required Changes to Road Closure:

_____

_____

_____

Additional Conditions / Comments:

_____

_____

_____

Traffic Control Administrator Authorization

Police Chief / Traffic Control Administrator:

_____

Signature: _____

Date: _____

CITY COUNCIL ACTION

Council Meeting Date: _____

Agenda Item / Resolution No.: _____

☐ APPROVED

☐ APPROVED WITH CONDITIONS

☐ DENIED

☐ TABLED / POSTPONED

Council Conditions / Comments:

_____

_____

_____

Authorized By: _____

Title: _____

Signature: _____

Date: _____

FINAL DPW DETERMINATION & COST

COMPLETE FOLLOWING REQUIRED APPROVAL

Final Approved Road Closure:

_____

_____

Final Scope of DPW Work:

_____

_____

_____

Charges

DPW Labor: $_____

Equipment / Vehicles: $_____

Materials: $_____

Other Costs: $_____

Description:

_____

TOTAL APPROVED CHARGE

$_____

Payment Due By: _____

DPW Representative: _____

Signature: _____

Date: _____

APPLICANT ACCEPTANCE OF FINAL APPROVAL & COST

I acknowledge the final approved road closure, traffic-control requirements, conditions of approval, scope of DPW work, and charges shown above. I agree to comply with all conditions established by the City.

Applicant / Authorized Representative:

_____

Signature: _____

Date: _____