



TEMPORARY USE & SPECIAL EVENT APPLICATION

CITY OF LABELLE, FLORIDA

APPLICATION NUMBER: TU20 - (Assigned by City)

DATE RECEIVED: 12-08-2025

1. SPECIFIC LOCATION OF SUBJECT PROPERTY AFFECTED BY THIS APPLICATION:

Tax Parcel I. D. #: Barron Park

Site Address: 1559 DeSoto Ave

City: LaBelle State: FL Zip Code: 33935

2. APPLICANT: Swamp Cabbage Festival INC
(Person or entity conducting the use or event)

Mailing Address: 8 Park Ave

City: LaBelle State: FL Zip Code: 33935

Work Phone Number: 863 675 2995 Home Phone Number: _____

Fax number: _____ Email: swampcabbagefestival.org@gmail.com

3. PROPERTY OWNER: City of LaBelle

Mailing Address: 481 W Hickpochee AV

City: LaBelle State: FL Zip Code: 33935

Work Phone Number: 863 675 2872 Home Phone Number: _____

Email: _____

NOTE: The application must include all pertinent information (Name, address, phone numbers, etc.) for all owners of land affected by this application. If the space provided above is not sufficient to list all of the

owners then, the additional information must be provided on a separate sheet(s). If property is owned by the City of LaBelle, please list that as owner.

4. **APPLICANT'S REQUEST (Proposed Temporary Use/Event Information.):**

60th Annual Festival Event
Will any roads need to be closed down for the event? De Soto / Park / Lee (Portions)

Will there be alcohol served at the event? By whom? Yes

Please note, use of alcohol will need to be approved by the City Commission

How many people are expected to attend the event? 25K (+)

Event Date: Week of Feb 16 - Feb 23, 2020 Requested Event Hours: All Day / Night
main event weekend 21 & 22

5. **THE FOLLOWING ITEMS ARE REQUIRED TO COMPLETE THE APPLICATION AND MUST BE ATTACHED: (please provide all needed information when submitting)**

6. **Completed Temporary Use Application Form (must include the following)**

Affidavit of Ownership and Agent Authorization: The name of all parties having interest in the subject property and certification that the applicant is authorized to sign the application as owner or authorized agent.

Area Location Map: The location of the subject property indicated on a Map or an aerial photograph. This map shall reference known major streets and geographic features with sufficient clarity as to be recognizable by the general public.

Legible Site Plan: Drawing demonstrating right-of-way to be vacated on 8-1/2" x 11" paper with legible text showing all data pertinent to the proposed vacation, including at least the following:

- Date of drawing
- Scale
- North arrow
- Location of proposed uses
- Location of existing structures
- Location of access point(s) from adjacent roadways
- Location of Parking areas

Letters of No Objection: Letters from the following agencies:

HCSO-Lt. Allen Hudson-ahudson@hendrysheriff.org/863-674-5606

Hendry County EMS-Amy Stafford-amy.stafford@hendryfla.net/863-675-5220

City of LaBelle Fire Dept.-Chief Brent Stevens-bstevens@citylabelle.com 863-675-1537

Events with an expected attendance of 1,000+ people will require an Emergency Action Plan

Application Fee: Check made payable to "City of LaBelle" with fee per adopted Fee Schedule. Fee Schedule available at citylabelle.com under the "Government" tab>"Forms and Applications"

APPLICANT SIGNATURE (Signed by person applying for permit)

Jason Daniels
Applicant Name (Print)


Applicant Signature

ATTENTION

This application must be completed (please type or legibly print) and resubmitted, with all requirements herein, to **City Hall attn: the Superintendent of Public Works, or the Deputy Clerk**. This application must be *filled out completely* and must be signed by the owner or his designated agent. If the applicant is different than the owner of the subject property, then an agent affidavit in a form approved by the City is required from the owner of the property that is requesting the vacation. The agent affidavit must be completely filled out and submitted with this application. If the property is in multiple-ownership, then all of the owners or their designated agent(s) must sign this application. All owners of property that will be affected by this application must either sign this application or fill out an agent affidavit.

This application will be reviewed by City staff for completeness and their approval. The applicant is fully responsible for researching and knowing any and all laws, which may be applicable and affect the outcome of the any decision on the application request. The City assumes no responsibility or liability relating to the failure to research and know all applicable laws including, but not limited to, state, federal and city laws, codes, land development regulations or the adopted comprehensive plan.

*Applicant is responsible for obtaining the appropriate insurance for the event. Contact your service provider or go to <https://gatherguard.com/>

*Indoor events with an attendance of 50 people or more will require crowd management by the Sheriff's Dept. or Fire Dept. in accordance with F.S.



LaBelle Fire Department

Brent R Stevens

Fire Chief

280 South Main Street LaBelle, Florida 33935

Station 863-675-1537

bstevens@citylabelle.com

October 28, 2025

To: City of LaBelle

From: Brent R Stevens, Fire Chief

Re: Swamp Cabbage Festival

To Whom It May Concern,

This letter is to inform you that the LaBelle Fire Department does not have any objections to the Swamp Cabbage Festival starting Friday, February 20nd 2026 to Sunday, February 22nd 2026, using the location of South Main Street from the Barron Library North to Desoto Ave, the wharf area all the way to under the bridge on Desoto Ave, all of Park Ave East to Lee Street and all streets South of Park Ave to exclude Bridge Street but during the Swamp Cabbage Festival Parade for their annual event.

The LaBelle Fire Department understands that the event will have more than 1,000 people in attendance, and the Swamp Cabbage Festival has provided an initial full emergency action plan, with updates to follow.

Furthermore, A specific hazard has been identified as an increased risk of fire at this event, or there is an increased risk of fire due to the cooking of food using propane, charcoal/wood, and oil.

1.
 - a. In certain high-risk cases, on-site Fire Department Personnel may be required. This judgment will be made by the Fire Chief.
 - b. Stand-by and inspection are required.
 - Saturday, February 21st, from 10 am to 5 pm (7 hours @ \$104 per hour) 2 firefighters
 - Sunday February 22nd from 9 am to 4 pm (7 hours @ \$104 per hour) 2 firefighters
 - Event inspection (\$100 per inspection)
 - Total: \$1,556.00
2. All event and cooking staff will be instructed on the safe use of Portable Fire Extinguishers.
3. The use of open flame for grilling is permitted under the Fire Code when the following conditions are met:
 - a. Must have a valid fire extinguisher, 2A:10BC and a class K if cooking with oils or grease is present.



LaBelle Fire Department

Brent R Stevens

Fire Chief

280 South Main Street LaBelle, Florida 33935

Station 863-675-1537

bstevens@citylabelle.com

- b. Each vendor is allowed 1 LP tank per cooking device and only one spare LP tank regardless of the number of cooking devices. All LP tanks are to be secured in an approved manner (tied, strapped, chained, etc.).
4. Should an incident occur that requires the Fire Department, 911 will be utilized to request this resource. The caller should have the following information available to the 911 operator:
- Name
 - Phone Number
 - Location of Emergency
 - Type of Emergency
 - How many patients are involved in the Emergency?
 - Access Availability to the Emergency

All items must be inspected by the Fire Chief or their designee prior to the start of the event.

Please refer to the Emergency Action Plan for the event for further information.

If you have any additional questions, please don't hesitate to contact me.

Chief Brent R. Stevens

LaBelle Fire Department

Office 863-675-1537

bstevens@citylabelle.com





Hendry County Public Safety

PO Box 1760

LaBelle, Florida 33975-1760

Phone (863) 674-5412

Fax (863) 612-0723

AMY STAFFORD
OPERATIONS CHIEF
AMY.STAFFORD@HENDRYFLA.NET

SHEILA SHELTRA
EMS COORDINATOR
SHEILA.SHELTRA@HENDRYFLA.NET

DR. J. TENNYSON, M.D
MEDICAL DIRECTOR

05/19/2025

To Whom it May Concern:

Please accept this letter of no objection for Swamp Cabbage Festival February 20-22, 2026. This festival will be covered with additional units but for no charge to the committee. If you have any questions please feel free to contact me at the information below.

Sincerely,

Amy M. Stafford
Hendry County Public Safety
EMS/Fire Operations Chief
(863)674-5412(Office)
amy.stafford@hendryfla.net

Sheriff Hendry County



STEVE WHIDDEN, SHERIFF

Prepared for:
Swamp Cabbage Committee

Address:
8 Park Avenue
LaBelle, FL. 33935.

**Prepared by Lieutenant Allen Hudson
Hendry County Sheriff's Office**

This document is intended to serve as confirmation of the fact that the Hendry County Sheriff's Office has no objections to the upcoming Swamp Cabbage event.

Hendry County Sheriff's Office will respond to all calls for service as needed and check on the event throughout.

I did speak with Mrs. Shellie Lowe in reference to this event and assured her the Sheriff's Office will supply adequate Law enforcement services during all events. A detail contract between the Sheriff's Office and the committee will be finalized to have law enforcement presence on site.

The event starts on 02-21-2026 and ends on 02-22-2026. The location of the event is Barron Park 1559 Desoto Avenue in Labelle Florida 33935. I will be attending the meetings leading up to this event and will be supplied a copy of the site map in case of any emergencies.

You are welcome to call me at either number below if you have and questions and or concerns.

Thank you.

A handwritten signature in black ink, appearing to read 'A. Hudson'.

Lieutenant Allen Hudson
Road Patrol District Commander
ahudson@hendrysheriff.org
Office: 863-674-5606
Cell: 863-673-1984

SPECIAL EVENT

EMERGENCY ACTION PLAN (EAP)

I. GENERAL

This is the Emergency Action plan for the Swamp Cabbage Festival held on the last full weekend in February each year. This year 2026 will be held February 20,21,& 22 The festival is held at Barron Park on Lee St and Desoto Ave.

The parade is staged along Main St., Bronco Ct. Frasier St., Park Ave., Oklahoma Ave., Hampton Ave. and Curry St. The parade route starts at the foot of the bridge on N SR 29 and continues South, across SR 80, towards Cowboy Way.

The Fishing Tournament is located along the Caloosahatchee River, beginning and ending at the LaBelle Boat Ramp.

II. PURPOSE PROCESS

- A. This emergency action plan predetermines actions to take before and during the “Swamp Cabbage Festival” (hereinafter referred to as the event) in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

I. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

II. BASIC PLAN

A. EAP Event Representative

1. The EAP event representative will be identified as the point of contact for all communications regarding the event.
 - a. PRIMARY CONTACT: **Shellie Hunter or Heath Daniels**
 - b. TELEPHONE NUMBER: 863-675-2995

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through the use of 911. The caller should have the following information available to the 911 operator:
 - a. location of the emergency
 - b. nature of emergency
 - c. contact person with callback number.

C. Severe Weather

1. Weather Forecasts and current conditions will be monitored through National Weather Service 's Forecast Office web site at www.weather.gov
2. Before the event – if severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make notification to those attending the event that a hazardous weather condition exist and direct them to shelter
4. There are very limited provisions for sheltering participants in the events of severe weather.
5. This event will follow the 30-30 Rule for lightning. If lightning is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have passed since thunder was last heard.
 - a. **In the event of severe weather, the City of LaBelle or designee has the authority, above and beyond the EAP event representative, to delay and/or cancel an event**

D. Fire

1. A specific Hazard has been identified as an increased risk of fire at this event, or there is an increased risk of fire due to the cooking of food using propane, charcoal/wood and oil.
 - a. In certain high-risk cases, on-site Fire Department Personnel may be required. This judgment will be made by the Fire Chief.

- b. No stand-by is required as long as all cooking units have the appropriate cooking hood systems and these systems have been certified by a qualified extinguishment company.
2. All event and cooking staff will be instructed on the safe use of Portable Fire Extinguishers.
3. The use of open flame for grilling is permitted under the Fire Code when the following conditions are met:
 - a) Must have a valid fire extinguisher, 2A10BC or class K.
 - b) Each space is allowed 1 LP tank per cooking device and only one spare LP tank regardless of the number of cooking devices. All LP tanks are to be secured in an approved manner (tied, strapped, chained, etc.).
4. Should an incident occur that requires the Fire Department, 911 will be utilized to request this resource. The caller should have the following information available to the 911 operator:
 - a. location of the emergency
 - b. nature of emergency
 - c. contact person with callback number.
5. **These items are to be inspected by the Fire Chief or designee prior to the start of the event.**

E. Medical Emergencies

1. As with any outdoor event, there is potential for injury to the participants. The types of injuries are various and include those that are heat related as well as traumatic injuries.
2. Should an incident occur that requires Emergency Medical Services, the on-site event representative will contact 911 to request an ambulance. The caller should have the following information available to the on-site EMS officer or 911:
 - a. location of the emergency
 - b. nature of emergency
 - c. contact person with callback number.

F. Law Enforcement

3. There will not be any on site law enforcement. Should an incident occur that requires Law Enforcement, the on-site EAP event representative will contact 911 to request this resource. The caller should have the following information available to the on-site RPD officer or 911:
 - a. location of the emergency
 - b. nature of emergency
 - c. contact person with callback number

G. Emergency Vehicle Access

1. Access for emergency vehicles will be maintained at all times.

- a. There will be an access lane provided on both Lee St and Desoto Ave for emergency response.
 - b. Vendor trailers will be positioned so the one lane on the south end of Lee St is open and one lane on the west end of Desoto Ave is open.
 - c. Both of these lanes will be blocked off using movable barriers with a sign stating "No Parking – Fire Lane"
2. Fire lanes and fire hydrants will not be obstructed
 3. Participants and spectators will be directed to park in approved areas and not obstruct protective features, sidewalks, or public thoroughways.
 4. Parking for vendor and staff vehicles will be Barron Park, Lee St, Desoto Ave, Park Ave, and Barron Library.
 5. Parking for attendee vehicles will be Barron Park, Lee St, Desoto Ave, Park Ave, and Barron Library.
 6. **These access points are to be inspected by the Fire Chief or designee prior to the start of the event.**

V. Contact Information

Event Organizer	Shellie Hunter	863-675-2995
EAP Event Representative	SAA	SAA
General Emergency	Hendry County Sheriff's Department	911

VI. Event Area Map (attached next page)

PARK LAYOUT blank.jpg

Highlighted areas of use.



