

Monthly Staff Report

Department: Code Enforcement

Reporting Period: December 2025

Code Enforcement Activity

During the reporting period, Code Enforcement staff continued enforcement, inspection, and compliance activities throughout the City.

- **Total Open Cases at Month End:** 122
- **New Cases Opened:** 27
- **Cases Closed:** 17

Enforcement actions taken during the month included:

- **Courtesy Notices Issued:** 11
- **Notices of Compliance Issued:** 3
- **Notices of Violation / Notices of Hearing (NOV/NOH):** 8
- **Properties Posted with Legal Information:** 4

Staff continued to emphasize voluntary compliance while pursuing formal enforcement actions when necessary.

Inspections & Enforcement Activity

Inspection activity remained steady during the reporting period.

- **Total Site Inspections Conducted:** 123

Inspections included follow-up inspections on open cases, complaint-based inspections, proactive enforcement activities, and site walk-throughs with property owners.

Violation Breakdown – Total Open Cases

The following reflects the current distribution of all **open code enforcement cases citywide**, not solely those initiated during the reporting period:

Violation Type	Total Cases	Description
Public Nuisance	71	Includes inoperable vehicles, parking of accessory vehicles, junk, and debris
Permits Required	13	Cases requiring building, zoning, or other permits
Zoning Violations	10	Violations related to land use, setbacks, or zoning codes
811 Sunshine Violations	5	Violations related to 811 utility marking requirements
Other	23	Includes roofing, drainage, occupational licensing, tree protection, unlawful utility connections, unsafe structures, and other miscellaneous violations

Note: “Public Nuisance” combines Nuisance Violations, Storage Prohibited, and Motor Vehicle Violations for clarity.

City Dock Activity

- **Total Revenue Collected:** \$1,624.66 (reflects monies deposited during the reporting period)
- **Total Reservations:** 21
- **Grant Application:** Staff collaborated with the LDRC to apply for a grant to fund repairs to the dock.

Dock operations continue to be monitored for revenue, reservation efficiency, maintenance, and future improvements.

Safety & Emergency Management

Safety and emergency management activities during the reporting period included:

- **Camera Installations:** Four cameras were installed at Barron Park and Captain Hendy House.
- **Testing:** Cameras are currently being tested for functionality and coverage.

These measures are part of ongoing efforts to enhance public safety and emergency response capabilities.

Summary

Overall enforcement activity and city operations remained consistent during the reporting period. Staff continue to manage an active caseload, monitor safety measures, and oversee dock operations while prioritizing compliance, public safety, and timely resolution of violations. Open cases and operational activities are actively monitored, with follow-up and escalation occurring as warranted.

Violation Types Distribution (Grouped ≤ 3 into Other)

