

**DEP AGREEMENT NO. WG041  
CHANGE ORDER NO. 2**

GRANTEE: City of LaBelle

PROJECT TITLE: Labelle Zones G, H, and I WWTP System Improvements and Expansion Project

DEP Agreement No. WG041 (Agreement) entered into on March 23, 2023, and previously amended, is hereby revised as follows:

WHEREAS, the Grantee has requested an update to the Grant Work Plan.

WHEREAS, the Grantee has requested a change in task timelines within the Agreement period.

NOW THEREFORE, the parties agree as follows:

1. Attachment 3, Grant Work Plan, is hereby deleted in its entirety and replaced with Attachment 3-1, Revised Grant Work Plan, as attached to this Change Order and hereby incorporated into the Agreement. All references in the Agreement to Attachment 3 shall hereinafter refer to Attachment 3-1, Revised Grant Work Plan.
2. All other terms and conditions of the Agreement shall remain unchanged.

The parties agree to the terms and conditions of this Change Order and have duly authorized their respective representatives to sign it on the dates indicated below.

CITY OF LABELLE

STATE OF FLORIDA DEPARTMENT OF  
ENVIRONMENTAL PROTECTION

By: \_\_\_\_\_  
Julie Wilkins, Grantee's Grant Manager

By: \_\_\_\_\_  
Mitch Holmes, Program Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Cameron McMahan, DEP Grant Manager

## **ATTACHMENT 3-1 GRANT WORK PLAN**

**PROJECT TITLE:** City of LaBelle Zones G, H, and I WWTP System Improvements and Expansion Project

**PROJECT LOCATION:** The Project will be located in the Zone G, H, and I areas, within the City of LaBelle, in Hendry County;

- Zone G - Lat/Long (26.747497, -81.49481)
- Zone H - Lat/Long (26.752928, -81.451606)
- Zone I - Lat/Long (26.75843, -81.46286)

**PROJECT BACKGROUND:** The City of LaBelle (Grantee) has been actively working to provide sewer to all residents within the City Limits. Currently, approximately 50% of the properties with the limits are on septic tanks which can create surface and groundwater contamination. The Grantee identified Zones G, H, and I as high priority areas for sewer, as they are located in the vicinity of the Caloosahatchee River which is an impaired waterbody due to high levels of nitrogen. During heavy rainfall, nitrogen, phosphorus, and pathogens from the septic tank waste can be washed through the sandy soils toward the Caloosahatchee River and add to the impairment and also decrease the dissolved oxygen content in the river water to below 5mg/l the Florida Department of Environmental Protection water quality standard. By providing sanitary sewer to these areas, the wastewater will be pumped to the Grantee's wastewater treatment facility and treated which eliminates this source of potential pollutant loading to the river.

**PROJECT DESCRIPTION:** Within Zones G, H, and I, the Grantee will construct central sewer system infrastructure that will include: 9,000 linear feet of gravity sewer to eliminate approximately 65 septic systems and provide ready to serve sewer service to approximately 22 lots.

**TASKS:** All documentation should be submitted electronically unless otherwise indicated.

### **Task 1: Preconstruction Activities**

**Deliverables:** The Grantee will complete the design of gravity sewer system upgrades defined in the project description above and obtain all necessary permits for construction of the project. Activities necessary for design, such as surveys, geotechnical evaluations, and environmental assessments, are eligible under this task.

**Documentation:** The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, including the percentage of design complete and permitting status, using the format provided by the Department's Grant Manager. For the final documentation, the Grantee will also submit a copy of the design completed with the funding provided for this task, a list of all required permits identifying issue dates and issuing authorities, and copies of any surveys, assessments, or other documents funded under this task. Upon request by the Department's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

**Performance Standard:** The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

**Payment Request Schedule:** The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

## **Task 2: Bidding and Contractor Selection**

**Deliverables:** The Grantee will prepare a bid package, publish a public notice, solicit bids, conduct pre-bid meetings, and respond to bid questions in accordance with the Grantee's procurement process, to select one or more qualified and licensed contractors to complete construction of the gravity sewer system upgrades as defined in the project description listed above.

**Documentation:** The Grantee will submit: 1) the public notice of advertisement for the bid; 2) the bid package; and 3) a written notice of selected contractor(s).

**Performance Standard:** The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

**Payment Request Schedule:** The Grantee may submit a payment request for cost reimbursement following the conclusion of the task.

## **Task 3: Project Management**

**Deliverables:** The Grantee will perform project management, to include field engineering services, construction observation, site meetings with construction contractor(s) and design professionals, and overall project coordination and supervision.

**Documentation:** The Grantee will submit interim progress status summaries including summary of inspection(s), meeting minutes and field notes, as applicable.

**Performance Standard:** The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

**Payment Request Schedule:** The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

## **Task 4: Construction**

**Deliverables:** The Grantee will construct gravity sewer system upgrades defined in the project description listed above in accordance with the construction contract documents.

**Documentation:** The Grantee will submit 1) a copy of the final design; 2) a signed acceptance of the completed work to date, as provided in the Grantee's Certification of Payment Request; and 3) a signed Engineer's Certification of Payment Request.

**Performance Standard:** The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

**Payment Request Schedule:** The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

**PROJECT TIMELINE & BUDGET DETAIL:**

The tasks must be completed by, and all documentation received by, the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below. Match funding shall be provided at minimum in the categories indicated below.

<b>Task No.</b>	<b>Task Title</b>	<b>Budget Category</b>	<b>Grant Amount</b>	<b>Task Start Date</b>	<b>Task End Date</b>
1	Preconstruction Activities	Contractual Services	\$500,000	07/01/2021	11/31/2025
2	Bidding and Contractor Selection	Contractual Services	\$25,000	07/01/2021	2/28/2026
3	Project Management	Contractual Services	\$350,000	07/01/2021	10/31/2026
4	Construction	Contractual Services	\$4,614,640	07/01/2021	10/31/2026
Total:			\$5,489,640.00		