



[woodardcurran.com](http://woodardcurran.com)  
COMMITMENT & INTEGRITY DRIVE RESULTS

# MONTHLY STATUS REPORT

## JANUARY 2025

### CITY OF LABELLE, FL



Prepared for:  
**Mayor Julie  
Wilkins**

Delivered on  
February 5, 2024

## TABLE OF CONTENTS

SECTION	PAGE NO.
<b>EXECUTIVE SUMMARY</b> .....	<b>1-1</b>
<b>1. ADMINISTRATIVE</b> .....	<b>1-2</b>
1.1 Woodard & Curran Regional Office.....	1-2
1.2 Meetings .....	1-2
1.3 Vendors .....	1-2
<b>2. SAFETY</b> .....	<b>2-4</b>
2.1 Monthly Safety Training .....	2-4
2.2 Safety Audit Update.....	2-5
<b>3. SEWER USE ORDINANCE, FATS, OIL AND GREASE PROGRAM (FOG)</b> .....	<b>3-1</b>
3.1 FOG Program Updates for S.....	3-1
<b>4. ENVIRONMENTAL COMPLIANCE</b> .....	<b>4-1</b>
4.1 Environmental Compliance Activity.....	4-1
4.2 Upcoming Compliance Events .....	4-3
<b>5. CONSTRUCTION PROJECTS</b> .....	<b>5-4</b>
5.1 Construction.....	5-4
<b>6. PLANT OPERATIONS</b> .....	<b>6-1</b>
6.1 Wastewater Treatment.....	6-1
6.2 Chemicals Delivered.....	6-3
6.3 Biosolids .....	6-3
6.5 Water Treatment.....	6-3
6.6 Chemicals Delivered to the Water Treatment Plant .....	6-6
<b>7. CORRECTIVE AND PREVENTATIVE WORK ORDERS</b> .....	<b>7-1</b>
<b>8. FINANCIAL UPDATE</b> .....	ERROR! BOOKMARK NOT DEFINED.
<b>9. STAFFING</b> .....	<b>8-1</b>
9.1 Staffing – Corporate Support.....	8-1
9.2 Staffing – Project Support.....	8-2

## TABLES

Table 6-1:	WWTP Flows and Loads
Table 6-2:	Biosolids
Table 6-3:	City of LaBelle Water Production and Distribution
Table 8-1:	Project Financials for September
Table 8-2:	Transition Budget Status
Table 9-1:	Corporate Support
Table 9-2:	Project Staff, Title and Certifications

## FIGURES

Figure 6-1:	Effluent Flow vs Rainfall in Inches
Figure 6-2:	Effluent Flow vs Influent Flow (MGD)
Figure 6-3:	Effluent Biochemical Oxygen Demand (BOD)
Figure 6-4:	Effluent Total Suspended Solids (TSS)
Figure 6-5:	Deep Injection Well Volume
Figure 6-6:	Finished Water Flow
Figure 6-7:	Finished Water Chlorine Residual
Figure 7-1	Corrective and Preventative Work Order History Report

## EXECUTIVE SUMMARY

**This Monthly Status Report covers the reporting period from January 1<sup>st</sup>, 2025, through January 31<sup>st</sup>, 2025.**

January 2025 was another successful month of operations at the City of LaBelle's Water and Wastewater Project. "SAFETY" is always the number one priority at Woodard & Curran and as of January 31<sup>st</sup>, W&C staff have worked a total of 1249 days without lost time or recordable incident. In January, all the required monthly safety training was completed on time.

Project staff continue to reach out to new Food Service Establishments (FSE's) to ensure enrollment in the new FOG Best Management Practices (BMP) Portal site and compliance with program requirements.

- On January 2<sup>nd</sup>, Contractor K&B pump installed a new pump in the lift station at the LaBelle Elementary School.
- On January 6<sup>th</sup>, Woodard & Curran (W&C) staff performed weekly generator tests on both water and wastewater plants including both drinking water wells mandatory for compliance 62-555.320(4)(a) FAC. The month of January has 4 Mondays which totals 16 generator tests this month.
- On January 6, Brian Bass of Lotus Construction inquired with W&C staff about the city assuming ownership of the lift station at the Old Florida RV Park. W&C staff directed the inquiry to Mitch Wills for further action.
- On January 10<sup>th</sup>, contractor K&B pump has converted all the above ground electrical components, new panel and electrical supply is complete.
- Scheduled for January 13<sup>th</sup>, with Miller Septic to start semi-annual cleaning of lift stations.
- On January 28<sup>th</sup>, Old Florida RV Park, walk through with Mayor Julie C Wilkins.

## 1. ADMINISTRATIVE

### 1.1 Woodard & Curran Regional Office

Woodard & Curran's local office location:  
1511 N Westshore Blvd.  
Tampa, FL 33607

### 1.2 Meetings

W&C project staff meet at the Water Plant every morning to discuss and plan the operational events of the day and discuss a daily tailgate safety topic.

- On January 2nd, W&C Engineering meeting with City staff, Water and wastewater funding repair priorities.
- On January 9<sup>th</sup>, Commission meeting
- On January 14<sup>th</sup>, W&C Engineering meeting, wastewater construction.
- On January 15<sup>th</sup>, W&C staff and engineering and funding meeting with city staff. funding and compliance.
- On January 16<sup>th</sup>, W&C Engineering meeting with city staff, septic to sewer project.
- On January 27<sup>th</sup>, W&C engineering meeting with the city staff, miscellaneous repairs ARPA funding, Distribution valves, lift stations, and hydrants.
- On January 28<sup>th</sup>, Old Florida RV Park, walk through with Mayor Julie C Wilkins.
- On January 31<sup>st</sup>, Ted Holtman Mader Electric on site for Primex, lift station surveillance.

### 1.3 Vendors

W&C continues to reach out to potential project vendors to continue the Independent Contractor Agreement (ICA) and Purchase Order (PO) process. As invoices are received from the city, W&C starts the application process to create POs for each vendor. In November, the following vendors were added to a W&C PO and/or (ICA) Independent Contractor Agreement.

- PSI Technologies, Jeremy Fisher, 239-645-2698  
3520 Investment Lane Unit 33 Riviera Beach FL 33404
- Calusa Environmental, Trina Moore, 863-465-7155  
PO Box 1347 LaBelle, FL 33975
- Miller Septic North Environmental Inc. Lydia Billips 386-673-5550  
19420 Doris Ln North Fort Myers, FL 33917

- Restoration & Protective Solutions LLC. Peter Giustina II 941-575-1255  
12705 Tamiami Trail Punta Gorda, FL 33955
- Advanced Lift station services, Brett 239-292-6406, 1-888-993-5438  
1871 Pine Ave Alva FL 33920
- Pittsburg Tank & Tower Group Maintenance Division, Dennis Paquet  
[dpaquet@pttg.com](mailto:dpaquet@pttg.com) P: 270-826-9000 Ext: 4604 |F: 270-215-5713 PO Box 1849  
Henderson, KY 42419
- CEC Controls Mark Bilbrey [MBilbrey@cecontrols.com](mailto:MBilbrey@cecontrols.com) (Cell 615-207-2409)  
5306 4<sup>th</sup> Ave. Cir. E. Bradenton FL 34208

## 2. SAFETY

### 2.1 Monthly Safety Training

Woodard & Curran provides monthly safety training to all employees. Upon being hired, all new LaBelle employees receive an extensive array of health & safety training topics to get them fully up to speed on health and safety requirements. The safety topic for January was “Review the emergency action plan”. Additionally, Woodard & Curran staff members hold regular safety meetings. A brief general safety topic will be discussed as well as any unusual conditions existing at the plants and any additional safety concerns that should be considered given those conditions.



Woodard & Curran has worked 1249 days without lost time or recordable incident as of January 31<sup>st</sup>, 2024.

All Woodard & Curran personnel assigned to the LaBelle project are participating in the (SPARKS) program. Employees who stay current on their monthly safety training, participate in monthly safety meetings, and who do not incur lost time from a work-related accident, are eligible to receive a SPARKS bonus at the end of the year. This bonus begins at \$200.00 and can reach \$500.00 based on five successive years of meeting SPARKS' goals.

Monthly Safety training completed by W&C staff in January consisted of:

- W&C Health & Safety Daily Orientation (Tailgate).
- On January 8<sup>th</sup>, W&C staff participated in a spark's safety meeting on “Accidents waiting to happen”.
- W&C staff individually participated in the Pure Safety program in January and the safety stand down.

Additional Health & Safety Support Included:

- With the assistance of W&C's Health & Safety Team, the creation of a Job Safety Analysis (JSA's) for the LaBelle project was completed and is in the LaBelle team's folder, for all employees to access.
- In January, there were no “Loss Time” accidents reported at the water or wastewater plant.
- In January, there were no “Loss Time” accidents reported at any of the 24 wastewater lift stations.

## **2.2 Safety Audit Update**

“SAFETY” is always the number one priority at W&C. On October 13<sup>th</sup>, 2020, and September 11<sup>th</sup>, 2021, a safety audit was performed at the City of LaBelle’s water utilities which recorded 112 findings that yielded a total of 219 action items to be corrected. W&C’s goal is to correct all action items in a timely manner, except items that require funding from Capital.

As of January 31<sup>st</sup>, a total of 219 of the 219 items action items have been completed, currently at 100% completion.



### **3. SEWER USE ORDINANCE, FATS, OIL AND GREASE PROGRAM (FOG)**

#### **3.1 FOG Program Updates for January**

- In January, project staff worked onsite with waste haulers at different FSE's to ensure that grease traps are being pumped to satisfy Best Management Practices (BMP's) and maintain compliance with the City's FOG ordinance requirements.
- W&C staff continues to work with numerous Waste Hauler's on manifest interpretation and submittal of forms to the FOG BMP portal site.
- Woodard & Curran staff created an Excel spreadsheet for the city billing office staff and dept. heads to implement/track proper FSE (account) billing.
- Woodard & Curran staff worked with two new FSE's this month ensuring proper grease traps were installed and FOG application were submitted & FOG portal site was updated.
- Woodard & Curran staff have been working with all FSE's in the City to reduce & help ensure proper treatment & removal FOG from the City's infrastructure.

65 Total FSE's

6 FSE's handed over to City Code Enforcement

5 FSE's FOG Inspections

17 FSE's Site Visits

## 4. ENVIRONMENTAL COMPLIANCE

### 4.1 Environmental Compliance Activity

Woodard & Curran strive for 100% compliance at both treatment plants. Below is a summary of the compliance activity for the month of January.

- On January 3<sup>rd</sup>, W&C staff submitted the December drinking water monthly operation report to the Department of Environmental portal.
- On January 3<sup>rd</sup>, W&C staff submitted the December Fluoride drinking water monthly operation report to the Health Department Portal in Tallahassee FL.
- On January 6<sup>th</sup>, Woodard & Curran (W&C) staff performed weekly generator tests on both water and wastewater plants including both drinking water wells mandatory for compliance 62-555.320(4)(a) FAC.
- On January 7<sup>th</sup>, W&C staff submitted the December Deep Injection Well Discharge Monitoring Report to the Department of Environmental Protection for the month of November 2024 for UIC Permit # 329487-004-UO/1X.
- On January 7<sup>th</sup>, W&C staff met with Sanders Environmental Laboratories onsite to pull monthly samples on both the upper and lower monitor wells, and the deep injection well samples at the drinking water plant for permit # 98493 329487-004. These are monthly compliance sampling requirements. These samples are coordinated with Sanders Labs on the first Tuesday or Thursday of the first full week of each month.
- On January 7<sup>th</sup>, W&C staff collected the 1<sup>st</sup> set of distribution drinking water bacteriological samples, raw water bacteriological samples for 62-555 FAC, and sent them to Sanders Laboratories for analysis.
- On January 7<sup>th</sup>, W&C staff collected wastewater composite and fecal samples for Sanders Laboratories for the Department of Environmental Protection Permit # FLA014283-007 sent to Sanders Environmental Laboratories for analysis.
- On January 7<sup>th</sup>, W&C staff submitted the December 2024 Discharge Monitoring Report for wastewater to the Department of Environmental Protection portal for Permit # FLA014283-007.
- On January 8<sup>th</sup>, W&C staff met with Sanders Environmental Laboratories to collect 4 quarterly groundwater monitoring samples from the rapid infiltration basins for permit# FLA014283-007.

- On January 13<sup>th</sup>, Woodard & Curran (W&C) staff performed weekly generator tests on both water and wastewater plants including both drinking water wells mandatory for compliance 62-555.320(4)(a) FAC.
- On January 14<sup>th</sup>, W&C staff collected wastewater composite and fecal samples for Sanders Laboratories for the Department of Environmental Protection Permit # FLA014283-007 sent to Sanders Environmental Laboratories for analysis.
- On January 14<sup>th</sup>, W&C staff collected the 2<sup>nd</sup> set of distribution drinking water bacteriological samples, and the split-fluoride samples for 62-555 FAC, and sent them to Sanders Laboratories for analysis.
- On January 14<sup>th</sup> and 15<sup>th</sup>, a 2-day bacteriological clearance and boil notice was performed on Cowboy Way for a broken water main.
- On January 15<sup>th</sup>, W&C staff submitted the raw water pumpage reports to South Florida Water Management District portal for the third and fourth quarters of 2024, the SFWMD portal has been moved and recreated. The portal has been offline since the 3<sup>rd</sup> quarter of 2024.
- On January 16<sup>th</sup>, Lab analysis for the 1<sup>st</sup> quarter ground water submitted to the Department of Environmental Protection portal for permit # FLA014283-007. MW 6 has a historically high TDS, over 500 mg/L. MW-6/mwc was out of compliance with Total Dissolved Solids (TDS) this is consistent with its history. MW 7 has a historically high TDS, over 500 mg/L. MW-7/mwc was out of compliance with TDS this is consistent with its history.
- LaBelle exceeded its permitted capacity with the South Water Management District Permit # 26-00105-w every month in 2024, except June, July, and September. Construction on Hwy 80 new water main, the break on Bridge Street in February, supplying water to Hendry County Utilities in May, August, and October, Old Florida RV flushing and hydrant testing. LaBelle exceeded the Department of Environmental Protection capacity in May 2024, LaBelle supplied Hendry County Utilities with 2.752 MG in May.
- On January 20<sup>th</sup>, Woodard & Curran (W&C) staff performed weekly generator tests on both water and wastewater plants including both drinking water wells mandatory for compliance 62-555.320(4)(a) FAC.
- On January 21<sup>st</sup>, W&C staff collected wastewater composite and fecal samples for Sanders Laboratories for the Department of Environmental Protection Permit # FLA014283-007 sent to Sanders Environmental Laboratories for analysis.

- On January 27<sup>th</sup>, Woodard & Curran (W&C) staff performed weekly generator tests on both water and wastewater plants including both drinking water wells mandatory for compliance 62-555.320(4)(a) FAC.
- On January 28<sup>th</sup>, W&C staff collected wastewater composite and fecal samples for Sanders Laboratories for the Department of Environmental Protection Permit # FLA014283-007 sent to Sanders Environmental Laboratories for analysis.

## **4.2 Upcoming Compliance Events**

- On February 4<sup>th</sup>, Compliance meeting with the Department of Environmental Protection and City meeting at the Wastewater Treatment Plant.
- City distribution valve exercising program (4 Waters engineering working on this plan).
- SFWMD proper abandonment of the surficial wells north water plant, and permit capacity

## 5. CONSTRUCTION PROJECTS

### 5.1 Construction

- Construction continues at Bel Arbor. The city staff administration has assumed the duties with new construction sewer inspections.
- Construction continues at Old Florida RV Park.
- Construction continues at Pulte Homes.  
City of LaBelle replacing a water main on Park St and Bridge St removed during the main break from February 2024.

## 6. PLANT OPERATIONS

### 6.1 Wastewater Treatment

In January, WWTP had another successful month of operation. In accordance with the FDEP permit, W&C staff collected various compliance samples throughout the month. Summarized in table 6-1 are the total flows for the influent and effluent as well as key permit constituents. The flows are displayed in Million Gallons per Day (MGD) Table 6-1 below, displays a one year rolling average.

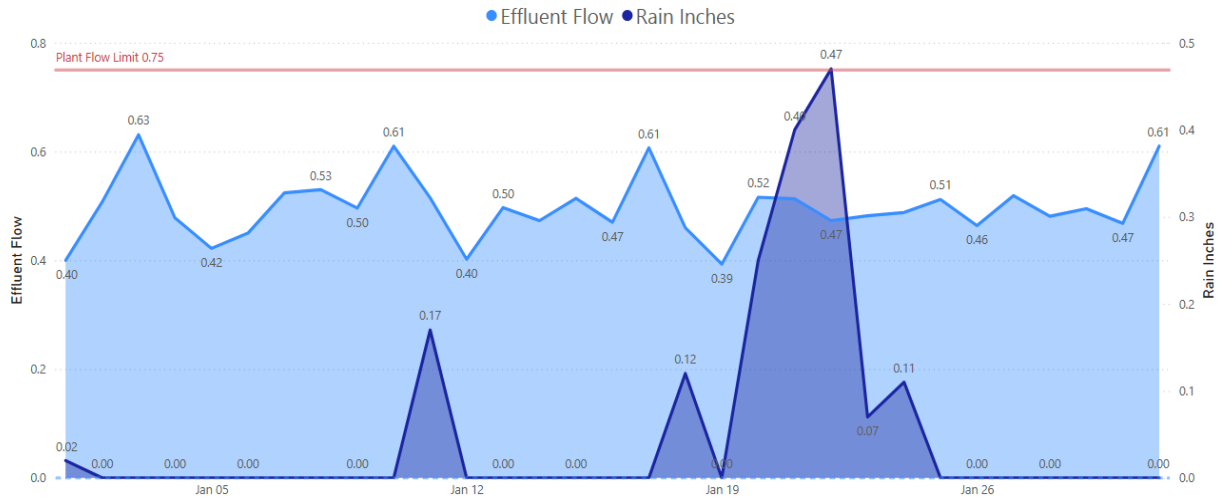
**Table 6-1: WWTP Flows and Loads**

Month	Influent Flow MGD	Influent BOD mg/L	Influent TSS mg/L	Effluent Flow MGD	Effluent BOD mg/L	Effluent TSS mg/L	Total Biosolids Transferred Dry Ton
Feb 2024	0.536	261	178	0.501	6.75	13.38	*
Mar 2024	0.522	340	103	0.501	7.00	17.70	*
Apr 2024	0.489	331	120	0.472	6.60	9.84	*
May 2024	0.463	374	164	0.452	6.50	7.83	*
Jun 2024	0.584	377	119	0.577	6.00	5.63	9.19
Jul 2024	0.641	171	116	0.667	6.20	9.72	*
Aug 2024	0.596	357	145	0.633	5.50	10.83	*
Sep 2024	0.565	254	112	0.629	6.75	6.83	9.66
Oct 2024	0.567	358	141	0.650	5.25	8.85	*
Nov 2024	0.489	303	145	0.556	6.75	7.33	*
Dec 2024	0.487	255	152	0.570	5.00	20.40	*
Jan 2025	0.429	308	197	0.497	2.00	18.98	*
Minimum	0.429	171	103	0.452	2.00	5.63	*
Maximum	0.641	377	197	0.667	7.00	20.40	9.66
Total	6.370	3,689	1,691	6.706	70.30	137.29	18.85
Average	0.531	307.42	141	0.559	5.86	11.44	1.57

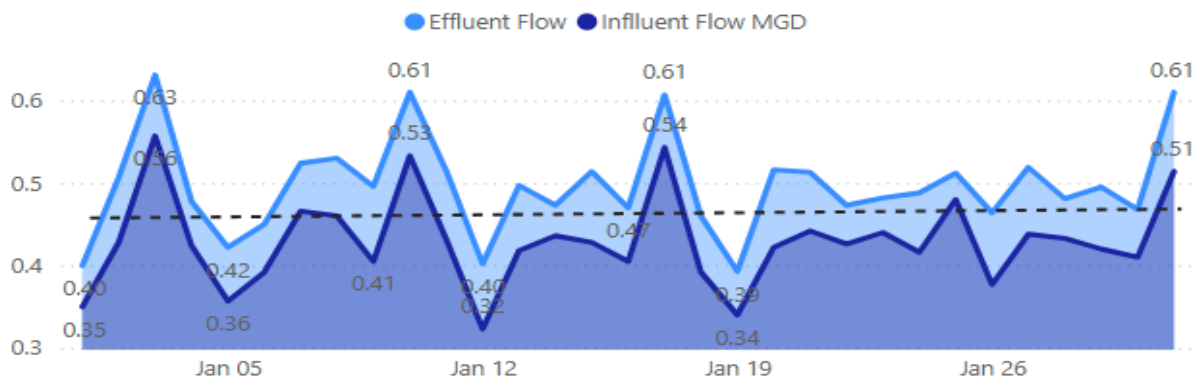
Asterisk (\*) denotes no sludge processed during these months.

**Asterisk (\*) denotes no sludge processed during these months.**

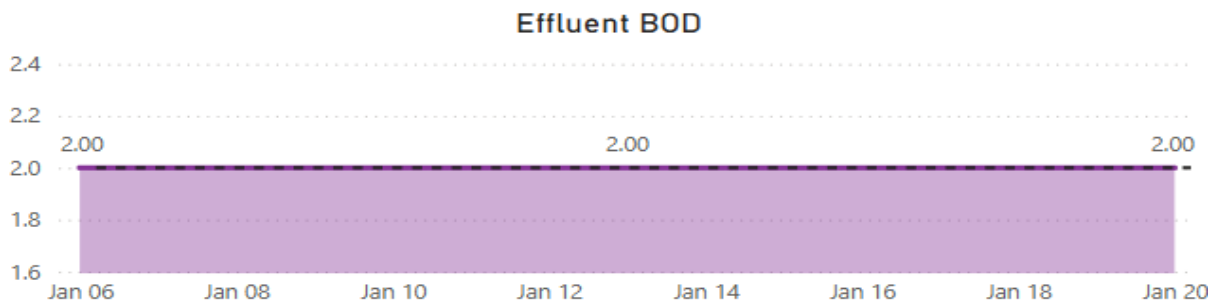
**Figure 6-1: Effluent Flow vs Rainfall in Inches**



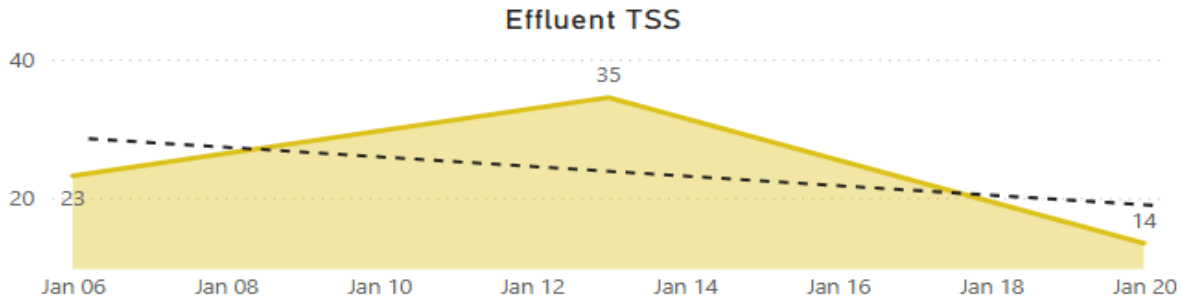
**Figure 6-2: Effluent Flow vs Influent Flow (MGD)**



**Figure 6-3: Effluent Biochemical Oxygen Demand (BOD)**



**Figure 6-4: Effluent Total Suspended Solids (TSS)**



\*This graph is awaiting laboratory data from the Laboratory.

## 6.2 Chemicals Delivered Waste Plant

- On January 9<sup>th</sup>, Hawkins Chemical delivered 980 gallons of Sodium Hypochlorite to the waste plant for disinfection.
- On January 25<sup>th</sup>, Hawkins Chemical delivered 1,517 gallons of Sodium Hypochlorite to the waste plant for disinfection.

## 6.3 Biosolids

- In December, no biosolids were processed.

**Table 6-2: Biosolids**

<b>Wastewater Biosolids</b>			
Month	Liquid Sludge Hauled Gal	Liquid Sludge Hauled Dry Ton	Total Biosolids Transferred Dry Ton
November	0	0	0

## 6.4 Water Treatment

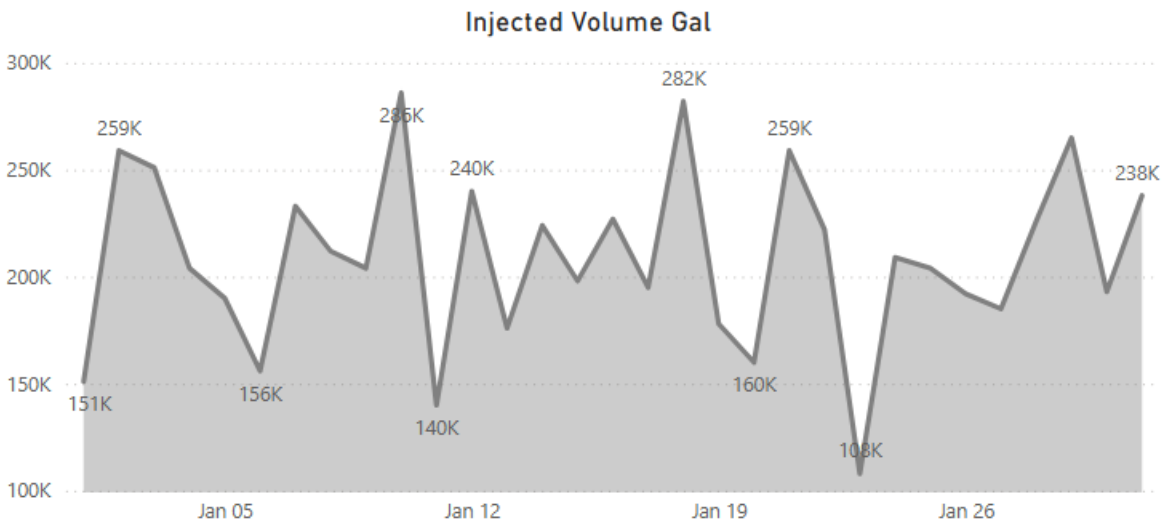
Below is a table representing the average MGD of water pumped from the groundwater supply wells and finished treated water leaving the plant. The water loss data derives from the delta between the total treated water leaving the plant and the metered customer usage and is represented in the percentage of water loss. The table represents a 12-month rolling average of the data.



**Table 6-3: City of LaBelle Water Production and Distribution**

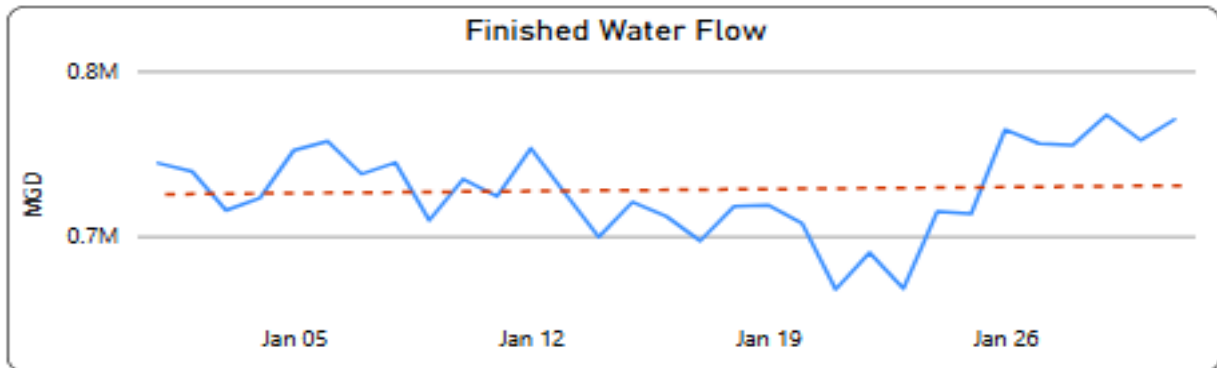
Month	Well 102 Total Flow	Well 103 Total Flow	Total Volume Withdrawn	Finished Water Treated	Total Injection Well Volume	Line 11 Water Loss
	MGD	MGD	MGD	MGD	MG	%
Feb 2024	0.439	0.615	1.033	0.843	0.236	10.50
Mar 2024	0.370	0.647	0.976	0.760	0.211	37.41
Apr 2024	0.434	0.551	0.985	0.789	0.224	21.39
May 2024	0.385	0.732	1.118	0.893	0.223	19.71
Jun 2024	0.625	0.275	0.900	0.738	0.212	11.77
Jul 2024	0.574	0.295	0.870	0.716	0.202	30.46
Aug 2024	0.367	0.597	0.964	0.774	0.223	20.16
Sep 2024	0.462	0.446	0.908	0.738	0.208	26.05
Oct 2024	0.373	0.533	0.906	0.730	0.218	23.53
Nov 2024	0.215	0.748	0.963	0.781	0.223	18.39
Dec 2024	0.245	0.754	0.999	0.802	0.233	10.68
Jan 2025	0.232	0.674	0.905	0.728	0.209	N/A
Minimum	0.215	0.275	0.870	0.716	0.202	10.50
Maximum	0.625	0.754	1.118	0.893	0.236	N/A
Total	4.722	6.868	11.527	9.292	2.623	243.98
Average	0.393	0.572	0.961	0.774	0.219	20.33

**Figure 6-5: Deep Injection Well Volume**

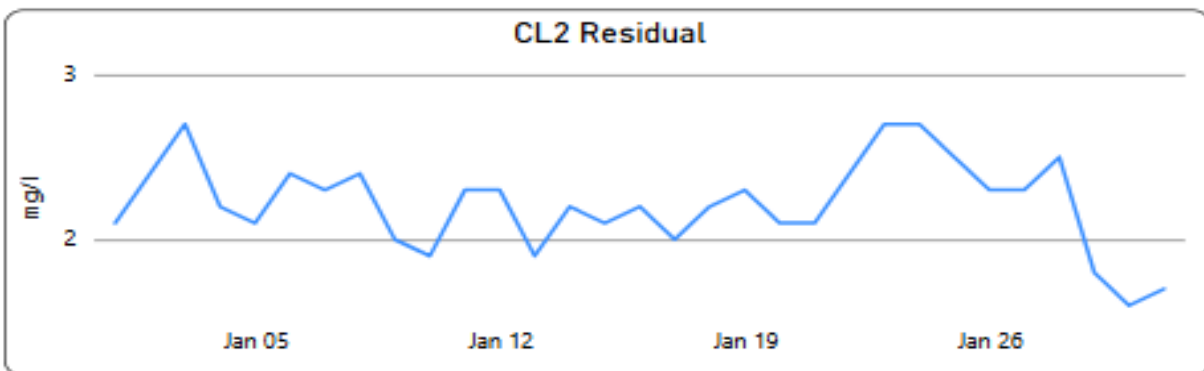


\* Instrumentation for the chart above was under maintenance in the month of May preventing data accumulation.

**Figure 6-6: Finished Water Flow**



**Figure 6-7: Finished Water Chlorine Residual**

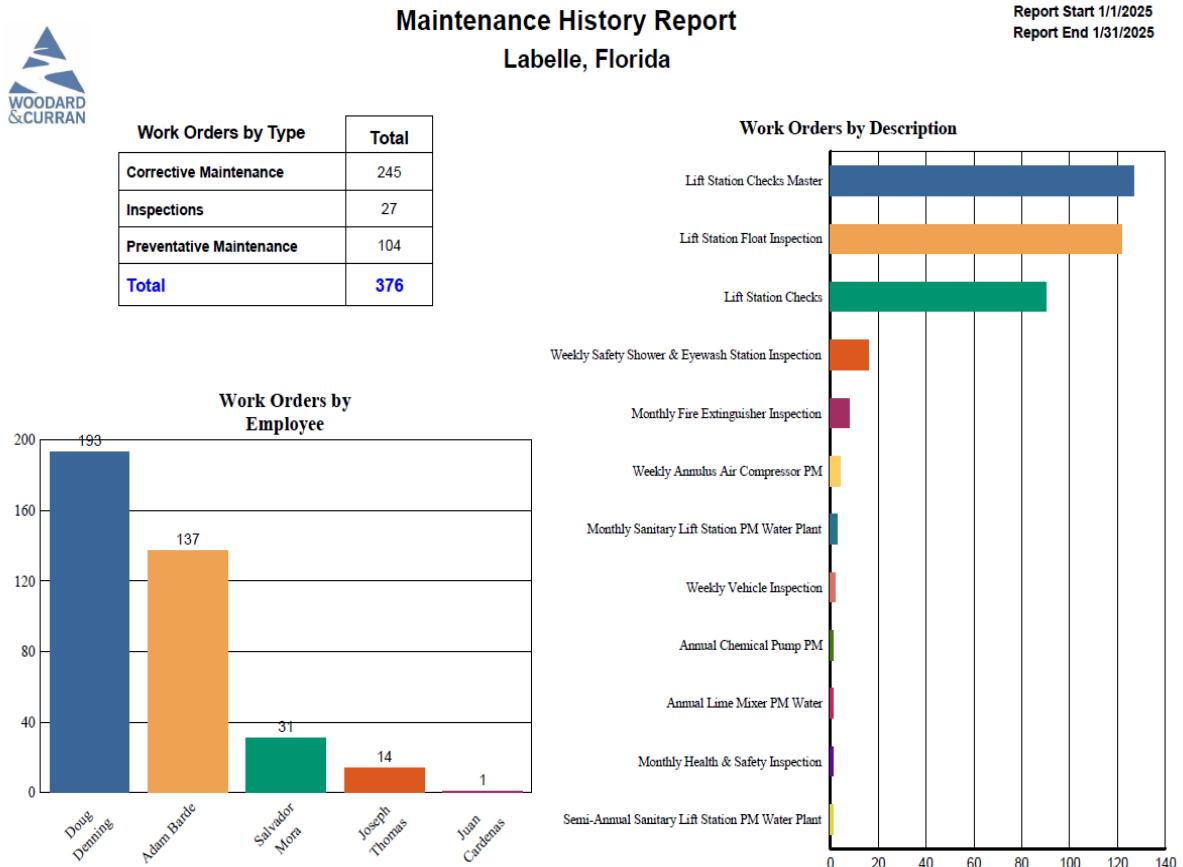


## 6.5 Chemicals Delivered to the Water Treatment Plant

- On January 30<sup>th</sup>, Brenntag Chemical delivered 550 gallons of Sodium hypochlorite to the drinking water plant.
- January 30<sup>th</sup>, Brenntag Chemical delivered 120 gallons of orthophosphate used for corrosion control.

## 7. CORRECTIVE AND PREVENTATIVE WORK ORDERS

**Figure 7-1 Corrective and Preventative Work Order History Report**



### 16.1 Corrective Maintenance Work Orders

- On January 2<sup>nd</sup>, Contractor K&B pump installed a new pump in the lift station at the LaBelle Elementary School.
- On January 2<sup>nd</sup>, Burnett Lime on site for lime pump annual maintenance rebuild kits installed. No oil available at this time for mixer gear box rescheduled.
- On January 6<sup>th</sup>, Bel arbor lift station pumps tripped and faulted, reset.

- On January 6<sup>th</sup>, Grease trap inspection at the Dollar store marketplace.
- On January 7<sup>th</sup>, City staff repaired a service line break at 999 Edison Ave.
- On January 10<sup>th</sup>, Contractor K&B pump converted the above ground electrical components, installed a new panel and electrical supply, are operating.
- On December 10<sup>th</sup>, W&C staff pulled pump #1 at the Collier Ave lift station. Pump drawing high amps but not pumping, cleaned the pump clogged with excessive grease, rags, and trash.
- On January 13<sup>th</sup>, Contractor K&B pump finished installation of one new effluent pump at the wastewater treatment plant.
- On January 13<sup>th</sup>, W&C staff mow and spray weeds at the waste plant property. Installed a small tank on the mower for weed spraying.
- On January 13<sup>th</sup>, Contractor at Pulte Homes on Helms Rd flushed water mains from a 2-inch tap.
- On January 14<sup>th</sup>, Contractor K&B pump finished installation of the second new effluent pump at the wastewater treatment plant. The spare lift station and generator used to supplement the flow are no longer needed and was removed, Advanced Lift station Services.
- On January 14<sup>th</sup>, K&B pump installed new floats at the chlorine contact chamber well, controls for the new effluent pumps.
- On January 17<sup>th</sup>, Bel Arbor lift
- On January 20<sup>th</sup>, both generators at the wells failed to run during testing, well 3 has multiple dead batteries. Well 2 has a fault "locked rotor" preventing it from running.
- On January 20<sup>th</sup>, Contractor K&B pump at the drinking water plant to trouble shoot high service pump #2 tripped and will not run. Found the check valve has collapsed internally, working essentially as a closed valve.
- January 21<sup>st</sup>, Contractor Crom Tank at the drinking water plant repaired screens on the drinking water storage tank damaged from the last hurricane.
- On January 21<sup>st</sup>, Wal-Mart performed pressure testing on the hydrants.
- On January 22<sup>nd</sup>, Contractor Crom Tank at the drinking water plant repaired screens on the concentrate water storage tank damaged from the last hurricane.
- On January 22<sup>nd</sup>, Contractor Pittsburg Tank at the drinking water tank. The 5-year tank inspection and cleaning started. Having some minor difficulties on the 23<sup>rd</sup>, the remote robot had some issues, and on the 24<sup>th</sup> some broken piping on the cleaning system. Pittsburg Tank finished and left the site on the morning of the 25<sup>th</sup>.

- January 27<sup>th</sup>, Cummins is on site for generator repairs, well 3 has a faulty starter and batteries need to be replaced. No feedback on the rotor currently. Well 2 needs new batteries, parts are ordered.
- January 30<sup>th</sup>, building maintenance water plant sealing and pressure washing the windows, sealing to prevent rain and storm water from entering the building.
- On January 31<sup>st</sup>, Ted Holtman with Mader Electric on site for the Primex surveillance system for the lift stations programming and operations.

**Table 8-2: Project Financials for December (Year 4) Tabel 8-1**

Budget Category	Month Actual	Month Budget	YTD Actual	YTD Budget	Annual Budget	over(under)	% of budget
Labor (D.L. + FB)	\$63,363	\$56,997	\$167,429	\$170,991	\$683,963	(\$3,562)	24%
Utilities	\$815	\$925	\$2,070	\$2,775	\$11,100	(\$705)	19%
Chemicals Costs	\$9,756	\$19,950	\$36,584	\$59,850	\$239,400	(\$23,266)	15%
Maintenance and Repair Costs	\$30,050	\$11,688	\$37,592	\$35,063	\$140,250	\$2,530	27%
Sludge Disposal Costs	\$30,515	\$7,500	\$30,515	\$22,500	\$90,000	\$8,015	34%
Lab Supplies & Equipment	\$14,586	\$5,750	\$22,561	\$17,250	\$69,000	\$5,311	33%
Office Supplies	\$0	\$283	\$963	\$850	\$3,400	\$113	28%
Miscellaneous Expenses	\$5,747	\$5,764	\$25,543	\$17,293	\$69,170	\$8,251	37%
Overhead (G&A of D.L.)	\$16,897	\$15,199	\$44,648	\$45,598	\$182,390	(\$950)	24%
<b>Subtotal of Costs for Contract Year 2</b>	<b>\$171,729</b>	<b>\$124,056</b>	<b>\$367,904</b>	<b>\$372,168</b>	<b>\$1,488,673</b>	<b>(\$4,264)</b>	<b>25%</b>
Fixed Fee for Contract Year 2	\$13,738	\$9,924	\$29,432	\$29,773	\$119,094	(\$341)	25%
<b>Total</b>	<b>\$185,467</b>	<b>\$133,981</b>	<b>\$397,336</b>	<b>\$401,942</b>	<b>\$1,607,767</b>	<b>(\$4,605)</b>	<b>25%</b>

Table 8-1 highlights the financial status of the O&M Budget for the month of December.

**Table 8-2: Transition Budget Status**

Total Budget	\$537,032.00
Total Spent as of September 2024	\$437,448
8% Fee	\$34,996
Total	\$472,444
<b>Remaining Balance</b>	<b>\$63,588</b>

Table 8-2 highlights the status of the project transition budget. This budget was created for transitional expenses related to onboarding, implementation of W&C software and programs and the much-needed safety item improvements at the project. The transition budget also funds needed capital items identified at project inception that relate to compliance, operational resiliency, and sustainable delivery of services. Specifically, this work included the purchase, programming, and installation of 6 new Programmable Logic

Controllers (PLC's). One at the WWTP and five at the Water Treatment Plant. These items were identified as being key pieces of equipment and due to age, are unsupported by the manufacturer. The old programs were copied from the existing PLC's and have been reprogrammed and installed in the new units.

In June, City staff requested that W&C purchase a used tractor on behalf of the City of LaBelle Public Works Department. The transaction was \$44,753 and has been deducted from the transition budget in July.

In September, the Arc Flash Analysis was completed at the Water Treatment Plant. The remaining balance of the transition fund is \$63,588. **W&C staff will work with city staff to determine how this balance is to be distributed.**

## 8. STAFFING

### 8.1 Staffing – Corporate Support

**Table 9-1: Corporate Support**

<b>Name</b>	<b>Title</b>	<b>Support Provided</b>
Alyson Watson	CEO	Management Support
Brian Bzdawka	Senior Vice President O&M Business Center Manager	Management Support
Marc Thomas	National Operations Leader	Management Support
Paul Roux	East Region Operations Leader	Management Support
Glenn Burden	Area Manager	Management Support
Shannon Eyler	Director of Health & Safety	Health & Safety
Steve Lindeman	Health and Safety Manager	Health & Safety
Renea Shields	Health and Safety Coordinator	Health & Safety
Emily Dunn	SCADA Technician	SCADA and Technical Services
Alan Fabiano	IT Coordinator	SEMS (Computerized Maintenance Management System), HACH WIMS (Laboratory Information Management System), Tablets & Technology
Jeannie Dubois	MIS Support Specialist	Computer and Network set-up and support
Celina Bland	O&M Specialist	Hach WIMS, Utility Cloud and Power BI programming and support
Jackie Smith	Senior Project Assistant	Project Support Specialist
Sarah Coen	Human Resources – Benefits Administrator	Employee Benefits
Linsay McAuliffe	Human Resources Generalist	Human Resources
Beth Sweitzer	Senior Talent Management & Acquisition Manager	Human Resources
Lizzie Dovich	Technical Recruiter	Human Resources
Wendy Foreman	Health & Safety Administrator	Health & Safety Support
Sam Stanley	O&M Specialist	O&M Project Support
Justin DeMello	Project Manager II	Engineering Support
Tami Ray	Funding Specialist	Engineering Support
Troy Kepley	Operations Specialist	Operations and Management



## 8.2 Staffing – Project Support

**Table 9-2: Project Staff, Title and Certifications**

Name	Title	Certification
Juan Cardenas	Project Manager	<ul style="list-style-type: none"> <li>• FDEP C Wastewater</li> <li>• FDEP C Water</li> </ul>
Joseph Thomas	Assistant Project Manager	<ul style="list-style-type: none"> <li>• FDEP B Water</li> <li>• FDEP C Wastewater</li> <li>• SEDA RO Specialist</li> </ul>
Salvador Mora	Operator I	<ul style="list-style-type: none"> <li>• FDEP C Water</li> <li>• TREEO/AWWA Backflow Tester/Repair Certification</li> </ul>
Doug Denning	Operator I	<ul style="list-style-type: none"> <li>• FDEP C Wastewater</li> </ul>
Adam Barde	Mechanic/IPP-FOG Coordinator	<ul style="list-style-type: none"> <li>• FIPA C FOG</li> <li>• FIPA C IPP</li> </ul>
TBD	Operator I	
TBD	Mechanic/IPP/FOG	