

# Roadway Access Permit Application

Fees: \$100 Application Fee + Cost of materials

No person shall construct, reconstruct, improve, or expand any access providing direct movement to or from any roadway operated and maintained by the Village without possession of a permit approved and issued by the Village.



## Applicant Information

Property Owner:

Name: Michael Helmuth Phone Number: 7154961400  
Address: 4109 pine rd junction city wi  
Email: Mikehelmuth00@gmail.com

Property Information:

1. Property Address: 1582 old hwy 51 kronenwetter wi
2. Section: 15 Township: 27 Range: 07
3. Parcel Identification #(PIN), If known: 145-2707-152-0972

## Requirements

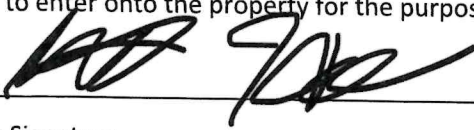
1. A sketch of the property showing all existing/proposed driveway(s) with distances (in feet) to property lines, including neighboring driveways. *\*see back*
2. Application fee of \$100.00 is to be paid prior to first inspection.
3. Staking will be provided by the village at time of application fee payment, place stakes at each end of desired placement of culvert and length of 24ft. \_\_\_\_\_ or 30ft. \_\_\_\_\_.
4. Culvert Installation cost due prior to installation.
5. After installation, the entire road right away approach will need to be surfaced with asphalt with culvert ends capped within 6 months.

## Culvert Installation (if required)

The Village of Kronenwetter's Public Works Department will investigate and field inspect the road access location to determine if a culvert is needed and diameter of culvert.

## Applicant Acknowledgment

To the best of my knowledge, I certify that the information provided on this application and accompanying documents are true and accurate. I am aware of Village regulations contained in Chapter 419 of the Village Code of Ordinances. I also understand that submitting this application authorizes the Public Works Director or his/her designee to enter onto the property for the purposed outlined operation.

  
Applicant Signature

10-02-2025

Date

**\*Sketch - Show all existing/proposed driveway(s) with distances (in feet) to property lines, including neighboring driveways. \*6ft. setback required**

North

West 6ft setback

6ft East setback

See Attached

Street

South

Comments:

I will send over a sketch of property to the best of my knowledge

**FOR OFFICE USE ONLY:**

Application Fee Received \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_

Driveway Distance Separation (North or East) \_\_\_\_\_ ft and (South or West) \_\_\_\_\_ ft

Culvert Required: Yes \_\_\_\_\_ No ☒ If yes, size \_\_\_\_\_ and pricing \$ \_\_\_\_\_

Culvert Install payment received \_\_\_\_\_ Check# \_\_\_\_\_ Cash \_\_\_\_\_

\_\_\_\_\_  
Reviewer

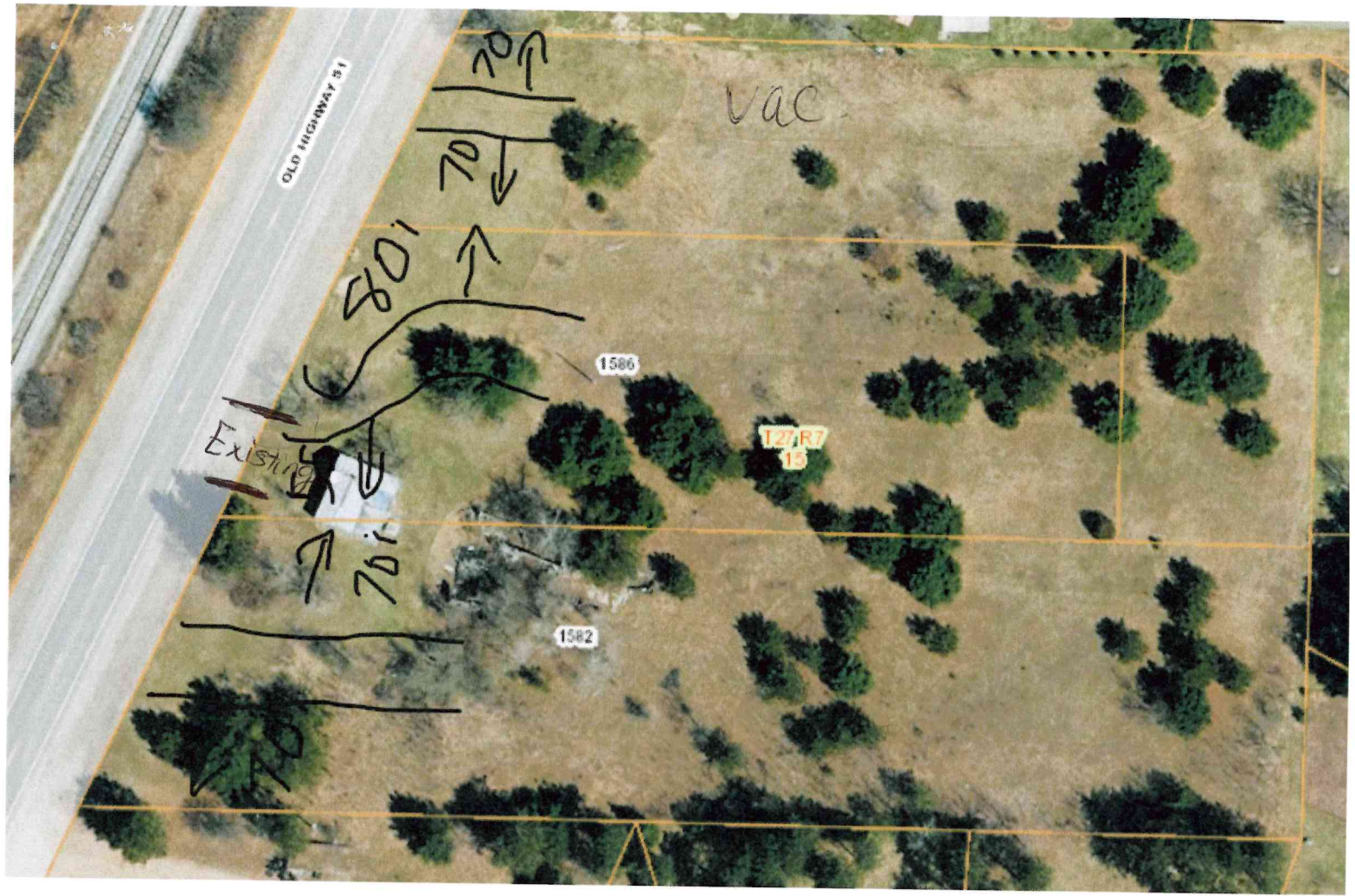
10-02-2025  
Date

Date called for install: \_\_\_\_\_ By: \_\_\_\_\_ Call Public works Director 693-4200

Date installed: \_\_\_\_\_ By: \_\_\_\_\_

Date called for final inspection: \_\_\_\_\_ By: \_\_\_\_\_ Call Public works Director 693-4200

Comments for corrections if denied: \_\_\_\_\_





# Roadway Access Permit Application

Fees: \$100 Application Fee + Cost of materials

No person shall construct, reconstruct, improve, or expand any access providing direct movement to or from any roadway operated and maintained by the Village without possession of a permit approved and issued by the Village.



## Applicant Information

Property Owner:

Name: Michael Helmuth Phone Number: 715-496-1400  
Address: 4109 Pine Rd Junction City, WI 54443  
Email: \_\_\_\_\_

## Property Information:

1. Property Address: Vacant lot
2. Section: 15 Township: 27 Range: 02
3. Parcel Identification #(PIN), if known: 145-2707-152-0974

## Requirements

1. A sketch of the property showing all existing/proposed driveway(s) with distances (in feet) to property lines, including neighboring driveways. *\*see back*
2. Application fee of \$100.00 is to be paid prior to first inspection.
3. Staking will be provided by the village at time of application fee payment, place stakes at each end of desired placement of culvert and length of 24ft. \_\_\_\_\_ or 30ft. \_\_\_\_\_.
4. Culvert Installation cost due prior to installation.
5. After installation, the entire road right away approach will need to be surfaced with asphalt with culvert ends capped within 6 months.

## Culvert Installation (if required)

The Village of Kronenwetter's Public Works Department will investigate and field inspect the road access location to determine if a culvert is needed and diameter of culvert.

## Applicant Acknowledgment

To the best of my knowledge, I certify that the information provided on this application and accompanying documents are true and accurate. I am aware of Village regulations contained in Chapter 419 of the Village Code of Ordinances. I also understand that submitting this application authorizes the Public Works Director or his/her designee to enter onto the property for the purposed outlined operation.

[Signature]

Applicant Signature

10-8-25

Date

**\*Sketch - Show all existing/proposed driveway(s) with distances (in feet) to property lines, including neighboring driveways. \*6ft. setback required**

North

West  
6ft  
setback

6ft East  
setback

See Attached

Street

South

Comments:

**FOR OFFICE USE ONLY:**

Application Fee Received \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_

Driveway Distance Separation (North or East) \_\_\_\_\_ ft and (South or West) \_\_\_\_\_ ft

Culvert Required: Yes \_\_\_\_\_ No ☒ If yes, size \_\_\_\_\_ and pricing \$ \_\_\_\_\_

Culvert Install payment received \_\_\_\_\_ Check# \_\_\_\_\_ Cash \_\_\_\_\_

\_\_\_\_\_  
Reviewer

\_\_\_\_\_  
Date

Date called for install: \_\_\_\_\_ By: \_\_\_\_\_ Call Public works Director 693-4200

Date installed: \_\_\_\_\_ By: \_\_\_\_\_

Date called for final inspection: \_\_\_\_\_ By: \_\_\_\_\_ Call Public works Director 693-4200

Comments for corrections if denied: \_\_\_\_\_



Vacant Land