



# REPORT TO VILLAGE BOARD

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<b>ITEM NAME:</b>	Budget Amendment General Legal Services
<b>MEETING DATE:</b>	March 25, 2024
<b>PRESENTING COMMITTEE:</b>	Administrative Policy Committee (APC)
<b>COMMITTEE CONTACT:</b>	Chris Voll
<b>STAFF CONTACT:</b>	Leonard Ludi, Village Administrator
<b>PREPARED BY:</b>	Leonard Ludi, Village Administrator

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**ISSUE:** Amending 2024 Village Budget for General Legal Services

**OBJECTIVES:** Village Board approve 2024 Budget to increase the General Legal Services line item.

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** Already for the first quarter of 2024, the Village of Kronenwetter will be close to exceeding their 15,000-budget due to the continued legal issues. An anticipate trend of legal services is that the Village will continue this pace for the next 3 quarters. General Legal Services budget amendment prepared for APC March 21, 2024 meeting to cover upcoming budget shortfall due to the following subject matter:

- Open Records' Writ of Mandamus
- Various open records request responses
- Third Party Investigator for personnel claim
- Ladder Fire Truck Resolution Review
- Ladder Fire Truck Financing Review
- PD Personnel Records Request review
- FD Interview Records Request review
- Bond Issuance Document Review
- Code of Conduct Review

**In the past,** line items on the financials have been over spent, and budget amendments were not done before these lines were over spent. With this amendment, it is obvious that the budget for legal services was under forecast for the fiscal year 2024.

**PROPOSAL:** Village Board approves amending the professional legal services to increase the current budget by \$45,000, equaling a total budget of 60,000 for the fiscal year of 2024

**ADVANTAGES:** Budget amendment are necessary to meeting an adjusted reality of current and future legal services needed to run the Village adequately.

**DISADVANTAGES:** There are no alternatives if the Village does not have adequate legal services, base of the legal realities of quarter 1 of 2024.

**ITEMIZE ALL ANTICIPATED COSTS:** Including all of the above HR & Personnel, Zoning, Development Agreements, Permit Issues, Collective Bargaining Agreements, Contracts, etc.

**RECOMMENDED ACTION:** Approval to transfer \$5,000 from undesignated funds account and \$40,000 from the Capital Improvement account (surplus budgeted from the GIS system purchase). Option 2 is to take the entire \$45,000 from the Capital Improvement account.

**OTHER OPTIONS CONSIDERED:** none

**TIMING REQUIREMENTS/CONSTRAINTS:** Required April 2024

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

**Legal Budgeted \$15,000**

**Current Used \$5,901.50 (January) \$4,088.00 (February) \$4,987.50**

**Remaining \$23**