



VILLAGE BOARD MEETING MINUTES

March 11, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

President Chris Voll called the meeting to order at 6:00 PM.

A. Pledge of Allegiance

Those in attendance cited the pledge of allegiance.

B. Roll Call

PRESENT

Village President Chris Voll

Trustee Ken Charneski

Trustee Tim Shaw

Trustee Sean Dumais

Trustee Alex Vedvik

Trustee Chris Eiden

Trustee Kelly Coyle

STAFF PRESENT

Community Development Director; Peter Wegner

Finance Director; Lisa Kerstner

Chief of Police; Terry McHugh

Clerk; Bobbi Birk-LaBarge

Village Attorney; Lee Turonie

Fire Chief; Theresa O'Brien

Administrator; Leonard Ludi

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

Paul Jaeger; 1900 Seville Road - Village Clerk Bobbi Birk-LaBarge read an email written by Jaeger expressing conflict of interest concerns regarding Randy's membership on the village RDA and his employment as the City of Wausau's economic development manager.

Bernie Kramer; 2150 E. State Highway 53 Peplin - Kramer referenced past village board meeting discussions and potential actions, voicing concerns about economic decisions and trust in the board.

Guy Fredel; 2240 Ruby Drive - Fredel brought on statements regarding the Fire Truck loan from CoVantage Credit Union and expressed the importance of correctly authorizing loan documents and proposed making a substantial deposit with Covantage to maintain good relations.

Kim Tapper; Courtland Drive - Tapper voiced support for the community's actions in maintaining integrity in village dealings.

3. REPORTS FROM STAFF AND VENDORS

C. **Police Chief's Report**

Police Chief Terry McHugh explained they hired a part-time police and court clerk.

D. **Fire Chief Report**

Fire Chief O'Brien anticipated higher EMS calls and mentioned 35-40 EMS calls were made in February and the fire calls were higher in February than in January. O'Brien mentioned the extremely dry conditions and stated she would be revoking fire burn permits until it was deemed safe to burn. A few questions from board members focused on certain urgent cases, such as a recent grass fire in the village.

E. **Community Development Director's Report**

Community Development Director Peter Wegner provided an update and discussed various items, including interviews conducted for a planning tech position, preliminary permits related to construction and development..

F. **Treasurer's Report**

Finance Director Lisa Kerstner explained her handouts that were passed out before the start of the meeting were in reference to the timeline she was working on involving the loan on the fire truck. Kerstner explained Co-Vantage is fine with the paperwork as it is but if the board would like something done or some other paperwork submitted or signed, she would need to know to get that process started.

G. **Check Register 2/21 - 3/6**

No questions were asked about the check register.

H. **Administrator's Report**

Administrator Leonard Ludi explained they conducted interviews for the public works director position. Ludi explains staff is working on reviewing the employee handbook. Ludi makes mention an amendment to the current budget in reference to legal fees for the Village will need to be brought forth for approval.

4. NEW BUSINESS

I. **Discussion and Possible Action: Ordinance Amendment Chapter 218-26; Building Regulations and Construction**

The Village Board evaluated an ordinance amendment regarding building regulations and construction. The board discussed the implications of the amendment, particularly around the allowable square footage of accessory structures.

Motion made by Trustee Vedvik, Seconded by Trustee Eiden to approve proposed amendments to ordinance Chapter 218-26 as presented.

Voting Yea: Village President Voll, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Voting Nay: Trustee Charneski

Motion carries 6:1 by roll call.

J. **Discussion: Ad Hoc Committee - Committee Structure Recommendation Cover Letter**

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.

Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden, Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

K. **Discussion and Possible Action: Review of Personnel and Policy Committee (PPC) Ordinance Draft**

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.

Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden, Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

L. Discussion and Possible Action: Review of Finance Committee (FC) Ordinance Draft

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.
Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden,
Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

M. Discussion and Possible Action: Dissolution of Administrative Policy Committee

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.
Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden,
Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

N. Discussion and Possible Action: Review of Utility Commission Ordinance Draft

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.
Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden,
Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

O. Discussion and Possible Action: Dissolution of Utility Committee

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.
Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden,
Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

P. Discussion and Possible Action: Review of Process for Trustee Appointment to Commissions and Committees

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.
Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden,
Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

Q. Discussion and Possible Action: AdHOC Committee's suggested language changes to policies FIN-004, FIN-005, FIN-006, FIN-008 and FIN-010

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.
Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden,
Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

R. Discussion and Possible Action: AdHOC Committee's suggested language changes to policies GEN-012

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.
Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden,

Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

S. **Discussion and Possible Action: AdHOC Committee's suggested language changes to policies HR-004 and HR-011**

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.

Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden, Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

T. **Discussion and Possible Action: AdHOC Committee's suggested language changes to the Village of Kronenwetter's website**

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.

Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden, Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

U. **Discussion and Possible Action: AdHOC Committee's suggested language changes to the Village of Kronenwetter's Ordinances 14-5, 14-10, 14-19, 14-20, 14-22**

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.

Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden, Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

V. **Discussion and Possible Action: Creation of a Finance Committee, Personnel and Policy Committee and a Utility Commission**

A motion was made to delay action on agenda items J-V until the next AdHoc committee meeting.

Motion made by Trustee Coyle, Seconded by Trustee Shaw.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Eiden, Trustee Coyle

Voting Abstaining: Trustee Vedvik

Motion carries 6-1 by voice vote.

W. **Discussion and Possible Action: Long-Term Police Capital and Staffing**

Trustee Vedvik would like to delay action until a future meeting. No motion taken.

X. **Discussion and Possible Action: Resignation of Lyn McCarthy from the Administrative Policy Committee**

President Voll thanks Lyn McCarthy for her service on the Administrative Policy Committee.

Y. **Discussion and Possible Action: Appointment of Terry Lewis-Birkett to Administrative Policy Committee**

Motion to approve Terry Lewis-Birkett as a member of APC.

Motion made by Trustee Coyle seconded by discussion.

Voting Yea: Village President Voll, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Voting Nay: Trustee Charneski, Trustee Shaw

Motion carries 5:2 by roll call

Z. **Discussion and Possible Action: Update on Co-Vantage Credit Union Loan Resolution dated January 20, 2023**

Significant time was spent discussing updates on the Co-Vantage Credit Union Loan resolution. After grappling with misunderstandings regarding prior resolutions and motions, and consulting with the

legal counsel on the best procedural steps, the board concluded that proper historical documentation and authorizations required rectification. The consensus leaned towards redrafting original loan documents with CoVantage to safeguard the Village legally for the length of the loan term.

Motion made by Trustee Dumais seconded by discussion to direct staff to work with CoVantage Credit Union to redraft the original loan documents and motion, bring that paperwork to the board for approval, and follow the appropriate chronological process.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 7:0 by roll call vote.

5. OLD BUSINESS

AA. February 21, 2024, Village Board meeting Minutes

The minutes from the February 21, 2024 Village Board meeting were reviewed with updates made to motion text for clarity based on the audio recording of that session. These clarifications were necessary to accurately depict passed resolutions and ensure that future references to these documents are consistent with the decisions made. A change to the approval date on the bottom will be needed.

Motion made by Trustee Coyle, Seconded by Trustee Charneski to approve as amended.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 7:0 by voice vote

6. CONSENT AGENDA

BB. February 26, 2024 Village Board Meeting Minutes

The board reviewed the February 26, 2024 Village Board Meeting Minutes as part of the consent agenda, choosing to approve the document in its entirety without singling out specific sub-items.

Motion made by Trustee Charneski, Seconded by Trustee Eiden to approve as presented.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 7:0 by voice vote

7. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

President Voll thanks the committees for sharing their minutes..

CC. RDA Meeting Minutes November 02, 2023

President Voll thanks the committees for sharing their minutes.

DD. UC Meeting Minutes December 05, 2023

President Voll thanks the committees for sharing their minutes.

EE. RDA Meeting Minutes December 07, 2023

President Voll thanks the committees for sharing their minutes.

FF. RDA Meeting Minutes December 28, 2023

President Voll thanks the committees for sharing their minutes.

GG. CLIPP Meeting Minutes February 5, 2024

President Voll thanks the committees for sharing their minutes.

HH. AdHoc Committee Minutes January 23, 2024

President Voll thanks the committees for sharing their minutes.

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

None

9. ADJOURNMENT

Motion made by Trustee Charneski, Seconded by Village President Voll to adjourn the meeting.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 7:0 by voice vote.

The meeting was adjourned at 8:28 PM.

Minutes Prepared by: Clerk Bobbi Birk-LaBarge

Minutes Approved on: March 25, 2024