



# POLICE AND FIRE COMMISSION MEETING MINUTES

May 22, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Room C108 (Fire Department Incident Command Room)

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## 1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call  
Roll Call  
PRESENT  
President Doug Schemmel  
Commissioner Paul Raymond  
Commissioner David Forsythe  
Commissioner Lucene Udulutch

ABSENT  
Vice President Chet Rucinski

## 2. NEW BUSINESS

- C. Election of Police and Fire Commission President and Vice-President

Motion to nominate Doug Schemmel as President. Doug Schemmel accepted the nomination.  
Motion made by Commissioner Forsythe, Seconded by Commissioner Udulutch.  
Voting Yea: President Schemmel, Commissioner Raymond

Motion to nominate Chet Rucinski as Vice President. Chet Rucinski accepted the nomination via prior email.

Motion made by Commissioner Forsythe, Seconded by Commissioner Udulutch.  
Voting Yea: President Schemmel, Commissioner Raymond

- D. Announcement of possible closed session

## 3. APPROVAL OF MINUTES

- E. Approve April 11, 2023 meeting minutes

Motion made by Commissioner Raymond, Seconded by Commissioner Forsythe.  
Voting Yea: President Schemmel, Commissioner Udulutch

## 4. PUBLIC COMMENT

None.

## **5. CLOSED SESSION**

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)( c ) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – specifically to interview fire department applicant(s) at 6:05 p.m.

Motion made by Commissioner Raymond, Seconded by Commissioner Forsythe.

Voting Yea: President Schemmel, Commissioner Udulutch

## **6. RECONVENE OPEN SESSION**

Consideration of motion to reconvene into open session at 7:35 p.m.

Motion made by Commissioner Udulutch, Seconded by Commissioner Raymond.

Voting Yea: President Schemmel, Commissioner Forsythe.

## **7. NEW BUSINESS**

- F. Discussion and possible action on whether to continue applicant(s) in firefighter/first responder hiring process.

Motion made to continue Olivia Stone in firefighter/first responder hiring process.

Motion made by Commissioner Forsythe, Seconded by Commissioner Raymond.

Voting Yea: President Schemmel, Commissioner Udulutch

Motion made to continue Hannah Nechuta in firefighter/first responder hiring process.

Motion made by Commissioner Forsythe, Seconded by Commissioner Udulutch.

Voting Yea: President Schemmel, Commissioner Raymond

Motion made to continue Andrew Duberstein in firefighter/first responder hiring process.

Motion made by Commissioner Forsythe, Seconded by Commissioner Udulutch.

Voting Yea: President Schemmel

Voting Nay: Commissioner Raymond

## **8. OLD BUSINESS**

- G. Discussion and possible action on evaluation of the current hiring process for fire department personnel and possible revision of Selection Process for Hiring Fire Department Members document.

Motion to approve the re-written Selection Process for Hiring Fire Department Members document with further changes made to paragraphs 1.1 and 11.2.1.

Motion made by Commissioner Raymond, Seconded by Commissioner Forsythe.

Voting Yea: President Schemmel, Commissioner Udulutch

## **9. ADJOURNMENT**

Motion made by Commissioner Udulutch, Seconded by Commissioner Forsythe.

Voting Yea: President Schemmel, Commissioner Raymond

Respectfully submitted by Dianne Drew, Police and Fire Commission Secretary

Approved on June \_\_, 2023