



REPORT TO VILLAGE BOARD

ITEM NAME:	Ambulance Service RFP Committee Process Guidance
MEETING DATE:	January 27, 2025
PRESENTING COMMITTEE:	Ambulance Subcommittee
COMMITTEE CONTACT:	Alex Vedvik
STAFF CONTACT:	Theresa O'Brien
PREPARED BY:	Alex Vedvik

ISSUE: Determining committee oversight of ambulance service RFP

ISSUE BACKGROUND/PREVIOUS ACTIONS: In the November, 2024 Ambulance Subcommittee meeting, the committee determined it was not likely to be feasible to implement a Kronenwetter Ambulance Service with a start date of January 2026 with the Village Board turning down each of the committee's recommendations in regards to: executing an ambulance purchase agreement with an opt out clause at no cost by July, 2025, seeking attorney guidance on language to be used in a referendum that is compliant with year 2023 Wisconsin Act 12, and issuing an RFP for a third party review of the subcommittee and Kronenwetter Fire Department's work regarding the feasibility of implementing a Kronenwetter Ambulance Service.

Thus, the Ambulance Subcommittee recommended the Village Board not automatically renew the existing contract as written with Riverside Fire District without going to RFP to update the terms/conditions of a contract with another provider to provide ambulance service in Kronenwetter.

The Ambulance Subcommittee, through its work on feasibility and implementation, has identified key improvements that should be made for a future contract to provide ambulance services for the Village. However, at the January 21, 2025 Ambulance Subcommittee meeting, the committee decided that it should receive direction from the Village Board regarding which committee/committees should be involved in drafting an RFP for ambulance services for year 2026.

As the committee did not want to step too far beyond what the committee was chartered to do, we request guidance from the Village Board as to whether the Kronenwetter Fire Department RFP draft for ambulance services should be overseen by:

- a. The Ambulance Subcommittee
- b. The Community Life, Infrastructure, and Public Property (CLIPP) Committee
- c. Jointly with the Ambulance Subcommittee and CLIPP

RECOMMENDED ACTION:

Village Board make a motion to provide guidance on which committee or committees should direct the RFP process regarding a contract for ambulance services for year 2026

TIMING REQUIREMENTS/CONSTRAINTS: The current contract with Riverside ends in 2025.