



# VILLAGE BOARD MEETING MINUTES

October 09, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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## 1. CALL MEETING TO ORDER

President Voll called the meeting to order at 6:00 PM.

### A. Pledge of Allegiance

Those in attendance recited the pledge of allegiance.

### B. Roll Call

#### PRESENT

Village President Chris Voll

Trustee Ken Charneski

Trustee Tim Shaw

Trustee Sean Dumais

Trustee Alex Vedvik

Trustee Chris Eiden

Trustee Kelly Coyle

#### STAFF PRESENT

Interim Administrator Kim Manley

Clerk Bobbi Birk-LaBarge

Director of Public Works Leonard Ludi

Fire Chief Theresa O'Brien

Attorney Lee Turonie

## 2. ANNOUNCEMENT OF CLOSED SESSION

President Voll announces upcoming closed session.

## 3. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

Bernie Kramer - 2150 East State Highway 153 Peplin - Kramer questions the agenda item on creating an economic path for the village. Kramer talks about TID2 being zoned industrial and if you change the zoning it might be filled up with nothing but houses in a few years. Kramer states people are chasing things that will never be in Kronenwetter and it is a waste of taxpayers' money, administrators pay with no results. Kramer mentions someone needs to analyze what is going on in the village. Kramer believes the TIDs are not paying off.

#### 4. REPORTS FROM STAFF AND VENDORS

##### C. **Director of Public Works Report**

Director of Public Works Leonard Ludi explains he has attended various village meetings aside from the village board meetings. Ludi let the board know he took the lift station tour. Ludi was able to meet with Ehlers and has been acclimating himself with village software. Ludi has been catching up on items that were given to him to be worked on Ludi has reviewed minutes from passed meetings.

##### D. **Fire Chief Report**

Fire Chief Theresa O'Brien states they had call #100 on the fire side today and their call volumes continue to increase. O'Brien explains they have already used the ladder truck. Trustee Charneski asked O'Brien if the increase in calls were due to fire calls or medical issues. O'Brien explains the 100 calls were strictly on the fire side and a lot of those calls are repeated false fire alarm calls to the same residence. O'Brien mentions the idea of charging for repeated fire alarm calls. Municipal Attorney Lee Turonie mentions there is levy limit complication for introducing new fire call charges.

##### E. **Chief of Police Report**

Chief of Police Terry McHugh was unable to attend the meeting. He is attending a training conference in Wisconsin Dells. Trustee Vedvik questions if Chief was able to order two squads. Interim Administrator Manley explains Chief was able to order the two squads. Administrator Manley explains they will be down another squad due to the engine blowing on one. President Voll questions if that is three squads the police department is down. Administrator Manley confirms the total number of police squads the police department is down to is indeed 3 police squads. Trustee Charneski questioned Administrator Manley on how the police department blew up an engine. Manley explains the engine just started rattling. Charneski mentions unless you blow the engine deliberately, he has never had an engine just "blew out" like that. President Voll mention one of the first explorers the village had threw a rod and blew the engine.

##### F. **Administrator Report**

Administrator Kim Manley goes over her report. Dirks Group is working with Arrow to run a cable to the server to upgrade the current system to be able to record on the interface.

##### G. **Director of Community Development Report**

Community Development Director Peter Wegner was not in attendance, but his report is attached. Trustee Vedvik mentions time constraints on the amendments of the TIDs.

#### 5. NEW BUSINESS

##### H. **Discussion and Possible Action: Updated Procedures and Usage for Community Room Rentals**

Motion made by Trustee Vedvik, Seconded by Trustee Coyle to move items H & I to the consent agenda. President Voll explains they don't need a motion to do that. He will just move items H & I to the consent agenda.

##### I. **Discussion and Possible Action: Updated Park Procedures and Usage for Park Shelter Rentals**

Moved to consent agenda.

##### J. **Discussion and Possible Action: Athletic Field Rental Procedures and Usage Revision/Elimination of Policy PW-012**

Administrator Manley explains the procedures were updated for rentals of the park. PW-012 needs to be eliminated because it revolves around older rental procedures. Manley explains there is a rental form online and a calendar on the website to see what the availability is.

Motion made by Trustee Dumais, Seconded by Trustee Coyle to deleted policy PW-012.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Passes 7:0 by voice vote.

##### K. **Discussion and Possible Action: Guide to Naming Public Parks & Facilities**

Administrator Manley printed off guides and policies from other municipalities. They made a document out of it and CLIPP went through it and what is in the packet is the result of the work.

Trustee Charneski questions what the document is supposed to accomplish. Trustee Eiden explains they would like a document guide in place for future naming's of parks and for adding names, creating

parks or changing the name of parks. This policy will be a guide for future use. Trustee Charneski mentions under the criteria, it is subjective where you are still going to get arguments. Charneski expresses concern over the subjective wording.

Motion made by Trustee Coyle, Seconded by Trustee Vedvik to send back to committee for further review.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carries 7:0 by voice vote.

**L. Discussion and Possible Action: 2024 Community Events**

Trustee Coyle does not believe any action needs to be taken on this item. It is just an informational piece. President Voll will move this item to the consent agenda.

**M. Discussion and Possible Action: Purchase/Upgrade of Municipal Copier/ Printer**

Trustee Dumais states this item did not have come to the board. This item is within the Administrators realm to approve per FIN-004.

**N. Discussion and Possible Action: Review of Committee Appointment Policy and Procedures**

Trustee Shaw questions the way residents were chosen for committees. President Voll explains per ordinance, the village president picks all the appointments. The Administrator determines what staff will be on what committee.

**O. Discussion: Begin Discussions on Creating an Economic Development Path for the Village of Kronenwetter**

Administrator Manley mentioned to look at the villages comprehensive plan. There are inconsistencies with zoning maps verses the comp plans. Manley says to look at what you see as a future for the community and how do you want to see it grow. President Voll stated to send this item back to planning commission and then to other committees for further review.

**P. Discussion and Possible Action: Status of Fin-004**

Administrator Manley explains Attorney Lee Turonie reviewed FIN-004 and sent Administrator Manley the changes. She had not had a chance to review the changes from the attorney yet but it will be on the next APC meeting agenda.

**Q. Discussion and Possible Action: Review Agenda Setting Policy and Compare with Ordinance for Congruency.**

Motion made by Trustee Coyle, Seconded by Trustee Shaw to send to APC for further review.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle.

Motion carries 7:0 by voice vote.

**R. Discussion and Possible Action: Set Budget Limit Language for Use Prior to Requesting Budget Amendment**

Administrator Manley has a policy written and ready to go to APC for review.

Motion made by Trustee Vedvik, Seconded by Trustee Shaw to send budget limit language to APC for review.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle.

Motion carries 7:0 by voice vote.

**6. OLD BUSINESS**

**S. RICE Tour (WPS) October 13, 2023, at 5:00 PM**

President Voll explained the date and time the RICE tour will occur. Clerk Birk-LaBarge explains it is a walking tour that will last one hour to one half hour. We are to meet at the guard gate and Employees will let us in. Hard hats, safety goggle and closed toe shoes will be required.

**7. CONSENT AGENDA**

T. **September 11, 2023, Village Board Meeting Minutes**

U. **September 25, 2023, Village Board Meeting Minutes**

V. **Badger Book Memorandum of Understanding**

Agenda items H. I. L were moved to the consent agenda.

Motion made by Trustee Eiden, Seconded by Trustee Coyle to approve as presented.

Voting Yea: Village President Voll, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Voting Nay: Trustee Charneski

Motion carries 7:0 by voice vote.

**8. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES**

W. **August 29, 2023, Ad HOC Meeting Minutes**

President Voll thanked the committees for sharing their minutes.

X. **September 6, 2023 CLIPP Committee Meeting Minutes**

**9. CLOSED SESSION**

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)( c ) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Hiring of interim Administrator

Y. **Consideration of motion to convene into CLOSED SESSION pursuant to Wis. Stat. §19.85(1)(g), in order to confer with legal counsel for the Village who is rendering oral or written advice concerning strategy to be adopted by the Village with respect to litigation in which it is or is likely to become involved; Notice of Claims and to convene into CLOSED SESSION pursuant to Wis. Stat. 19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, Teamsters Union 662 Negotiations.**

Motion made by Trustee Eiden, Seconded by Trustee Shaw to go into closed session.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion passes 7:0 by roll call vote. President Voll invited Administrator Manley and Attorney Turonie into closed session.

Closed session began at 7:43 PM.

**10. RECONVENE OPEN SESSION**

Consideration of motion to reconvene into open session.

Open session convenes at 9:22 PM.

**11. ACTION AFTER CLOSED SESSION**

Z. **Discussion and Possible Action: Notice of Claims**

Motion by Trustee Vedvik, Seconded by Trustee Eiden to disallow the DeSautel sewer back up claim.

Motion made by Trustee Vedvik, Seconded by Trustee Eiden.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carries 7:0 by roll call.

Motion by Trustee Vedvik to disallow the Notice of Claim from Joel Straub related to trees.

Voting Yea: Village President Voll, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Voting Nay: Trustee Charneski

Motion carries 6:1 by roll call vote.

Motion by President Voll, Seconded by Trustee Vedvik to continue negotiations with Teamsters 662.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carries 7:0 by voice vote.

**12. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

Trustee Vedvik - Proper etiquette procedures for sending emails to staff from board members.

Trustee Charneski - Requests to see the budget as parts of it are prepared.

Trustee Charneski - Requests a retreat with the new administrator prior to his start date to let him know what to expect from the board and ask him what he expects of the board.

Trustee Dumais - What committees are responsible for what policies and what ordinances so policies don't slip through the cracks.

**13. ADJOURNMENT**

Motion made by Village President Voll, Seconded by Trustee Vedvik to adjourn.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion passes 7:0 by voice vote.

Meeting is adjourned at 9:41PM.