



MEMORANDUM

To: Village of Kronenwetter Board
From: James A. Davel
RE: Administrator's Report 1/12/2026 – 1/23/2026

LIST OF ACTIVITES FOR WEEK OF 12-16, 2026

1. Staff meeting –
2. **RFP's Nelson Road** – We found the RFP and all the submissions for Nelson Road that had been done in 2024. We will be contacting those vendors to see if they would still be interested in doing the project. I'm sure if they are willing, they would be changing their 2024 prices. I also spoke with our attorney and sent him our village purchasing policy to see if it is proper that we just try to negotiate professional services with the lowest bidder from 2 years ago? As soon as I hear back from him, I will let you know.
3. **Insurance/Fire Department** – Regarding the question on insurance for are EMS workers,. I believe we are covered, see note from our insurance rep below – We will have language added to the agreement that addresses the below information. *Hopefully, the updated agreement will be ready for the next board meeting. The date on the agreement will also be updated.*

Workers Compensation:

Work-related injuries always fall back to the workers compensation coverage of the employer, regardless of whether the employee is injured operating a vehicle owned by another entity. If a Kronenwetter Fire Department employee, for example, is injured while operating a Riverside Fire District vehicle, the Kronenwetter Workers Compensation policy will respond to that loss.

Auto Liability:

As eluded to below, auto liability claims most always follow the vehicle. For example, again, if a Kronenwetter Fire Department employee is allowed to operate a vehicle owned by Riverside Fire District and causes damage to the vehicle and possible bodily injury or property damage to a third party, the Riverside Fire District policy would respond to that loss on a Primary basis as the owner of the vehicle. The League Mutual policy for Kronenwetter would respond on a Secondary basis if the Riverside Fire District has insufficient funds to cover the loss.

General Liability and Medical Malpractice:

The insurance policies in place for both Riverside Fire District and Kronenwetter would each respond to claims made against their respective municipalities.

League Mutual does not see any issues with the proposed sharing arrangement as per their coverage forms or underwriting. It is suggested a written agreement be in place between all parties involved outlining the expectations from all involved so that agreement can be referenced if some form of loss does occur. Note I have also copied Ryan from the Village of Rothschild as he is also on routing. You are of course welcome to share this with the Riverside Fire District. League Mutual is familiar with Riverside and has offered proposals in the recent past for League Mutual.

Audit Meeting – Went well and we are closing out FY 24 cash. It's difficult trying to piece it together especially since John and I were not here. I asked them to be candid covering all deficiencies in the write-up that will be provided to you when we are completed.

Easement TID #1 – Met with Riverside Surveying to discuss an easement for TID #1. The surveyor brought up some good points/ideas, and we plan on meeting with a business next week to discuss road access and link up point. This is an interesting problem to try and solve. Great example of doing the job right the first time.

Jurisdictional Boundary Change for TID #1 – You might have heard some discussion on a Jurisdictional boundary concerning TID #1 with Rothchild – **SHORT ANSWER IS WE CANNOT DO THAT BECAUSE TID #1 is a Severely Distressed TID's**, below is some information from Wis Dept of Revenue website for your reference.

DOR Tax Incremental Finance (TIF) Distressed/Severely Distressed TID

A severely distressed TID:

- CANNOT amend the TID project plan
- CANNOT add any new territory
- CANNOT become a donor TID to another TID

A severely distressed TID:

- CAN subtract parcels for the TID boundary area
- CAN terminate the TID before the extended life of the TID

LIST OF ACTIVITIES FOR WEEK OF 19-23 January, 2026

1. Staff meeting –
2. Interview 3 candidates for the Account Clerk Position -
3. Radio Interview with Village President discussing why business should come to Kronenwetter.
4. Ambulance contract has been adjusted to reflect the insurance information I sent you along with the date change.
5. Attended a meeting with attorney VanderWaal with the Village President concerning the upcoming appeal hearing.