



MEMORANDUM

To: Village of Kronenwetter Board
From: James A. Davel
RE: Administrator's Report 4/27/2026 – 5/8/2026

LIST OF ACTIVITES FOR WEEK OF 27 April-1 May 2026

Staff Meeting

Board Meeting/Special Board Meeting

Police and Fire Commission Meeting – Working with them on a complaint form.

Samantha Heis started as our new account clerk on 27 April.

Sara Fisher going away lunch – Really nice event and we will miss her

LIST OF ACTIVITES FOR WEEK OF 4-8 May 2026

Staff Meeting

Committee Meetings – CLIP/UC

Working with staff breaking down duties of the Community Development Director to keep things moving. Position is advertised and we have some applicants which we will review resumes shortly.

Bike and Walk For The Health of It 14 May, at 5:30 Towering Pines Park – Bike Raffle, Free Helmets and raffles.

Jim

