



# VILLAGE BOARD MEETING MINUTES

January 22, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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## 1. CALL MEETING TO ORDER

*Village President Chris Voll called the meeting to order at 6 p.m.*

### A. Pledge of Allegiance

*Those in attendance recited the Pledge of Allegiance.*

### B. Roll Call

**PRESENT:** *President Chris Voll, Trustee Chris Eiden, Trustee Ken Charneski, Trustee Tim Shaw (by phone), Trustee Sean Dumais, Trustee Alex Vedvik, Trustee Kelly Coyle*

**STAFF PRESENT:** *Public Works Director Leonard Ludi, Finance Director Lisa Kerstner, Fire Chief Theresa O'Brien, Police Chief Terry McHugh, Clerk Jennifer Poyer*

## 2. PUBLIC COMMENT

*Kim Tapper – 2293 Courtland Drive, Kronenwetter, WI 54455*

*Tapper questioned an item in the check register presented in the meeting packet. He also questioned and commented on agenda item 4K. Village Employee Interaction with Media. He also asked what will happen to the Kronenwetter Police Department in the wake of the union of the Rothschild and Schofield police departments.*

*Bernie Kramer – 2150 E. State Highway 153, Peplin, WI 54455*

*Kramer commented on a City Pages story regarding the administrator situation. He said he doesn't understand the trustee harassment claim by employees.*

## 3. REPORTS FROM STAFF AND VENDORS

- C. Fire Chief Year End Report 2023
- D. Treasurer's Report
- E. Check Register 1/5 - 1/17
- F. Public Works & Utilities Status Report

## 4. NEW BUSINESS

### G. Discussion and Possible Action: FFY2025 Surface Transportation Program-Local Supplemental Project Solicitation

*Motion by Charneski/Eiden to approve the FFY2025 Surface Transportation Program-Local Supplemental Project Solicitation for Peplin Road as presented. Motion carried by roll call vote 7:0.*

*Ludi presented the requirements of the grant, which call for the Village to fund 100% of the design work.*

*CLIPP and APC both recommended the Peplin Road proposal. It has the lowest cost for the Village.*

*Prepared by Jennifer Poyer*

*Approved by the Village Board on*

**H. Discussion and Possible Action: FIN-004**

*Motion by Dumais/Coyle to send FIN-004 back to the Administrative Policy Committee (APC). Motion carried by voice vote 7:0.*

*Discussed village administrator authority to approve emergency expenditure and how much should be budgeted for this item. Discussed Ordinance 14.20 and APC's authority to act on all contracts in the Village.*

**I. Discussion and Possible Action: HR-007**

*Motion by Coyle/Vedvik to approve HR-007 with changes including eliminating "WI Standard," unstriking "current" and striking "All tips not exceed 20%." Motion carried by roll call vote 6:1. - YEA- Voll, Eiden, Charneski, Shaw, Vedvik, Coyle NAY-Dumais*

*Discussed the meaning of per diem vs. reimbursement along with their advantages and disadvantages. Discussed what the system by the state and federal governments.*

**J. Discussion and Possible Action: Administrator Mentoring Service Agreement between Daniel R. Mahoney and the Village of Kronenwetter**

*Motion by Vedvik/Coyle to approve the Administrator Mentoring Service Agreement between Daniel R. Mahoney and the Village of Kronenwetter not to exceed \$7,500. Motion carried by roll call vote 7:0. – YEA - Voll, Eiden, Charneski, Shaw, Vedvik, Coyle, Dumais*

*Discussed the need and cost for the mentoring service. The \$7,500 figure is based on 4 hours a week for 20 weeks, including mileage costs.*

**K. Discussion and Possible Action: Village Employee Interaction with Media**

*Motion by Vedvik/Dumais to send Village Employee Interaction with Media to Leonard Ludi in his capacity as village administrator and chief media officer, and then to the Administrative Policy Committee. Motion carried by voice vote 7:0.*

*Discussed the need for a media policy. Currently, there is direction in the Village of Kronenwetter Employee Handbook. Ludi was tasked with writing a policy and then taking it to the APC Committee.*

**L. Discussion and Possible Action: Hiring Direction for Upcoming Vacant Director of Public Works Position**

*Motion by Vedvik/Coyle to post the position of director of public works that will be vacant Feb. 4 with pay range of \$75,000-\$100,000. Motion carried by voice vote 7:0.*

*Discussed the need to increase the pay range to attract better talent.*

**M. Discussion and Possible Action: Date and Time Selection for Special Meeting**

*Meeting set for 6 p.m. on January 31, 2024.*

**5. OLD BUSINESS**

**N. Discussion and Possible Action: 2024-002 Resolution - Sewer Rates**

*Motion by Coyle/Vedvik to approve the 2024-002 Resolution – Sewer Rates as presented. Motion carried by roll call vote 7:0.*

**6. CONSENT AGENDA**

**O.** January 08, 2024, Village Board Meeting Meetings

*Prepared by Jennifer Poyer*

*Approved by the Village Board on*

P. January 15, 2024, Special Village Board Meeting Minutes

*Motion by Vedvik/Eiden to approve the consent agenda as presented. Motion carried by voice vote 7:0.*

**7. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES**

Q. November 07, 2023, Utility Commission Meeting Minutes

*Committee thanked for their minutes.*

**8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

Chapter 218 of Building Code (on Plan Commission agenda for Jan. 24, 2024 meeting)

**9. ADJOURNMENT**

*Motion by Voll/Vedvik to adjourn the January 22, 2024 Village Board Meeting. Motion carried by voice vote 7:0.*

*Meeting adjourned at 8:17 p.m.*