



REPORT TO VILLAGE BOARD

ITEM NAME:	Interim Attorney Services by Contract
MEETING DATE:	April 17 th , 2025
PRESENTING COMMITTEE:	NA
COMMITTEE CONTACT:	
STAFF CONTACT:	
PREPARED BY:	David Baker

ISSUE: It is anticipated that it will take a period of time to successfully find a new Village Attorney through the RFP process. It is anticipated that the Village will need attorney services prior to the successful conclusion of the RFP process.

VanderWaal Law, S.C. has verbally agreed to provide attorney services to VOK in the short term to provide time to find a new Village Attorney.

VanderWaal's existing workload does not permit them to provide VOK with attorney services on a long term basis. They are willing to put in the extra hours on a short term basis to help out the Village.

OBJECTIVES: Execute a short term contract with VanderWaal Law, S.C. to provide Village Attorney services to VOK.

ISSUE BACKGROUND/PREVIOUS ACTIONS: A list of Municipal Attorneys from the Wisconsin League of Municipalities is provided for reference.

PROPOSAL:

ADVANTAGES:

DISADVANTAGES:

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

RECOMMENDED ACTION: Motion to authorize President Baker to work with Village Staff to execute a contract with VanderWaal Law, S.C. at their standard municipal rates to provide Village Attorney services to VOK.

OTHER OPTIONS CONSIDERED:

TIMING REQUIREMENTS/CONSTRAINTS:

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$

Remaining CFY

Account Number:

Description:

Budgeted Amount:

Spent to Date:

Percentage Used:

Remaining:

ATTACHMENTS (describe briefly):