



ADMINISTRATIVE POLICY COMMITTEE MEETING MINUTES

March 20, 2025 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

NONE.

3. OLD BUSINESS

- C. Revision of Ordinance 180-3; Village Board Meetings
Members discussed what was requested by the Village Board as changes to the ordinance. Staff was directed to make changes and bring Ordinance 180-3 back to the next APC meeting.
- D. Addition of Decorum guidelines: Code of Conduct
Voll discussed the necessity of decorum guidelines needing to be added to the code of conduct and how it is important in order to adhere to the code. Solheim and Voll to bring examples to next meeting to establish decorum guidelines.
- E. Village Employee Handbook Review
Brad discussed the background of section 4.5 and the roots to public works. APC stated that they would discuss the handbook at the next meeting due to absent members.

4. NEW BUSINESS

- F. TDS 2025 Sponsorship Contract
- G. Engineering Services Agreement with Roth Professional Solutions
Brad explains background of the drainage issues of Jamroz and Flanner and how it would be a good move by the Village to use remaining funds borrowed by TID 2 to complete these projects.
Motion by Voll/Solheim to recommend Village Board enter into the engineering contract with Roth Professional solutions for the project on Jamroz and Flanner Rd. Motion carried 3:0 by voice vote.
- H. Extend Closed Fridays until summer hours
Motion by Solheim/Coyle to recommend Village Board approve the extension of office closure on Friday's ending Memorial Day. Motion carried 3:0 by voice vote.

5. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

6. NEXT MEETING: March 27, 2025

7. ADJOURNMENT

Motion by Voll/Coyle to adjourn. Motion carried 3:0 by voice vote.

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 03/18/2025 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAU, City Pages, Mosinee Times | Emailed: Wausau Daily Herald, WSAW, WAOW, Mosinee Times, Wausau Pilot and Review, City Pages

Minutes prepared by: Sarah Fisher, Account Clerk