

Village Administrator
Status Report: for Village Board
As of May 10, 2024

Summary

- A. Moving on to new employment opportunities – my last day of work is May 17, 2024
- B. Completed Municipal Building ADA Update Project “Request for Proposal”
- C. Ongoing “Duties & Responsibilities presentations for APC, CLIPP, RDA and UC to be presented first regular meeting in May 2024,
- D. Hand-off of on-going initiatives with Department Heads and Village President.

Public Works & Parks

- New Tractor and Mower expected week of May 13th
- Kronenwetter Dr. & Misc. Road Way Improvements Project
 - a. Geotechnical information has been transmitted and RPS has reduced the data and will soon provide a summary document to display that information.
 - b. The DSR (Design Study Report) initiated and RPS evaluating existing road characteristics against current standards. Alignment, turning radii, etc.
 - c. Utility coordination has been started and underway
 - d. RPS has completed culvert inspections and are also reducing that data for hydrohalic calculations,
 - e. 25% plans have been initiated but more concentration is on the DSR - Underway
 - f. Preparation of a PIP (Public Involvement Plan) - Underway
 - g. 50% plans, specifications, & Engineer Estimate – June 15, 2024
 - h. 90% Plans Specification and Engineers Estimate – August 15, 2024

Water & Sewer Utilities

- 90% Lift Station 8 & 4 Design Project submittal to DNR – Substantial savings discovered through alternate design option.
 - a. Alternative Plan valued engineering with saving to be presented and approved by RDA and UC
 - b. WDNR Submittal after 90% Plans: June 4, 2024
 - c. Full Plan Set 100% Specifications: July 1, 2024
 - d. Bid Project: March – August - September 2024
 - e. Award Contract: October 2024
 - f. Construction Start: Pending favorable 2024 conditions or 2025
- Capital Projects
 - a. Sewer Lift Station Rebuild Program (\$50k budget) – Upgrade Back-up Controller on priority lift stations TBD.

- b. Lift Station Updates (\$100k budget) – Upgrade Lift Station #6
- c. Generator Update (\$100k) – Lift Station #2

Water Treatment Plant Construction Project

- Well 2 Shut Down (WTP Construction Project) – May 5th through May 10th
- Upcoming Construction Change Order Request for overhead door and process equipment delays
- MEP Rough-in Process Piping June 3, 2024 to June 28, 2024
- Doors and Door Hardware July 5, 2024 to July 10, 2024
- Test and Balance July 11, 2024 to July 24, 2024
- Target Final Punchlist August 5, 2024