



# COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING MINUTES

June 02, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

## 1. CALL MEETING TO ORDER

Chairperson and Trustee Ken Charneski called the June 2, 2025 Community Life, Infrastructure and Public Property Committee Meeting to order at 6 p.m.

### A. Roll Call

**PRESENT:** Trustee Ken Charneski, Trustee Dan Joling, Ryan Leff, Garrett Lysne, Patty Tikalsky

**STAFF:** Fire Chief Theresa O'Brien, Police Chief Terry McHugh, Interim Finance Director John Jacobs, Community Development Director Peter Wegner, Public Works Director Greg Ulman, Clerk Jennifer Poyer

## 2. PUBLIC COMMENT

No public comment.

## 3. APPROVAL OF MINUTES - DISCUSSION AND POSSIBLE ACTION

### B. April 7, 2025 CLIPP Committee Meeting Minutes

Motion by Leff/Joling to approved the minutes as presented.

Motion carried by voice vote. 5:0.

## 4. REPORTS AND DISCUSSIONS

### C. Fire Chief Report

Fire Chief Theresa O'Brien presented her report. She said the EMS calls were up and 24 Narcan kits were purchased with grant money.

### D. Police Chief Report

Police Chief Terry McHugh presented report. He said two police vehicles were up for sale on the auction site.

### E. Public Works Director Report

Public Works Director Greg Ulman presented his report. He gave an overview of the Kronenwetter Drive project.

### F. Community Development Director Report

Community Development Director Peter Wegner presented his report. He answered questions regarding the complaint log.

### G. Complaint Log

Wegner discussed the timing and process of complaints, anonymous complaints, etc.

## 5. OLD BUSINESS - DISCUSSION AND POSSIBLE ACTION

### H. Chicken Ownership in the Village

*Motion by Tikalsky/Joling to delay action until the next CLIPP meeting. Motion carried by voice vote. 5:0.*

*Discussed where chickens are allowed in the Village, possible permits, coop allowances, reasons behind wanting chickens, previous actions taken by Village officials and survey results.*

**6. NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION**

**I. Five-Year Capital Improvement Plan Items**

*NO ACTION TAKEN.*

*Discussed vehicle and road replacement schedule; possible garage behind the Municipal Center; and vacuum truck purchase.*

**J. PASER Road Ratings**

*NO ACTION TAKEN.*

*Ulman reviewed the PASER ratings of the Village roads.*

**K. Village Recreation Trails Information**

*NO ACTION TAKEN.*

*Discussed possible trail sites and past actions taken by Village staff and CLIPP Committee.*

**L. Swiderski Park Path Information**

*NO ACTION TAKEN.*

**M. Upcoming Garbage Contract**

*Motion by Leff/Charneski to send RFP to APC with the changes we discussed. (3 and 5 year option with 2 year extension option) Motion carried by voice vote. 5:0.*

*Discussed possible companies, size of garbage bins, changes to RFP, truck pick-up and time options.*

**N. Election Facilitation**

*NO ACTION TAKEN.*

*Discussed the current Village election ordinances, complaints and steps forward. Tiikalsky and Poyer tasked with reviewing election inspector selection process.*

**7. COMMITTEE EDUCATION**

**O. Review of Wisconsin Constitutional Obligations**

*Charneski presented "The Fundamentals of Village Government" to the committee.*

**8. NEXT MEETING: July 7, 2025**

**9. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

*Election officials selection*

**10. ADJOURNMENT**

*Motion by Joling/Leff to adjourn the meeting. Motion carried by voice vote. 5:0.*

*Meeting adjourned at 8:11 p.m.*