

KRONENWETTER POLICE AND FIRE COMMISSION

Citizen Charge Form

Please review the attached Citizen Charge Procedures.

A charge is filed in writing in accordance with the process set forth under Wis. Stats. § 62.13(5) seeking a hearing to impose suspension, reduction in rank, or dismissal of a Chief or subordinate of the Police or Fire Department.

INFORMATION ABOUT PERSON FILING CHARGE:

Name: _____

Address: _____

Telephone: _____

Best time to call: _____

INFORMATION ABOUT PERSON NAMED IN THE CHARGE:

Name: _____

Rank (if known): _____

Department: ☐ Police ☐ Fire

STATEMENT OF CHARGE:

Describe the action on the part of the person named in this charge form that you believe violated a department rule, village ordinance, state or federal law, or standards of acceptable conduct. **Use additional sheets if you need more space, initial each page, and attach them to this form.**

STATEMENT OF CHARGE (Continued):

SOURCES OF INFORMATION:

If the actions described in this statement are based, in whole or in part, on information obtained from other sources, please provide the name, telephone number, and address of each source, or otherwise identify the source of your information, such as a document that has information supporting the charge.

SPECIFICATION OF VIOLATION:

Cite the department rule, village ordinance, state or federal law, or standards of acceptable conduct you believe the person named in this charge violated.

SPECIFICATION OF PENALTY SOUGHT:

Cite the disciplinary action sought based upon this charge.

Dated: _____

Complainant's Signature

Upon completion of this form, please return to:

President, Police and Fire Commission
Kronenwetter Municipal Center
1582 Kronenwetter Drive
Kronenwetter, WI 54455

VERIFICATION UNDER OATH

State of Wisconsin)
)
_____ County) ss.

I, _____, the above-named complainant, being duly sworn on oath deposes and states that I have read the foregoing charge form, and that I know it is true and complete to my own knowledge, except as to those matters based upon information and belief, and as to those matters I believe the same to be true.

Dated: _____
Complainant's Signature _____

NOTARY PUBLIC

Subscribed and sworn to before me this
_____ day of _____, _____.

Print Name: _____
Notary Public, _____ County, Wisconsin
My Commission is permanent or expires on _____