



AD HOC COMMITTEE MEETING MINUTES

November 28, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Committee Chairperson Alex Vedvik called the meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance recited the Pledge of Allegiance.

B. Roll Call

PRESENT: *Trustee Alex Vedvik, Trustee Kelly Coyle, Trustee Ken Charneski, Trustee Sean Dumais, Lyn McCarthy, Pat Kilsdonk*

ABSENT/EXCUSED: *Craig Mortenson, Trenton Karch*

STAFF PRESENT: *Jennifer Poyer*

2. PUBLIC COMMENT

No public comment was made.

3. OLD BUSINESS

C. Discussion and Possible Action: Review of Utility Commission Ordinance Examples

No action taken.

Discussion: Spending authority of Utility Commission; committee vs. commission powers; legal responsibilities of committee vs. commission; League of Municipalities definition of board and commission; goals of action to make it a utility commission; oversight of which utilities; trustees or no trustees on the commission; electing commission members; appointing commission members; Marshfield's Utility Commission

Changes were made to the proposed Public Utility Commission draft including designating the commission is over water and sewer only; adding spending authority; having trustees serve on the commission and rate changes having to obtain Village Board approval.

The process for trustee appointments to commissions and committees was also discussed. Trustee Kelly Coyle provided a draft for changes to be made to the process.

D. Discussion and Possible Action: Review of Finance & Personnel Ordinance Examples

No action taken.

Discussion: Pros and cons of splitting the Administrative Policy Committee (specific focus for committees, number of meetings, staff burden); streamlining the Citizen Committee Member Application

4. APPROVAL OF PREVIOUS MEETING MINUTES

E. Approval of Minutes from Oct. 30, 2023 Ad Hoc Committee Meeting - Committee Structure

Motion by McCarthy/Coyle to approve the October 30, 2023 Ad Hoc Committee Meeting Minutes as presented. Motion carried by voice vote. 6:0.

5. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Set next meeting date as January 23, 2024.

6. ADJOURNMENT

Motion by McCarthy/Coyle to adjourn the November 28, 2023 Ad Hoc Committee Meeting.

Meeting adjourned at 8:23 p.m.