



REPORT TO Utility Committee (UC) through Administrative Policy Committee

ITEM NAME:	Budget Amendment 3 Lift Station Maintenance
MEETING DATE:	April 16, 2024
PRESENTING COMMITTEE:	Utility Committee (UC) and Administrative Policy committee (APC)
COMMITTEE CONTACT:	Chris Voll and Alex Vedvik
STAFF CONTACT:	Leonard Ludi, Village Administrator Lisa Kerstner, CFO Treasurer
PREPARED BY:	Leonard Ludi, Village Administrator

ISSUE: Amending 2024 Village Budget for Lift Station Maintenance

OBJECTIVES: Village Board approve 2024 Budget to increase the Lift Station Maintenance line item.

ISSUE BACKGROUND/PREVIOUS ACTIONS: In the first quarter of 2024, the Village of Kronenwetter is close to exceeding their Lift Station Maintenance budget of \$40,000.00 due to the continued mechanical breakdown issues. Additional Lift Station Maintenance Budget is still needed for lift station maintenance and unforeseen breakdowns through the next 3 quarters of 2024. With that, this lift station maintenance Budget Amendment has been prepared for an additional \$30,000.00 due to the following subject matter:

- Replacement Flex Start Motor Controller Pump 1 – Lift Station 1
- Replacement Flex Start Motor Controller Pump 2– Lift Station 1
- Replacement Lift Station 3 Impeller
- Replacement Pump Lift Station 11
- Replacement 5 HP Pump for Lift station #9

In the past, line items on the financials have been over spent, and budget amendments were not done before these lines were over spent. With this amendment, it is obvious that the budget for Lift Station Maintenance was under forecast for the fiscal year 2024.

PROPOSAL: Village Board approves amending the Lift Station Maintenance line item to increase the current budget of \$40,000 by \$30,000 equaling a total budget of 70,000 for the fiscal year of 2024

ADVANTAGES: Budget amendment are necessary to meeting an adjusted reality of current and future Lift Station Maintenance needed to run the Village adequately at their current condition.

DISADVANTAGES: There are no alternatives if the Village does not have adequate Lift Station Maintenance budget, base of budget depletion over the 1st quarter 2024.

ITEMIZE ALL ANTICIPATED COSTS: Staying up with further deteriorating pumps and maintaining those lift stations ahead of potential breakdown.

RECOMMENDED ACTION: Approval to transfer \$9,000 from other Sewer operating budget accounts and \$21,000 from Retained Earnings into the Lift Station Maintenance budget line item (650-53650-832-000), for a total of \$30,000 to be transferred.

OTHER OPTIONS CONSIDERED: none

TIMING REQUIREMENTS/CONSTRAINTS: Required April 2024

FUNDING SOURCE(s) –

650-53650-851-009 - \$4,000.00 (Computer Supplies)

650-53650-856-002 – \$3,000.00 (Education & Seminars)

650-53650-856-003 - \$2,000.00 (Fuel)

SUBTOTAL: \$9,000.00

Retained Earnings: \$21,000

TOTAL: \$30,000.00

Description: Sewer Utility Maintenance of Stations

Current Encumbered budget: \$ 39,889

- **January 15, 2024 VP Signed Quote \$7,586.00**
(Replacement Flex Start Motor Controller Pump 1 – Lift Station 1)
- **January 16, 2024 PW Signed Quote \$6,086.00**
(Replacement Flex Start Motor Controller Pump 2– Lift Station 1)
- **March 12, 2024 VP Signed Quote: \$13,400.00**
(Replacement Lift Station 3 Impeller)
- **March 14, 2024 Signed Quote \$4,500.00**
(Replacement Pump Lift Station 11)
- **March 14, 2024 Signed Quote: \$8,317.00**
(Replacement 5 HP Pump for Lift station #9)

Remaining Budget: \$111