

VILLAGE OF KRONENWETTER
CAPITAL IMPROVEMENT PLAN
PROJECT WORKSHEET

PROJECT AFFIRMATION

If there have been no changes to a capital project's status, scope, and costs, and no additional information is required, project sponsors must affirm that the project remains the same in order to continue to include the project in the Village of Kronenwetter Capital Improvement Plan. Please complete this form in order to determine if there have been changes to your project.

PART ONE: BACKGROUND INFORMATION

1.1. What is the title of the project? _____

1.2. Who (department, entity, agency) is submitting this project (the "project sponsor")? _____

1.3. Who is authorized to discuss and approve the project on behalf of the project sponsor?

Name: _____

Home phone: _____

Cell phone: _____

Work phone: _____

E-mail: _____

PART TWO: PROJECT STATUS

2.1. Since the last CIP project worksheet or update/affirmation was completed, has any work been done on the project? No Yes

2.2. Since the last CIP project worksheet or update/affirmation was completed, has the scope of work changed at all for the project? No Yes

2.3. Since the last CIP project worksheet or update/affirmation was completed, has the project budget been revised or updated? No Yes

2.4. Since the last CIP project worksheet or update/affirmation was completed, have any new funds been awarded or received, or new funding applications submitted, for the project? No Yes

If you answered no to all of the questions above, please submit this form to the Community Development and Public Works Programs to affirm your project and keep it in the Capital Improvement Plan.

If you answered yes to any of the questions above, you must complete an updated project worksheet.

PART THREE: CERTIFICATION

As the authorized point of contact for the sponsor of this capital improvement project, I certify that this form represents the status of the project to the best of my knowledge.

Printed Name and Title

Signature and Date

Staff use only Date form submitted: _____